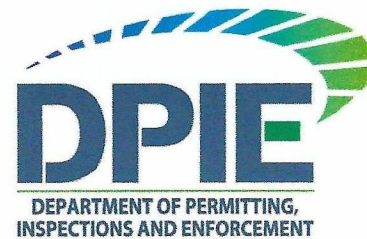




**TECHNOGRAM
003 - 2020**



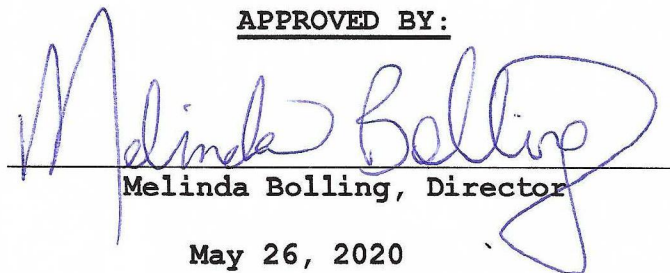
SUBJECT: Site Plan Requirement

PURPOSE: To establish requirements for a legible site plan to be submitted with all non-residential building and grading permits.

SCOPE: This technogram applies to all non-residential building and site grading permits that will use previously approved and permitted site plan to show the new proposed improvements.

Effective July 1, 2020 permit plan submittals must include an accurate, updated and legible site plan for commercial, industrial, institutional and multi-family projects. This procedure is being instituted to ensure that the permit has a legible, accurate site plan, upon which the County Inspector may inspect construction for compliance. For renovation and redevelopment projects in which the permittee is attempting to use an old site plan, if the proposed improvements cannot be clearly represented using the previously approved and permitted site plans, the applicant shall provide an insert to the original site plan to clearly show the proposed work, limits of disturbance and other necessary information related to the permit application.

APPROVED BY:


Melinda Bolling, Director

May 26, 2020