



Participant Beneficiary Designation/Change Form

Deferred Retirement Option Program (DROP)

Fire Service Pension Plan

To designate more than two primary beneficiaries or more than one contingent beneficiary, use additional copies of this form as needed. If additional forms are required, the total percentage between all forms must equal 100%. Write the sequence of multiple pages at the top of each form (for example, page 1 of 2).

Please keep your beneficiary designation current and maintain a copy for your records.

1. Participant Information (please print):

Name: _____ **Employee ID:** _____

New Beneficiary **Change Beneficiary** **SSN (Last 4):** _____

Address: _____ **Date of Birth:** _____

Email Address: _____ **Phone:** _____

2. Beneficiary Information (Up to two Primary Beneficiaries may be selected)

Beneficiary Name: _____ **Relationship:** _____ **Distribution (%):** _____

Date of Birth: _____ **SSN:** _____

Street Address: _____ **Daytime Phone:** _____

City: _____ **State:** _____ **Zip:** _____

Beneficiary Name: _____ **Relationship:** _____ **Distribution (%):** _____

Date of Birth: _____ **SSN:** _____

Street Address: _____ **Daytime Phone:** _____

City: _____ **State:** _____ **Zip:** _____

Contingent Beneficiary

Beneficiary Name: _____ **Relationship:** _____ **Distribution (%):** _____

Date of Birth: _____ **SSN:** _____

Street Address: _____ **Daytime Phone:** _____

City: _____ **State:** _____ **Zip:** _____

Member Certification: I hereby designate the person(s) entered in the Beneficiary Information section of this form as beneficiary to my DROP account. I understand that this election revokes any previous beneficiary designation.

Member Signature:

Date:

Witness Signature:

Date:

Office of Human Resources Management

1400 McCormick Drive

Largo, MD 20774

301-883-6330

