



Prince George's County
Department of Permitting, Inspections
and Enforcement
SITE/ROAD PLAN REVIEW DIVISION
9400 Peppercorn Place
Largo, Maryland 20774
301.636.2060 ♦ FAX: 301.925.8510



RESIDENTIAL DRIVEWAY PERMIT Submittal Checklist

A driveway permit is required for construction of driveway aprons in the public road R/W and for driveway parking pads on a private lot. This permit is required for repair, replacement, and installation of new driveways. This permit is not intended for commercial driveway entrances, which instead require a Street Construction Permit. This permit is not intended for new subdivision driveways, which instead require a Street Construction or Site Development Fine Grade Permit.

All applications, fee payments* and bond submittals are processed at the **DPIE's Permit Center, 9400 Peppercorn Place, 1st Floor, Largo, Maryland 20774.**

For Submittal of Permits with Paper Copies, Provide:

- FHLS or Plot Plan – 2 copies
- All other documents – 1 copy

Note: The permit shall expire 1 year from the date of issuance.

Note: For driveways within incorporated municipalities, the applicant needs to secure a driveway (DW) apron permit from the municipality if constructing a DW in the public road R/W. All other driveway aprons (in the public R/W) and driveway parking pads (on a private lot), require this permit. For driveway aprons located on state maintained roadways, a driveway/access permit is required from the State Highway Administration and a permit for the parking pad is required from DPIE if needed. Driveway aprons located on privately maintained roadways do not require driveway apron permits, however a permit for the parking is required from DPIE.

A. APPLICATION PROCESS – For the submission of application, the following items are required:

- 1. Filing fee of \$25.00
- 2. Completed permit application (one copy) – This application form is available at the Department's Permit Center, 1st Floor, 9400 Peppercorn Place, Largo, Maryland
- 3. Final House Location Survey or Plot Plan with New Driveway Shown (2 copies) – Plan to include existing conditions, proposed driveway and relevant dimensions

B. PERMIT ISSUANCE – For issuance of permit, the following items are required in advance:

- 1. **Permit fee:** Permit fee amounts are shown on page 2. If permittee has already paid \$25.00 filing fee, subtract that amount from this permit fee.
- 2. **Bonds** must be posted in the amounts listed on page 2. NOTE: Permittee will need to allow adequate time for the County's Office of Law to approve any bond instrument *other* than a cash bond. Bonds may be posted in the following forms:
 - Cash
 - Irrevocable letter of credit
 - Irrevocable assignment of funds or savings account
 - Corporate surety bond issued by an acceptable insurer, and/or
 - Certificate of Guaranty by the Development Guaranty Group of Prince Georges County Inc and/or Development Guaranty Group of Southern Maryland, Inc.



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B. PERMIT ISSUANCE – For issuance of permit, the following items are required in advance: *(continued)*

- 3. **Approval** from DPIE's Site/Road Plan Review Division regarding the type of driveway.
- 4. **Approval** from M-NCPPC Permit Review Division if driveway parking pad (located on the private residential lot) is proposed.

Driveway Type and Description	Bond Amount	Permit Fee
Single Driveways 10' to 15' wide Double Driveways more than 15' to 20' wide		
Standard urban residential driveway, single Department standard detail #200.01/200.02	\$1387	\$170
Standard urban residential driveway, double Department standard detail #200.01/200.02	\$2088	\$250
Rural swale driveway, single Department standard detail #200.08	\$1250	\$150
Rural swale driveway, double Department standard detail #200.08	\$1500	\$180
Rural pipe driveway, no headwalls or end sections, single Department standard detail #200.06	\$1500	\$180
Rural pipe driveway, no headwalls or end sections, double Department standard detail #200.06	\$2625	\$315
Rural pipe driveway, end section only, single Department standard detail #200.06	\$2125	\$255
Rural pipe driveway, end section only, double Department standard detail #200.06	\$3250	\$390
Rural pipe driveway, headwall only, single Department standard detail #200.07	\$2750	\$330
Rural pipe driveway, headwall only, double Department standard detail #200.07	\$3875	\$465

*All Permitting fees are assessed a 5% technology fee.