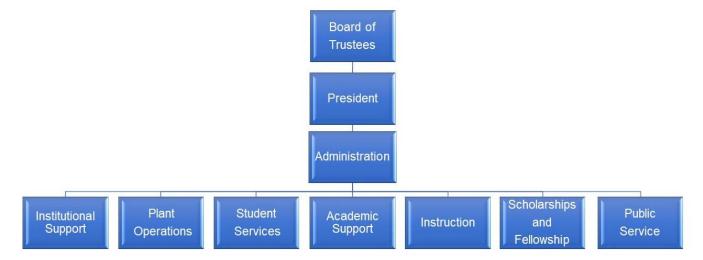
Prince George's Community College



MISSION AND SERVICES

Prince George's Community College (PGCC) transforms students' lives. The College exists to educate, train and serve diverse populations through accessible, affordable and rigorous learning experiences.

CORE SERVICES

- Over 200 programs of study including associates degrees, certificates, letters of recognition and workforce development and continuing education programs
- Customized workforce training programs to meet the needs of County businesses and agencies
- A well-developed continuing education program to bring enrichment to County residents
- Educational partnerships with community agencies, businesses, industries and organizations
- Educational opportunities for a growing population of immigrant and international students

FY 2022 KEY ACCOMPLISHMENTS

- Engaged in a broad-based, collaborative Strategic Plan Development Process (SPDP) to launch its FY 2022-2025 Strategic Plan, which began in February 2021. The SPDP included 37 strength, weakness, opportunity and threat (SWOT) analysis sessions attended by more than 445 faculty, staff and administrators. These sessions were informed by results from a bi-lingual stakeholder survey with over 600 respondents representing internal and external PGCC stakeholders. In early 2022, the College developed its strategic operational plan, which will commence execution and monitoring the portfolio of strategic plan projects selected to achieve the plan goals.
- Selected as recipient of a Predominantly Black Institution (PBI) formula grant.
- Selected by the Association of American Colleges and Universities (AAC&U), along with 18 other institutions, to host a new Truth, Racial Healing and Transformation (TRHT) Campus Center.
- Migrated to a new learning management system that meets the functionality needs of faculty and students, while creating cost savings for the institution.

STRATEGIC FOCUS AND INITIATIVES IN FY 2023

The agency's top priorities in FY 2023 are:

- Enhance equitable access and upward mobility for enrolling and completing at PGCC.
- Optimize pathways for students' progression to graduation and transfer or career.
- Ensure learning and achievement through high impact practices.
- Reimagine workforce innovation and strategic partnerships.

FY 2023 BUDGET SUMMARY

The FY 2023 approved budget for the Prince George's Community College is \$126,813,700, an increase of \$3,618,900 or 2.9% over the FY 2022 approved budget.

Expenditures by Fund Type

| | FY 2021 Actual | | FY 2022 Budget FY 2022 Estimate FY 202 | | FY 2022 Estimate | | FY 2023 Appr | oved |
|--------------|----------------|---------|--|---------|------------------|---------|---------------|---------|
| Fund Types | Amount | % Total | Amount | % Total | Amount | % Total | Amount | % Total |
| General Fund | \$103,786,583 | 100.0% | \$123,194,800 | 100.0% | \$114,727,600 | 100.0% | \$126,813,700 | 100.0% |
| Total | \$103,786,583 | 100.0% | \$123,194,800 | 100.0% | \$114,727,600 | 100.0% | \$126,813,700 | 100.0% |

Reconciliation from Prior Year

| | Expenditures |
|---|---------------|
| FY 2022 Approved Budget | \$123,194,800 |
| Increase Cost: Operating — Restores operating needs previously deferred or canceled due to prior year reductions; includes an increase for the Promise Scholarship Program | \$2,615,900 |
| Increase Cost: Compensation — Increase to provide 3.5% salary enhancement to eligible staff | 1,796,400 |
| Increase Cost: Capital Outlay — Increase to address technology and computer refresh needs in classrooms, office equipment needs e.g., copiers and scanners and equipment for facilities management and automotive needs | 146,800 |
| Decrease Cost: Fringe Benefits — Decrease in the fringe benefit rate from 28.1% to 26.2% to align with anticipated costs | (940,200) |
| FY 2023 Approved Budget | \$126,813,700 |

REVENUES

COUNTY CONTRIBUTION

The FY 2023 approved County contribution for the Community College is \$43,927,200, an increase of \$2,201,000 or 5.3% over the FY 2022 approved budget. The County's contribution comprises 34.6% of total agency funding.

STATE AID

The FY 2023 approved State Aid budget for the Community College is \$42,695,100, an increase of \$5,622,600 or 15.2% over the FY 2022 approved budget. State Aid comprises 33.7% of total agency funding.

TUITION AND FEES

The FY 2023 approved tuition and fees budget for the Community College is \$35,842,800, a decrease of -\$233,400 or -0.6% under the FY 2022 approved budget. Tuition and fees are 28.3% of total agency funding.

OTHER FUNDING SOURCES

The FY 2023 approved budget for other funding sources for the Community College is \$4,348,600, a decrease of -\$3,971,300 or -47.7% under the FY 2022 approved budget. These revenues are generated from sales and services, contributions from the M-NCPPC and the use of fund balance. Other funding sources comprise 3.4% of total agency funding.

Reconciliation from Prior Year

| | Expenditures |
|--|---------------|
| FY 2022 Approved Budget | \$123,194,800 |
| Increase Revenue: State Aid — Increase in accordance with the State of Maryland FY 2023 Approved Budget | \$5,622,600 |
| Increase Revenue: County Contribution — Increase in accordance with the Prince George's FY 2023 Approved Budget | 2,201,000 |
| Decrease Revenue: Tuition, Fees and Other — Includes decreases in credit and non-credit course enrollment and sales/ service revenues | (1,217,300) |
| Decrease Revenue: Use of Fund Balance — Decrease in the use of the Community College Fund Balance | (2,987,400) |
| FY 2023 Approved Budget | \$126,813,700 |

STAFF AND BUDGET RESOURCES

| Authorized Positions | FY 2021 Budget | FY 2022 Budget | FY 2023 Approved | Change FY22-FY23 |
|-------------------------|-------------------|-------------------|---------------------|---------------------|
| General Fund | | | | |
| Full Time - Civilian | 908 | 909 | 910 | 1 |
| Full Time - Sworn | 0 | 0 | 0 | 0 |
| Subtotal - FT | 908 | 909 | 910 | 1 |
| Part Time | 1,266 | 1,266 | 872 | (394) |
| Limited Term | 0 | 0 | 0 | 0 |
| TOTAL | | | | |
| Full Time - Civilian | 908 | 909 | 910 | 1 |
| Full Time - Sworn | 0 | 0 | 0 | 0 |
| Subtotal - FT | 908 | 909 | 910 | 1 |
| Part Time | 1,266 | 1,266 | 872 | (394) |
| Limited Term | 0 | 0 | 0 | 0 |

| Positions By Classification | Full Time | Part Time | Limited Term |
|------------------------------------|--------------|--------------|-----------------|
| Administrators | 69 | 0 | 0 |
| Faculty | 243 | 721 | 0 |
| Protective Services | 19 | 0 | 0 |
| Clerical Support | 480 | 128 | 0 |
| Skilled Craft Employees | 36 | 0 | 0 |
| Service and Maintenance Workers | 63 | 23 | 0 |
| TOTAL | 910 | 872 | 0 |
| | | | |

Expenditures by Category - General Fund

| | FY 2021 | FY 2022 | FY 2022 | FY 2023 _ | Change FY22-FY23 | |
|-----------------|---------------|---------------|---------------|---------------|------------------|-------|
| Category | | | Approved | Amount (\$) | Percent (%) | |
| Compensation | \$68,579,251 | \$74,480,400 | \$69,500,000 | \$76,276,800 | \$1,796,400 | 2.4% |
| Fringe Benefits | 15,401,412 | 20,940,300 | 18,000,100 | 20,000,100 | (940,200) | -4.5% |
| Operating | 18,698,593 | 26,374,500 | 25,977,600 | 28,990,400 | 2,615,900 | 9.9% |
| Capital Outlay | 1,107,327 | 1,399,600 | 1,249,900 | 1,546,400 | 146,800 | 10.5% |
| SubTotal | \$103,786,583 | \$123,194,800 | \$114,727,600 | \$126,813,700 | \$3,618,900 | 2.9% |
| Recoveries | _ | _ | _ | _ | _ | |
| Total | \$103,786,583 | \$123,194,800 | \$114,727,600 | \$126,813,700 | \$3,618,900 | 2.9% |

In FY 2023, compensation expenditures increase by 2.4% from the FY 2022 budget which includes a 3.5% salary enhancement for eligible staff. Compensation costs include funding for 1,782 full time/part time employees. Fringe benefit expenditures decrease by -4.5% under the FY 2022 budget due to the staffing complement changes and associated benefits provided.

Operating expenditures increase by 9.9% from the FY 2022 budget to restore reductions from the prior year due to the College not operating in-person and some of the operational needs being postponed or canceled.

Capital outlay expenditures increase by 10.5% from the FY 2022 budget to support technology refresh needs in classrooms, facilities management and automotive supply needs.

Expenditures by Division - General Fund

| | FY 2021 | FY 2022 | FY 2022 | FY 2023 _ | Change FY | 22-FY23 |
|-----------------------------|---------------|---------------|---------------|---------------|-------------|-------------|
| Category | Actual | Budget | Estimate | Approved | Amount (\$) | Percent (%) |
| Instruction | \$34,579,441 | \$42,041,700 | \$39,160,700 | \$42,758,500 | \$716,800 | 1.7% |
| Academic Support | 23,319,190 | 27,493,800 | 24,781,100 | 28,598,300 | 1,104,500 | 4.0% |
| Student Services | 8,049,248 | 8,939,100 | 9,072,400 | 8,908,700 | (30,400) | -0.3% |
| Plant Operations | 10,449,753 | 12,819,300 | 10,942,800 | 12,782,100 | (37,200) | -0.3% |
| Institutional Support | 24,519,884 | 29,003,500 | 27,681,900 | 30,484,900 | 1,481,400 | 5.1% |
| Scholarship and Fellowships | 2,577,056 | 2,636,300 | 2,610,000 | 2,725,000 | 88,700 | 3.4% |
| Public Service | 292,011 | 261,100 | 478,700 | 556,200 | 295,100 | 113.0% |
| Total | \$103,786,583 | \$123,194,800 | \$114,727,600 | \$126,813,700 | \$3,618,900 | 2.9% |

General Fund - Division Summary

| | FY 2021 | FY 2022 | FY 2022 | FY 2023 _ | Change FY2 | 22-FY23 |
|------------------------|--------------|--------------|--------------|--------------|-------------|-------------|
| Category | Actual | Budget | Estimate | Approved | Amount (\$) | Percent (%) |
| Instruction | | | | | | |
| Compensation | \$29,058,736 | \$32,307,400 | \$30,663,800 | \$32,701,000 | \$393,600 | 1.2% |
| Fringe Benefits | 5,043,409 | 9,081,300 | 8,017,500 | 9,462,300 | 381,000 | 4.2% |
| Operating | 394,523 | 653,000 | 479,400 | 566,500 | (86,500) | -13.2% |
| Capital Outlay | 82,773 | _ | _ | 28,700 | 28,700 | |
| SubTotal | \$34,579,441 | \$42,041,700 | \$39,160,700 | \$42,758,500 | \$716,800 | 1.7% |
| Recoveries | _ | _ | _ | _ | _ | |
| Total Instruction | \$34,579,441 | \$42,041,700 | \$39,160,700 | \$42,758,500 | \$716,800 | 1.7% |
| Academic Support | | | | | | |
| Compensation | \$14,850,293 | \$15,866,200 | \$15,199,000 | \$17,329,800 | \$1,463,600 | 9.2% |
| Fringe Benefits | 3,335,332 | 4,461,600 | 3,240,500 | 3,995,200 | (466,400) | -10.5% |
| Operating | 4,497,405 | 5,950,400 | 5,182,300 | 5,936,000 | (14,400) | -0.2% |
| Capital Outlay | 636,160 | 1,215,600 | 1,159,300 | 1,337,300 | 121,700 | 10.0% |
| SubTotal | \$23,319,190 | \$27,493,800 | \$24,781,100 | \$28,598,300 | \$1,104,500 | 4.0% |
| Recoveries | _ | _ | _ | _ | _ | |
| Total Academic Support | \$23,319,190 | \$27,493,800 | \$24,781,100 | \$28,598,300 | \$1,104,500 | 4.0% |
| Student Services | | | | | | |
| Compensation | \$6,287,199 | \$6,183,500 | \$6,047,600 | \$6,324,900 | \$141,400 | 2.3% |
| Fringe Benefits | 1,440,736 | 1,738,800 | 1,413,100 | 1,629,400 | (109,400) | -6.3% |
| Operating | 321,313 | 1,011,800 | 1,611,700 | 949,400 | (62,400) | -6.2% |
| Capital Outlay | _ | 5,000 | _ | 5,000 | _ | 0.0% |
| SubTotal | \$8,049,248 | \$8,939,100 | \$9,072,400 | \$8,908,700 | \$(30,400) | -0.3% |
| Recoveries | _ | _ | _ | _ | _ | |
| Total Student Services | \$8,049,248 | \$8,939,100 | \$9,072,400 | \$8,908,700 | \$(30,400) | -0.3% |
| Plant Operations | | | | | | |
| Compensation | \$5,350,055 | \$5,707,000 | \$5,238,900 | \$5,712,800 | \$5,800 | 0.1% |
| Fringe Benefits | 1,824,473 | 1,604,800 | 1,812,200 | 1,346,100 | (258,700) | -16.1% |
| Operating | 3,207,524 | 5,383,700 | 3,832,400 | 5,632,000 | 248,300 | 4.6% |
| Capital Outlay | 67,701 | 123,800 | 59,300 | 91,200 | (32,600) | -26.3% |
| SubTotal | \$10,449,753 | \$12,819,300 | \$10,942,800 | \$12,782,100 | \$(37,200) | -0.3% |
| Recoveries | _ | _ | _ | _ | _ | |
| Total Plant Operations | \$10,449,753 | \$12,819,300 | \$10,942,800 | \$12,782,100 | \$(37,200) | -0.3% |

General Fund - Division Summary (continued)

| | FY 2021 | Y 2021 FY 2022 FY 2022 Actual Budget Estimate | FY 2023 — | Change FY22-FY23 | | |
|-----------------------------------|---------------|--|---------------|------------------|-------------|-------------|
| Category | Actual | | | Approved | Amount (\$) | Percent (%) |
| Institutional Support | | | | | | |
| Compensation | \$12,839,058 | \$14,278,900 | \$12,078,700 | \$13,926,100 | \$(352,800) | -2.5% |
| Fringe Benefits | 3,671,216 | 4,015,200 | 3,415,200 | 3,426,000 | (589,200) | -14.7% |
| Operating | 7,699,658 | 10,667,500 | 12,163,200 | 13,059,600 | 2,392,100 | 22.4% |
| Capital Outlay | 309,952 | 41,900 | 24,800 | 73,200 | 31,300 | 74.7% |
| SubTotal | \$24,519,884 | \$29,003,500 | \$27,681,900 | \$30,484,900 | \$1,481,400 | 5.1% |
| Recoveries | _ | _ | _ | _ | _ | |
| Total Institutional Support | \$24,519,884 | \$29,003,500 | \$27,681,900 | \$30,484,900 | \$1,481,400 | 5.1% |
| Scholarship and Fellowships | | | | | | |
| Compensation | \$— | \$— | \$— | \$— | \$— | |
| Fringe Benefits | 50,137 | _ | 60,000 | 75,000 | 75,000 | |
| Operating | 2,526,919 | 2,636,300 | 2,550,000 | 2,650,000 | 13,700 | 0.5% |
| Capital Outlay | _ | _ | _ | _ | _ | |
| SubTotal | \$2,577,056 | \$2,636,300 | \$2,610,000 | \$2,725,000 | \$88,700 | 3.4% |
| Recoveries | _ | _ | _ | _ | _ | |
| Total Scholarship and Fellowships | \$2,577,056 | \$2,636,300 | \$2,610,000 | \$2,725,000 | \$88,700 | 3.4% |
| Public Service | | | | | | |
| Compensation | \$193,910 | \$137,400 | \$272,000 | \$282,200 | \$144,800 | 105.4% |
| Fringe Benefits | 36,109 | 38,600 | 41,600 | 66,100 | 27,500 | 71.2% |
| Operating | 51,251 | 71,800 | 158,600 | 196,900 | 125,100 | 174.2% |
| Capital Outlay | 10,741 | 13,300 | 6,500 | 11,000 | (2,300) | -17.3% |
| SubTotal | \$292,011 | \$261,100 | \$478,700 | \$556,200 | \$295,100 | 113.0% |
| Recoveries | _ | _ | _ | _ | _ | |
| Total Public Service | \$292,011 | \$261,100 | \$478,700 | \$556,200 | \$295,100 | 113.0% |
| Total | \$103,786,583 | \$123,194,800 | \$114,727,600 | \$126,813,700 | \$3,618,900 | 2.9% |

DIVISION OVERVIEW

Instruction

The Instruction program is composed of six academic divisions: Behavior, Social and Business Studies; Educational Development; Health Sciences; Learning Resources; Liberal Arts; and Sciences, Technology, Engineering and Mathematics. There are over 100 programs of study including associate degrees, certificates and letters of recognition in more than 20 discipline areas. Curricula provide opportunities for transfer to a four year institution, immediate employment or skill upgrades. The Workforce Development and Continuing Education area provides non-credit instructional programs and programs for special populations.

Fiscal Summary

In FY 2023, the division expenditures increase \$716,800 or 1.7% over the FY 2022 budget. Staffing resources remain unchanged from the FY 2022 budget. The primary budget changes include:

- An increase in compensation due to funding for salary adjustments and part time compensation.
- Fringe benefits costs increase due to a change in compensation and to align with anticipated costs.
- Operating costs decrease due to reductions in contracts and general office supplies.
- Capital outlay increases to support technology refresh needs in classrooms.

| | FY 2022 | FY 2023 | Change FY22-FY23 | | |
|----------------------|--------------|--------------|------------------|-------------|--|
| | Budget | Approved | Amount (\$) | Percent (%) | |
| Total Budget | \$42,041,700 | \$42,758,500 | \$716,800 | 1.7% | |
| STAFFING | | | | | |
| Full Time - Civilian | 243 | 243 | 0 | 0.0% | |
| Full Time - Sworn | 0 | 0 | 0 | 0.0% | |
| Subtotal - FT | 243 | 243 | 0 | 0.0% | |
| Part Time | 636 | 721 | 85 | 13.4% | |
| Limited Term | 0 | 0 | 0 | 0.0% | |

Academic Support

Academic Support provides academic administration and personnel development services, including operation of the Learning Resource Center (LRC). The LRC provides instructional materials and equipment services to support the College's primary mission and serves as a consultant to the teaching faculty and administration in selecting and purchasing appropriate books, films, video, audio cassettes and other instructional materials.

Fiscal Summary

In FY 2023, the division expenditures increase \$1,104,500 or 4.0% over the FY 2022 budget. Staffing resources decrease by two full time positions from the FY 2022 budget. The primary budget changes include:

 Compensation increases due to merit increases for eligible staff.

- A decrease in the fringe benefit costs based on projected costs.
- A decrease in contractual services, general office supplies and training.
- An increase in capital outlay to address small office equipment needs such as copiers and scanners.

| | FY 2022 | FY 2023 | Change FY22-FY23 | | |
|----------------------|--------------|--------------|------------------|-------------|--|
| | Budget | Approved | Amount (\$) | Percent (%) | |
| Total Budget | \$27,493,800 | \$28,598,300 | \$1,104,500 | 4.0% | |
| STAFFING | | | | | |
| Full Time - Civilian | 229 | 227 | (2) | -0.9% | |
| Full Time - Sworn | 0 | 0 | 0 | 0.0% | |
| Subtotal - FT | 229 | 227 | (2) | -0.9% | |
| Part Time | 84 | 84 | 0 | 0.0% | |
| Limited Term | 0 | 0 | 0 | 0.0% | |

Student Services

Student Services provides student access to College facilities and programs. It is organized into eight departments: Admissions and Testing; Counseling; Educational Advisement; Financial Aid; Placement; Records and Registration; Health Services; and Student Advisors. The Career Assessment and Planning Center is also a part of this department. Services provided include counseling, testing, a career library and computerized assessment and information services. Career/life planning courses and workshops are also offered.

Fiscal Summary

FY 2023, the division expenditures decrease -\$30,400 or -0.3% under the FY 2022 budget. The primary budget changes include:

 Compensation increases due to merit increases for eligible staff.

- A decrease in the fringe benefit costs to align with anticipated costs.
- A decrease in operating impacting areas such as contractual services, general office supplies and training.
- Capital outlay needs remain unchanged.

| | FY 2022 | FY 2023 | Change FY22-FY23 | | |
|----------------------|-------------|-------------|------------------|-------------|--|
| | Budget | Approved | Amount (\$) | Percent (%) | |
| Total Budget | \$8,939,100 | \$8,908,700 | \$(30,400) | -0.3% | |
| STAFFING | | | | | |
| Full Time - Civilian | 102 | 102 | 0 | 0.0% | |
| Full Time - Sworn | 0 | 0 | 0 | 0.0% | |
| Subtotal - FT | 102 | 102 | 0 | 0.0% | |
| Part Time | 12 | 12 | 0 | 0.0% | |
| Limited Term | 0 | 0 | 0 | 0.0% | |

Plant Operations

Plant Operations provides maintenance, housekeeping, grounds keeping, security, inventory, shipping and receiving and warehouse services.

Fiscal Summary

FISCAL YEAR 2023 APPROVED

In FY 2023, the division expenditures decrease -\$37,200 or -0.3% under the FY 2022 budget. The primary budget changes include:

- An increase in compensation due to merit increases for eligible staff.
- A decrease in fringe benefit costs due to a reduction of one employee.
- An increase in contractual services and utilities.

 A decrease in capital outlay however, funds continue to support facilities management and automotive supply needs.

| | FY 2022 | FY 2023 | Change FY22-FY23 | | | |
|----------------------|--------------|--------------|------------------|-------------|--|--|
| | Budget | Approved | Amount (\$) | Percent (%) | | |
| Total Budget | \$12,819,300 | \$12,782,100 | \$(37,200) | -0.3% | | |
| STAFFING | | | | | | |
| Full Time - Civilian | 133 | 132 | (1) | -0.8% | | |
| Full Time - Sworn | 0 | 0 | 0 | 0.0% | | |
| Subtotal - FT | 133 | 132 | (1) | -0.8% | | |
| Part Time | 23 | 23 | 0 | 0.0% | | |
| Limited Term | 0 | 0 | 0 | 0.0% | | |

Institutional Support

Institutional Support funds the Board of Trustees, the Office of the President, the Advancement and Planning Department and the Administration and Finance Department. The Board of Trustees provides overall policy direction. The Office of the President provides executive leadership to the College and performs capital facilities planning. The Advancement and Planning Department formulates the College's long-term goals and integrates them into ongoing operations. The Administration and Finance Department administers the College's data processing, budgeting, personnel, payroll, accounting, investments, purchasing and construction operations.

Fiscal Summary

FΥ 2023, the division expenditures increase \$1,481,400 or 5.1% over the FY 2022 budget. Staffing resources increase by four positions from the FY 2022 budget . The primary budget changes include:

- A decrease in compensation to reflect changes within the staffing complement of the division.
- A decrease in fringe benefit expenditures to align with the expected costs for the division.
- An increase in operating due to contract services and miscellaneous costs.
- An increase in capital outlay to address needs within the division.

| | FY 2022 | FY 2023 | Change FY22-FY23 | | | |
|----------------------|--------------|--------------|------------------|--------------|--|--|
| | Budget | Approved | Amount (\$) | Percent (%) | | |
| Total Budget | \$29,003,500 | \$30,484,900 | \$1,481,400 | 5.1 % | | |
| STAFFING | | | | | | |
| Full Time - Civilian | 197 | 201 | 4 | 2.0% | | |
| Full Time - Sworn | 0 | 0 | 0 | 0.0% | | |
| Subtotal - FT | 197 | 201 | 4 | 2.0% | | |
| Part Time | 18 | 18 | 0 | 0.0% | | |
| Limited Term | 0 | 0 | 0 | 0.0% | | |

Scholarship and Fellowships

Scholarship and Fellowships administers scholarships in the form of grants to students resulting either from selection by the institution or from an entitlement program. Recipients of these grants are not required to perform service to the institution as consideration for the grant, nor are they expected to repay the amount of the grant to the institution or funding source.

Fiscal Summary

In FY 2023, the division expenditures increase \$88,700 or 3.4% over the FY 2022 budget. Staffing resources remain unchanged from the FY 2022 budget. The primary budget changes include:

 A reinstatement in fringe benefit costs previously removed from the FY 2022 budget. Operating funds support and restore \$200,000 in funding for student tuition waivers. Funds totaling \$700,000 support institutional scholarships, and \$1,750,000 is provided for the Promise Scholarship Program.

| | FY 2022 | FY 2023 | Change FY22-FY23 | | | |
|----------------------|-------------|-------------|------------------|-------------|--|--|
| | Budget | Approved | Amount (\$) | Percent (%) | | |
| Total Budget | \$2,636,300 | \$2,725,000 | \$88,700 | 3.4% | | |
| STAFFING | | | | | | |
| Full Time - Civilian | 0 | 0 | 0 | 0.0% | | |
| Full Time - Sworn | 0 | 0 | 0 | 0.0% | | |
| Subtotal - FT | 0 | 0 | 0 | 0.0% | | |
| Part Time | 0 | 0 | 0 | 0.0% | | |
| Limited Term | 0 | 0 | 0 | 0.0% | | |

Public Service

Public Service includes those programs established to make available to the public the various unique resources and capabilities of the institution for the specific purpose of responding to community needs or solving a community problem.

Fiscal Summary

2023, the division expenditures increase \$295,100 or 113.0% over the FΥ 2022 budget. Staffing resources remain flat from the FY 2022 budget. The primary budget changes include:

- An increase in compensation to support salary enhancements for eligible staff.
- An increase in fringe benefit costs due to an increase in insurance premiums.

- An increase in operating costs such as training, contracts and general office supplies.
- A decrease in capital outlay to support equipment needs in other divisions.

| | FY 2022 | FY 2023 | Change FY22-FY23 | | | |
|----------------------|-----------|-----------|------------------|-------------|--|--|
| | Budget | Approved | Amount (\$) | Percent (%) | | |
| Total Budget | \$261,100 | \$556,200 | \$295,100 | 113.0% | | |
| STAFFING | | | | | | |
| Full Time - Civilian | 5 | 5 | 0 | 0.0% | | |
| Full Time - Sworn | 0 | 0 | 0 | 0.0% | | |
| Subtotal - FT | 5 | 5 | 0 | 0.0% | | |
| Part Time | 14 | 14 | 0 | 0.0% | | |
| Limited Term | 0 | 0 | 0 | 0.0% | | |

SERVICE DELIVERY PLAN AND PERFORMANCE

GOAL 1 - Student Success – Creating and sustaining optimal conditions for students to design and achieve academic, career and personal goals.

Trend and Analysis

FY 2021 was marked by the continuation of the COVID-19 pandemic, which had an adverse impact on student enrollment and retention. The College's swift pivot to remote instruction and support services, coupled with direct financial assistance to students, helped shore up full time equivalent (FTE) credit enrollment, which was up almost 1% from the previous year. By contrast, the College experienced a steep decline on continuing education annual headcount, which dropped to 9,601 (a 44% decrease from the previous year). However, the downward trend in continuing education enrollment is not likely to persist beyond FY 2021. Preliminary data from early to mid-fall 2021 suggests a recovery for FY 2022 particularly in workforce development and contract training courses.

As the College continued to expand its asynchronous and synchronous online offerings, enrollments in online credit courses increased to 33,554 in FY 2021, up 93% from the previous year. During the same period, enrollments in online continuing education courses rose to 3,226, a 75% increase compared to FY 2020. In order to increase student success in online courses, PGCC faculty and staff collaborated on improving pedagogy and student engagement in virtual courses. The College hired several staff members with expertise in online pedagogy, learning technologies, and student success, including two instructional designers and a director of eLearning services. Equipped with a variety of new technologies, new pedagogical expertise, and the Coronavirus Aid, Relief and Economic Security (CARES) Act funding, the College offered a Summer Faculty Institute in summer 2021 with a focus on student engagement, Universal Design for Learning (UDL), and other online pedagogical strategies for all faculty.

Performance Measures

| Measure Name | FY 2019 Actual | FY 2020 Actual | FY 2021 Actual | FY 2022 Estimated | FY 2023 Projected |
|--|-------------------|-------------------|-------------------|------------------------------------|----------------------|
| Annual unduplicated headcount — total | 37,411 | 33,280 | 24,774 | 26,150 | 26,632 |
| Annual unduplicated headcount — credit | 16,981 | 16,812 | 16,315 | 17,006 | 15,517 |
| Percent of credit students - first-generation college students (neither parent attended college) | n/a | n/s | n/a | Survey conducted Spring 2022 | n/a |
| Percent of credit students with developmental education needs | 64.7% | 60.0% | 24.5% | 54.3% | 50.0% |
| Annual unduplicated headcount - continuing education | 21,274 | 17,130 | 9,601 | 11,329 | 12,462 |
| Annual unduplicated headcount in English for Speakers of Other Languages (ESOL) courses | 5,715 | 5,662** | 2,477 | 3,716 | 4,830 |
| Enrollment in on-line courses — credit | 13,876 | 17,416 | 33,554** | 28,521 | 24,243 |
| Enrollment in on-line courses - continuing education | 2,191 | 1,847 | 3,226** | 2,903 | 2,758 |
| High school student enrollment | 1,424 | 1,699 | 1,906 | 1,807 | 1,988 |
| Number of associate degree programs offered, including concentrations | 57 | 59 | 60 | 60 | 60 |
| Number of certificate programs | 31 | 32 | 32 | 32 | 32 |

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^{**} Preliminary Data

Performance Measures

| Measure Name | FY 2019 Actual | FY 2020 Actual | FY 2021 Actual | FY 2022 Estimated | FY 2023 Projected |
|---|-------------------|-------------------|-------------------|----------------------|----------------------|
| Number of continuing education and workforce development programs | 144 | 146 | 146 | 146 | 146 |
| Number in workforce development courses | 10,314 | 6,842 | 3,704** | 4,815 | 6,260 |
| Number in continuing professional education leading to government or industry-required certification or licensure | 3,604 | 2,872 | 2,000** | 2,400 | 2,880 |
| Number in contract training courses | 4,962 | 4,024 | 888** | 1,332 | 2,331 |
| Student Retention and Completion | | | | | |
| Fall to Fall retention - developmental students | 54.2% | 47.3% | 47.3%** | 49.7% | 52.1% |
| Fall to Fall retention - college-ready students | 63.0% | 66.1% | 58.4%** | 61.3% | 63.0% |
| Associate degrees and credit certificates awarded - total awards | 1,064 | 1,179 | 1,341 | 1,421 | 1,521 |
| Graduation + transfer rate after 4 years (all students in cohorts) | 39.1% | 36.8% | 38.3%** | 40.3% | 42.3% |
| Graduation + transfer rate after 4 years (college ready students) | 53.9% | 49.3% | 52.9%** | 54.7% | 56.6% |
| Graduation + transfer rate after 4 years (developmental completer) | 50.3% | 43.4% | 39.6%** | 45.6% | 50.1% |

GOAL 2 - Regional Impact – Driving strategic partnerships to identify and respond to the region's present and future priorities

Trend and Analysis

A new, innovative partnership with high potential for improving job market skills and living standards for County residents has been established with the Educational Design Lab (EDL). EDL is a national nonprofit that designs, implements and scales new learning models for higher education and the future of work. EDL selected PGCC as one of six community colleges to participate in the inaugural cohort of its Community College Growth Engine Fund (CCGEF). The College has received an implementation grant and is benefiting from extensive hands-on support from EDL to launch micro-pathways in Healthcare, Information Technology and Hospitality. The goal of this initiative is to help lowwage and entry-level workers advance into well-paying jobs.

The Prince George's County Public Schools System and regional employers are key partners in the design and implementation of the micro-pathways. In FY 2021, PGCC convened two Workforce Development Roundtables including local employers, PGCC learners, Employ Prince George's, Prince George's Chamber of Commerce and PGCPS. Insights from the roundtables were incorporated into PGCC's planning efforts, thereby ensuring that the micro-pathways' curricula and implementation reflect the changing needs of employers and learners in the County.

Performance Measures

| Measure Name | FY 2019 Actual | FY 2020 Actual | FY 2021 Actual | FY 2022 Estimated | FY 2023 Projected |
|---|-------------------|---|---------------------------|----------------------|----------------------|
| Added income to the Prince George's County economy (millions) | n/a | Data Available after Next Economic Impact Analysis (FY 2022) | n/a | n/a | n/a |
| Wage growth of occupational program graduates | \$27,037 | \$28,272 | Available October 2022 | n/a | n/ |
| High school student enrollment | 1,424 | 1,699 | 1,906 | 1,807 | 1,98 |
| Number in workforce development courses | 10,314 | 6,828 | 3,704* | 4,815 | 6,26 |
| Number in continuing professional education leading to government or industry-required certification or licensure | 3,604 | 2,872 | 2,000* | 2,400 | 2,88 |
| Number in contract training courses | 4,962 | 4,024 | 888* | 1,332 | 2,33 |

^{*} Preliminary Data

GOAL 3 - Organizational Excellence - Creating and sustaining agile, effective and efficient institutional synergies

Trend and Analysis

In FY 2021, the College continued to invest in organizational improvements with the aim of increasing operational effectiveness, organizational agility, and long-term sustainability. As part of these efforts, the College completed a business process analysis of student onboarding, which highlighted opportunities for removing barriers and increasing the percentage of applicants who enroll at PGCC each term. Following a thorough review and documentation of current onboarding processes, the ideal processes were defined to reflect an optimal experience for students, and a gap analysis was completed to identify required changes for migrating from the current to the ideal state. The College is now positioned to prioritize those changes as part of the work outlined in its FY 2022-2025 Strategic Plan.

On the sustainability front, the College began work on a multi-year fiscal outlook with the purpose of strengthening organizational capacity for long-term planning and resource allocation. The College is currently undertaking the first phase of this outlook which includes a review of the past three budget performances, completion of other fiscal analyses, identification of the College's major revenue and expense categories and associated trends and development of an initial fiscal plan. In addition, the College is researching best practices in budget development by other Maryland community colleges and assessing potential multi-year budgeting tools. These efforts will help create a stronger financial foundation for long-term priorities and strategic initiatives.

Performance Measures

| Measure Name | FY 2019 Actual | FY 2020 Actual | FY 2021 Actual | FY 2022 Estimated | FY 2023 Projected |
|---|-------------------|-------------------|----------------------------|----------------------|----------------------|
| Human Capital | | | | | |
| Number of full time employees | 785 | 811 | 765 | 788 | 876 |
| Number of part time employees | 1,211 | 1,198 | 748 | 826 | 909 |
| Fiscal Resources | | | | | |
| Core instruction expenses per FTE | \$7,678* | \$7,741 | Available in April 2022 | n/a | n/a |
| Affordability — Cost as a percentage of cost of Maryland public 4-year institutions | 49.7% | 48.5% | 48.4% | 48.6% | 48.9% |
| Expenditures by function — Instruction, Academic Support, Student Services | 61.7% | 62.0% | 60.8% | 62.0% | 61.5% |
| Expenditures by function - Other | 38.3% | 38.0% | 39.2% | 38.0% | 38.5% |

^{*} Updated based on most recent data.