

OPEN MEETING MINUTES

April 9, 2025 Location: 9200 Basil Court, Suite 410, Largo, Maryland 20774 6:41 p.m. – 7:40 p.m.

Board Members Present: Vice Chair Carlo Sanchez, Lafayette Melton, Earl O'Neal, Daniel Armando Jones, Stephanye Maxwell

Virtual Board Members Present: Keenon James, Tamika Springs, Shelia Bryant, Andrea Coleman

Member(s) Absent: Chair Kelvin Davall, Marsha Ridley

Staff Present: Ebony Rorls, Program Administrator; Christal Ogene, Policy Analyst; Joann Bransom, Administrative Aide; Keona Savoy, General Clerk

Consultant Present: Marva Jo Camp, Esq., Legal Counsel

Guest(s): N/A

CALL TO ORDER

Vice Chair Sanchez called the meeting to order at 6:41 p.m. Roll Call was taken.

PUBLIC COMMENT

N/A

REVIEW AND APPROVAL OF MEETING MINUTES

Vice Chair Sanchez tabled the minutes until the next meeting due to questions regarding accuracy. A review of the video footage is needed to clarify certain points before a revised version is presented.

REPORTS AND UPDATES

Community Outreach Subcommittee:

The subcommittee meeting was rescheduled due to technical difficulties.

Board member Jones stated he did some outreach with the University of Maryland and Bowie State student organizations to introduce the Board.

Board member O'Neal stated the subcommittee is going to try to set up some outreach within the communities that we will see at the next Chiefs meeting.

Board member Jones also stated the Latino Commission for the county has allowed the Board to introduce and explain who the PAB is.



Board member Bryant suggested having a workshop or meeting of all (Police Accountability Board) PABs in the state at MML.

<u>Cases/Complaints Review Subcommittee:</u>

Board member Melton commented the subcommittee consolidated feedback on the ACC's 2024 report, which was shared with the Board at the last meeting.

Board member Melton also stated that Isabell Williams, ACC Program Administrator, is willing to set a meeting to talk through some questions.

The subcommittee plans to review a sample case using the case review document and make necessary tweaks.

The subcommittee aims to provide formalized recommendations for the Board to review, possibly by the next meeting. The hope is to finalize everything before the end of the fiscal year, June 30th.

Legislation & Recommendation Subcommittee:

Board Member James expressed that the subcommittee has a long calendar for 2025, so they will look at some of the dates and put them on the Board's calendar so that recommendations can be executed.

Board member James stated that the subcommittee did not receive an update regarding the 2024 recommendations.

The subcommittee will have a meeting next week to be able to provide the Board with an update at the 1st meeting in May.

Data & Analytics Subcommittee:

Board member Coleman stated she is still compiling data for the report and hopefully will have it by the next meeting.

OLD BUSINESS

Board member Coleman stated that there was feedback from Board member Maxwell that the subcommittee had not received yet, and the subcommittee did not want to move forward without having everyone's comments.

Board member Coleman stated the subcommittee's plan is to go with everything that was agreed on during the November meeting and bring back the outstanding comments to the Board for discussion.

Legal Counsel Camp discussed that she is in conversation with the Office of Law about the role of Robert's Rules and Procedures to provide clarity to the subcommittee.



Vice Chair Sanchez stated that the discussion on the most recent version of the Policy and Procedures will be an action item.

Vice Chair Sanchez discussed the uncertainty of the 2024 recommendations, stating no legal questions were holding up the transmittal of the letter.

Policy Analysis, Christal Ogene, stated she sent out a letter to the Chair, Vice Chair, and Council on Monday, May 13, 2024, with a signature, but the Council asked for the Chair's signature to be removed pending questions that the Council had, and to mark the letter as a draft for finalization but the final draft was never received by staff.

Legal Counsel Camp stated the Chair wanted to see the document before it was signed, which is why she asked for the signature to be removed.

Legal Counsel Camp also stated that a meeting has been requested with Inspector General Bennett regarding the issue.

Board member James stated there is a need for a process to ensure Board actions are concluded, including a written procedure to track items and prevent delays.

Legal Counsel Camp stated the Board had an action item list, and maybe that needs to start back.

Vice Chair Sanchez stated the Board needs to hold itself accountable for following up on actions. He stated there needs to be an established mechanism to ensure the Board is aware of updates and action items.

NEW BUSINESS

There is a need to refill the Administrative Hearing Board (AHB) members due to resignations and non-compliance.

Two members from the original appointments never became compliant, two resigned, and one is on extended sick leave.

Program Administrator Ebony Rorls stated emails have been sent out to potential candidates, with a response deadline of this upcoming Friday, April 11, 2025.

Board member James asked for a flier or something to send out regarding the open roles. Program Administrator Rorls advised the Board that there is a link on the Administrative Hearing Board (AHB) website.

Vice Chair Sanchez stated that a list of interested people who have submitted applications by Monday will go to the subcommittee.



COMMUNITY AND EXTERNAL OUTREACH

N/A

TRAINING AND EDUCATION

N/A

ANNOUNCEMENTS

Program Administrator Rorls reiterated that the financial disclosure is due by April 30th by all Board members.

WRAP-UP AND ADJOURNMENT

A motion to adjourn the meeting was offered by Board Member Jones and seconded by Board Member Springs. Motion passed: Ayes – 9, Opposed – 0, Abstain – 0, Absent – 2

Meeting adjourned at 7:40 p.m.

NEXT MEETING – April 23, 2025

Attachments: N/A

PAB Website: PAB Website

Meeting Recordings are available on PAB website: YouTube - Police Accountability Board

Playlist