

# Partner Information Session

March 26, 2025

# Agenda

Key Dates

Application Statistics

Selection & Placement Process

Requested Youth Process

SYEP Partner Updates

Q&A

# 2025 Key Dates

Date	Activity
March 1, 2025	Opening of Application Acceptance Period
March 31, 2025	Closing of the Application Acceptance Period
April 2025	Eligibility and Next Step Notices Sent to Applicants
April 28-May 2, 2025	Selection, Placement and Offer Notices
May 7-23, 2025	Onboarding Process for Selected Participants
July 1, 2025	Start of the SYEP Program
July 25, 2025	Pay Date for Hourly Workers (SYEP)
August 4, 2025	Highlights of the SYEP Program
August 8, 2025	End of the SYEP Program Pay Date for Hourly Workers (SYEP)
August 22, 2025	Pay Date for Hourly and Stipend Workers (SYEP)

# Application Statistics

Applications to date	#	%
14-15	1,162	29.3%
16-17	1,464	36.9%
18-24	1,341	33.8%
Total	3,967	

## Notes:

- The application closes at 11:59 p.m. on March 31st.
- Data validation will be completed after the application closes.

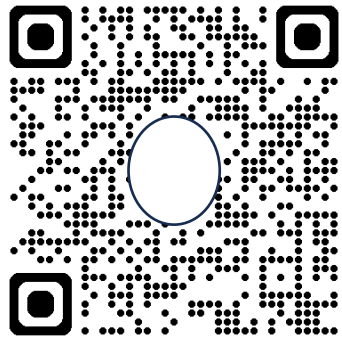
# Selection & Placement Process

- Applicants apply to the following application **based on their age on July 1, 2025:**
  - 14-15
  - 16-17
  - 18-24
- Applicants can select **two areas** of interest for placement.
- Staff utilize the applicant list and run a program to **randomize the selection.**
- Applicants are **placed on the Eligible List** for the selected program.
- Applicants are filtered by their area of interest, age, and program.
- Youth are **sent an offer that must be accepted by the date specified** in the letter.
- Youth are assigned to a program and cannot be reassigned.
- Applicants **must complete their onboarding paperwork** before they are officially hired.

# Requested Youth Process

Partners may request specific youth to work with them during the summer.

Partners can request youth from March 1 – March 31, 2025, utilizing this form: [2025 SYEP Requested Youth/Young Adults Form](#)



Includes:

- Name (First, Middle initial, Last)
- Date of birth
- City of residence
- Confirmation that the applicant has applied for the 2025 program

**NOTE:** *Please confirm the youth's interest in working with your organization prior to requesting them.*

Please enter your youth names in priority order.



# SYEP Partner Updates

- **Assigned Youth:** Youth will be assigned based on the availability of the budget.
  - The current funding capacity supports about 1000 youth.
  - The current requested number by the Partners is approximately 4,677 youth.
- **Signature Agreements:** New service agreements will need to be signed for every Signature program with the 2025 youth allocations.
- **New and Returning Partners:** Partners will receive an email requesting the necessary documentation to establish or maintain their partnership with the SYEP. The Memorandum of Understanding (MOU) will be sent electronically for signature through Adobe eSign. All other partnership documents must be submitted by **May 30, 2025**.
- **Certificates of Insurance (COIs):** Updated COIs must be submitted by **May 30, 2025**.

**Note:** Youth participant lists will not be shared until the updated documents are received.



- SYEP Partners, please contact us via: [SYEPPartners@co.pg.md.us](mailto:SYEPPartners@co.pg.md.us)
- Please direct youth questions to: [SYEP@co.pg.md.us](mailto:SYEP@co.pg.md.us)

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