

PRINCE GEORGE'S COUNTY, MARYLAND
NEW JOBS TAX CREDIT APPLICATION/ANNUAL REPORT
1301 McCormick Drive, Suite 1100
Largo, Maryland 20774

THIS FORM IS TO OBTAIN TAX CREDITS PURSUANT TO PRINCE GEORGE'S COUNTY CODE SECTION 10-235.15 AND ANNOTATED CODE OF MARYLAND, TAX PROPERTY SECTION 9-230.

<input type="text"/>	DATE	<input type="text"/>	TRACKING NUMBER
<input type="checkbox"/>	NEW APPLICATION	<input type="text"/>	NOTIFICATION DATE

<input type="checkbox"/>	ANNUAL REPORT	<input type="text"/>	DATE OF PREVIOUS REPORT						
<input type="checkbox"/>	24-YEAR CREDIT (REPORTING PERIOD TO COVER 27 YEARS - 24 BASE AND 3 SUBSEQUENT PERIODS)								
<input type="checkbox"/>	6-YEAR CREDIT (REPORTING PERIOD TO COVER 9 YEARS - 6 BASE AND 3 SUBSEQUENT PERIODS)								
Period	1	2	3	4	5	6	7	8	9
Tax Year	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Period	10	11	12	13	14	15	16	17	18
Tax Year	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Period	19	20	21	22	23	24	25	26	27
Tax Year	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

BUSINESS NAME _____

CORRESPONDENCE ADDRESS _____

NEW/EXPANDED PREMISES

REAL PROPERTY ACCOUNT NUMBER

ADDRESS _____

IF PROPERTY IS LEASED, RESPONSIBILITY FOR PAYMENT OF REAL PROPERTY TAXES

LESSOR	<input type="checkbox"/>	AMOUNT	<input type="text"/>	PERCENT	<input type="text"/>
LESSEE	<input type="checkbox"/>	AMOUNT	<input type="text"/>	PERCENT	<input type="text"/>

SQUARE FOOTAGE _____

ACQUISITION METHOD

LEASE ☐ PURCHASE ☐ NEW CONSTRUCTION ☐ EXPAND EXISTING ☐

DATE ACQUIRED/COMPLETED _____

OCCUPATION DATE FOR NEW PERMANENT FULL-TIME EMPLOYEES _____

NEW/EXPANDED PREMISE LOCATION IS CONSISTENT WITH APPLICABLE LAND USE MASTER:

YES ☐ IF NO - EXPLAIN ☐ _____

BUSINESS OR ANOTHER TAXPAYER HAS BEEN GIVEN A TAX CREDIT OR EXEMPTION FOR THE NEW/EXPANDED PREMISES DURING THE SAME TAX YEAR UNDER ANY OTHER STATE OR COUNTY LAW:

NO ☐ IF YES - EXPLAIN ☐ _____

PERSONAL PROPERTY

PERSONAL PROPERTY IDENTIFICATION NUMBER _____

DESCRIBE PERSONAL PROPERTY _____

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	DATE	
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TRACKING NUMER

PERMANENT FULL-TIME EMPLOYEES

	NOTICE YEAR 20__	BASE YEAR 1 20__	MAINTENANCE YEARS		
			YEAR 2 20__	YEAR 3 20__	YEAR 4 20__
COMPANY-WIDE					

NEW/EXPANDED PREMISES

TOTAL					
TRANSFERS					
SEPARATIONS					
NEW HIRES					
MINORITY					
OTHER					

ATTACHMENTS

YES NO (IF NO - PLEASE PROVIDE REASON)

LEASE AGREEMENT (NEW OR RENEWAL)

SDAT PERSONAL PROPERTY RETURN

MARYLAND UNEMPLOYMENT TAX FILING - PRIOR FOUR QUARTERS

COPY OF ADVANCE NOTIFICATION OF INTENT TO CLAIM NEW JOBS TAX CREDIT

AFFIDAVIT

I HEREBY CERTIFY THAT I AM AUTHORIZED TO ACT ON BEHALF OF THE ABOVE BUSINESS AND ATTEST THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE. I UNDERSTAND REASONABLY ACCURATE DOCUMENTATION THAT VERIFIES THE REPORTED INFORMATION MUST BE SUBMITTED THAT INCLUDES, BUT IS NOT LIMITED TO, PAYROLL RECORDS AND EMPLOYEE TIME SHEETS AND SUCH OTHER DOCUMENTATION FOR THE TAXABLE YEAR FOR WHICH THE CREDIT IS SOUGHT AND FOR THE THREE TAXABLE YEARS FOLLOWING THE LAST YEAR IN WHICH A TAX CREDIT WAS GRANTED. THE BUSINESS AGREES TO RETAIN SUPPORTING DOCUMENTATION FOR A FIVE YEAR PERIOD FOLLOWING EACH TAX CREDIT YEAR FOR AUDIT OR REVIEW BY COUNTY REPRESENTATIVES. I FURTHER UNDERSTAND THAT SUBMISSION OF A FALSE OR FRADULENT APPLICATION OR THE WITHHOLDING OF INFORMATION TO OBTAIN A TAX CREDIT IS A CLASS A VIOLATION, AND FURTHER SUBJECTS THE BUSINESS TO REPAYMENT OF ALL TAXES WITH INTEREST AND PENALTIES, AND COURT COSTS AND EXPENSES IN THE EVENT A CIVIL ACTION FOR COLLECTION IS FILED.

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AUTHORIZED OFFICIAL (PRINT NAME)

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SIGNATURE OF AUTHORIZED OFFICIAL

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TITLE

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DATE