

## FY2022 Informal Ethics Advice, Information Request & Legal Reviews

Count	Date	Case	Source	Case Type	Issue/Requests	Opinion/Response
1	7/2021	22-0003	Employee	Secondary Employment	Legal review of secondary employment at Montgomery Department of Social Services.	Agency approved; OEA reviewed – no conflicts of interest present.
2	7/2021	22-0005	Employee	Gifts/Solicitation/ Fundraising	Advice related to accepting meals purchased by contractor during site visit.	Generally, employees are prohibited from accepting gifts or soliciting gift from any person doing business or seeking to do business with the County Government. However, Section 2-293(d)(4)(A) allows employees to receive meals and beverages that are consumed in the presence of the donor or sponsoring entity. This exception does not apply in those instances where the gift would tend to impair the impartiality and the independence of judgment of the employee receiving it or if it is of significant value. It is advised that employees consult with OEA prior to accepting any gifts to ensure compliance with the County's Ethics Code.
3	7/2021	22-0006	Employee	Secondary Employment	Legal review of secondary employment as security officer.	Insufficient information.
4	7/2021	22-0007	Board/ Commission	FDS	OEA review of Appointee to the Redevelopment Authority.	Legal review complete with no conflicts of interest present.
5	7/2021	22-0008	Board/ Commission	FDS	OEA review of Appointee to the Redevelopment Authority.	Legal review complete with no conflicts of interest present.
6	7/2021	22-0009	Former Employee	MPIA Request	Release of designated filer's FDS form.	Information provided.
7	7/2021	22-0014	Employee	Gifts/Solicitation/ Fundraising.	Advice related to donation of artwork to DPWT.	The donation is not solicited, and the donated artwork is being donated to the County's Biking Pedestrian Program, which benefits the residents of Prince George's County. Therefore, employee can

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						accept the donated artwork. However, the additional inquiry as to whether one can duplicate and use the image should be directed to the Office of Law.
8	7/2021	22-0015	Citizen	Information Request	Rationale for why a residential property was cited for litter.	Information provided
9	7/2021	22-0016	Employee	Secondary Employment	Rationale for the statutory authority that requires County employees to complete secondary employment application.	Employee's employment with a high school basketball organization is secondary employment, and employee is required to complete a secondary employment request on the Office of Ethics Web Portal.
10	7/2021	22-0017	Employee	Conflict of Interest	Advice related to whether a County contractor can serve on the hiring-interview panel for candidates applying for a County position.	Although neither candidates nor the contractor is subject to the county's Ethics Code, there may be procurement concerns with the contractor in the event the employee is responsible for selecting the contractor for diversity training for which the contractor plans to bid for in December. The contractor should not serve on the panel.
11	7/2021	22-0020	Employee	Prestige of Office	Advice related to endorsement of grant funds applicant.	Section 2-293 (c) of the Ethics Code prohibits county officials and employees from using the prestige of their office for their own gain or that of another. However, in this case the Office of Veterans Affairs is a beneficiary of the contemplated funding and services. Therefore, employee was advised that the support letter was permissible.
12	7/2021	22-0021	Citizen	Information Request	Hazard posed by aging tree in neighborhood and requests for removal.	Information provided.
13	7/2021	22-0025	Employee	Secondary Employment	Rationale for the statutory authority that requires County employees to complete secondary employment application.	The Code restricts Secondary Employment and is the authority for AP152. The Code states that all County positions are considered primary, and all other(s) are Secondary.

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						Section 8 of the Code states, in part, "...before engaging in secondary employment, the form must be reviewed by the department head for approval." Additionally, engaging in unapproved secondary employment can result in a hearing before the Board of Ethics, in addition to other discipline pursuant to Personnel Law. As such, it is considered a violation of the Code of Ethics.
14	7/2021	22-0028	Citizen	Information Request	Employment verification for former employee.	Information provided.
15	7/2021	22-0029	Citizen	MPIA Request	Expedited release of information.	On September 1, 2021, after reviewing the information provided, OEA determined the matter is outside the agency's purview. The complainant was referred to contact the Maryland MPIA Ombudsman.
16	8/2021	22-0032	Citizen	Information Request	Annual report and information pertaining to removal of Board members.	Information provided.
17	8/2021	22-0034	Required Filer	FDS	Advice related to disclosures on FDS form	Information provided.
18	8/2021	22-0035	Employee	Conflict of Interest	Advice related to waiver of training registration fee by County vendor.	Section 2-293(d)(4)(D) provides that reasonable expenses for food, travel, lodging, and scheduled entertainment of an official or employee who is on a panel or speaking at a meeting may be reimbursed.
19	8/2021	22-0038	Employee	Secondary Employment	Legal review of secondary employment as therapist.	The County Ethics Code Section 2-293(a)(2)(B) provides that "an official or employee may not participate in any business entity in which he has a direct financial interest of which he may reasonably be expected to know of." It is a conflict of interest even if employee is no longer providing clients services through employee's county position because employee would still receive a

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						financial benefit through employee's business.
20	8/2021	22-0039	Employee	Gifts/Solicitation/ Fundraising	Advice related to solicitation and Fundraising through County position.	Pursuant to County Ethics Code Section 2-293(c) county officials are prohibited from using their position as described in the sponsorship package. Based on the discussion, the description of what would occur at the conference is outside of what is considered constituent services.
21	8/2021	22-0043	Agency	Gifts/Solicitation/ Fundraising	Advice related to acceptance of football tickets on behalf of agency staff.	The County Ethics Code Section 2-293(d) provides that an official or employee may not solicit any gift. If the Charitable Foundation is not currently receiving a County grant or seeking to do business with the County, it is permissible for agency who participated in the Back to School Fair and other staff members, to accept tickets from the Charitable Foundation.
22	8/2021	22-0044	Agency	Gifts/Solicitation/ Fundraising	Advice related to advertising a County vendor's trash cleaning services to residents.	The County Ethics Code Section 2-293(c) provides that "an official or employee may not intentionally use the prestige of his office for his own private gain or that of another. Usual performance and customary constituent services, without additional compensation, does not constitute the use of the prestige of office for an elected official's or employee's private gain or that of another." It is not permissible for the County vendor to share information about services with residents about vendor's trash can business during or with community outreach programming and events.
23	8/2021	22-0047	Employee	Gifts/Solicitation/ Fundraising.	Advice related to donating amusement park tickets to residents	The ticket give-away is not prohibited under the County's Ethics Code.

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					for COVID 19 vaccination.	County employees who are residents of Prince George's County should not be prohibited from receiving the vaccine nor the tickets, however, measures should be taken to ensure they are not using County resources, such as County vehicles or County time without appropriate agency approval.
24	8/2021	22-0048	Board/Commission	Lobbying	Legal review of lobbying provisions related to lobbyist registration.	Advised on process Prince George's County has in place as it relates to grassroots lobbying.
25	9/2021	22-0052	Agency	Conflict of Interest	Advice related to coverage of training expenses by another entity.	Outside scope of ethics. Complainant referred.
26	9/2021	22-0056	Employee	Secondary Employment	Legal review of secondary employment at Prince George's County Community College.	Council Approved. OEA legal review complete with no conflicts of interest present. However, appropriate safeguards were put in place to ensure no conflicts of interest present.
27	9/2021	22-0057	Agency	Agency Policy/Directive	Review of agency's secondary employment policy.	Amendments to the Ethics Code Provision regarding Secondary Employment submitted to County Council after approval from State Ethics Commission.
28	9/2021	22-0058	Former Employee	Post-employment	Advice related to post employment consulting at DPWT.	It is permissible for employee to consult with DPWT. However, employee must seek advice from OHRM on personnel matters.
29	9/2021	22-0062	Employee	Conflict of Interest	Advice related to whether elected officials can accept reimbursement for costs of attending events.	Generally, officials and employees are prohibited from accepting gifts or soliciting gifts from any person doing business or seeking to do business with the County Government. Officials and employees of the State's Attorney Office are not subject to the County's Ethics Code pursuant to Section 2-291(a)(4.2) and must seek ethics advice from the State's Ethics Commission.

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30	9/2021	22-0063	Employee	Political Activity	Advice related to political activity and campaigning in the County.	Employee advised that lists are considered a County Resource and cannot be used for personal use. During work hours is considered County time. Employee cannot be involved in political activity while working for the County. The employee is able to maintain and keep the County Executive's Calendar if it is in employee's job description.
31	9/2021	22-0064	Board/Commission	FDS	Legal review of appointment package for board/commission member.	Legal review complete with no conflicts of interest present.
32	9/2021	22-0065	Board/Commission	FDS	Legal review of appointment package for board/commission member.	Legal review complete with no conflicts of interest present.
33	9/2021	22-0066	Board/Commission	FDS	Legal review of appointment package for board/commission member.	Legal review complete with no conflicts of interest present.
34	9/2021	22-0067	Board/Commission	FDS	Legal review of appointment package for board/commission member.	Legal review complete with no conflicts of interest present.
35	9/2021	22-0069	Employee	Secondary Employment	Legal review of secondary employment at DMV Security Services.	Agency approved with safeguards in place. OEA reviewed with no conflicts of interest present.
36	9/2021	22-0070	Employee	Secondary Employment	Legal review of secondary employment at DMV Security Services.	Agency approved with safeguards in place. OEA reviewed with no conflicts of interest present.
37	9/2021	22-0074	Employee	Secondary Employment	Legal review of secondary employment at Maryland Basketball Officials Association.	Agency approved; OEA reviewed with no conflicts of interest present.
38	9/2021	22-0076	Board/Commission	FDS	OEA review of Appointee to the WSSC.	Legal review complete with no conflicts of interest present.
39	9/2021	22-0080	Employee	Secondary Employment	Legal review of secondary employment at HOA.	Council approved. OEA reviewed with no conflicts of interest present.
40	10/2021	22-0083	Required Filer	Information Request	Information related to disqualifiers for elected officeholding.	Information provided.
41	10/2021	22-0085	Employee	Secondary Employment	Advice pertaining to whether a 1000-hour	Based on 1000-hour employee's position as an

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					employee must complete secondary employment request.	Engineer IV employee is required to file an FDS and therefore should submit a secondary employment request to engage in secondary employment in the County.
42	10/2021	22-0090	Employee	Secondary Employment	Advice related to transfer of rental property enrolled in Section 7 program while hired by County.	Employee advised OEA that employee will “refrain from all home purchasing and renting activities in Prince George's County while employed by the Prince George's County Rental Assistant Division.” Additionally, the employee needs to complete the Secondary Employment process and employee’s approval form needs to state the safeguards that will be put in place to ensure that employee will not purchase or rent in Prince George's County while employed by the Rental Assistant Division.
43	10/2021	22-0094	Employee	Information Request	Information related to secondary employment process for employees on leave of absence.	Information provided.
44	10/2021	22-0099	Employee	Secondary Employment	Advice related to service on a County board or commission, HOA, or civic association.	The board member’s position with the County is considered employee’s primary position. Administrative Procedure 152 provides guidance and standard concerning outside employment in the County. Employee will need to go to the OEA Web Portal to access the Secondary Employment.
45	10/2021	22-0106	Employee	Secondary Employment	Advice related to initiating a small business.	Any additional job or work outside of employee’s Prince George's County position would be considered secondary employment. This includes the employee starting a business. Employee would be required to submit a secondary employment request to the OEA Web

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						Portal to work with own business venture.
46	10/2021	22-0107	Board/ Commission	FDS	Review of Appointee to the Park & Recreation Advisory Board.	Legal review complete with no conflicts of interest present.
47	10/2021	22-0108	Board/ Commission	FDS	Review of Appointee to the Park & Recreation Advisory Board.	Legal review complete with no conflicts of interest present.
48	10/2021	22-0109	Board/ Commission	FDS	Review of Appointee to the Park & Recreation Advisory Board.	Legal review complete with no conflicts of interest present.
49	10/2021	22-0110	Board/ Commission	FDS	Review of Appointee to the Park & Recreation Advisory Board.	Legal review complete with no conflicts of interest present.
50	10/2021	22-0111	Board/ Commission	FDS	Review of Appointee to the Park & Recreation Advisory Board.	Legal review complete with no conflicts of interest present.
51	10/2021	22-0112	Board/ Commission	FDS	Review of Appointee to the Park & Recreation Advisory Board.	Legal review complete with no conflicts of interest present.
52	10/2021	22-0113	Board/ Commission	FDS	Review of Appointee to the Park & Recreation Advisory Board.	Legal review complete with no conflicts of interest present.
53	10/2021	22-0114	Board/ Commission	FDS	Review of Appointee to the Park & Recreation Advisory Board.	Legal review complete with no conflicts of interest present.
54	10/2021	22-0115	Board/ Commission	FDS	Review of Appointee to the Park & Recreation Advisory Board.	Legal review complete with no conflicts of interest present.
55	10/2021	22-0116	Board/ Commission	FDS	Review of Appointee to the Park & Recreation Advisory Board.	Legal review complete with no conflicts of interest present.
56	10/2021	22-0117	Board/ Commission	FDS	Review of Appointee to the Park & Recreation Advisory Board.	Legal review complete with no conflicts of interest present.
57	10/2021	22-0118	Board/ Commission	FDS	Review of Appointee to the Nuisance Abatement Board.	Legal review complete with no conflicts of interest present.
58	10/2021	22-0119	Board/ Commission	FDS	Review of Appointee to the Nuisance Abatement Board.	Legal review complete with no conflicts of interest present.
59	10/2021	22-0122	Employee	Conflict of Interest	Advice related to sponsoring events for nonprofit if a member.	Since the Ethics Code provides that the people have a right to be assured that the impartiality and independent judgement of public officials and employees will be maintained, it is essential and important that Councilmember avoid even the appearance of



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						impartiality and improper influence.
60	10/2021	22-0123	Employee	Secondary Employment	Advice related to participating on state's library board.	As an elected official, consultation with the County Administrator and OEA regarding any secondary employment is necessary to avoid actual or apparent conflicts of interest. Any employee or official that is engaged in secondary employment should only do so with the appropriate approvals and advice in compliance with the Code and Administrative Procedure 152, as applicable.
61	11/2021	22-0089	Employee	Secondary Employment	Legal review of secondary employment as a realtor.	Employee is no longer employed with the County and the secondary employment request is now moot.
62	11/2021	22-0125	Employee	Secondary Employment	Legal review of secondary employment at restaurant.	OEA received a case for secondary employment. The employee was notified on two occasions to provide the approval from their appointed authority. The case has been closed due to insufficient information.
63	11/2021	22-0126	Employee	Information Request	Clarity pertaining to agency's oversight responsibility of board/commission members.	Information provided.
64	11/2021	22-0127	Employee	Secondary Employment	Advice related to outside employment in e-commerce.	Employee will be required to file a secondary employment request with OEA because employee is engaged in a business relationship with his cousin and will receive compensation for work with business.
65	11/2021	22-0128	Employee	Conflict of Interest	Advice related to recall election.	Officials and employees of the Board of Elections are not subject to the County's Ethics Code and must seek ethics advice from the State's Ethics Commission.
66	11/2021	22-0130	Employee	FDS	Advice related to FDS filing requirement for DCC candidate.	A candidate for the Democratic Central

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						Committee is not required to file an FDS.
67	11/2021	22-0134	Employee	Secondary Employment	Legal review of secondary employment in interior decoration.	Agency approved; OEA reviewed with no conflicts of interest present.
68	11/2021	22-0135	Employee	Secondary Employment	Legal review of secondary employment at Shop.	Agency approved; OEA reviewed with no conflicts of interest present.
69	11/2021	22-0136	Employee	Secondary Employment	Legal review of secondary employment at Door Dash.	Agency approved; OEA reviewed with no conflicts of interest present.
70	11/2021	22-0137	Employee	Secondary Employment	Legal review of secondary employment at separate police department.	Agency approved; OEA reviewed with no conflicts of interest present.
71	11/2021	22-0138	Employee	Secondary Employment	Legal review of secondary employment at an University.	Agency approved; OEA reviewed with no conflicts of interest present.
72	11/2021	22-0139	Employee	Secondary Employment	Legal review of secondary employment as firearm examiner.	Agency approved; OEA reviewed with no conflicts of interest present.
73	11/2021	22-0140	Employee	Political Activity	Advice related to campaigning for elected office.	It is permissible for the employee to run for political office. However, based on the facts presented to OEA, it will be very difficult for people to distinguish between the employee's role in County government and employee's role as a candidate for political office. If certain conduct creates an appearance of a conflict or undue influence the Code prohibits it. Thus, it is not permissible for the employee to engage in both roles.
74	11/2021	22-0146	Employee	Secondary Employment	Legal review of secondary employment at Anne Arundel County.	Agency approved; OEA reviewed with no conflicts of interest present
75	12/2021	22-0141	Lobbyist	Lobbying	Advice related to lobbying activities.	Lobbyist is already registered, and the request is now moot.
76	12/2021	22-0142	Citizen	Information Request	Advocacy related to timeshare property maintenance fees.	Information provided.
77	12/2021	22-0143	Citizen	Information Request	Financial assistance and assistance with a civil lawsuit.	Insufficient information. No action taken.

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78	12/2021	22-0147	Employee	Procurement	Advice related to spouse's affiliation with County bids.	It is permissible for employee to work with the approved contractor. Putting a safeguard in place like having an administrative aide review the final bid paperwork for accuracy before it is sent for approval promotes trust in the County Government.
79	12/2021	22-0148	Board/ Commission	FDS	OEA review of Appointee to the Board of Social Services.	Legal review complete with no conflicts of interest present.
80	12/2021	22-0149	Board/ Commission	FDS	Request for OEA review of Appointee to the Board of Social Services.	Legal review complete with no conflicts of interest present.
81	12/2021	22-0150	Board/ Commission	FDS	OEA review of Appointee to the Board of Social Services.	Legal review complete with no conflicts of interest present.
82	12/2021	22-0151	Board/ Commission	FDS	OEA review of Appointee to the Board of Social Services.	Legal review complete with no conflicts of interest present.
83	12/2021	22-0152	Board/ Commission	FDS	OEA review of Appointee to the Board of Social Services.	Legal review complete with no conflicts of interest present.
84	12/2021	22-0154	Employee	Secondary Employment	Legal review of secondary employment at Anne Arundel County board.	Agency approved; OEA reviewed with no conflicts of interest present.
85	12/2021	22-0156	Required Filer	FDS	Advice related to filing disclosures to Schedules in the Financial Disclosure Statement.	OEA assisted the complainant with filing the FDS, noting the instructions provided. The filer submitted the FDS with no further questions.
86	12/2021	22-0157	Employee	Gifts/Solicitation/ Fundraising.	Advice related to holiday gifts.	The Board of Ethics has exempted gifts of a reasonable amount given by one employee or official to another for special occasions.
87	12/2021	22-0158	Employee	Conflict of Interest	Advice related to dual participation on Board of Directors and agency representation at a legislative reception.	It is permissible for a County Agency to pay and/or sponsor staff attendance to distribute County transit literature and promotional items at the legislative event. The payment must come from employee's agency and not from event sponsor or a County vendor, which would be considered a gift.

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88	12/2021	22-0161	Employee	Secondary Employment	Advice related to secondary employment with company involved in affordable housing projects.	Employee is not prohibited from engaging in post-employment work with the company. Employee is restricted from working on any matters involving properties in which employee significantly participated in while employed with Prince George's County.
89	12/2021	22-0162	Employee	Secondary Employment	Advice related to secondary employment.	It is not permissible for employee to work for the vendor if vendor enters into contract with the County.
90	12/2021	22-0163	Employee	Secondary Employment	Legal review of secondary employment at PGCPs.	OEA received a case for secondary employment. The employee failed to provide the appropriate agency approval and therefore, the case has been closed due to insufficient information.
91	12/2021	22-0164	Board/Commission	FDS	OEA review of Appointee to the Animal Control Commission.	Legal review complete with no conflicts of interest present.
92	12/2021	22-0165	Board/Commission	FDS	OEA review of Appointee to the Animal Control Commission.	Legal review complete with no conflicts of interest present. Corrected FDS submitted.
93	12/2021	22-0166	Board/Commission	FDS	OEA review of Appointee to the Animal Control Commission.	Legal review complete with no conflicts of interest present.
94	12/2021	22-0167	Board/Commission	FDS	OEA review of Appointee to the Solid Waste Advisory Commission.	Legal review complete with no conflicts of interest present.
95	12/2021	22-0168	Board/Commission	FDS	OEA review of Appointee to the Solid Waste Advisory Commission.	Legal review complete with no conflicts of interest present.
96	12/2021	22-0169	Employee	Secondary Employment	Legal review of secondary employment in consulting.	Agency approved. Legal review complete with no conflicts of interest present.
97	12/2021	22-0178	Former Employee	Information Request	Information related to contract work.	Information provided.
98	12/2021	22-0179	Employee	Secondary Employment	Legal review of secondary employment in telephone repair.	Agency approved; OEA reviewed with no conflicts of interest present. Qualifying language added.
99	12/2021	22-0180	Employee	Secondary Employment	Legal review of secondary employment in airline industry.	Agency approved; OEA reviewed with no conflicts of interest present.

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100	12/2021	22-0181	Employee	Secondary Employment	Legal review of secondary employment at police department.	Agency approved and legal review complete with no conflicts of interest present.
101	1/2022	22-0182	Citizen	Information Request	Information related to summer internships in the County.	Information provided.
102	1/2022	22-0184	Employee	Secondary Employment	Legal review of secondary employment in baking.	Agency approved. OEA reviewed with no conflicts of interest present.
103	1/2022	22-0189	Employee	Information Request	Copy of the order or policy that requires permit office staff to file.	Information provided.
104	1/2022	22-0190	Employee	Secondary Employment	Legal review of secondary employment as legislator.	Agency approved with qualifying language included. OEA reviewed with no conflicts of interest present.
105	1/2022	22-0191	Employee	Conflict of Interest	Advice related to employee application for emergency housing assistance program.	Requestor withdrew inquiry because employee resigned.
106	1/2022	22-0194	Employee	Secondary Employment	Legal review of secondary employment in internet marketing.	Agency approved with qualifying language included. OEA reviewed with no conflicts of interest present.
107	1/2022	22-0311	Lobbyist	Lobbying	Information related to reporting expenses.	Complainant was advised to report the full amount of expenses in the appropriate schedule along with supporting documentation.
108	1/2022	22-0312	Lobbyist	Lobbying	Information related to reporting expenses.	Legal review complete with no conflicts of interest present.
109	1/2022	22-0313	Agency	FDS	OEA review of Appointee to the Fire Commission.	Legal review complete with no conflicts of interest present.
110	1/2022	22-0314	Agency	FDS	OEA review of Appointee to the Fire Commission.	Legal review complete with no conflicts of interest present.
111	1/2022	22-0315	Agency	FDS	OEA review of Appointee to the Fire Commission.	Legal review complete with no conflicts of interest present.
112	1/2022	22-0316	Agency	FDS	OEA review of Appointee to Board of Education.	Legal review complete with no conflicts of interest present.
113	1/2022	22-0317	Agency	Legislative Comments	Review of HB 0313 Election Law - Recall Elections.	Legislative comments provided
114	1/2022	22-0318	Agency	Legislative Comments	Review of HB 0059 – Ethics – Local Governments –	Legislative comments provided

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					Registration of Lobbyists .	
115	1/2022	22-0319	Agency	Legislative Comments	Review of HB 0093 – Candidates for Offices of Municipalities and Common Ownership Communities – Reports of Donations and Disbursements.	Legislative comments provided
116	1/2022	22-0329	Employee	Secondary Employment	Legal review of secondary employment at fire and rescue institute.	Legal review complete with no conflicts of interest present.
117	1/2022	22-0330	Employee	Secondary Employment	Legal review of secondary employment at Door Dash.	Agency approved; OEA reviewed with no conflicts of interest present.
118	1/2022	22-0331	Employee	Secondary Employment	Legal review of secondary employment at nonprofit leadership, research and development.	Employee has taken new position at Maryland National Capital Park and Planning Commission and must file secondary employment request with the State Ethics Commission.
119	1/2022	22-0332	Employee	Secondary Employment	Legal review of secondary employment at nonprofit building material salvage and reuse.	Employee has taken new position at Maryland National Capital Park and Planning Commission and must file secondary employment request with the State Ethics Commission.
120	1/2022	22-0333	Employee	Secondary Employment	Legal review of secondary employment at leadership consulting and executive coaching.	Employee has taken new position at Maryland National Capital Park and Planning Commission and must file secondary employment request with the State Ethics Commission.
121	1/2022	22-0334	Employee	Secondary Employment	Legal review of secondary employment at zoning commission.	Employee has taken new position at Maryland National Capital Park and Planning Commission and must file secondary employment request with the State Ethics Commission.
122	2/2022	22-0324	Agency	Legislative Comments	Review of SB 0548 – Local Health Officers – Removal – Grounds and Process.	Legislative comments provided.
123	2/2022	22-0327	Required Filer	Information Request	Information related to obtaining a list of	Information provided.

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					entities/vendors doing business with the county.	
124	2/2022	22-0328	Employee	Secondary Employment	Requests legal review of secondary employment at law firm.	Approved by Agency; Legal review complete with OEA requesting qualifying language to ensure no conflicts of interests exist.
125	2/2022	22-0338	Board/ Commission	Secondary Employment	Legal review of secondary employment at land trust.	OEA received a case for secondary employment. The employee failed to provide the appropriate agency approval and therefore, the case has been closed due to insufficient information.
126	2/2022	22-0339	Board/ Commission	Secondary Employment	Legal review of secondary employment at policy group.	OEA received a case for secondary employment. The employee failed to provide the appropriate agency approval and therefore, the case has been closed due to insufficient information.
127	2/2022	22-0341	Employee	Secondary Employment	Legal review of secondary employment in Veterans law.	Agency approved. Legal review complete with no conflicts of interest present.
128	2/2022	22-0345	Employee	Gifts/Solicitation/ Fundraising.	Advice related to donations to a youth league.	It is not permissible for the employee to solicit donations for employee's little league team while at work.
129	2/2022	22-0347	Employee	Secondary Employment	Legal review of secondary employment at nail salon.	Agency approved. Legal review complete with no conflicts of interest present.
130	2/2022	22-0348	Employee	Honorarium	Advice related to honorarium.	An official may not accept an honorarium under the following conditions: (1) The payer has an interest (legal or economic) that the official may substantially or materially affect in his official capacity; or (2) The honorarium is related to his official position
131	2/2022	22-0349	Employee	Secondary Employment	Legal review for secondary employment in financial services.	OEA received a case for secondary employment. The employee failed to provide the appropriate agency approval and therefore, the case has been closed due to insufficient information.
132	2/2022	22-0351	Employee	Secondary Employment	Legal review of secondary employment in consulting.	Agency approved. Legal review complete with no conflicts of interest present

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						and qualifiers provided by employee.
133	2/2022	22-0365	Employee	Procurement	Advice related to a vendor's in-kind services.	It is not permissible for the vendor to sponsor pro-bono WHML event and a podcast for the Office of Stakeholder Engagement and Affairs.
134	3/2022	22-0352	Citizen	FDS	Assistance with disclosing under a revocable trust.	Information provided.
135	3/2022	22-0353	Employee	Secondary Employment	Legal review for secondary employment at farm.	Agency approved. Legal review complete with no conflicts of interest present.
136	3/2022	22-0355	Board/ Commission	Secondary Employment	Legal review of secondary employment in healthcare organization.	Agency approved. Legal review complete with no conflicts of interest present.
137	3/2022	22-0357	Employee	Secondary Employment	Legal review for secondary employment in civil engineering design.	Agency approved. Legal review complete with no conflicts of interest present and qualifiers included in approval.
138	3/2022	22-0358	Employee	Secondary Employment	Legal review for secondary employment at farm.	Agency approved. Legal review complete with no conflicts of interest present.
139	3/2022	22-0361	Employee	Secondary Employment	Legal review for secondary employment in sales.	Agency approved. Legal review complete with no conflicts of interest present. Qualifiers added.
140	3/2022	22-0364	Board/ Commission	Secondary Employment	Legal review for secondary employment in nonprofit consulting.	Approved by DCAO. Legal review complete with no conflicts of interest present. Qualifiers to not promote Legal Shield to members of the board/commission or to not encourage board/commission members to purchase the legal plan.
141	3/2022	22-0367	Employee	Secondary Employment	Legal review for secondary employment at nonprofit.	Agency approved. Legal review complete with no conflict of interest present and qualifying language added.
142	3/2022	22-0368	Employee	Gifts/Solicitation/ Fundraising.	Advice related to sports tickets for employees.	The tickets would not be deemed a gift as the tickets were negotiated and contracted for as part of an agreement. However, it was advised that there should be safeguards to protect employees who are responsible for distributing the free and discounted



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						tickets from using their position to steer tickets for their own benefit or that of others. Thus, it is permissible to make tickets available for distribution to Prince George's County Government Employees through the Agency sponsored program.
143	3/2022	22-0369	Board/ Commission	FDS	OEA review of Appointee to the Board of Registration for Building Contractors.	Legal review complete with no conflicts of interest present. FDS was corrected.
144	3/2022	22-0370	Employee	Secondary Employment	Legal review for secondary employment in dance.	Agency approved. Legal review complete with no conflicts of interest present.
145	3/2022	22-0371	Employee	Secondary Employment	Advice related to outside employment.	Civilian employees and sworn officers of the Police Department are allowed to engage in non-law enforcement secondary employment outside of their County position. Administrative Procedure 152 provides guidance and standards concerning secondary employment.
146	3/2022	22-0372	Board/ Commission	FDS	OEA review of Appointee to the Taxicab Board.	Legal review complete with no conflicts of interest present.
147	3/2022	22-0373	Board/ Commission	FDS	OEA review of Appointee to the Personnel Board.	Legal review complete with no conflicts of interest present.
148	3/2022	22-0374	Board/ Commission	Secondary Employment	Legal review for secondary employment as a coach.	Agency approved. Legal review complete with no conflicts of interest present. Qualifiers added that employee will not work during County work hours or use County resources.
149	3/2022	22-0375	Employee	Secondary Employment	Legal review for secondary employment in real estate.	Agency approved. Legal review complete with no conflicts of interest present. Qualifiers added that employee not to work on transactions where County is a party or property when County has an interest.
150	3/2022	22-0379	Employee	Gifts/Solicitation/ Fundraising.	Advice related to vendor sponsoring travel related expenses.	Ethics County Code Section 2-293(d)(4)(A) and 2-293(d)(4)(D) provides that meals and beverages must be

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						consumed in the presence of the donor or sponsoring entity and reasonable expenses for food, travel lodging and scheduled entertainment of the official or employee at a meeting which is given in return for participation in a panel or speaking engagement at the meeting. Also, under Ethics Code Section 2-293 it would be a conflict of interest for the employees to accept services/gifts from the vendor as they are involved and exposed to the vendor through the procurement process.
151	3/2022	22-0380	Employee	FDS	Advice related to filing disclosures for interests involving sibling's affiliation with County.	Section 2-293(a) provides that officials and employees may not participate in any matter in which the official's sibling has an interest, except in the exercise of an administrative duty which does not affect the disposition or decision with respect to the matter. This prohibition may only be waived by the Board of Ethics. Section 2-293(a)(2)(B) prohibits an official's involvement in any matter involving a business in which a sibling is an employee. If the involvement is administrative or waived by the Board of Ethics, then the official may act accordingly.
152	3/2022	22-0381	Employee	Secondary Employment	Legal review of secondary employment in home support aide service.	Agency approved. Legal review complete with no conflicts of interest present. Qualifiers added.
153	3/2022	22-0383	Employee	Secondary Employment	Legal review of secondary employment in public transportation.	Agency approved. Legal review complete with no conflicts of interest present. Department Head added qualifiers that employee

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						will not work during County work hours.
154	3/2022	22-0384	Board/ Commission	Secondary Employment	Legal review of secondary employment at land trust.	Approved by DCAO. Legal review complete with no conflicts of interest present. Approval signed by DCAO Rodgers.
155	3/2022	22-0385	Board/ Commission	Secondary Employment	Legal review of secondary employment at policy group.	Approved by DCAO. Legal review complete with no conflicts of interest present. Approval signed by DCAO.
156	3/2022	22-0386	Board/ Commission	Secondary Employment	Legal review of secondary employment at local government.	Approved by DCAO. Legal review complete with no conflicts of interest present.
157	3/2022	22-0387	Board/ Commission	FDS	OEA review of Appointee to the Police Accountability Board.	Legal review complete with no conflicts of interest present.
158	3/2022	22-0388	Board/ Commission	FDS	OEA review of Appointee to the Police Accountability Board.	Legal review complete with no conflicts of interest present.
159	3/2022	22-0389	Board/ Commission	FDS	OEA review of Appointee to the Police Accountability Board.	Legal review complete with no conflicts of interest present.
160	3/2022	22-0390	Board/ Commission	FDS	OEA review of Appointee to the Police Accountability Board.	Legal review complete with no conflicts of interest present.
161	3/2022	22-0391	Board/ Commission	FDS	OEA review of Appointee to the Police Accountability Board.	Legal review complete with no conflicts of interest present.
162	3/2022	22-0392	Board/ Commission	FDS	OEA review of Appointee to the Police Accountability Board.	Legal review complete with no conflicts of interest present.
163	3/2022	22-0393	Board/ Commission	FDS	OEA review of Appointee to the Police Accountability Board.	Legal review complete with no conflicts of interest present.
164	3/2022	22-0394	Board/ Commission	FDS	OEA review of Appointee to the Police Accountability Board.	Legal review complete with no conflicts of interest present.
165	3/2022	22-0395	Board/ Commission	FDS	OEA review of Appointee to the Police Accountability Board.	Legal review complete with no conflicts of interest present.
166	3/2022	22-0399	Employee	Secondary Employment	Advice related to outside employment in family law and tort cases.	The County Administrative Procedure 152 provides guidance and standards on secondary employment. The employee's County position is considered employee's primary job and all other employment is secondary. Also, employee is required to file a secondary employment request if employee is serving on a

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						board or commission even if it is a non-paid position.
167	3/2022	22-0401	Employee	FDS	Information related to disclosing financial disclosure interests.	Information provided.
168	3/2022	22-0495	Employee	Gifts/Solicitation/ Fundraising.	Advice related to receiving compensation for participation in an external study.	The compensation may be permissible only if part of a negotiated contract with the County.
169	4/2022	22-0400	Citizen	Information Request	Information related to arrest records in Anne Arundel County.	Information provided.
170	4/2022	22-0402	Employee	Secondary Employment	Legal review of secondary employment at PGCPs.	Agency approved. Legal review complete with no conflicts of interest present.
171	4/2022	22-0405	Board/ Commission	FDS	OEA review of Appointee to the Police Accountability Board.	Legal review complete with no conflicts of interest present.
172	4/2022	22-0408	Board/ Commission	Political Activity	Advice related to providing letter of support for grant.	Board member advised that an official may not intentionally use the prestige of their office for their own private gain or that of another. The letter of support is permissible without use of board member's county title.
173	4/2022	22-0409	Board/ Commission	Political Activity	Advice related to providing letter of support for grant.	The member of the Advisory Committee on Aging was verbally advised the letter was permissible without the use of the board member's County title.
174	4/2022	22-0411	Citizen	Information Request	Information related to process to apply for board membership.	Information provided.
175	4/2022	22-0415	Required Filer	FDS	Advice related to filing property interests and gifts in FDS.	Requestor resolved issue and inquiry is moot.
176	4/2022	22-0416	Board/ Commission	FDS	OEA review of Appointee to the Police Accountability Board.	Legal review complete with no conflicts of interest present.
177	4/2022	22-0417	Employee	Secondary Employment	Legal review of secondary employment at State Board Law of Examiners.	Approved by County Council Administrator. Legal review complete with no conflicts of interest present.
178	4/2022	22-0418	Employee	Secondary Employment	Legal review of secondary employment in travel assistance.	Agency Approved. Legal review complete with no conflicts of interest present.
179	4/2022	22-0419	Employee	Secondary Employment	Legal review of secondary employment in financial services.	Approved by the County Council Administrator. Legal review complete with

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						no conflicts of interest present.
180	4/2022	22-0420	Board/ Commission	FDS	OEA review of Appointee to the Board of Library Trustees.	Legal review complete with no conflicts of interest present.
181	4/2022	22-0421	Board/ Commission	FDS	OEA review of Appointee to the Board of Library Trustees.	Legal review complete with no conflicts of interest present.
182	4/2022	22-0422	Board/ Commission	FDS	OEA review of Appointee to the Board of Library Trustees.	Legal review complete with no conflicts of interest present.
183	4/2022	22-0423	Board/ Commission	FDS	OEA review of Appointee to the Animal Control Commission.	Legal review complete with no conflicts of interest present.
184	4/2022	22-0424	Board/ Commission	FDS	OEA review of Appointee to the Animal Control Commission.	Legal review complete with no conflicts of interest present.
185	4/2022	22-0425	Board/ Commission	FDS	OEA review of Appointee to the Animal Control Commission.	Legal review complete with no conflicts of interest present.
186	4/2022	22-0426	Board/ Commission	Political Activity	Advice on behalf of colleagues related to running for elected office.	The Charter for Prince George's County, Article IX, Personnel Section 909 provides that "all County employees may participate or refrain from participating in partisan political activity. County employees shall not engage in partisan political activity during their hours of employment." Also, employees cannot use County resources for any political activity. Employee should check with OHRM and/or the Office of Law regarding any applicable Personnel Law, policies and requirements associated with its unique status in the County and political activities by its employees.
187	4/2022	22-0428	Employee	Secondary Employment	Legal review of secondary employment at lodge.	Agency approved. Legal review complete with no conflicts of interest present. Qualifiers added.
188	4/2022	22-0430	Employee	Secondary Employment	Legal review of secondary employment at community college.	Agency approved. Legal review complete with no conflicts of interest present.
189	4/2022	22-0433	Employee	Secondary Employment	Legal review of secondary employment in real estate.	The Office of Ethics and Accountability received a case for secondary employment. The employee

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						failed to provide the appropriate agency approval and therefore, the case has been closed due to insufficient information.
190	4/2022	22-0443	Board/ Commission	FDS	OEA review of Appointee to the Human Rights Commission.	Legal review complete with no conflicts of interest present.
191	5/2022	22-0434	Employee	Secondary Employment	Legal review of secondary employment in internet marketing.	Agency Approved; Legal review completed with no conflicts of interests present.
192	5/2022	22-0436	Board/ Commission	FDS	OEA review of Appointee to the Police Accountability Board.	Legal review complete with no conflicts of interest present.
193	5/2022	22-0437	Board/ Commission	Conflict of Interest	Advice related to appointment to elected office.	Official is required to complete a Financial Disclosure Statement (FDS) by virtue of official's previously held position with a Prince George's County Government Board, pursuant to §2-294 of the County Code of Ethics. Also, official's appointment is considered official's primary employment under the Ethics Code, and official must obtain approval to continue in official's current employment from the County Council and to serve on any boards, whether paid or unpaid. Official will need to submit request(s) for secondary employment to the County Council Administrator.
194	5/2022	22-0439	Employee	Secondary Employment	Advice related to secondary employment in personal injury law firm.	The County Administrative Procedure 152 provides guidance and standards on secondary employment. Employee's County position is considered employee's primary job and all other employment is secondary. Also, employee is required to file a secondary employment request if employee is serving on a board or commission even if it is a non-paid position.

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195	5/2022	22-0440	Employee	Secondary Employment	Legal review of secondary employment in campaigning.	Agency approved; Legal Review completed with no conflicts of interests present.
196	5/2022	22-0446	Employee	Secondary Employment	Advice related to outside employment for pro forma duties.	County official advised to disclose service on board on official's Financial Disclosure Statement. Also, County official advised to file secondary employment request for service on board even if non-paid position. The County Council Administrator must approve the request.
197	5/2022	22-0447	Employee	Secondary Employment	Legal review of secondary employment in photography.	Agency Approved; Legal review completed with no conflicts of interests present.
198	5/2022	22-0462	Employee	Secondary Employment	Legal review for secondary employment in designing.	Agency Approved; Legal review completed with no conflicts of interests present.
199	5/2022	22-0464	Former Employee	Post-employment	Information related to post-employment.	Prince George's County Ethics Code Section 2-293(b) covers post-employment in the County.
200	5/2022	22-0465	Employee	Gifts/Solicitation/ Fundraising	Advice related to reimbursement for conference attendance.	Section 2-293(d)(4)(D) provides that an employee may be reimbursed for reasonable expenses for food, travel, lodging, and scheduled entertainment of the official or employee at a meeting which is given in return for participation in a panel or speaking engagement at the meeting. It is permissible for employee to be reimbursed for conference attendance since employee will be presenting during the conference.
201	5/2022	22-0468	Board/ Commission	FDS	OEA review of Appointee to the Taxicab Board.	Legal review complete with no conflicts of interest present.
202	5/2022	22-0470	Lobbyist	Lobbying	Advice related to lobbyist fundraising activities.	Lobbyists may make personal political contributions. Lobbyists should not engage in other activities such as soliciting contributions or serving on

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						fundraising committees for County elected officials.
203	5/2022	22-0475	Employee	Secondary Employment	Legal review for secondary employment at the Gooden Foundation.	Agency approved. Legal review complete with no conflicts of interest present.
204	5/2022	22-0482	Employee	Secondary Employment	Advice related to secondary employment requirements while on leave of absence.	Employee advised to file secondary employment even if on leave of absence. An employee is still an employee when on leave of absence.
205	6/2022	22-0477	Employee	FDS	OEA review of Appointee to agency.	Legal review complete with no conflicts of interest present.
206	6/2022	22-0478	Employee	Gifts/Solicitation/ Fundraising.	Advice related to receipt of award from Sierra Club.	Section 2-293(d)(4) of the Prince George's County Ethics Code provides that an employee may accept ceremonial gifts or awards which have insignificant monetary value. Further, the acceptance of the award must not impair the impartiality and the independence of judgment of the employee receiving it. Therefore, it is permissible for employee to accept the award.
207	6/2022	22-0480	Employee	Secondary Employment	Legal review of secondary employment in airline industry.	Agency approved. Legal review complete with no conflicts of interest present.
208	6/2022	22-0484	Citizen	Information Request	Information related to ethics training requirements.	Personnel Law allows the County to require ethics training for its employees
209	6/2022	22-0485	Board/ Commission	FDS	OEA review of Appointee to Redevelopment Authority.	Legal review complete with no conflicts of interest present.
210	6/2022	22-0488	Board/ Commission	Secondary Employment	Legal review of secondary employment at University.	Agency approved. Legal review complete with no conflicts of interest present.
211	6/2022	22-0492	Employee	Gifts/Solicitation/ Fundraising.	Advice related to fruit basket.	The Code of Ethics provides that "unless a gift of any of the following would tend to impair the impartiality and the independence of judgment of the official or employee receiving it or, if of significant value, would give the appearance of doing so, an employee is able to accept unsolicited



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						gifts of nominal value that do not exceed \$20.00 in cost or trivial items of informational value.
212	6/2022	22-0494	Employee	Information Request	Information related to how to file a sexual harassment complaint against an employee at a non-profit organization	Information provided.
213	6/2022	22-0497	Employee	Secondary Employment	Legal review of secondary employment as an event planner.	Agency approved. Legal review complete with no conflicts of interest present.
214	6/2022	22-0498	Employee	Use of Resources	Advice related to use of security vehicle in reelection parade.	It is permissible for an elected official to have a security vehicle follow during the parade in the interest of protecting the official.
215	6/2022	22-0499	Employee	Secondary Employment	Legal review of secondary employment at community college.	Agency approved. Legal review complete with no conflicts of interest present.
216	6/2022	22-0500	Employee	Secondary Employment	Legal review of secondary employment at University.	Request rescinded.
217	6/2022	22-0501	Employee	Secondary Employment	Legal review of secondary employment as a travel agent.	Agency approved. Legal review complete with no conflicts of interest present.
218	6/2022	22-0502	Citizen	Gifts/Solicitation/ Fundraising.	Advice related to soliciting funds from the client of a registered lobbyist.	The County's Ethics Code does not address the solicitation of political campaign contributions, and the definition of "gift" does not include the solicitation, acceptance, receipt, or regulation of political campaign contributions regulated under State law.