

**MEETING OF THE  
PRINCE GEORGE'S COUNTY BOARD OF ELECTIONS  
1100 MERCANTILE LANE, SUITE 115A  
LARGO, MD 20774  
MONDAY, SEPTEMBER 9, 2024**

**PRESENT:** Beatrice P. Tignor, President, Democratic Member  
Faye M. Howell, Democratic Member  
Felicia N. V. Pratt, Democratic Member  
Terri L. Williams, Democratic Member  
Carletta L. Lundy, Substitute Democratic Member  
Michael M. Gorman, Substitute Republican Member  
LaVerne P. Scott, Substitute Democratic Member  
Anita C. Jones, Board Secretary  
Michael L. Adams, Board Attorney  
Wendy N. Honesty-Bey, Elections Administrator  
Demetra K. M. Hutchinson, Deputy Elections Administrator

**ABSENT:** Roberta B. Deegan, Vice President, Republican Member

This meeting was conducted at the Board of Elections' (BOE) office. Ms. Tignor called the meeting to order at 5:30 p.m., and a quorum was present. Mr. Gorman was seated for Ms. Deegan. The following guests were in attendance: Lee Havis, Glenn Davis, Dan Sheehan, and Robert Boone.

## **MINUTES**

The following minutes were presented for review:

- July 8, 2024, Regular Meeting. There was a correction: Terri L. Williams and LaVerne P. Scott were not present. A motion was made by Ms. Howell, seconded by Dr. Pratt, and duly passed, accepting the minutes with the correction noted.
- August 6, 8, 9, 14, 16, 2024, Special Primary Election Canvass Minutes. There was a correction to the minutes of August 16, 2024 (Attendees): Felicia N. V. Pratt. A motion was made by Mr. Gorman, seconded by Ms. Howell, and duly passed to accept these minutes.

## **ADMINISTRATOR'S REPORT**

Correspondence – The Prince George's County Post-Election Tabulation Audit for the Special Primary Election was performed by Clear Ballot, and Ms. Honesty-Bey shared copies of the report. Staff implemented a "smart sheet" process to track ballots during the Canvass. The tracking process was helpful. Revisions to the process will be included for the General Election Canvass.

Special Election Canvass – Ms. Honesty-Bey presented the following ballots for review.

- Multiple Ballots in Envelope (759412823). A motion was made by Mr. Gorman, seconded by Dr. Pratt, and unanimously passed to reject this ballot.

- Bin of Untimely Received Ballots (728). A motion was made by Mr. Gorman, seconded by Ms. Scott, and unanimously passed to reject these ballots.
- No Ballot in Envelope (759491349, 759143661, 759286179). A motion was made by Mr. Gorman, seconded by Ms. Howell, and unanimously passed to reject these ballot envelopes.
- No Signature, No Oath (759520179). A motion was made by Mr. Gorman, seconded by Ms. Howell, and unanimously approved to reject this ballot. The voter did not cure ballot envelope.

### Meetings

- Ms. Honesty-Bey, Ms. Hutchinson, and Mr. Adams participated in a meeting with Mr. Dernoga and others to discuss an emergency bill that would allow a “special election” to be conducted as a “Special General Election.” This would eliminate conducting a “Special Primary Election.” The State Board of Election (SBE) noted that there are specific laws prohibiting the elimination of a primary election.
- Ms. Honesty-Bey contacted Floyd Holt, Deputy Chief Administrative Officer, regarding security at BOE facilities during election cycles. This effort would require the development and issuance of a “Request for Proposals.” Staff will be coordinating with local public safety agencies to schedule employee training.

Voter Registrations – The Maryland Voter Registration System is updated based on information received from the registrants, ERIC (Electronic Registration Information Center), MVA (Motor Vehicle Administration, NCOA (National Change of address), and other reports. This report is available on the Board of Elections (BOE) website.

### General Election

- Ballot proofing was conducted by staff over the Labor Day weekend. Ballots were ordered last week (1.9 million). The number of ballots is based on 70%-80% of registered voters.
- Number of Precincts – 327
- Early Voting – October 24-31, 2024
- Election Day – November 5, 2024
- Canvass Dates – Ms. Honesty-Bey will prepare a schedule for canvassing and Early Voting coverage.

### **PERSONNEL –**

- Budget Analyst IG – candidate started on August 26, 2024, and is in training to help develop the Fiscal Year 2026 Proposed Budget
- General Clerk – candidate accepted offer and is scheduled to start September 23, 2024
- Systems Analyst I/II – candidate selected
- Citizens Services Specialist (Spanish Language Coordinator) – position will be reposted
- A BOE Records Maintenance employee passed.

**OLD BUSINESS**

- MAEO (Maryland Association of Election Officials). Ms. Howell participated in the conference; the topics provided useful information (security, mental health, etc.).
- Curb-side voting would require new equipment.
- Ms. Lundy noted that the United States Postal Service (USPS) needs to provide timely return of ballots.

**LEGAL** – None.

**NEW BUSINESS** – None.

**NEXT MEETING** – The next regular meeting is scheduled for Monday, October 7, 2024, at 5:30 p.m., and it will be held in-person at the Elections Office.

A motion was made by Dr. Pratt, seconded by Ms. Lundy, and duly passed to adjourn the meeting at 7:00 p.m.

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Beatrice P. Tignor, President

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Anita C. Jones, Recording Secretary

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Date