

**MEETING OF THE  
PRINCE GEORGE'S COUNTY BOARD OF ELECTIONS  
1100 MERCANTILE LANE, SUITE 135  
LARGO, MD 20774  
MONDAY, MAY 12, 2025**

**PRESENT:** Beatrice P. Tignor, President, Democratic Member  
Roberta B. Deegan, Vice President, Republican Member  
Faye M. Howell, Democratic Member  
Michael M. Gorman, Substitute Republican Member  
Carletta L. Lundy, Substitute Democratic Member  
LaVerne P. Scott, Substitute Democratic Member  
Anita C. Jones, Board Secretary  
Wendy N. Honesty-Bey, Elections Administrator  
Demetra K. M. Hutchinson, Deputy Elections Administrator  
Arthur Horne, Board Attorney

**ABSENT:** Felicia N. V. Pratt, Democratic Member  
Terri L. Williams, Democratic Member

The Honorable Mahasin El Amin, Clerk of the Court for Prince George's County, administered and recorded the oath for the attorney and members and substitute members of the Board of Canvassers for the Special General Election in June. Mr. Gorman, Ms. Williams, and Dr. Pratt will schedule their swearing-in.

This meeting was conducted at the Board of Elections' (BOE) office. Ms. Tignor called the meeting to order at 5:30 p.m., and a quorum was present. There were no guests. Mr. Gorman participated by video conference. Ms. Lundy and Ms. Scott were seated for Dr. Pratt and Ms. Williams.

A motion was made by Ms. Deegan, seconded by Ms. Howell, and duly passed to appoint Ms. Tignor President of the Board of Canvassers.

A motion was made by Ms. Tignor, seconded by Ms. Scott, and duly to appoint Ms. Deegan Secretary of the Board of Canvassers.

## **MINUTES**

A motion was made by Ms. Deegan, seconded by Ms. Tignor, and duly passed accepting the minutes for the April 14, 2025, regular meeting.

## **ADMINISTRATOR'S REPORT**

### Correspondence –

- May 1, 2025 – Response from the Open Meetings Compliance Board regarding posting of meeting agendas and minutes. The Board of Elections (BOE) completed their postings.

### Special General Election

- Public demonstration – May 15, 2025, 9:00 a.m.
- Early voting – May 28, 2024 – June 2, 2025
- Election Day – June 3, 2025, Board and Attorney coverage starting at 7:00 a.m.
- Early Canvassing – June 3, 2025, 9:00 a.m. to 5:30 p.m.
- Post Election Canvassing – Begins June 5, 2025, at 10:00 a.m. with additional days scheduled through June 13, 2025, at 9:00 a.m.
- The State Board of Elections (SBE) is recommending that we conduct a decision meeting each day of canvass.

Election Director Evaluation Program – SBE was not available to make its presentation at the May 2025 meeting. The evaluation has been rescheduled for the June 16, 2025, Board meeting.

Voter Registrations – The Maryland Voter Registration System is updated based on information received from the registrants, ERIC (Electronic Registration Information Center), MVA (Motor Vehicle Administration, NCOA (National Change of Address), and other reports. This report is available on the BOE website.

Risk Limiting Audit (HB0426/SB0313) – Requiring the State Board of Elections, in collaboration with the local boards of elections, to conduct a risk-limiting audit after each statewide election; authorizing the State Board, in collaboration with the local boards, to conduct a risk-limiting audit after a special general election; authorizing the State Board, in collaboration with the local boards, to conduct an automated software audit after a statewide election; authorizing a local board to conduct a risk-limiting audit of a local contest under certain circumstances; etc. It will be effective June 1, 2025.

BOE will not conduct this audit for the Special General Election in June 2025. SBE will be developing procedures and regulations for implementation. There may be some software available to assist with the audit.

MAEO (Maryland Association of Election Officials) – The MAEO conference and Biennial meeting was held on May 4-9, 2025. There were several informative sessions and a Power Point presentation covering record maintenance. The Board would like add a review of the conference on the July 7, 2025, regular meeting agenda. Staff will review and evaluate some of the vendor opportunities presented after the Special General Election. Ms. Deegan shared a card game presented at the conference.

### **PERSONNEL –**

- General Clerk IV (two positions) – candidates are scheduled to start on May 19, 2025
- Citizen Services Specialist (Spanish Language Coordinator) – reviewing resumes
- Administrative Aide IV – candidate started on May 5, 2025
- Budget Analyst – reviewing resumes
- IT Coordinator – anticipated vacancy (There is a hiring freeze; however, we will request a waiver for this position.)

- Bi-lingual staffing – Staff will ask SBE for bi-lingual training for the 2026 election cycles. We will also explore expanded use of iPods at polling locations and contacting university and high schools with bi-lingual programs to enhance our election judge recruitment.

**OLD BUSINESS** – None.

**LEGAL** – Mr. Horne participated in the MAEO sessions. He will provide session reviews at the July meeting, i.e., canvassing procedures, streaming of meetings, the number of elections, etc.

**NEW BUSINESS**

- Ms. Honesty-Bey recommended that we conduct Executive Sessions (as needed) at the beginning of meetings and then report results in the minutes.
- Board meetings will be streamed to our You Tube for viewing and listening.
- SBE offered to create a portal for local boards of elections to post their minutes.

**NEXT MEETING** – The next regular meeting is scheduled for Monday, June 16, 2025, at 5:30 p.m., and it will be held in-person at the Elections Office.

A motion was made by Ms. Deegan, seconded by Ms. Lundy, and duly passed to close the meeting at 6:50 p.m.

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Beatrice P. Tignor, President

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Anita C. Jones, Recording Secretary

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Date