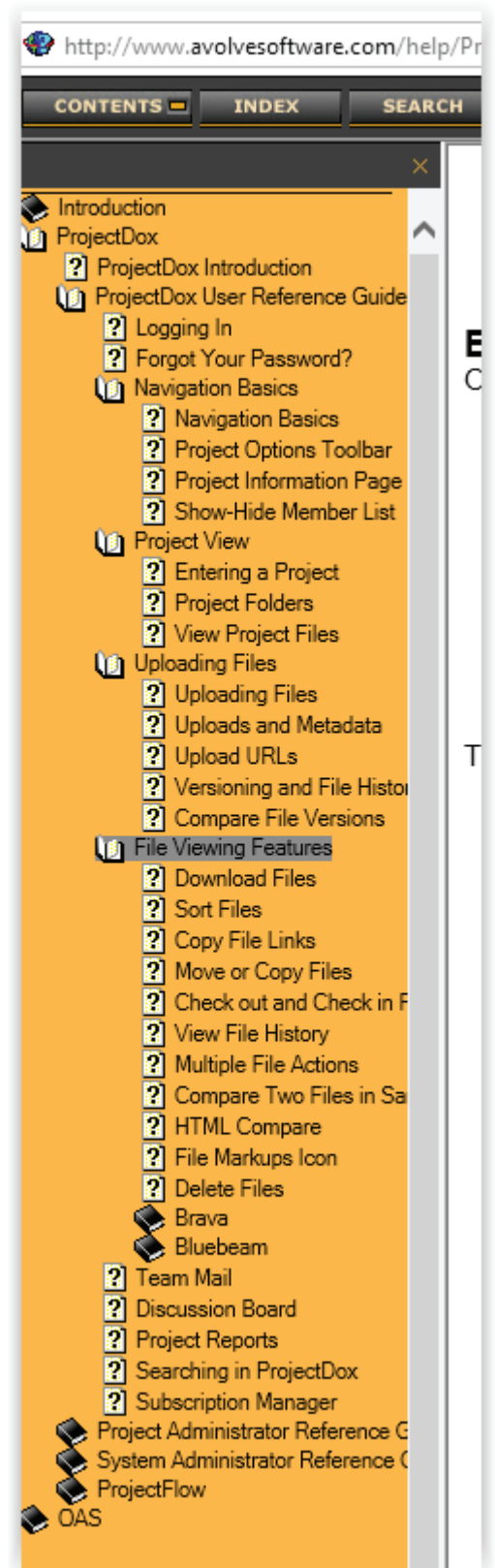
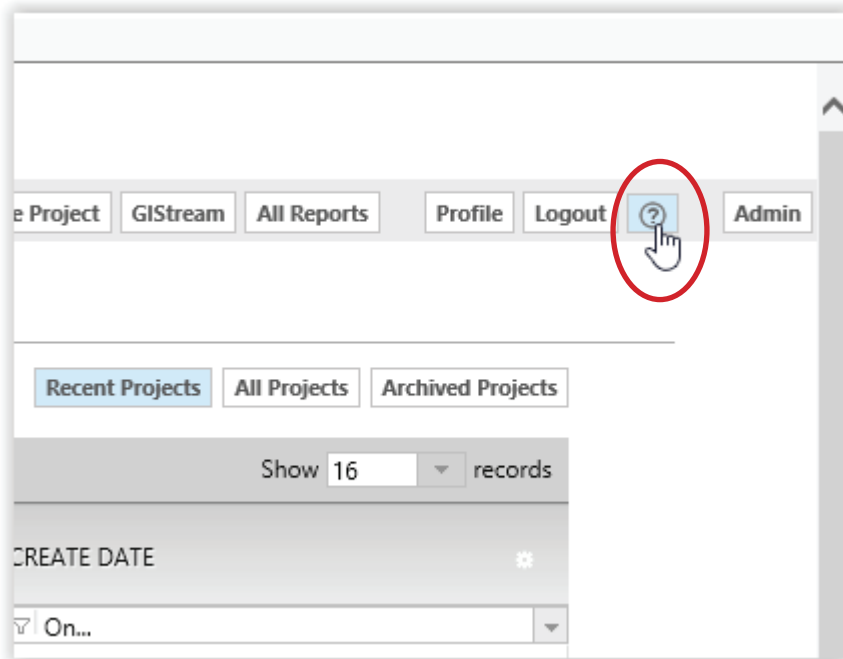


ePlan New Features Helpful Information

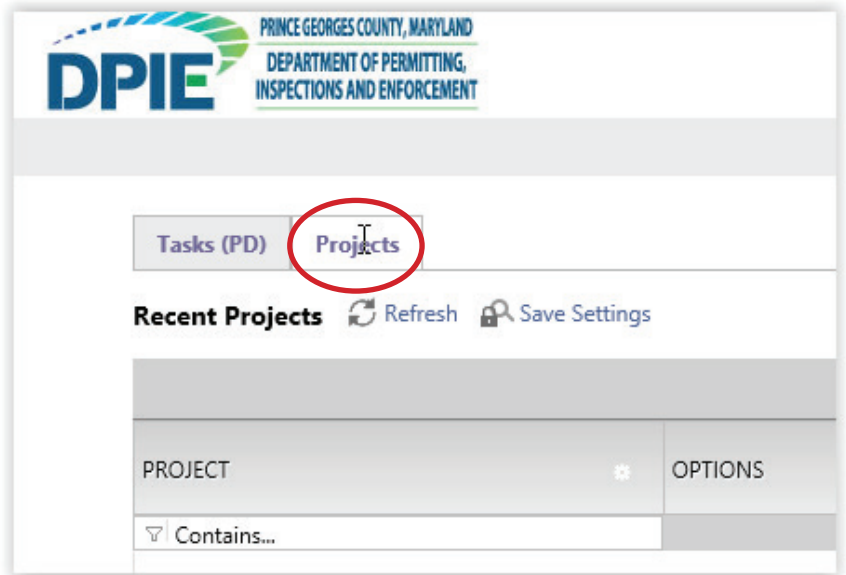
Here are some tips and locations of features to help navigate the new version of ePlan.

HELP icon:

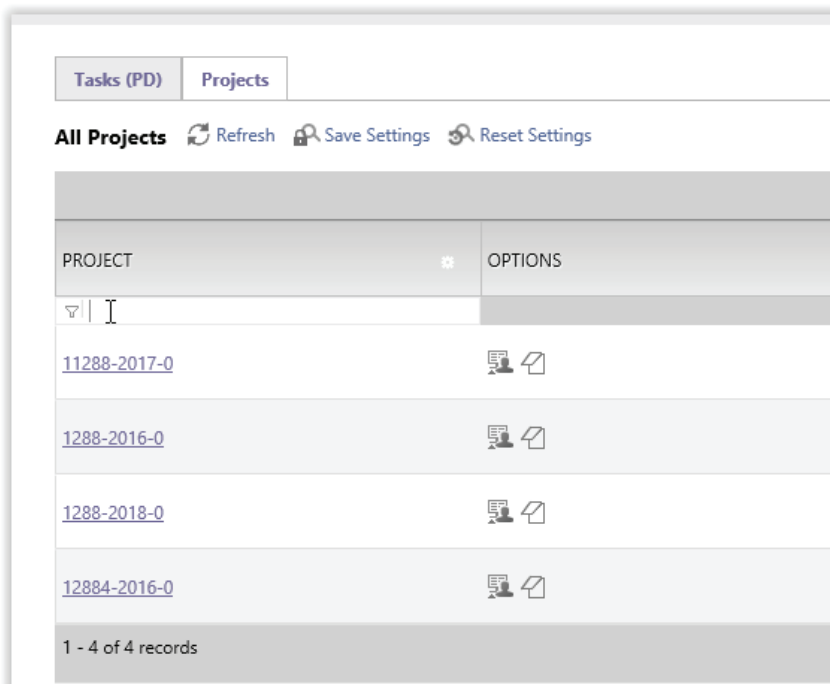
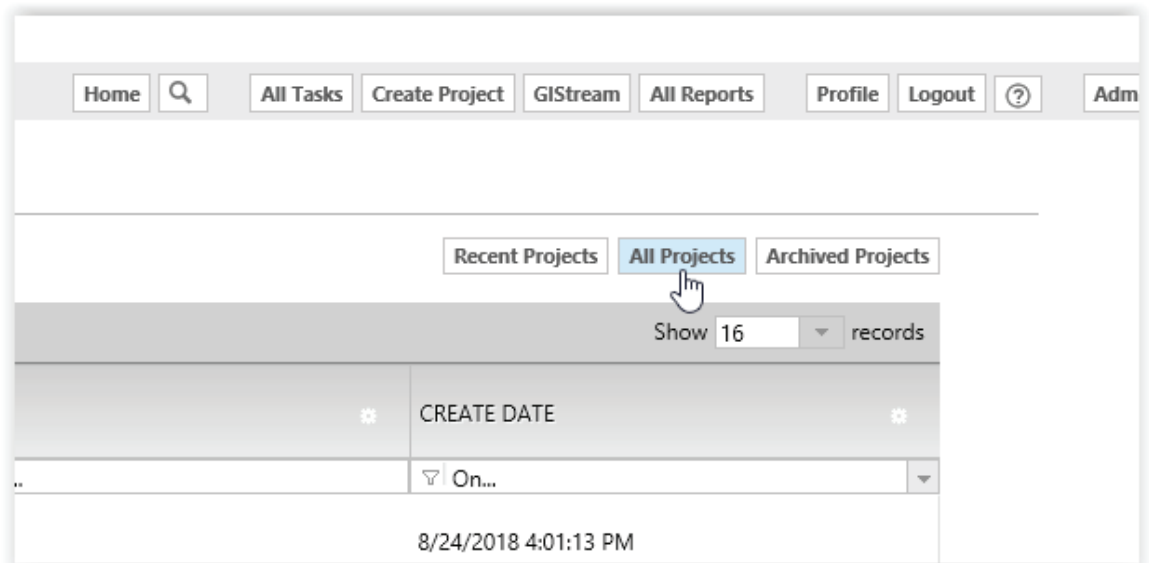


To search for a project, use:

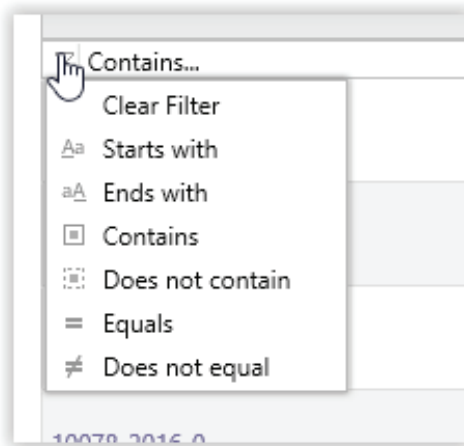
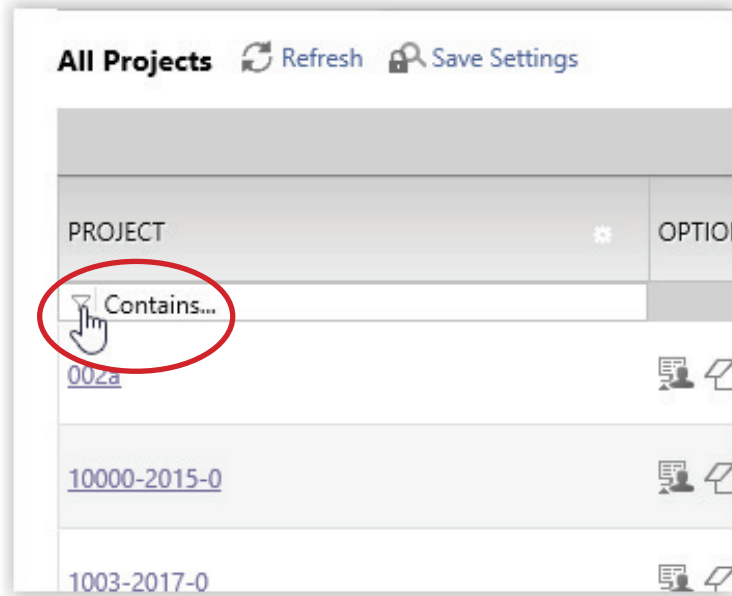
Project tab not Tasks (PD) tab:



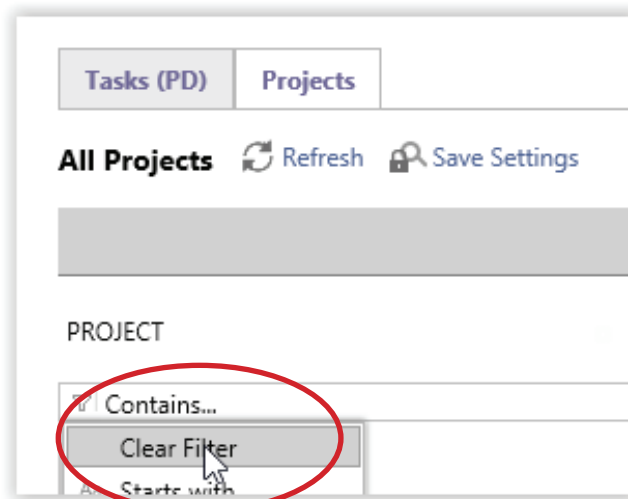
All Projects not Recent Projects:



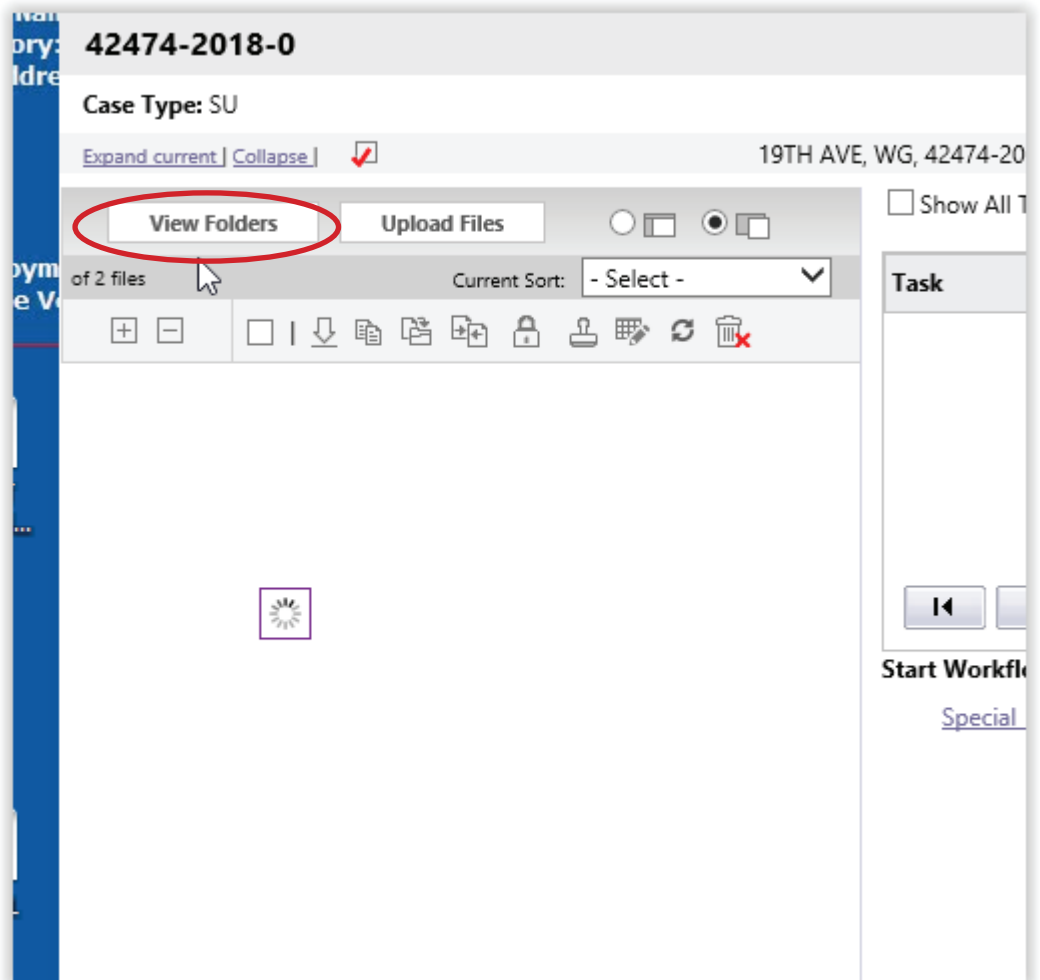
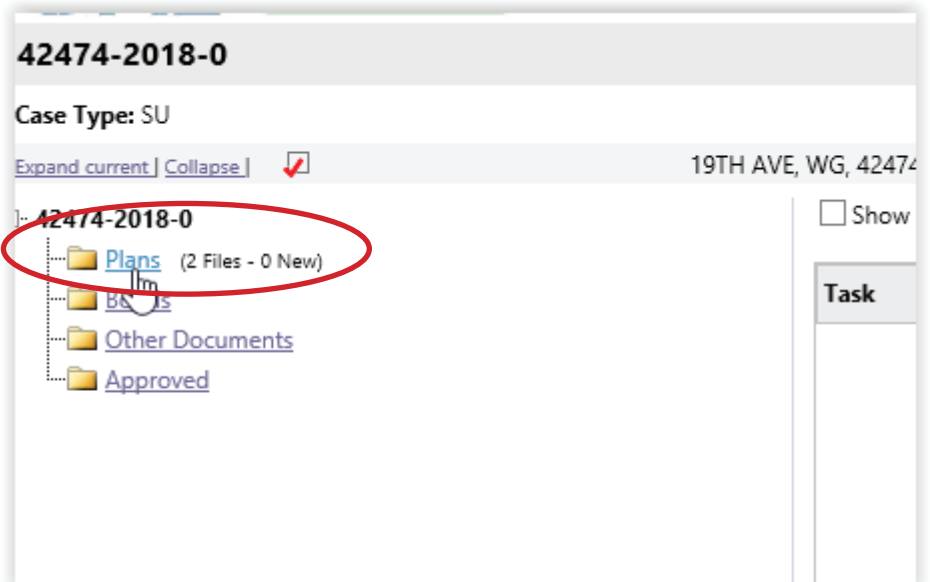
Additional search features:



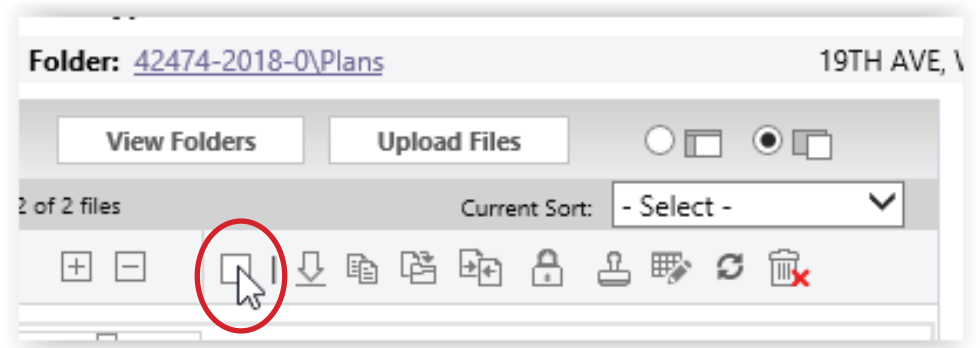
Be advised that the refresh button is here, and filtering will exclude cases if you save settings so this needs to be cleared.



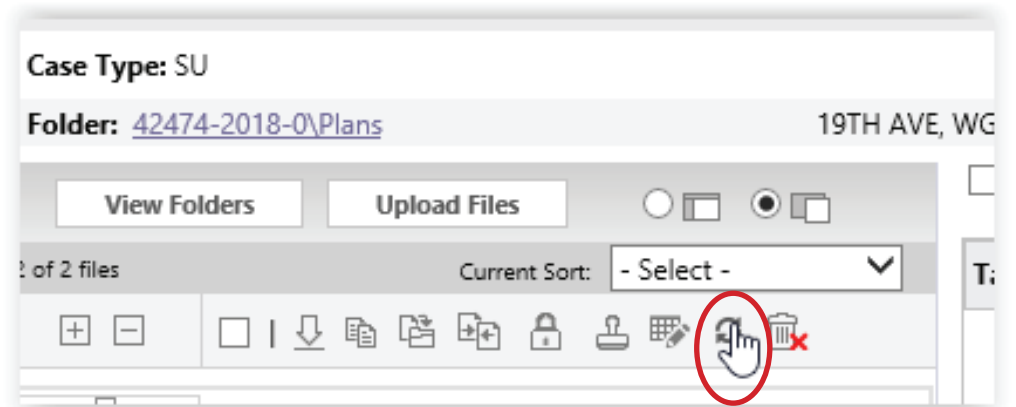
If unable to see the files in folders, click:



Click pick box on then off:



And/or Click refresh:



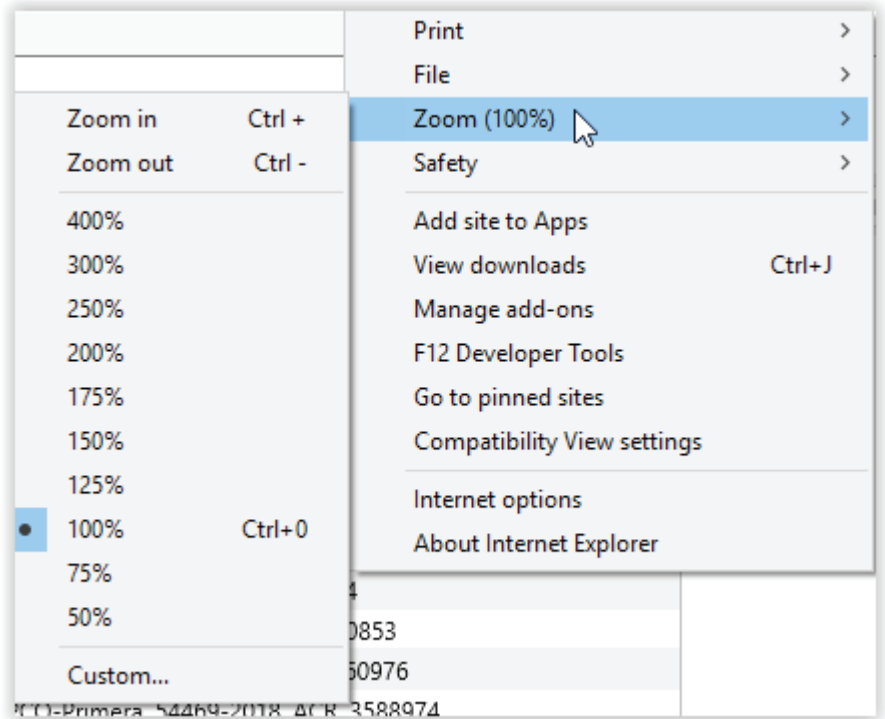
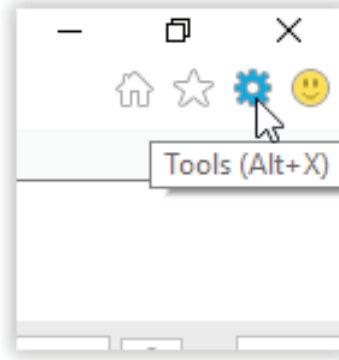
Unable to see all tasks in "Tasks" (PD):

Cannot see below arrows:

Project Name	Task	Attached To	Status	Priority	Due date	Created On	Updated On	Updated By	Case Type	Description
52163-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 9:50:27 AM	11/19/2018 9:50:27 AM	11/19/2018 9:50:27 AM	SU	SU	Chillum Rd, 1005 PEPCO-KDM, 52163-2018, Pole, 3584430
51355-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 9:38:19 AM	11/19/2018 9:38:19 AM	11/19/2018 9:38:19 AM	SU	SU	Suntland Rd, 6215, PEPCO, 51555-2018, pole, 3584771
51600-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 9:35:51 AM	11/19/2018 9:35:51 AM	11/19/2018 9:35:51 AM	SU	SU	St. Barnabas, 6720, PEPCO, KDM, 51600-2018, pole, Phase 2 - WR, 3584756
51587-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 9:19:46 AM	11/19/2018 9:19:46 AM	11/19/2018 9:19:46 AM	SU	SU	Palmer Rd, 1306, Pepeco-KDM, 51587-2018, Aerial, PHASE 2 - WR# 3584754
54442-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 9:07:37 AM	11/19/2018 9:07:37 AM	11/19/2018 9:07:37 AM	PSU	PSU	PEER Review, Berton Dr, 2126, PEPCO-Primera, 54442-2018, ACR, Pole, 3560853
54463-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 9:05:57 AM	11/19/2018 9:05:57 AM	11/19/2018 9:05:57 AM	PSU	PSU	PEER Review, Lee Jay Dr, 5090, PEPCO-Primera, 54463-2018, ACR, Pole, 3560976
54469-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 9:04:22 AM	11/19/2018 9:04:22 AM	11/19/2018 9:04:22 AM	PSU	PSU	PEER Review, Old Silver Hill Rd E, 6108, PEPCO-Primera, 54469-2018, ACR, 3588974
54572-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 9:03:03 AM	11/19/2018 9:03:03 AM	11/19/2018 9:03:03 AM	PSU	PSU	PEER Review, Marlboro Pe, 6613, PEPCO-Primera, 54572-2018, ACR, 3587356
54267-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 9:01:50 AM	11/19/2018 9:01:50 AM	11/19/2018 9:01:50 AM	SU	SU	Livingston Rd, 7109, PEPCO-KDM, 54267-2018, ACR, 3584751
54579-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 9:01:21 AM	11/19/2018 9:01:21 AM	11/19/2018 9:01:21 AM	PSU	PSU	PEER Review, Sutherland Rd, 4806, PEPCO-Primera, 54579-2018, ACR, 3589642
54577-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 9:00:21 AM	11/19/2018 9:00:21 AM	11/19/2018 9:00:21 AM	PSU	PSU	PEER Review, Survey Square Ln, 6020, PEPCO-Primera, 54577-2018, ACR, 3589643
54595-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 8:59:08 AM	11/19/2018 8:59:08 AM	11/19/2018 8:59:08 AM	PSU	PSU	PEER Review, Sutherland Rd, 6200, PEPCO-Primera, 54595-2018, ACR, 3587357
54598-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 8:57:51 AM	11/19/2018 8:57:51 AM	11/19/2018 8:57:51 AM	PSU	PSU	PEER Review, Swann Rd, 3205, PEPCO-Primera, 54598-2018, ACR, 3588973
54590-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 8:56:38 AM	11/19/2018 8:56:38 AM	11/19/2018 8:56:38 AM	PSU	PSU	PEER Review, Bunker Hill Rd, 2906, PEPCO-Primera, 54590-2018, ACR, 3588972
54587-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 8:55:38 AM	11/19/2018 8:55:38 AM	11/19/2018 8:55:38 AM	PSU	PSU	PEER Review, Hill Mar Dr, 6545, PEPCO-Primera, 54587-2018, ACR, 3567063
54605-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 8:54:31 AM	11/19/2018 8:54:31 AM	11/19/2018 8:54:31 AM	PSU	PSU	PEER Review, Brown Station Rd, 2408, PEPCO-Primera, 54605-2018, ACR, 3589645
51586-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 8:53:34 AM	11/19/2018 8:53:34 AM	11/19/2018 8:53:34 AM	SU	SU	Gunther St(across from), 5025, KDM- PEPCO, 51586-2018, pole, PHASE 2 - WR#3584765
54610-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/19/2018 8:53:27 AM	11/19/2018 8:53:27 AM	11/19/2018 8:53:27 AM	PSU	PSU	PEER Review, Mt. Calvert Rd, 14451, PEPCO-Primera, 54610-2018, ACR, 3589646
10103-2016-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/18/2018 9:26:02 AM	11/18/2018 9:26:02 AM	11/18/2018 9:26:02 AM	SU	SU	Test 6 Mar 4 2016
19074-2018-0	ReviewQA	Utility Section Engineer Supervisor	Pending		11/16/2018 8:28:49 AM	11/16/2018 8:28:49 AM	11/16/2018 8:28:49 AM	PSU	PSU	PEER Review, Marlboro Pe, 7702-7794, WSSC, 19074-2018, WMV, MV6359E17
53826-2018-0	PreScreenReview	Utility Section Engineer Supervisor	Pending		11/16/2018 8:26:17 AM	11/16/2018 8:26:17 AM	11/16/2018 8:26:17 AM	SU	SU	Baltimore Av, 14801, Oak St, BGE, 53826-2018, UG, 14952523
16097-2018-0	ResubmitReceived	Utility Section Engineer Supervisor	Pending		11/15/2018 4:44:58 PM	11/15/2018 4:44:58 PM	11/15/2018 4:44:58 PM	SU	SU	PEER Review, St Clair Dr, 24th Av, WSSC, 16097-2018, WMR, 8T6417A17
53770-2018-0	ReviewQA	Utility Section Engineer Supervisor	Pending		11/15/2018 4:06:04 PM	11/15/2018 4:06:04 PM	11/15/2018 4:06:04 PM	PSU	PSU	PEER Review, Ritchie Rd, D'Arcy Rd, Comcast-AIU, 53770-2018, UG, 1H02-UG-1
47699-2018-0	CorrectionComplete	Applicant	Pending		11/15/2018 3:51:39 PM	11/15/2018 3:51:39 PM	11/15/2018 3:51:39 PM	SU	SU	COLUMBIA PARK RD, 6100, WGL, 47699-2018, INSTALL MAIN, 778348
53616-2018-0	ReviewQA	Utility Section Engineer Supervisor	Pending		11/15/2018 3:34:12 PM	11/15/2018 3:34:12 PM	11/15/2018 3:34:12 PM	PSU	PSU	PEER Review, Frank Tippett Rd, Tyrone Dr, Comcast-AIU, 53616-2018, UG, 1G02-UG-3
19071-2018-0	FinalDocumentPreparation	Utility Section Engineer Supervisor	Pending		11/15/2018 3:28:23 PM	11/15/2018 3:28:23 PM	11/15/2018 3:28:23 PM	PSU	PSU	PEER Review, Mario Ln, 3300, WSSC, 19071-2018, WMV, MV6359D17



Change Screen Zoom to 100% (or 75%):



Change Large Screen Resolution:

