

**Prince George's County, Maryland
Wage Determination Board (WDB)
1400 McCormick Drive, Suite 336
Largo, MD 20774
PHONE: 301-883-6255 FAX: 301-883-6464**

**MINUTES
November 20, 2017 @ 3 p.m.**

Location: RMS Building – 1400 McCormick Drive, Room 308, Largo, MD 20774

Call to Order: Brian Mattingly called the Wage Determination Board Open Session Meeting to order at 3:02 p.m.

Attendees:

Brian Mattingly (Board Member – Management Representative)

Lino Cressotti (Board Member – Labor Representative)

Orlando Bonilla (Board Member – Labor Representative)

Roland L. Jones, Director, OCS

Leslie Jackson Jenkins, Associate Director, OCS

Cory D. Jefferson, Compliance Manager, OCS

Dana Cooper, Senior Compliance Analyst, OCS

Diona Roney-Guy, Senior Compliance Analyst

Rayann Otto-Anderson, Compliance Analyst, OCS

Debra Arrington, OHRM

Antonio Hines, Integrated Logistics Solutions, LLC

Bettie Crawl, CHW Solutions, Inc.

1. Welcome and introductions of board members, County staff and guests in attendance
2. OCS Presentation of Survey Results for Period: 4/16/16-4/15/17
 - a) 845 surveys were mailed out
 - b) 85 were returned undeliverable
 - c) 664 surveys were received (58 of which were duplicates)
 - d) 112 surveys were rejected (due to invalid dates, out of County projects, etc.)
3. Discussion of survey results:
 - a) Classification: Communication Technician – Mr. Bonilla motioned to add “Description of work performed” to the next annual survey to obtain clarity of specialized skills. Seconded by Mr. Cressotti. Motion passed unanimously.
 - b) Discussion of adding new classifications to rate sheets based on inquiries from Prince George’s County Community College (Culinary Arts Construction Project).
 - c) Mr. Mattingly motioned to accept the proposed Building Rates as presented. Seconded by Mr. Cressotti. Motion passed unanimously.

- d) Miscellaneous Classifications – Mr. Mattingly motioned to add a new wage category for Excavator to Highway Construction. Seconded by Mr. Cressotti. Motion passed unanimously.
 - e) Mr. Cressotti made a motion to add a new category for Millwright to Highway Construction Rates. Seconded by Mr. Bonilla. Motion passed unanimously.
 - f) Mr. Mattingly motioned to accept the Highway Construction rates as amended. Seconded by Mr. Cressotti. Motion passed unanimously.
4. Dana Cooper introduced the Prevailing Wage Monitoring companies present (CHW/ILS) and gave a brief description of their contract term, responsibilities and outlined the process in which the companies presented are selected for construction monitoring tasks. The monitoring companies responded to question posed by the Board regarding their work processes. Discussion was held about continued engagement and dialogue with the monitoring companies.
 5. The Board agreed to meet, by conference call or in-person, quarterly instead of annually.
 6. The Board stated they would like to attend Ride-A-Longs with the prevailing wage monitoring companies and compliance staff to visit active construction worksites for compliance monitoring.
 7. The Board would like to receive copies of the compliance monitors monthly activity reports.
 8. Consideration taken to add funds to the FY19 budget in case investigative services are required for particular compliance violations.
 9. **Public Comments** – Antonio Hines (ILS) asked the Board to consider adding landscaping trade classification to Highway Rates due to conflicting classification structures between tree trimmers and landscapers. The Board agreed that they think it should be researched for future consideration.
 10. **Closing Remarks** – The Board Members and Dana Cooper thanked everyone for their attendance.
 11. Motion to move into closed session by Mr. Bonilla. Seconded by Mr. Mattingly. Motion passed unanimously.
 12. **Recorded vote to close the meeting:**

Date: 11/20/17; Time: 4:05 p.m.; Location: RMS Building 1400 McCormick Drive #308, Largo, MD 20774; Motion to close meeting made by: Orlando Bonilla Seconded by: Mr. Cressotti; Members in favor: 3; Opposed: 0; Abstaining: 0; Absent: 0.

This meeting will be closed under General Provisions Art. § 3-305(b) only:

(8) “To consult with staff, consultants, or other individuals about pending or potential litigation”;

(12) “To conduct or discuss an investigative proceeding on actual or possible criminal conduct.”

13. Motion to adjourn by Mr. Mattingly. Seconded by Mr. Cressotti. Motion passed unanimously.

14. The Open Session adjourned at 4:05 p.m.

CLOSED SESSION:

The Board went into Closed Session at 4:16 p.m. to discuss the Laurel Library Compliance Investigation.

Authority under § 3-305 for the closed session:		
Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§ 3-305(b) (8)	Laurel Library Compliance Investigation	Briefing of investigation findings and current status by Office of Law
§ 3-305 (b) (12)	Laurel Library Compliance Investigation	Briefing of investigation findings and current status by Office of Law

Time of closed session: 4:16 p.m. Place: RMS Building 1400 McCormick Drive #308, Largo, MD 20774

Purpose(s): Briefing of investigation findings and current status by Office of Law

Persons attending closed session:

Brian Mattingly (Board Member – Management)

Lino Cressotti (Board Member – Labor)

Orlando Bonilla (Board Member – Labor)

Tara Jackson, Deputy County Attorney, OOL

Rosalee Dodson, Associate County Attorney, OOL

Robert Simpson, Supervisory Investigator, OOL

Roland L. Jones, Director, OCS

Leslie Jackson-Jenkins, Associate Director, OCS

Jack Sloan, Associate Director, OCS

Cory D. Jefferson, Compliance Manager, OCS

Dana Cooper, Senior Compliance Analyst, OCS

Rayann Otto-Anderson, Compliance Analyst, OCS

Topics actually discussed: Investigative findings and current status of the Laurel Library Compliance Investigation.

Actions taken: None

Motion to adjourn closed session by Mr. Lino. Seconded by Mr. Mattingly. Motion passed unanimously.

The WDB adjourned the Closed Session at 5:12 p.m.