

SURVEY AIDE I

NATURE AND VARIETY OF WORK

This is entry level routine technical and manual field work in surveying land for the design and construction of highways, bridges and other projects. Incumbents work as a member of a survey party and serve as chainmen in obtaining necessary field information. Incumbents are responsible for making correct measurements to stake out land for various construction projects. Employees work under the close supervision and direction of a Survey Technician I or II.

Upon the satisfactory completion of a probationary period, entry level incumbents may be non-competitively promoted to the II full performance level at management's discretion.

EXAMPLES OF WORK (ILLUSTRATIVE ONLY)

Performs routine and less complex technical and manual surveying work.

Assists in the determination of distance and elevation related to the construction of roads, bridges, storm water drainage and other construction projects and measures and determines property lines, center lines, base lines, etc.

Makes measurements to determine quantity and materials for construction projects.

Uses survey instruments on routine, simple assignments such as surveying tape or chain and plumb bob.

Clears brush, weeds, trees to establish a line and places a hub, stakes and guards.

May be required to use automated equipment in conjunction with assigned duties and responsibilities.

Willingly and cooperatively performs tasks and duties which may not be specifically listed in the class specification or position description, but which are within the general occupational category and responsibility level typically associated with the employee's class of work.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES

Basic knowledge of mathematics.

Ability to understand and follow simple directions.

Ability to deal with the general public.

MINIMUM QUALIFICATIONS

Possession of a high school diploma or appropriate vocational school; or an equivalent combination of experience and training which provides the necessary knowledges, skills and abilities.

CONDITIONS OF EMPLOYMENT

Good physical condition.

Valid driver's license.

Willingness to work outdoors in varying weather conditions.

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