

LOBBYIST ANNUAL REPORT

(As Required by Section 2-295(g) of the County Code)

FOR THE REPORTING PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015

All parts must be completed. A separate report must be submitted for each entity the lobbyist represents. Send completed form to:

Prince George's County Board of Ethics
County Administration Building, Room 5121
14741 Gov. Oden Bowie Drive
Upper Marlboro, Maryland 20772
(301) 952-3342

PART I: IDENTIFICATION OF REGISTRANT AND EMPLOYER

Registrant is ☐ firm ☐ individual name: Caitlin McDonough

If the lobbyist is not an individual, an authorized officer or agent of the entity shall sign the form.

Business address: 2423 Maryland Avenue, Suite 100, Baltimore, MD 21218

Telephone number: (410) 366-1500

Employer's name: The Maryland Minority Contractors Association, Inc.

Employer's address: 2423 Maryland Avenue, Suite 201, Baltimore, MD 21218

Date and period (for the above reporting period) of employment: October 13, 2015 December 31, 2015
From To

Matters about which registrant represented employer: Any and all matters related to paid sick leave legislation

If the registrant is a firm, identify all persons from the firm who represented the employer in the subject matters:

☒ Check if the employer claims to be exempt from lobbyist registration and reporting because all expenditures requiring registration are reported by the registrant alone or with other registrants.

PART II: COMPENSATION AND EXPENSES

☒ Check if you had no reportable compensation or expenses during the reporting period, but were registered to engage in lobbying.



Pursuant to Section 2-295(g)(2), each lobbyist shall file with the Board one report covering the period beginning January 1, through December 31, filed by January 31. The report shall include the total expenditures on lobbying activities in each of the following categories:

- \$ 0 (A) Total compensation paid to the lobbyist not including expenses reported under (B) through (I) below, salaries, compensations, or reimbursed expenses of the staff of the lobbyist.
- \$ 0 (B) Office expenses of the lobbyist not reported in (A).
- \$ 0 (C) Professional and technical research and assistance not reported in (A).
- \$ 0 (D) Publications which expressly encourage persons to communicate with Prince George's County officials or employees.
- \$ 0 (E) Fees and expenses paid to witnesses. **Attach a list of the names of the witnesses and the fees and expenses paid to each.**
- \$ 0 (F) Meals and beverages for Prince George's County officials or employees or their spouses or dependent children.
- \$ 0 (G) Special events, including parties, dinners, athletic events, entertainment, and other functions to which all members of the Council or a standing committee thereof are invited. **Attach a list indicating date, location and expense of each event.**
- \$ 0 (H) Expenses for food, lodging, and scheduled entertainment of officials or employees for a meeting which is given in return for participation in a panel or speaking engagement at the meeting. **Attach a list indicating date, location and expense of each event.**
- \$ 0 (I) Other gifts to or for officials or employees or their spouses or dependent children.
- \$ 0 (J) Other expenses.

Except for gifts reported in (G) and (H), list below the name of **each official or employee or his/her spouse or dependent child** who has benefited from gifts from the lobbyist with a cumulative value of **\$75.00** or more during the reporting period, **whether or not given in connection with the lobbyist's lobbying activities**. (When the **\$75.00** cumulative value is met or exceeded, all succeeding gifts shall also be itemized by date, beneficiary, amount or value, and nature of the gift). (Attach additional sheet if needed).

Date	Name of Beneficiary	Title or Position*	Value	Nature
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n/a

* If family member of official or employee, name of official or employee and relationship.

PART III: OATH AND SIGNATURE

I solemnly swear or affirm under the penalties of perjury that the contents of this report, including any attachments, are true and correct to the best of my knowledge, information, and belief.

Date

1/4/2016

Signature of Lobbyist

