

RADIOLOGY TECHNICIAN I

NATURE AND VARIETY OF WORK

This is entry level technical health care work in the operation of X-ray equipment and the processing of X-ray films and related work in accordance with accepted medical standards, methods, guidelines, and procedures. The work is performed under the close supervision of a Physician, Registered Nurse or other health care professional in a health clinic environment which may impose some discomfort and unpleasantness, e.g., exposure to chemicals and noxious fumes and exposure to infection and contagious disease. Performance is evaluated based on assessment of film quality and adherence to established standards.

Upon the satisfactory completion of a nine (9) month probationary period, entry level incumbents may, at management's discretion, be non-competitively promoted to the II, full performance level.

EXAMPLES OF WORK (ILLUSTRATIVE ONLY)

Schedules appointments for patients and maintains patient files.

Takes X-rays of various parts of the human anatomy, as required.

Ensures that quality assurance and quality control standards are met.

Prepares, positions and monitors patients during X-ray procedures.

Develops X-ray films and inspects for technical quality and clarity.

Establishes and maintains a comprehensive X-ray file and catalog system where films are stored, preserved or discarded in accordance with program policy.

Records incoming and mails outgoing X-ray films.

Performs routine maintenance of X-ray equipment and reports equipment malfunctions to the proper authorities.

Maintains, monitors and orders X-ray supplies.

Performs phlebotomies and collects certain laboratory specimens.

Compiles and records statistical data for reports.

Willingly and cooperatively performs related duties and responsibilities which may not be specifically listed in the job description, but are within the general occupational category and responsibility level typically associated with employee's class of work.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Working knowledge of the basic principles and practices of X- ray technology.

Working knowledge of basic safety precautions to be taken when performing X-ray work.

Working knowledge of the functioning and maintenance of X-ray equipment.

Working knowledge of infection control precautions required to prevent contamination and the spread of disease.

Skill in positioning patient in order to obtain required X-ray information.

Skill in the operation of X-ray equipment.

Ability to create and maintain an X-ray filing system.

Ability to stand for long periods of time.

Ability to work with patients who are from varying cultural, educational and economic backgrounds.

Ability to communicate effectively, both orally and in writing.

MINIMUM QUALIFICATIONS

Education as determined by the Maryland State Board of Physician Quality Assurance under the certification requirements for Radiologic Technologists.

CONDITIONS OF EMPLOYMENT

Must possess a current certificate as a Radiologic Technologist from the Maryland State Board of Physician Quality Assurance at the time of hire and must maintain certification during employment.

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Applicants will be given a medical examination prior to their appointment to determine physical ability to perform the work of the position.

Must possess a valid Maryland State motor vehicle operator's license when required for job-related duties and responsibilities.

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