

PUBLIC HEALTH AIDE I

NATURE AND VARIETY OF WORK

This is entry-level para-professional and technical field/office work performed in support of a comprehensive public/environmental health program. Incumbents assist/participate in a wide variety of inspectional, investigative, survey, and educational activities design to promote/achieve the goals and objectives of the program area to which assigned. Field/office work is performed under the close supervision by a Public Health Inspector. Upon the satisfactory completion of the probationary period, entry level inspectors may be promoted to the II full-performance level. Unsatisfactory performance during the probationary period will result in termination of the entry level inspector.

EXAMPLES OF WORK (ILLUSTRATIVE ONLY)

Assists/participates on inspections, investigations, and surveys in support of the public/environmental program to which assigned.

Assists in the collection of a wide variety of samples (e.g., water, waste, food) characteristic of the public/environmental program area to which assigned.

Assists Public Health Inspectors in conducting field surveys/studies in order to determine the location of pests (e.g., rodents, vermin, insects).

Maintains accurate, complete, and retrievable records and documentation for inclusion in reports or to provide information for potential use at hearings or in court.

Assists in providing advise/guidance to citizens/owners on the control/extermination of pests (e.g., rodents, vermin, insects).

Willingly and cooperatively performs tasks and duties which may not be specifically listed in the class specification or position description, but which are within the general occupational category and responsibility level typically associated with the employee's class of work.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES

Knowledge of the purpose of public/environmental health programs that deal with the prevention/control of disease.

Ability to understand and execute oral/written instructions.

Ability to work as a member of a team in order to accomplish the assignments characteristic of the program area.

Ability to perform a variety of test and sampling procedures in support of the program unit to which assigned.

Ability to establish and maintain effective working relationships with inspectional and code enforcement staff, the general public, and other divisions/agencies.

Ability to operate a motor vehicle.

MINIMUM QUALIFICATIONS

Graduation from high school or equivalent plus experience of the type, duration, level of complexity, and responsibility at the time of announcement which has provided the applicant with the necessary knowledges, skills, and abilities; or an equivalent combination of education, experience, and training.

CONDITION OF EMPLOYMENT

A valid Maryland State driver's license is required upon appointment.

NEW: 3/86

REVISED: CB-120-1986