

## POLICE OFFICER CORPORAL

### NATURE AND VARIETY OF WORK

This is a senior/lead level general law enforcement police work. Incumbents in the class perform routine to general law enforcement work in the provision of preventive law enforcement patrols, and investigations in the process of enforcing the County's civil and criminal laws and ordinances. Performance of these duties and responsibilities is mandated and authorized by the State and local laws and ordinances. The work requires the incumbent to exercise initiative and discretion under frequently stressful, emergency and dangerous situations. Incumbents work under close to general supervision of a Senior Police Officer. Incumbents in this class may lead lower level subordinate.

### EXAMPLES OF WORK (ILLUSTRATIVE ONLY)

Enforces County laws and ordinances.

Conducts patrols of assigned area during a specific shift.

Conducts checks of assigned critical areas and others requiring attention. i.e., unoccupied buildings/residences, open drug market and disadvantaged citizen's homes.

Investigates suspicious conditions and complaints.

Responds to and initiates calls for service; investigates complaints and suspicious conditions and conducts arrests.

Checks the background of detainees using a variety of automated systems.

Assists in the training lower level Police Officer.

Assists in execution of the County drug war (sieges drugs/properties, transports narcotics, disposes of confiscated properties, takes custody of drugs/confiscated properties, and assists in taking inventory of properties).

Processes crime incident and accident scenes (i.e., finger printing, searches and confiscate evidence, takes photographs, and writes citation). Responds to criminal incidents and accident scenes; takes fingerprints and photographs, searches and confiscates evidence and writes citations.

Attends and testifies in court.

Transports prisoners to the appropriate detention center.

Directs traffic as required and enforces radar/speed limit and other traffic regulations.

Monitors incoming messages and directs inquiries to the appropriate staff/department.

Writes/prepares variety of reports.

Provides security to dignitaries and other public officials as required.

Attends public relations function (i.e. funerals, schools, demonstrations and public parks).

Guards prisoners at the hospital.

Willingly and cooperatively performs tasks and duties which may not be specifically listed in the class specification or position description, but which are within the general occupational category and responsibility level typically associated with the employee's class of work.

#### REQUIRED KNOWLEDGES, SKILLS AND ABILITIES

Knowledge of investigative techniques.

Knowledge of assigned geographical area and the County's at large

Basic knowledge of law enforcement principles and procedures.

Knowledge of both the criminal and traffic laws.

Ability to communicate both orally and in writing.

Ability work with and run the computer aided dispatch (CAD).

Ability to deal with and assist variety of people/public.

Ability to write/prepare variety of reports.

Ability to operate motor vehicle under all kinds of weather and emergency situations safely and calmly.

Ability to remain calm and make sound decisions under stressful and emergency situations.

Ability to understand and carry out complex oral and written instructions.

Ability to present evidence in court and or make presentations to the public.

Skill in the use of hand guns.

Skills in using radar equipment.

Ability to lead subordinate police officers.

Skill in the use of firearms.

#### MINIMUM QUALIFICATIONS

Graduation from high school or GED; at least one years' experience in the rank of Police First class; any equivalent combination of experience and training which provides the required knowledges, skills and abilities; and must pass a written examination.

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