

POLICE EVIDENCE TECHNICIAN I

NATURE AND VARIETY OF WORK

This is entry level technical work collecting evidence in support of criminal identification activities. Incumbents assist in the collection and interpretation of evidence from major crime scenes. Work is performed under the close supervision of a sworn officer. Work is performed in accordance with departmental rules and regulations.

EXAMPLES OF WORK (ILLUSTRATIVE ONLY)

Assists in collecting fingerprints and other physical and pertinent evidence relevant to the crime scene and ensures that the chain of custody is maintained for court presentation.

Conducts latent fingerprint examinations through the use of fingerprint powder and chemical processes at the scene of a crime.

Photographs crime scenes showing the actual scene and the evidence involved.

Prepares crime scene diagrams to be used in investigative efforts and for presentation in court.

Testifies in court, being completely familiar with pertinent evidence and pictures, with a complete knowledge of what crime has occurred.

Writes reports upon the completion of an assignment to document cases.

Maintains accurate and retrievable records of case assignments.

Conducts interviews with victims to construct composite images of suspects using the ability to conduct interviews.

May be required to use automated equipment in conjunction with assigned duties and responsibilities.

Willingly and cooperatively performs tasks and duties which may not be specifically listed in the class specification or position description, but which are within the general occupational category, and responsibility level typically associated with the employee's class of 3429 - Firearms Technician

work.

REQUIRED, KNOWLEDGES, SKILLS AND ABILITIES

Working knowledge of the principles and methods of evidence collection work in relation to criminal identification activity.

Working knowledge of latent fingerprints.

Working knowledge of photographic skills.

Ability to communicate both orally and in writing.

Ability to maintain records and files.

Ability to testify in court relative to case assignments.

MINIMUM QUALIFICATIONS

Graduation from high school or equivalent (GED) and completion of advanced technical or college level coursework or training in evidence collection at criminal scenes; plus one (1) year of experience in evidence collection or a related field; or an equivalent combination of education, training or experience will also be considered.

CONDITIONS OF EMPLOYMENT

Some positions may be required to work rotating shifts.

REVISED: 1/84

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