PRINCE GEORGE'S COUNTY, MARYLAND OFFICE OF HUMAN RESOURCES MANAGEMENT PUBLIC SAFETY INVESTIGATIONS











Personal History Statement

Public Safety Applicants

Do not mail or hand carry this document to Public Safety Investigations. An Investigator will contact you to schedule your Initial Interview.

For questions regarding the completion of this document email us at: psi@co.pg.md.us

Do not call to schedule your Initial Interview

		Print	clearly a	nd use b	lack ink only	
Applicant's Name:						
	Last Name			$\overline{}$	First Name	Middle Initial

Do not mail or bring this Personal History Statement to Public Safety Investigations. An Investigator will contact you by telephone with detailed instructions. Complete the section below when contacted by your Investigator.

Address, map and directions provided on page thirty-five (35) are to the Public Safety Investigations Offices. You will be contacted by your Investigator and instructed when to report for your Initial Interview. Be certain you have all the requested documents listed on page two (2).

Initial Interview scheduled for: Date:/_	/ Time:	 AM PM
Background Investigator's Name:		
Investigator's telephone number(s): (301)	(_	
Investigator's FAX number: (301) 324-2967	7	
Additional documents requested by the Investigator:		

Should you need assistance completing your Personal History Statement email Public Safety Investigations at: psi@co.pg.md.us

Do not mail or bring this document to PSI before your Initial Interview time and date.

Personal History Statement Instructions

- **Do not type or allow another person to write in this Personal History Statement. Doing so may result in disqualification. The applicant, using black ink only, must neatly print all information.**
- Read each question carefully before answering.
- Personal History Statements that are incomplete or illegible will not be accepted at the Initial Interview. Your Initial Interview will be re-scheduled, delaying your background investigation.
- ❖ It is mandatory that every question in the Personal History Statement be answered. If a question does not apply enter "N/A" in the space provided.
- **❖** When providing contact telephone numbers keep in mind your background investigation will be delayed if your Investigator is unable to contact people you have listed. Contact telephone numbers listed must be where the person can most easily be reached. (cell, work, or home)
- Notify each person who is to be contacted and inform them an Investigator will be calling regarding your background investigation.
- If you feel that contacting your current employer would create a problem note it in the "Current Employer" section and discuss this with your Investigator during the Initial Interview. In your discussion with the Investigator an appropriate date can be established to contact your current employer.
- Any false statements or intentional omissions of pertinent information on any document or during any oral interview may be cause for disqualification or immediate termination if an appointment has already been offered or accepted.
- **Do not sign** the "Applicant Declaration" on page thirty—one (31) until instructed to do so during your Initial Interview.

Information and Instructions for the Initial Interview

- ❖ Do not call Prince George's County Office of Human Resources or Public Safety Investigations regarding the date of your Initial Interview.
- ❖ You will be contacted by an Investigator to schedule your Initial Interview.
- ❖ When contacted, record your Investigator's name, contact information, and the date and time for your Initial Interview on the cover of this document.
- ❖ Before Public Safety Investigations schedules the Initial Interview, you must complete this Personal History Statement.
- ❖ Appropriate business attire is required for the Initial Interview.
- ❖ A full business day is required for the Initial Interview.
- You may request that your high school or college transcripts be mailed to Public Safety Investigations before your Initial Interview is scheduled. School transcripts must be "sealed" and not opened. See page thirty-five (35) for mailing address.
- After your Initial Interview facts may arise or events occur that may not have been known or were not anticipated by you at the time you submitted your Personal History Statement. These facts or events may require you to submit revisions or amendments. All such revisions or amendments must be reported to your Investigator as soon as practicable.

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You must bring the **originals** of all required documents. You may make and bring copies of documents, however; you must also bring the **originals** of all documents for your Initial Interview. *Applicant is required to provide a certified English translation of documents marked with asterisk. You may use the services listed on page thirty-five (35) or any certified language service you prefer.

Do not write on this page, your Investigator will complete this form during your Initial Interview.

	Date Received by PSI	Investigators Initials
Federal tax returns for the last two (2) years. http://www.irs.gov/.		
State tax returns for the last two (2) years. http://individuals.marylandtaxes.com/taxhelp/localoffices.asp and/or out of state tax returns for the last two (2) years. http://www.taxadmin.org/fta/link/FORMS.html		
All employer(s) W-2s for the last two (2) years.		
*Certified copy of birth certificate. http://www.vsa.state.md.us/ Passport is required in the absence of a traditional birth certificate.		
Social Security Card. http://www.ssa.gov/ssnumber/		
Maryland and/or any other driver's license(s).	\leftarrow	
Auto registration for all vehicles owned or driven by you.		
Proof of auto insurance for all vehicles. Must contain expiration dates of insurance.		
*Certified copy of any name change records.		
Certificate of Naturalization.		
Resident Alien Card or other proof of immigration or alien status.		
*Certified copy of marriage certificate(s).		
*Certified Copy of divorce decree(s).		
DD214 or entry level discharge documents Member # 4 copy with "Character of Service" Information http://www.archives.gov/veterans/evetrecs/		
Selective Service Registration information. http://www.sss.gov/		
*High school diploma or G.E.D. Certificate.		
*Sealed high school transcripts.		
*Sealed transcripts for all colleges or universities you have attended.		
Court documents, charging documents or any documents regarding any criminal matter pertaining to the applicant.		
Other documents provided by applicant:		

Last name	First name	Middle nan	ne.
Dast name	1 Hot Hume	Wilder Hall	10
Other names you have used (example: maiden name	name(s) by a former marriage	ge or name change)	
Guier names you have used (example: marden name	, name(s) by a former marriag	ge, or name enange)	
List the current address where you physically reside	(Not a post office box number	er).	
Number, street, and apt. number.	City	State	Zip code
List a mailing address if unable to obtain mail at you			
Number, street and apt. number or PO Box	City	State	Zip code
)
Residence telephone number	Work telephone nu	ımber	
()			
Area code	Area code		
E-mail address	Cell telephone nun	nber	
	Area code		
Date of birth	Current Age	Social Security Nu	mber
		,	1
Month Day Year			/
Sex Height	Weight Hair color	Eye color	Race
	Weight Han color	Lyc color	Ruce
Male Female Feet Inches		·	
Driver's License Number			
List restriction codes on back of license Class	Restriction codes State	of Issue Expiration	n Date
			<i>J</i>
	☐ No restrictions	Month	Day Year
	No restrictions		
Check box if born in the United States or;			
		irth if <u>not</u> the United State	es
	Parish	/	
City of birth County,	Parish	State of	birth
US Citizen? Yes No If not a U.S. citizen			/
	-	Month	Year
Immigration status:		or if	nationalized:
8			iiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiii
Naturalization Certificate number:			/ /

Investigator's initials
Yes No Are you currently MPTC or MPCTC Certified?
Yes No Have you ever been MPTC or MPCTC Certified?
Yes No EMS Certified?
Yes No Have you ever been certified as a police officer, deputy sheriff or corrections officer in any State or jurisdiction?
you answered "YES" Bring the documents listed below to your Initial Interview 1. All training records 2. MPTC or MPCTC Certification Card 3. EMS Certification Card

Questions one (1) thru seven (7) below are for applicants that have or require Certification with MPTC or MPCTC

"Maryland Police & Correctional Training Commission"

Police Officer, Deputy Sheriff, Corrections Officer, Mandated Corrections Position and Fire Investigator

	. Have you ever had an arrest, charge or conviction (felony or misdemeanor) of domestic assault, domestic violence or assault and battery expunged or pardoned? Applicant must provide court documents verifying pardon or expungment. Of arrest, charge or conviction that was expunged?
Date expunged:	Month Year Jurisdiction: County State
Yes No	2. Have you ever been charged or convicted of a crime constituting a felony that has been or is in the process of being expunged or pardoned?
Yes No	3. Have you ever used a controlled dangerous substance, narcotic drug or marijuana while employed to enforce Federal, State, Military or local law by any government entity or while in a position directly and immediately affecting the public safety?
Yes No	4. Do you belong to any organization or institution or do you adhere to any belief(s) that in any way would restrict or prohibit your working on particular days or during particular hours?
Yes No	5. Do you belong to any organization or institution or do you adhere to any belief(s) that in any way would restrict you from conforming to agency grooming standards?
Yes No	6. As a law enforcement or corrections officer do you feel you could take a human life if your life or the life of an innocent person was threatened with great bodily harm or deadly force?
Yes No	7. As a law enforcement or corrections officer would you physically assist another officer if they were being physically assaulted by an inmate, prisoner or any other person?

If "Yes" to questions one (1) thru five (5) or

If "No" to questions six (6) or seven (7) explain on page thirty (30)

Investigator's initials

In your lifetime, have you ever used, tried or experimented with any of these controlled dangerous substances, narcotic drugs or marijuana.
"Times used" must be a number, i.e. 2, 3, 8, 15, etc.

1.	Yes	No	Marijuana or marijuana in any form (THC, hashish, hash oil, Thai sticks). Times used: Number of times used since 21 st birthday:
2.	Yes	No	Heroin Times used: Number of times used since 21 st birthday:
3.	Yes	□No	PCP, LSD or any other hallucinogens (extasy, mushrooms, mescaline, peyote, etc.) Times used: Number of times used since 21 st birthday:
4.	Yes	No	Cocaine or cocaine in any form (crack cocaine, rock). Times used: Number of times used since 21 st birthday:
5.	Yes	No	Steroids (oral or injected). <i>That were not prescribed or <u>legally purchased</u> over the counter.</i> Times used: Number of times used since 21 st birthday:
6.	Yes		Have you ever inhaled, injected, or ingested (swallowed) any drug or substance with the intention of getting high? or substance used: Times used: Number of times used since 21 st birthday:
		Drug	or substance used: Times used: Number of times used since 21 birthday:
7.	Yes	No	Have you ever purchased, sold, distributed, received, held, transported or manufactured a controlled dangerous substance, narcotic drug, or marijuana?
8.	Yes	No	Have you ever participated in the giving of any intoxicating/illegal substance to another person without their knowledge/permission or against their will?
9.	Yes	No	Have you ever used or obtained a forged or altered prescription?
	F	xplain a	ny "Yes" answers below
		-F	
L			
10.	Yes	∐No	Are the responses to the above drug use questions the same responses you gave during the Preliminary Screening? If not, explain below.
-			

Investigator's	initials

Yes No Graduated High School or G.E.D. Certified? Name of high school:	
Date of Graduation:/ Location of School: City	State
School telephone number if within five (5) years of graduation: ()	
Yes No I attended or am attending an accredited college(s) or university.	
Yes No Currently enrolled? Total credit hours earned:	
Yes No I possess a degree from an accredited college or university:	
Type of Degree: AA BA BS MA MS Other:	
College(s) or university name and location: Name:	
Location:/City State	
Telephone number, if within five (5) years of attendance or graduation. Area code	
Yes No Have you ever been placed on academic probation from any college or university? Explain on page thirty (30) if necessary	
List any foreign languages you are fluent in and/or special skills you possess. List any trade schools or special	alized courses you
have completed. Include any military or other training you feel is relevant.	

nvestiaator's	initials	

Print clearly and use black ink only
List all scars, tattoos, identifying marks, etc. Fully describe and state exactly where located and sizes in inches. Provide
detailed description, photo and/or drawing of any tattoos, scars, brands or markings designating membership in any organization, group, club, or gang. Continue on page thirty (30) if necessary.
Yes No Do you have, or have you ever had, a tattoo, cut (scaring), brand (burn) or any body marking signifying membership in, or affiliation with, a criminal enterprise, street gang, motorcycle club or any other group or club?
Yes No Have you ever been photographed or had photographs taken of tattoos or any body markings by any law enforcement agency?
Yes No Do you now have or ever had a nickname, alias or used another name while affiliated with a street gang, motorcycle club, or any other group or club?
Names used:
Current Military Status
☐ No military service
Active duty Discharged Reserves National Guard Inactive Inactive Ready Reserve
Military Service
William y Gervice
Branch of Service: Term of Service: From: / To: / Month Year
Type discharge: Honorable Other than honorable Did not complete basic training and released from commitment
Yes No Are you eligible for re-enlistment? If not eligible, explain:
Type of discharge if other than honorable:
Yes No Have you ever been denied or rejected entry into any type of military service?
Yes No Have you ever served in the military of any other country?
Military Discipline
Yes No Have you received or are any actions ongoing or pending regarding any type of punishment, non-judicial
punishment, or military inquires or investigations? If "Yes" explain on page thirty (30)

Investigator's	initials
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Spouse, fiancée or girlfriend (first name, last name)	Spouse's	s maiden name	Date of marriage
			/
			Month Year
Current address of spouse, fiancée or girlfriend if not living	g with you. Wr	ite "SAME" if address is	the same as yours.
	,	D 4	to calle Deserting Descripe
A	rea code	Best time	to call: Daytime Evening
Complete the first section below to provide information if y	ou were raised	by someone other than y	your parents or step parents
If you were raised by your parents or step parents, place "N			
Print clearly and use black ink only			
Person's name (first name, middle initial, last name)	Relat	ionship to you (aunt, unc	ele, etc.)
, , , , , , , , , , , , , , , , , , , ,			
			Deceased
Current Residence Address.	Contact numb	ner 🔷	
Current restaures radicular			
	()_	Best time to d	all: Daytime Evening
	Area code	Best time to c	an. Daytine Evening
Father's name (first name, middle initial, last name)			Date of birth
		Deceased	Month Day Year
Current Residence Address	Contact numb	per	
	Area code	Best time to d	call: Daytime Evening
Mother's name (first name, middle initial, last name)			Date of birth
		Deceased _	/ /
			Month Day Year
Current Residence Address	Contact numb	er	
	Area code	Best time	to call: Daytime Evening
Step-Father's name (first name, middle initial, last name)			Date of birth
		Deceased _	/ /
)			Month Day Year
Current Residence Address	Contact numb	er	
	()		
	Area code	Best time to	o call: Daytime Evening
Step-Mother's name (first name, middle initial, last name)			Date of birth
		Deceased	Month Day Year
Current Residence Address	Contact nun	nber.	
	()		

Print clearly and use black ink only		
Children and	Dependants	
Number of dependant children living with you: N	umber of dependant children not living	ng with you:
Number of other dependants living or not living with you: _	Relationship(s) to you:_	
Contact Information for other parent of child if not curr	ently living with you	
Name of other parent:/_ First name	Last name	
Contact number: ()Area code	Best time to call: Daytime E	vening
Contact Information for other parent of child if not curr	ently living with you	
Name of other parent:/_ First name	Last name	
Contact number: ()	Best time to call: Daytime Ever	ing
If divorced, widowed, or had an annulment, provide all the	following information.	
Former spouse's name (first name, last name)	Date of marriage	Date of final divorce
	Month Year	Month Year
Contact Information		
Deceased Name: First name	Last name	
Contact number: () Area code	Best time to call: Daytime E	vening
Former spouse's name (first name, last name)	Date of marriage	Date of final divorce
	Month Year	Month Year
Contact Information		
Deceased Name: First name	/	
Contact number: ()Area code	Best time to call: Daytime E	vening
Is anyone you are related to by either blood or marriage employments on page thirty (30) if necessary	ployed with Prince George's County?	Yes No
Name of person(s) and relationship to you:		
Position with Prince Georges County:		
Contact number:()_	Best time to call: Daytime	Evening

Area code

(home, work or cell phone)

Investigator's in	nitials
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List as references three (3) individuals that you have known for at least five (5) years and who have knowledge of you and your qualifications. Examples are friends, friends of the family, teachers, classmates, or military acquaintances. <u>Do not include</u> relatives, family members, or individuals who belong to the law enforcement profession.

Name (first name, last name)		Current Address		
Contact number: ()(Home or cell) Area code		Best time to call:	Daytime Eve	ening
How long have you known?	Occupation			Relationship
Years:	•			
Name (first name, last name)		Current Address		
Traine (first name, tast name)		Current radicess		
Contact number: ()_ (Home or cell) Area code		Best time to call:	Daytime Eve	ning
How long have you known?	Occupation			Relationship
Years:				
Name (first name, last name)		Current Address		
Traile (Hist haile, last haile)		Current Address		
Contact number: ()		Best time to call:	Daytime Ev	vening
How long have you known?	Occupation			Relationship
Years:				
List below any individuals who a have knowledge of you and your		law enforcement a	agencies whom	you are acquainted with and
Name and rank: (first name, last name	(e)		Agency where e	mployed or retired from
Relationship to you: (relative, family	friend, etc)		How long have	you known this person?
			Years	-
(Home or cell) Area code		Best time to call:	<i>.</i>	
Name and rank: (first name, last name	e)		Agency where e	mployed or retired from
Relationship to you: (relative, family	friend, etc)		How long have	you known this person?
			Years	-
Contact number: ()		Best time to call:	Daytime Eve	ning

Investigator's initial	S
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List all of your residences for the last ten (10) years. Begin with your current residence. When listing military bases, include nearest city, state, and zip code. When listing addresses, include street, avenue, drive, court, north, south, east, and west. Include unit number and/or apartment number where applicable. Include name of apartment complex if applicable. You must list two (2) neighbors for your current residence and one (1) former neighbor for each of your former residences.

Current Residence				
Number, street and apartment number	City		State	Zip code
Name of apartment complex if applicable			Resident since	<u>.</u>
Traine of aparament complex if applicable			Resident since	
			/	/
			Month	Year
With whom do you reside and what is their relationship to you	17			
With whom do you reside and what is then relationship to you	1.			
If you are currently renting provide the information require	d below. You must include	a contact n	name and a cont	act telenhone
number. If you are not on the lease, enter the name, contact				
lease.			o your or une per	3011(3) 011 1110
In whose name(s) (first name, last name) is the lease? Name,	elationship to you and contac	et telephone	number.	
Name of losse holders	(It.	mot o	n the lease)	
Name of lease holder:	(if yo	ou are not o	n the lease)	
Contact number: ()	Best time to call: Daytime	Evening		
(Home or cell) Area code				
Relationship to you:				
Name (first name, last name) of resident manager, property m	anager, or landlord and conta	ct telephone	number.	
Name:				
Contact number: (Best time to call: Daytime	Evening		
(Home or cell) Area code	Best time to cam. Baytime	Evening		
Current Neighbor 1				
Name (first name, last name)	Current Address			
Traine (first name, fast name)	Current radiess			
	_			
Contact number: ()	Best time to call: Daytime	Evening		
(Home or cell) Area code				
Current Neighbor 2				
Name (first name, last name)	Current Address			
Contact number: ()	Best time to call: Daytime	Evening		
(Home or cell) Area code	Best time to call: Daytime	Evening		
· · · · · · · · · · · · · · · · · · ·				

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Investigator's initials

Former residence 1				
Street address including unit number and/or apartment number	er. Also include name of ap	artment comp	olex.	
•		•		
	Dates of residence:			
	From:/_		To:/	<u> </u>
	Month	Year	Month	Year
☐ N/A Not renting				
Name of lease holder:		(If you wer	re not on the leas	e)
1,441.6 01 10400 11010011		(11) 04 01	- 1101 011 1110 101 10	
Contact number: ()	Best time to call: Daytime	Evening		
(Home or cell) Area code				
No. 10 Compared to the control of th				
Name of resident manager:				
Contact number: ()	Best time to call: Daytime	Evening		
(Home or cell) Area code	Best time to can: Baytime	Evening		
` '				
Former Neighbor				
Former Neighbor Name (first name, last name)	Current Address			
Tvaine (first fiame, fast fiame)	Current Address	$\overline{}$		
Contact number: ()_	Best time to call: Daytime	Evening		
(Home or cell) Area code				
Former residence 2				
Street address including unit number and/or apartment number	ar Also include name of an	ortmont comr	alov	
Street address including unit number and/or apartment number	Also include fiathe of ap-	artificiti comp	nca.	
	Dates of residence:			
	From:/_		To:/	/
	Month	Year	Month	Year
N/A Not renting				
Name of lease holder:		(If you was	o not on the less	(a)
Name of lease holder.		(II you wel	e not on the leas	(e)
Contact number: ()	Best time to call: Daytime	Evening		
(Home or cell) Area code				
Name of resident manager:		_		
Contact numbers (n n □n	П		
Contact number: ()(Home or cell) Area code	Best time to call: Daytime	Evening		
(Home of cen)				
Francis N. C. Harr				
Former Neighbor	7 A 11			
Name (first name, last name)	Current Address			
<u>, </u>				
Contact number: ()	Best time to call: Daytime	Evening		
(Home or cell) Area code				

ator's initials	
ator's initials	

Former residence 3				
Street address including unit number and/or apartment numb	er. Also include name of ap	artment compl	ex.	
	Dates of residence: From:/_ Month	Year	Γο:/_ Month	Year
N/A Not renting				
Name of lease holder:		(If you were	not on the lease)
Contact number: ()(Home or cell) Area code	Best time to call: Daytime	Evening		
Name of resident manager:				
Contact number: () (Home or cell) Area code	Best time to call: Daytime	Evening		
Former Neighbor				
Name (first name, last name)	Current Address			
Contact number: ()_ (Home or cell) Area code	Best time to call: Daytime	Evening		
Former residence 4				
Street address including unit number and/or apartment numb	er. Also include name of ap	artment compl	ex.	
	Dates of residence: From:		Го:/_	
	Month	Year	Month	Year
□ N/A Not renting				
Name of lease holder:	<u> </u>	•	not on the lease)
Contact number: () (Home or cell) Area code	Best time to call: Daytime	Evening		
Name of resident manager:		_		
Contact number: () (Home or cell) Area code	Best time to call: Daytime	Evening		
Former Neighbor				
Name (first name, last name)	Current Address			
Contact number: ()(Home or cell) Area code	Best time to call: Daytime	Evening		

Investigator's ini	itials

Former residence 5				
Street address including unit number and/or apartment number	r. Also include name of apa	artment comp	olex.	
	Datas of maridanas.			
	Dates of residence:	Vear	To	/
	From:/_ Month	Year	Month	Year
N/A Not renting				
Name of lease holder:		(If you wer	e not on the leas	ze)
		. (II you wei	e not on the leas	,,,
Contact number: ()	Best time to call: Daytime	Evening		
(Home or cell) Area code				
Name of resident manager:				
	_			
Contact number: ()	Best time to call: Daytime	L Evening		
(Home or cell) Area code				
T. Will				
Former Neighbor Name (first name, last name)	Current Address			
Name (mst name, fast name)	current Address			
		T		
Contact number: () (Home or cell) Area code	Best time to call: Daytime	Evening		
(Home of cen) Area code				
Former residence 6				
Street address including unit number and/or apartment number	r. Also include name of ap	artment comp	olex.	
	Dates of residence:			
	From:/_		To:	/
	Month	Year	Month	Year
N/A Not renting				
N/A Not renting				
Name of lease holder:		(If you wer	e not on the leas	se)
Contact number: () (Home or cell) Area code	Best time to call: Daytime	Evening		
(Home of cen)				
Name of resident manager:				
Contact number:	Best time to call: Daytime			
Contact number: ()(Home or cell) Area code	Best time to call: Daytime	Evening		
` '				
Former Neighbor				
	Current Address			
Contact number: ()	Best time to call: Daytime	Evening		
(Home or cell) Area code				

Investigator's	initials

Begin with your current or most recent employer. List all employers, since your 18th birthday in chronological order. List every position, including active military, reserve, and National Guard service. Employment includes self-employment and volunteer positions including volunteer fire and rescue. If you are or were employed by a temporary agency and worked at multiple job locations please lists the name, title and telephone number for your agency contact person in addition to your actual job locations and supervisors. If unemployed, list those periods in sequence and enter dates.

Make copies of page twenty (20) if you need more space.

You must list two (2) co-workers with your current employer and one (1) co-worker for each former employer.

Currently Unemployed	Yes	Unemployment start date	Month Year
Employment start date		Name of current employe	er
Month Year		, ,	
Full time Par	rt-Time Temporary	Military Self-En	mployed Volunteer Internship
Would you have a problem w	ith your Investigator inter	viewing your current employer?	Yes No
C	11	If and the same	
Current employer's mailing a	udress	If not the same as ma	iling address, list your actual work location
Current employer's telephone	number for employment	verification (Personnel)	Your annual salary
Telephone number (• •		
Your title or position			
Tour title or position			
Supervisor's name Supervisor's title			
-			-
Talankana mumban wikana a		had and time available to take	salla (sucula an call mhana)
Telephone number where your supervisor may be reached and time available to take calls (work or cell phone) Telephone number (
Have you ever received or do Explain in section below; con			☐ Yes ☐ No
First co-worker's name: (fir	et nama last nama)	Telephone number where co	o warkar can ba raachad
That co-worker s hame: (III	st name, fast hame)	refeptione number where c	0-worker can be reached
		Area code (home or cell phone	Best time to call: Daytime Evening
Second co-worker's name: (fi	rst name, last name)	Telephone Number	
		Area code (home or cell phon	Best time to call: Daytime Evening

Investigator's	initials	,	

1 st former employer or period of unemployment	
Name of former employer	Former employer's mailing address
Start Date/	End Date/
Full time Part-Time Temporary M	ilitary Self-Employed Volunteer Internship Unemployed
Former employer's telephone number for employment vo	erification (Personnel) Your title or position
Telephone number ()	
Reason for leaving employment	
Resigned to take better position Lay off	Contract expired Return to school Terminated (fired)
Completion of military service Resigned to av	oid being terminated Resigned while under investigation
Quit without giving notice as required by company po	licy Reason not listed, explain below
Emploin manage for larging and a manage and	thirty (20) if a second
Explain reason for leaving employment; continue on page	unity (56) if necessary
Do you feel this former employer would rehire you? If you page thirty (30) if necessary.	u answered "No" explain below; continue on Yes No
Supervisor's name (first name, last name)	Supervisor's title
Telephone number where your former supervisor may be	reached and time available to take calls
Telephone number ()	Best time to call: Daytime Evening
Did you ever received or do you have any pending discipl page thirty (30) if necessary.	inary actions? Explain below; continue on Yes No
Co-worker's name: (first name, last name)	Telephone number where co-worker can be reached
	()Best time to call:

2 nd former employer or period of unemployment	
Name of former employer	Former employer's mailing address
Start Date/	End Date/
Month 1 car	World Teat
Full time Part-Time Temporary Milit	tary Self-Employed Volunteer Internship Unemployed
Former employer's telephone number for employment v	erification (Personnel) Your title or position
Telephone number ()	
Area code	
Reason for leaving employment	
Resigned Entered Military Lay off	☐ Contract expired ☐ Return to school ☐ Terminated (fired)
Completion of military service Resigned t	to avoid being terminated Resigned while under investigation
Quit without giving notice as required by company po	olicy Reason not listed, explain below
Explain reason for leaving employment; continue on page	e thirty (30) if necessary
Do you feel this former employer would rehire you? If yo page thirty (30) if necessary.	ou answered "No" explain below; continue on Yes No
Supervisor's name (first name, last name)	Supervisor's title
Telephone number where your former supervisor may be	reached and time available to take calls
Telephone number ()	Best time to call: Daytime Evening
Area code (work or cell phone)	
Did a construction of the first training	
Did you ever received or do you have any pending discipl	linary actions? Explain below; continue on Yes No
page thirty (30) if necessary.	
Co-worker's name: (first name, last name)	Telephone number where co-worker can be reached
Co-worker 5 name. (mst name, last name)	receptione number where co-worker can be reactied
	()Best time to call: Daytime Evening
	Area code (home or cell phone)

3 rd former employer or period of unemployment		
Name of former employer	Former employer's mailing address	
Start Date/	End Date/	
Full time Part-Time Temporary Mil	itary Self-Employed Volunteer Internship Unemployed	
Former employer's telephone number for employment vo	erification (Personnel) Your title or position	
Telephone number ()		
Reason for leaving employment		
Reason for leaving employment		
Resigned Entered Military Lay off	Contract expired Return to school Terminated (fired)	
Completion of military service Resigned t	o avoid being terminated Resigned while under investigation	
Quit without giving notice as required by company po	licy Reason not listed, explain below	
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Explain reason for leaving employment; continue on page	thirty (30) if necessary	
Do you feel this former employer would rehire you? If you answered "No" explain below; continue on page thirty (30) if necessary.		
Supervisor's name (first name, last name)	Supervisor's title	
Supervisor's name (first name, fast name)	Supervisor's title	
Telephone number where your former supervisor may be	reached and time available to take calls	
Telephone number ()	Best time to call: Daytime Evening	
Area code (work or cell phone)		
Did you ever received or do you have any pending disciple page thirty (30) if necessary.	inary actions? Explain below; continue on Yes No	
Co-worker's name: (first name, last name)	Telephone number where co-worker can be reached	
	, , , , , , , , , , , , , , , , , , ,	
	Area code (home or cell phone) Best time to call: Daytime Evening	

4 ^{ui} former employer or period of unemployment Name of former employer	Former employer's mailing address		
Name of former employer	Former employer's maining address		
Start Date/	End Date		
Month Year	Month Year		
Full time Part-Time Temporary Milli	tary Self-Employed Volunteer Internship Unemployed		
Former employer's telephone number for employment v	verification (Personnel) Your title or position		
Telephone number ()			
Area code			
Reason for leaving employment			
Resigned Entered Military Lay off	☐ Contract expired ☐ Return to school ☐ Terminated (fired)		
Completion of military service Resigned	to avoid being terminated Resigned while under investigation		
Quit without giving notice as required by company po	olicy Reason not listed, explain below		
Explain reason for leaving employment; continue on page	o thirty (20) if pagassary		
Explain reason for leaving employment, continue on page	e thirty (50) if necessary		
Do you feel this former employer would rehire you? If you answered "No" explain below; continue on page thirty (30) if necessary.			
Supervisor's name (first name, last name)	Supervisor's title		
Supervisor s name (first name, fast name)	Supervisor's title		
	Y		
Telephone number where your former supervisor may be	reached and time available to take calls		
Telephone number ()_ Area code (work or cell phone)	Best time to call: Daytime Evening		
	·		
Did you ever received or do you have any pending disciple page thirty (30) if necessary.	linary actions? Explain below; continue on Yes No		
Co-worker's name: (first name, last name)	Telephone number where co-worker can be reached		
	()Best time to call: Daytime Evening Area code (home or cell phone)		

5 th former employer or period of unemployment	
Name of former employer	Former employer's mailing address
Start Date/	End Date/
Full time Part-Time Temporary Mil	litary Self-Employed Volunteer Internship Unemployed
Former employer's telephone number for employment v	erification (Personnel) Your title or position
Telephone number ()	
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Supervisor's name (first name, last name)	Supervisor's title
Telephone number where your former supervisor may be	reached and time available to take calls
Telephone number ()	Best time to call: Daytime Evening
Did you ever received or do you have any pending discipl page thirty (30) if necessary.	linary actions? Explain below; continue on Yes No
Co-worker's name: (first name, last name)	Telephone number where co-worker can be reached
Co-worker's manie. (mst manie, last manie)	receptione number where co-worker call be reaction
	()Best time to call: Daytime Evening Area code (home or cell phone)

Investigator's	initials	
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Questions one (1) thru	a fourteen (14) apply to all employment since your 18 th birthday, regardless of whether the matter is or art of your permanent record, or is no longer in your personnel file.
Yes No 1.	Have you ever been discharged or terminated from employment (fired) for any reason?
Name of employer:	Date of termination:/
Yes No 2.	Have you ever resigned (quit) after being told that your employer intended to discharge or terminate (fire) you?
Name of employer:	Date resigned:/ Month Year
Yes No 3.	Have you ever resigned (quit) after being told that your employer intended to take disciplinary action against you?
Name of employer:	Date resigned:/
Yes No 4.	Have you ever resigned (quit) because you suspected your employer intended to discharge or terminate (fire) you for any reason?
Name of employer:	Date resigned:/
Yes No 5.	Have you ever used illegal drugs or alcoholic beverages on the job or in violation of company policy?
Name of employer:	
Yes No 6.	Have you ever <u>been investigated</u> by your employer's internal affairs, loss prevention or any other enforcement or disciplinary investigation unit?
Name of employer:	Date of investigation:/
	Have you ever <u>resigned while under investigation</u> by your employer's internal affairs, loss prevention, enforcement or any other disciplinary investigation unit?
Name of employer:	Date resigned:/
Yes No 8.	Have you ever been accused of discrimination (such as sexual harassment, racial bias, sexual orientation harassment, etc) by a co-worker, superior, subordinate, client or customer?
Name of employer:	Date of investigation: / Month Year

Investigator's initials
Yes No 9. Have you ever left an employer and been told you were not eligible for rehire?
Name of employer: Date:/
Yes No 10. Have you ever received a written reprimand from any employer?
Name of employer: Date:/
Yes No 11. Have you ever received counseling or otherwise been put on notice by any employer?
Name of employer: Date :/
Yes No 12. Has any employer ever suspended you for misconduct or as a disciplinary action?
Name of employer:
Yes No 13. Did you ever steal anything of value from your employer?
Name of employer: Date of theft:/
Yes No 14. Have you ever been terminated by any public safety agency while employed as a Police Officer, Deputy Sheriff, Corrections Officer, Military Police officer or in any position that enforced Federal, State, Military or local laws or in a position that directly and immediately affected the public safety?
Public Safety Agency:
Reason for termination:
Date of termination:/ Month Year Explain reason for termination:

Investigator's initials

Yes No Have you ever applied to a Prince George's C position? If "Yes", provide the date(s), position(s), and results. Check all not include this application. Include all previous applications a	
positions with Prince George's County Public Safety make copie	
Date applied for this position (most recent)	Agency & Position
Month: Year: Total number of times you have applied for this position:	Police Corrections Fire Dept. Sheriff PSC Other: Position you applied for:
Disqualified at Preliminary Screening. Reason disqualified at	Failed oral interview. Failed polygraph. on. Not selected: Reason: ance: / Year
Date applied for this position	Agency & Position
Month:Year: Total number of times you have applied for this position:	Police Corrections Fire Dept. Sheriff PSC Other: Position you applied for:
□ Disqualified at Preliminary screening. Reason disqualified at F □ Failed physical agility test. □ Failed written test. □ I □ Medical disqualification. □ Psychological disqualification Date of disqualification, non selection, withdrawal or non accepta □ Employment offer made by agency and declined by me. □ Currently employed with agency in this position. Date of hire	Failed oral interview. Failed polygraph. on. Not selected: Reason: ance: / Month Year
Date employment with Prince George's County ended:	Month Year

	Investigator's initials
Yes No Have you ever applied for a position with any other Public Safety Includes all city, county, state, or federal agencies. If "Yes", list applied. All agencies must be listed, regardless of the outcome of if necessary.	the name of every agency where you have
Date of application: 1 Month: Year: Agency: P	esition:
Background Investigator's Name:	
Telephone number for your background investigator or the agency phone number : (Area code
Disqualified or not selected: Reason:	/
	Month Year
Date of application: 2	
Month:Agency:P	osition:
Background Investigator's Name:	Currently in background processing.
Telephone number for your background investigator or the agency phone number:	
Disqualified or not selected: Reason:	Area code
	Month Year
Date of application: 3 Month: Year: Agency: P	osition:
Background Investigator's Name:	Currently in background processing.
Telephone number for your background investigator or the agency phone number : (
Disqualified or not selected: Reason:	Area code/
	Month Year
Date of application: 4 Month: Year: Agency: P	osition:
Background Investigator's Name:	Currently in background processing.
Telephone number for your background investigator or the agency phone number : (Area code
Disqualified or not selected: Reason:	/
	Month Year
Date of application: 5	
Month:Agency:P	osition:
Background Investigator's Name:	Currently in background processing.
Telephone number for your background investigator or the agency phone number : (
Disqualified or not selected: Reason:	Area code

Year

Month

Investigator's initials	
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Have you ever committed, been charged, detained or questioned by any law enforcement agency for any of the following crimes. Includes any crimes you may have committed but were never caught, suspected of or questioned for.

If you answer "Yes" to any question(s) one (1) thru eighty-nine (89) provide detailed information on page thirty (30)

crime or	appeare	arges, law enforcement agency or court and final disposition. If you were ever charged or convicted of a ed in court regarding a criminal offense <u>you must bring the court documents containing the final</u> tact the court where you appeared to obtain these documents.
Yes	No	 *Have you ever been detained, questioned, stopped or held by any security officer, loss prevention agent, special police officer, police officer, deputy sheriff, sheriff, military police or any other law enforcement agency for any reason? *This includes being stopped, detained, questioned and released with no report or action taken.
Yes	No	2. Have you ever been arrested or charged with a criminal offense by any law enforcement agency for any reason?
Yes	No	3. Have you ever received or been issued any type of criminal citation or criminal summons in lieu of arrest?
Yes	No	4. Have you ever had any criminal charges placed on the stet docket, received probation before judgment (PBJ) or had any charge(s) dismissed?
Yes	No	5. Have you ever shoplifted any merchandise from a store?
Yes	No	6. Have you ever helped anyone shoplift (lookout, divert store employees, hide merchandise, etc)?
Yes	No	7. Have you ever stolen any money, merchandise, or property from any place where you have worked?
Yes	No	8. Have you ever stolen any money, merchandise, or property from any of your co-workers?
Yes	No	9. Excluding places where you have worked or shoplifted from, have you ever stolen any money, merchandise, or property from any other place or person?
Yes	No	10. Have you ever returned any stolen merchandise to a store for an exchange or refund?
Yes	No	11. Have you ever short-changed customers or over-rung sales and kept the extra money?
Yes	No	12. Have you ever taken part in committing embezzlement?
Yes	No	13. Have you ever deliberately falsified any time cards, work schedules, expense reports, payroll documents, purchase orders, bills, invoices, or any financial document to receive compensation or commit a theft?
Yes	No	14. Have you ever knowingly received, purchased, or sold any stolen property?
Yes	No	15. Have you ever helped anyone steal any money, merchandise, or property?
Yes	☐ No	16. Have you ever made any false insurance claims?
Yes	No	17. Have you ever used someone's credit card, bank card, debit card, ATM card, checking or savings accounts without that person's permission?
Yes	No	18. Have you ever written any checks on an account that you knew to be closed?
Yes	☐ No	19. Have you ever intentionally falsified any income tax return?
Yes	☐ No	20. Have you ever stolen services from any utility or cable provider?

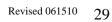
Yes	No	21. Since your 16 th birthday, have you ever been criminally charged as a result of a physical fight or confrontation?
Yes	No	22. As a juvenile, were you ever charged as an adult for any crime(s)?
Yes	☐ No	23. As a juvenile, were you ever charged for any offense against a person?
Yes	No	24. In your lifetime have you ever committed any act, <u>that had you been caught</u> , would have been considered a crime?
Yes	No	25. Have the police ever been called to your home for a criminal matter involving you as a suspect or witness
Yes	No	26. Have you ever been investigated for or accused of abusing, assaulting, beating, or sexually assaulting, a spouse, romantic partner, family member or any other person?
Yes	No	27. Has your spouse/partner ever accused you of battery (whether you did commit battery or not) in a report of discussion with any law enforcement officer or court authority?
Yes	No	28. Have you ever been charged with, accused of, or questioned for any type of stalking or harassment?
Yes	No	29. Have you ever been the subject of an emergency protective order, restraining order, or stay-away order?
Yes	No	30. Have you ever made obscene phone calls or been guilty of telephone harassment?
Yes	No	31. Have you ever impersonated a law enforcement officer?
Yes	No	32. Have you ever left the scene of a vehicle accident?
Yes	No	33. Have you ever been involved in a hit and run accident?
Yes	No	34. Have you ever been guilty of running from the police (fleeing and eluding)?
Yes	No	35. Have you been guilty of arson?
Yes	No	36. Have you ever destroyed, damaged or vandalized someone else's property?
Yes	No	37. Have you ever stolen a vehicle or been involved in a carjacking?
Yes	No	38. Have you ever been involved in an assault of another person?
Yes	No	39. Have you ever been involved in a kidnapping, false imprisonment or abduction?
Yes	No	40. Have you ever resisted arrest or been involved in an assault of a law enforcement officer?
Yes	No	41. Have you ever been involved in fraud or forgery?
Yes	No	42. Have you ever been involved in a homicide or a killing of any type?
Yes	No	43. Have you ever been questioned as a witness in any type of homicide or killing of any type?
Yes	No	44. Have you ever knowingly purchased alcohol for a minor?
Yes	No	45. Have you or your spouse/partner ever been referred to, questioned by, or investigated by Child Protective Services or any similar state, local or any other official agency?

		Investigator's initials
Yes	No	46. Will any of your former spouse(s), fiancé (s), boy or girlfriend(s), domestic or life partner(s), or significant others provide any adverse or derogatory information about you?
Yes	No	47. Have you ever violated restrictions on child visitation rights, or concealed, or removed children from the State in violation of a court order?
Yes	No	48. Have you ever inflicted any physical injury to any child who was in your care and custody?
Yes	No	49. Are you currently paying court ordered child support or alimony?
Yes	No	50. Have you ever carried a concealed weapon (knife, handgun, rifle, shotgun, brass knuckles, stun gun, taser gun, martial arts weapon, etc) with the intention of committing a crime?
Yes	No	51. Have you ever discharged a firearm other than for hunting, target practice, while in the military or as a police officer?
Yes	No	52. Have you ever purchased a firearm that you knew was stolen or not properly registered?
Yes	No	53. Have you ever committed a sexual act or had any type of sexual contact with a person less than 16 years old since your 18 th birthday?
Yes	No	54. Have you ever engaged in any sexual acts involving illegal prostitution, to include, committing the act of prostitution, arranging the services of a prostitute, or profiting from those services?
Yes	No	55. Have you ever committed, participated in, or facilitated an act of rape, attempted rape or sexual assault of any kind?
Yes	No	56. Have you ever sexually touched another person against their will or without their consent?
Yes	No	57. Have you ever intentionally downloaded, viewed, possessed, distributed, or manufactured any form of child pornography?
Yes	No	58. Have you ever committed any sexual act with another person against their will or when the other person wa unable to consent or resist due to a disabling condition such as intoxication or any physical or mentally incapacitating condition or event?
Yes	No	59. Have you ever exposed your sexual parts to harass, frighten, or shock another person?
Yes	No	60. Have you ever had, or attempted to have, sexually explicit conversations with a child via a computer or any other media outlet?
Yes	No	61. Have you ever, for any reason, had sexual contact with an animal?
Yes	No	62. Have you ever fraudulently received and/or had to repay welfare, unemployment compensation, worker's compensation or any other local, state or federal assistance?
Yes	No	63. Are you aware of anyone ever using your name or identification for any purpose?
Yes	No	64. Have you ever intentionally altered your name, address, or date of birth on any official document, certificate or license?
Yes	No	65. Have you ever used a "fake ID" to enter a bar, club or to purchase alcoholic beverages?
Yes	No	66. Have you ever represented yourself as another person or used another person's name for any academic, medical, employment examination, or any other purpose?
Yes	No	67. Do you know or have you ever associated with any individual whose interest(s) are contrary to those of the United States Government?

		Investigator's initials
Yes	No	68. Are you now or have you ever been in or applied to any organization that seeks to overthrow the constitutional form of government of the United States of America?
Yes	No	69. Have you ever or do you now support or adhere to the philosophy of any organization that seeks to overthrow the constitutional form of government of the United States of America?
Yes	No	70. Have you ever made a contribution to an organization dedicated to the overthrow of the United States Government and/or which engages in illegal activities to that end, knowing that the organization engages in such activities with the specific intent of overthrowing the United States Government?
Yes	No	71. Do you currently have or ever have had a passport that was issued by a foreign government?
Yes	No	72. Are you now, or have you ever been, a member or associate of a criminal enterprise, street gang or any group engaged in criminal activity?
Yes	No	73. Have you ever associated with or have acquaintances that are members of a criminal enterprise, street gang or any group engaged in criminal activity?
Yes	No	74. Have you ever been warned, counseled, or otherwise spoken to about comments you made regarding someone's race, gender, religion, nationality, or sexual preferences?
Yes	No	75. Have you ever done anything to harm, insult or frighten another person because of that person's race, gender, religion, nationality or sexual preferences?
Yes	No	76. Do you have any racial, religious, sexual or other prejudices that may affect your performance?
Yes	No	77. Have you ever applied for a permit to a carry a concealed weapon in Maryland or another State?
Yes	No	Was permit granted?
		Reason not granted:
Yes	☐ No	78. Have you ever applied for and been granted a security clearance?
		Name of company or organization:
Yes	No	79. Have you ever applied for and been denied a security clearance?
		Name of company or organization:
		Reason for denial of security clearance:
Yes	No	80. Is there anything in your past that someone could use to blackmail you?
		

Investigator's initials	
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Yes No	81. Have you ever been fingerprinted for any reason? Explain, when , where and why:	
Yes No	82. Are you married to, residing with or dating anyone who is or was an inmate incarcerated at the Prince George's County Detention Center in Upper Marlboro, Maryland or any other correctional facility or prison?	
Yes No	83. Have you ever been married to, resided with or dated anyone who is or was an inmate incarcerated at the Prince George's County Detention Center in Upper Marlboro, Maryland or any other correctional facility or prison?	
Yes No	84. Has the other parent of any of your children ever been incarcerated?	
Yes No	85. Do you currently have or have you ever had <u>any type of relationship</u> with any person who is or has been incarcerated or has a criminal record?	1
Yes No	86. Have you ever associated with any person that is or has been incarcerated or has a criminal record?	
Yes No	87. Have you ever visited with any person while that person was incarcerated?	
Yes No	88. Is any member of your immediate family now incarcerated or on either probation or parole?	
Yes No	89. Have you ever been questioned by the police regarding anyone who is or has been incarcerated?	



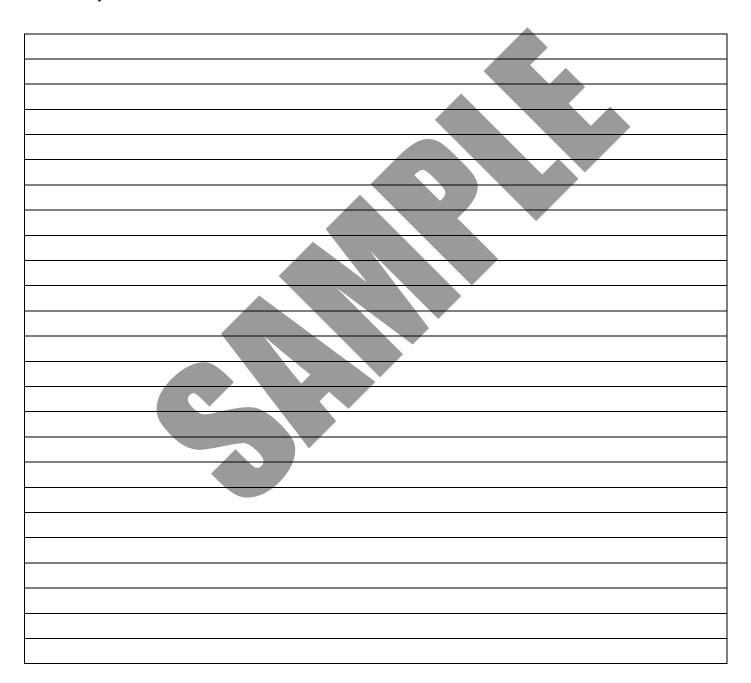
Note: Copy this blank page if more space is required for statements. Print clearly and use black ink only

Use this page as an addendum or supplement to any question. Indicate the corresponding page number and the original question number if applicable.

If there is any type of documentation concerning the event, bring the original copies to your Initial Interview. This includes expungement papers to include a compliance letter from each party listed on the expungement order. If you were charged or convicted of a crime or appeared in court regarding a criminal offense, you must bring the court documents containing the final disposition. Contact the court where you appeared to obtain these documents.

Your written responses must also contain the following:

- 1. When the incident or events occur? 2. What was your age at the time? 3. What occurred?
- 4. What agency, employer, other party, or person(s) was/were involved? 5. Where did the incident or event occur?
- 6. Final disposition.



APPLICANT DECLARATION

I understand that any conditional offer of employment or appointment will be contingent upon the results of a completed background investigation.

I understand that in the event my application is disapproved, non-selected, or otherwise does not result in my employment or appointment with the Prince George's County Government, sources of confidential information and/or the reason(s) for non-selection may not be released or revealed to me.

I understand that I must notify Public Safety Investigations immediately if I:

- 1. Have any contact with any law enforcement agency or court; this would include arrest, criminal citations in lieu of arrest, questioning, detainment, traffic citations or any court appearance or summons.
- 2. Have any contact with or association with any person who is currently incarcerated or has any criminal record.
- 3. Have any change in my employment or employment status. If I am terminated, receive any reprimands or disciplinary actions.
- 4. Experience any event that changes or alters any information I have provided on any application or document.

I understand that if an offer of employment or appointment has been made I am required to immediately report to the hiring agency any arrest, or contact (detained and/or questioned) by any court or law enforcement agency.

I understand that failure to report any changes, corrections or amendments may be cause for my name to be removed from the eligible list or immediate termination if an appointment has already been offered or accepted.

I hereby certify that all answers and statements made in this Personal History Statement are true and complete. I understand that any discrepancies, misstatements, omissions, and/or falsifications may be cause for permanent disqualification or immediate termination if an appointment has been offered or accepted.

I understand that polygraph examination results and psychological evaluation results and psychologists notes will not be released or revealed to me for any reason.

I understand this Personal History Statement is a permanent record and the exclusive property of Prince George's County Government. All documents, questionnaires and background information obtain during this investigation will not be returned or revealed to me for any reason.

<u>DO NOT SIGN</u> UNTIL INSTRUCTED DURING YOUR INITIAL INTERVIEW

Please print		/				
First name	middle name	last name	;			
Signature:		D	ate		_/	_/
<u>DO NOT SIGN</u> UNTIL INSTRUCTE	D DURING YOUR INITIAL INTERVIEW			Month	Day	Year
Reviewing Investigator's Signat	ure:					
Reviewing Investigator's Name	(Print)	Date:	Month	/	_/ Year	











Prince George's County Government Public Safety Investigations

Goals Essay

Please print your name	
First name	Middle initial Last name
Please print the agency and position you are ap	oplying for.
Agency	Position
Date:/	

Prince George's County Government is seeking applicants who are ready to accept a challenge and make a difference. When you applied you began a process that will change your life forever. Public Safety Investigation's goal is to offer Prince George's County Public Safety Agencies the most qualified applicants available. We seek applicants who are honest, goal oriented and dedicated.

Write an essay of at least 200 words stating why you want to work for Prince George's County Public Safety and why we should hire you over other applicants. Write about your abilities and strengths. Write about events in your life that have helped to shape you.

Must be complete using your own handwriting. Print clearly and use black ink only

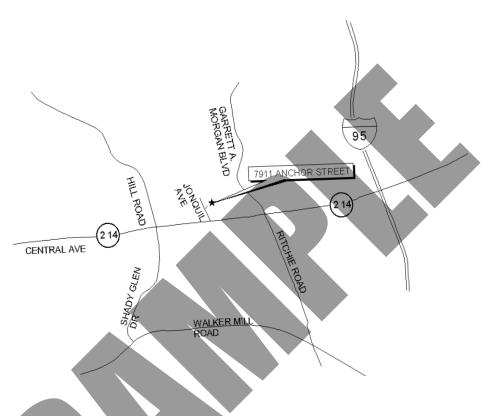
Must be complete using your own handwriting. Print clearly and use black ink only

Goals Essay page 1

Goals Essay page 2

Mailing Address for Public Safety Investigations:

Prince George's County Government
Office of Human Resources Management
Public Safety Investigations
7911 Anchor Street
Landover, MD 20785



Capital Beltway to Central Ave (Route 214) EXIT 15 B

Exit onto Central Avenue (West) towards Washington DC

Central Ave until Jonquil Avenue (Approximately 1 mile)

Turn Right onto Jonquil Ave.to Anchor Street (Approximately 2 blocks)

Turn right onto Anchor Street. The PSI building will be directly in front of you on the hill.

Turn LEFT into the parking lot and park in rear of lot at the chain link fence.

DO NOT PARK in upper lot or in front of building, your vehicle will be ticketed.

Walk to the front of the building (flag pole). Enter, register at the information window, then proceed to the second floor (elevator). Sign in at desk and ring door bell by door on your right.

Languages Translation Services (For document translation to English)

La Comunidad de Habla Hispana de Maryland, Inc. (212) 227-1994 FAX (212) 693-1489

Globe Language Services Inc. <u>www.globelanguage.com</u> (301) 587-7217 or 18 FAX (301) 589-1397

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