



# *Prince George's County, Maryland*

Rushern L. Baker, III

## **Consolidated Annual Performance and Evaluation Report (CAPER) Federal Fiscal Year 2017 (County Fiscal Year 2018)**

**DRAFT**

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## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

#### 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Prince George's County Federal Fiscal Year (FY) 2017 (County FY 2018) Consolidated Annual Performance and Evaluation Report (CAPER) is the vehicle used to highlight the County's achievements in providing decent housing, suitable living environments, and expanding economic opportunities specifically targeting extremely low to moderate-income persons and households during the reporting period.

The CAPER also includes measures taken during the year to implement the County's 2016-2020 Consolidated Plan along with a narrative summary of federal programmatic accomplishments. It also provides quantitative analyses of the successes in meeting outlined goals.

- **Goal:** To improve and maintain public facilities and infrastructure for 183,830 low and moderate-income persons by FY 2020. In FY 2018, the County assisted an additional 13,693 persons.
- **Goal:** To increase access to affordable owner housing for 470 low and moderate-income households by FY 2020. In FY 2018, the County assisted 5 new households. To date, the County has met 9 percent of it's five year goal by serving 41 households.
- **Goal:** To increase supply of new, affordable rental housing for 75 low and moderate-income households by FY 2020. To date, the County has met 52 percent of it's five year goal by serving a total of 39 renters.
- **Goal:** To preserve existing affordable rental housing for 1,305 low and moderate-income households by FY 2020. To date, the County assisted 456 renters; meeting 35 percent of it's five year goal.
- **Goal:** To provide housing and supportive services for 1,455 families at risk of homelessness by FY 2020. In FY 2018, the County assisted 26 individuals/families. To date, the County has met 18 percent of it's five year goal by serving 257 individuals/families.
- **Goal:** To provide housing, healthcare and support services for 925 individuals living with HIV/AIDS and their families by 2020. To date, the District of Columbia, Department of Health, HIV/AIDS Administration, Hepatitis, STD and TB Administration (HAHSTA) has met 51 percent by assisting 470 individuals living with HIV/AIDS and their families.
- **Goal:** To provide job training and economic development assistance for 795 low and moderate-income individuals and 635 business by 2020. In FY 2018, the County created and/or retained 59 jobs and assisted 35 businesses. To date, the County has created and/or retained 864 jobs and assisted 151 businesses.
- **Goal:** To provide new and/or improved public services for 84,575 low and moderate-income

persons by 2020. In FY 2018, the County assisted 3,154 persons. To date, the County has met 29 percent of it's five year goal by assisting 24,248 individuals.

- **Goal:** To provide rehab of owner-occupied housing for 250 low and moderate-income households by 2020. To date, the County has assisted 186 households.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – 5 Yr. Strategic Plan	Actual – 5 Yr. Strategic Plan	Percent Complete	Expected – 2018 Program Year	Actual – 2018 Program Year	Percent Complete
Improve and maintain public facilities and infrast	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	183830	77518	42.17%	36766	13693	37.24%
Increase access to affordable owner housing	Affordable Housing	HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	470	41	8.72%	94	5	5.32%
Increase supply of new, affordable rental housing	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	75	39	52.00%	10		%
Preserve existing affordable rental housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	1305	456	34.94%	261	0	0.00%
Provide housing and supportive services	Homeless	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	305	154	50.49%	61	1	1.64%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – 5 Yr. Strategic Plan	Actual – 5 Yr. Strategic Plan	Percent Complete	Expected – 2018 Program Year	Actual – 2018 Program Year	Percent Complete
Provide housing and supportive services	Homeless	ESG: \$	Homelessness Prevention	Persons Assisted	1150	103	8.96%	230	25	10.87%
Provide housing, healthcare and support services	Non-Homeless Special Needs	HOPWA: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	66				
Provide housing, healthcare and support services	Non-Homeless Special Needs	HOPWA: \$	Housing for People with HIV/AIDS added	Household Housing Unit	925	0	0.00%	185	0	0.00%
Provide housing, healthcare and support services	Non-Homeless Special Needs	HOPWA: \$	HIV/AIDS Housing Operations	Household Housing Unit	925	470	51.00%	185	170	92.00%
Provide job training and economic development asst	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	0	0		0	0	

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – 5 Yr. Strategic Plan	Actual – 5 Yr. Strategic Plan	Percent Complete	Expected – 2018 Program Year	Actual – 2018 Program Year	Percent Complete
Provide job training and economic development asst	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	795	864	108.68%	159	59	37.11%
Provide job training and economic development asst	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	635	151	23.78%	127	35	27.56%
Provide new and/or improved public services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	84575	24248	28.67%	16915	3154	18.65%
Rehab of owner-occupied housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	250	186	74.40%	50	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

During FY 2018, approximately \$9,482,848 of the County's federal funds (e.g., CDBG, HOME, ESG, Program Income, and Matching Funds) were expended to address the County's goals and objectives specified in its 2016-2020 Consolidated Plan. Seventy-five percent (\$7,164,372) of the funds expended were for CDBG affordable housing and non-housing community development activities; seventeen percent (\$1,604,219) for HOME-funded housing activities; and eight percent (\$714,256) expended was to support ESG activities that address persons experiencing homelessness.

**Types of Activities Carried Out During the Program Year**

The DHCD partnered with non-profit organizations, municipalities, local government agencies, and housing developers to carry out housing and non-housing community development activities. Affordable Housing: CDBG and HOME funds were used for direct financial assistance to homebuyers, new construction of rental units, housing rehabilitation, and etc. Non-Housing Community Development: CDBG funds were used to improve and/or maintain public facilities and infrastructure, public services and to expand economic opportunities for low and moderate-income individuals and businesses. Homeless: ESG funds were used to provide emergency shelter and supportive services, homelessness prevention, and rapid re-housing services to individuals and families experiencing homelessness and at risk of homelessness. The following describes the type of activities carried out during the fiscal year.

**Affordable Housing:** During FY 2018, the County used its CDBG and HOME funds to leverage state, local, and private funds for activities (e.g., direct financial assistance to homebuyers, new construction of rental units, housing rehabilitation, etc.) that addressed the "unmet needs" of households that were identified as high priority in the 2016-2020 Consolidated Plan.

**Non-Housing Community Development:** The County's goal is to leverage CDBG funds to improve and/or maintain access to public facilities and infrastructure, public services and expand economic opportunities for low and moderate-income individuals and businesses. Activities included but not limited to: street improvements, renovation of community centers, supportive services for the elderly, at risk youth, persons with disabilities, child care services, facade improvement, employment training and job placement for primarily low to moderate-income individuals and their families.

**Homeless:** The DHCD subcontracted with the Department of Social Services (DSS) to implement the ESG Program. Through contracts with private non-profit agencies in the County, DSS used ESG funds to provide emergency shelter and supportive services, homelessness prevention, and rapid re-housing services.

**Non-Homeless Special Needs:** The District of Columbia, Department of Health, HIV/AIDS Administration, Hepatitis, STD and TB Administration (HAHSTA) is the Regional Grantee on behalf of the Washington, D.C. Eligible Metropolitan Area (EMA). HAHSTA serves as the Housing Opportunities for Persons With AIDS (HOPWA) administering agency for Prince George’s County and provides HOPWA funds for housing and supportive services such as: tenant-based rental assistance and short-term/emergency housing payments to persons living with HIV/AIDS and their families.

**CR-10 - Racial and Ethnic composition of families assisted**

**Describe the families assisted (including the racial and ethnic status of families assisted).**

**91.520(a)**

	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>
White	445	42	0
Black or African American	897	672	26
Asian	19	8	0
American Indian or American Native	7	3	0
Native Hawaiian or Other Pacific Islander	3	0	0
<b>Total</b>	<b>1,371</b>	<b>725</b>	<b>26</b>
Hispanic	277	39	0
Not Hispanic	1,094	686	26

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

**Narrative**

During FY 2018, with the use of the County’s CDBG, HOME, and ESG funds, 2,122 families benefited through various federally-funded projects such as: housing counseling, employment training, housing rehabilitation, down payment and closing cost assistance, rental assistance, etc. The majority (75 percent) of the total families served were Black or African American; 15 percent of the total families served were Hispanic. The numbers listed above do not reflect families assisted under the HOPWA program because the County is not considered the HUD Grantee. Activities based on low and moderate-income areas (LMAs) are also not included in table above.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	4,550,612	4,930,881
HOME	HOME	1,024,067	1,604,219
HOPWA	HOPWA		0
ESG	ESG	908,453	357,130
Other	Other	5,393,081	2,590,621

Table 3 - Resources Made Available

### Narrative

In FY 2018, the County used \$9,482,851 million in CDBG, HOME and ESG funds for furthering the objectives in the Annual Action Plan (see table above.) The total amount expended includes: CDBG Program Income of: \$659,509, Revolving Loan Program Income: \$1,573,982, and ESG Match (General Funds): \$357,130.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
County-Wide	82	81	Low-Mod Income Area
TNI - East Riverdale/Bladensburg	2	3	East Riverdale/Bladensburg
TNI - Glassmanor/Oxon Hill	3	3	Glassmanor/Oxon Hill
TNI - Hillcrest Heights/Marlow Heights	3	0	Hillcrest Height
TNI - Kentland/Palmer Park	0	0	Kentland/Palmer Park
TNI - Langley Park	8	10	Langley Park
TNI - Suitland/Coral Hills	2	3	Suitland/Coral Hills

Table 4 – Identify the geographic distribution and location of investments

### Narrative

HUD Table 4 describes the geographic distribution and location of the County's investments during FY 2018. The majority of the federal funds (81 percent) were targeted in low and moderate-income areas throughout the County and 19 percent were invested in Transforming Neighborhoods Initiative (TNI) areas. see LMI and TNI maps below. The focus is to uplift six neighborhoods in the County that face significant economic, health, public safety and educational challenges. The neighborhoods include: Langley Park, East Riverdale/Bladensburg, Suitland/Coral Hills, Hillcrest Heights/Marlow Heights, Kentland/Palmer Park, and Glassmanor/Oxon Hill.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

In FY 2018, the County used CDBG, HOME, and ESG funds to obtain other public and private resources that addressed housing and community development needs in the Annual Action Plan.

**CDBG Program:** The CDBG program operates on a reimbursement basis. The prospective applicant will often times use CDBG funds as leverage when seeking other funding sources in an effort to successfully carry out their activity. During FY 2018, CDBG funds were leveraged dollar-for-dollar.

**ESG Program:** The County must use ESG funds to leverage other public and private funds necessary to adequately provide essential supportive services to the County's homeless population. During FY 2018, ESG funds were used to leverage local funds.

**HOME Program:** Under the National Affordable Housing Act, which authorized the HOME program, matching contributions are required as the State and local government stake in the HOME program. The match is the local, non-Federal, permanent contribution to affordable housing, and is not counted to leveraging requirements. The HOME program requires the County to provide a match of not less than 25 percent of the HOME funds drawn down for project costs. During FY 2018, the County incurred a HOME Match liability of \$555,037.21. The County did not close any HOME loans subject to a match in FY 2018 however, the County's excess match (\$335,680,337) was carried over and used to meet Match liability for subsequent year, see HUD Table 5 - Fiscal Year Summary - HOME Match Report below. HUD Table 6 describes the HOME project/activity that met the match liability for the County's fiscal year.

**HOME Program Income:** Funds are used for new construction or rehabilitation of affordable and/or workforce housing opportunities. During FY 2018, the amount received was \$1,420,820.04. At the beginning of the reporting period the County had on hand \$1,381,641.70 in program income received. During the fiscal year no program income was expended.

**HOME MBE/WBE Report:** The ensures good faith efforts towards the inclusion of minorities and women in all contracts entered into by the County in order to facilitate affordable housing activities. Contracts and subcontracts with minority-and-women-owned business can cover various types of projects such as: purchases, consulting services, construction, and economic

development. During the reporting period, two (2) HOME contractors completed projects with total contracts of \$26,291,285; no Minority Business Enterprises (MBEs) were reported. However, \$22,605,108 of subcontracts were awarded to seventy-four (74) subcontractors; thirty-one percent (31%) of these funds were awarded to MBE's and five (5) of the subcontractors were Women Business Enterprises (WBEs). See HUD Table 8 - Minority Business Enterprises and Women Business Enterprises listed below.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	335,680,337
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	335,680,337
4. Match liability for current Federal fiscal year	555,037
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	335,125,300

**Table 5 – Fiscal Year Summary - HOME Match Report**

<b>Match Contribution for the Federal Fiscal Year</b>								
<b>Project No. or Other ID</b>	<b>Date of Contribution</b>	<b>Cash (non-Federal sources)</b>	<b>Foregone Taxes, Fees, Charges</b>	<b>Appraised Land/Real Property</b>	<b>Required Infrastructure</b>	<b>Site Preparation, Construction Materials, Donated labor</b>	<b>Bond Financing</b>	<b>Total Match</b>

**Table 6 – Match Contribution for the Federal Fiscal Year**

**HOME MBE/WBE report**

<b>Program Income – Enter the program amounts for the reporting period</b>				
<b>Balance on hand at beginning of reporting period</b>	<b>Amount received during reporting period</b>	<b>Total amount expended during reporting period</b>	<b>Amount expended for TBRA</b>	<b>Balance on hand at end of reporting period</b>
<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
1,381,642	1,420,820	0	0	2,802,462

**Table 7 – Program Income**

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	2	0	0	0	0	2
Number	26,291,285	0	0	0	0	26,291,285
<b>Sub-Contracts</b>						
Number	74	0	3	4	7	60
Dollar Amount	22,605,109	0	528,789	374,252	6,169,636	15,532,432
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	26,291,285	0	26,291,285			
Number	2	0	2			
<b>Sub-Contracts</b>						
Number	74	5	69			
Dollar Amount	22,605,109	1,382,812	21,222,297			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

**Relocation and Real Property Acquisition** – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	150	26
Number of Non-Homeless households to be provided affordable housing units	456	47
Number of Special-Needs households to be provided affordable housing units	262	0
<b>Total</b>	<b>868</b>	<b>73</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	610	26
Number of households supported through The Production of New Units	122	0
Number of households supported through Rehab of Existing Units	98	42
Number of households supported through Acquisition of Existing Units	38	5
<b>Total</b>	<b>868</b>	<b>73</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

HUD Tables 11 and 12 provide the actual number of households the County served through various federally-funded activities (e.g. rehabilitation of existing units, homebuyer assistance, and rental assistance) during FY 2018. In FY 2018, the County provided affordable housing to 73 households including housing for homeless, non-homeless and special needs populations. The County met 8 percent of its annual goal. The majority of the clients served were through rental assistance and housing rehabilitation programs. Many affordable housing projects were completed after the County's FY 2018 ended and therefore will be reported in FY 2019 CAPER.

**Discuss how these outcomes will impact future annual action plans.**

The County plans to reach its annual goals by further investing its federal funds in low and moderate-income and TNI targeted areas including three (3) new designated TNI areas: Forestville, Silver Hill, and Woodlawn/Lanham.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	2,572	0
Low-income	428	0
Moderate-income	65	0
<b>Total</b>	<b>3,065</b>	<b>0</b>

**Table 13 – Number of Households Served**

**Narrative Information**

The majority of the family served (2,572) were extremely low-income by CDBG-assisted activities, see Table 13 – Number of Persons Served above. No HOME projects were completed by the end of the FY 2018.

DHCD used the Prince George’s County, Maryland Income Limits, as required by HUD which set income limits that determine eligibility of applicants for HUD assisted housing programs. HUD’s standard that is typically used to judge income types in the County is based on a percentage of area median income (AMI) established by HUD using the base 2017 and 2018 median family income (MFI) for the County.

DHCD used the “uncapped” income limits to determine applicant eligibility to participate in the County’s homeowner rehabilitation and homebuyer assistance programs administered with CDBG and/or HOME funds.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Prince George's County Continuum of Care for homeless persons is coordinated through the County's Homeless Services Partnership (HSP). The HSP is responsible for needs assessments, gap analysis, service coordination, resource development, policy and procedures, and system performance evaluation of homeless services. The County uses Federal, state, and local funds designated for the administration, shelter, homeless prevention, rapid re-housing and Homeless Management Information System (HMIS) services to address the goal of ending chronic and non-chronic homelessness. Funds are designated to provide prevention and diversion services, to operate shelters within the first tier of the Continuum of Care, and to provide homeless prevention and rapid re-housing to households and individuals experiencing homelessness. The HSP developed and implemented the "Ten Year Plan to Prevent and End Homelessness in Prince George's County: 2012-2021", which focuses on six (6) key strategies: 1) coordinated entry, 2) prevention assistance, 3) shelter diversion, 4) rapid re-housing, 5) permanent housing, and 6) improved data collection and performance measures.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The County currently operates 231 regular emergency shelter beds (127 for families, 44 for individuals, 10 for unaccompanied youth, and 50 overflow for individuals and families during the hypothermic season), 53 domestic violence survivor emergency shelter beds (all for families), and 173 transitional shelter beds (97 for families, 27 for individuals, and 49 for unaccompanied youth). The CoC's priorities are to help the transformation of the emergency and transitional components of its shelter response system by: 1) centralizing triage to facilitate timely assessment and placement in the quickest route to permanency; 2) significantly increased funding for prevention and rapid re-housing; 3) create a system wide retraining of the emergency shelter workforce in an Emergency Shelter Function (ESF 6) model of intervention and integration of new staff with skill sets in negotiation, housing location and landlord/tenant relations; and 4) redesign the emergency shelters and conversion of traditional transitional housing programs to Rapid Re-Housing (RRH) models where the CoC deems appropriate.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The County operates a Shelter Diversion Program which provides appropriate crisis intervention services aimed at preventing households experiencing temporary crisis from entering the shelter system. Services include rental assistance, credit counseling, job placement, and landlord/tenant mediation. The County anticipated approximately 5,000 unique callers would be triaged through the Homeless Hotline; 3,043 unique callers were triaged through the hotline. In addition, supportive services are offered through the County's Homeless Prevention Program which provides persons at imminent risk of homelessness to help them maintain stable housing, including but not limited to outreach and engagement, case management, and follow-up. When needed, financial assistance is also provided to individuals and families. During the fiscal year, the County proposed to assist 30 individuals with the use of Emergency Solutions Grants (ESG) funds; the County nearly met its goal by serving 26 individuals.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Accommodations are made for five (5) homeless subpopulations that have distinct needs requiring separate exploration: 1) unaccompanied youth ages 13-24, 2) veterans, 3) chronically homeless and persons with severe behavioral or physical health challenges, 4) domestic violence/human trafficking survivors, and 5) returning residents.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Housing Authority of Prince George's County (HAPGC) manages the inventory of public and assisted housing, and surplus properties owned by HAPGC. The majority (296) of the 376 units are reserved for the elderly and disabled. The remaining (80) units are for families with children. Public housing properties are located in Hyattsville, Cottage City, Laurel, Oxon Hill and District Heights, Maryland. The following actions were taken during the County's FY 2018:

- HAPGC amended its' Administrative Plan and Admission and Continued Occupancy Plan to provide a waiting list preference point system to be consistent agency-wide.
- HAPGC plans to perform triennial re-examinations for household on fixed incomes.
- HAPGC continue renovations to the public and housing properties to improve resident satisfaction, increase market appeal, and address security, safety, and code requirements and improve energy efficiency.
- HAPGC hired a third party consultant to assess and certify redeveloped public housing units to meet ADA/UFAS compliance.
- HAPGC partnered with a local developer for the redevelopment of 1313 Southern Avenue (formerly known as McGuire House).

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

**Resident Services:** provides supportive services to at-risk elderly and disabled residents. The program services 4 public housing properties for the elderly – Rollingcrest Village, Marlborough Towne, Cottage City Towers, and 1100 Owens Road where the program is also headquartered. Emphasis is on providing a comprehensive approach to service delivery that reduces premature institutionalization by promoting resident independence. Program components include case management and congregate services to address personal care issues, wellness and health awareness and prevention education. Program efforts are focused on linking residents to the services they require that already exists in the community.

**Resident participation efforts:** consist of each public housing property having a Resident Council that meets monthly to plan resident activities, provide information about resident activities, and to advocate on behalf of their respective tenant population. There is a Resident Advisory Board (representation from each of the Resident Councils), that provides input into the Housing Authority's Annual Five Year Agency Plan. This plan is a HUD required document that identifies goals and objectives of the various housing programs for the coming years. In addition to comments by the general public, this plan requires that residents be given an opportunity to offer input and have their priorities for services and policies considered and incorporated when possible, into the plan.

**Resident Initiatives:** The Housing Authority operates Family Resource Academies at Kimberly Gardens

and Marlborough Town to help children succeed in school and improve their opportunities for upward mobility.

**Family Resource Academies (FRAs):** The Authority operates learning centers at the 2 family public housing properties located at Kimberly Gardens and Marlborough Towne. These technology centers are open to resident children, ages 6 – 18, and classroom-modeled lessons are taught, using information technology to improve skills in reading, mathematics and other disciplines. This program provides a wide range of opportunities to increase student’s ability to succeed in school and meet educational requirements for higher learning. The Kimberly Gardens campus is enhanced by a partnership with a non-profit group who operates a homework club. The group has certified public school teachers who provide hands-on assistance for homework, special classroom projects, and ongoing tutorial assistance. Additionally, students of the County’s Public School system are encouraged to use Community Services hours received through the FRA toward Community Services credits required for high school graduation.

The Marlborough Towne community also sponsored a four (4) week Summer Camp for school aged residents. Camp included: computer training, games and activities, and free meals; Monday through Friday.

#### **Actions taken to provide assistance to troubled PHAs**

The Housing Authority of Prince George's County is designated as a standard performer. No actions to provide assistance were required.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The list below identifies programs and policies to address the barriers to affordable housing in Prince George's County:

- Provision of homeownership programs;
- Passage of Ban the Box Legislation (County Council Bill – 078 – 2014);
- Increasing the minimum wage;
- Formation of the Department of Permitting, Inspections, and Enforcement (DPIE) as a new agency;
- Encouraging mixed-use development zones[1];
- Encouraging mixed-use development around public transportation;
- Conducting investigation of municipalities prior to receipt of entitlement funds;
- Granting authority to the Prince George's County Human Relations Commission to apply for status as a Fair Housing Assistance Program Agency with the U.S. Department of Housing and Urban Development (HUD);
- Providing tax credits, financial assistance, zoning, and other tools to promote the development of higher-density housing in transit-oriented, mixed-use communities;
- Promoting and supporting public-private partnerships, nonprofit housing providers, expanding existing housing programs, and pursuing state and federal funding to rehabilitate and maintain the existing affordable housing stock; and
- Attracting high value commercial development of properties like MGM Casino at the National Harbor, and the Westphalia and Konterra mixed-use development projects currently under construction.
- Implementing the Right of First Refusal Law (County Council Bill – 027-2013) to target the conversion of rental housing when appropriate to stabilize, preserve, and promote housing opportunities for low and moderate-income households, seniors, and persons with disabilities.
- Prince George's County is currently developing a Comprehensive Housing Strategy to address the existing and future needs of all residents.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Households with extremely low-income (0-30 percent of their median family income) and who spend more than half of their income on housing are considered under-served and have the “worst-case needs.” The majority of these households are renters. In FY 2018, the following programs were made available to address the extremely low-income households. For detailed description of each program see Appendix C - FY 2018 Housing Programs Available for Extremely Low-Income Households.

- Veterans Affairs Supportive Housing Program (VASH)
- Veterans Assistance Program (VET)
- Violence Against Women Act Program (VAWA)
- Mental Illness and Disabilities Program (MIAD)
- Housing Choice Voucher Program (HCV)
- Housing Choice Voucher Homeownership Program
- Family Unification Program (FUP)
- Family Unification Program for Foster Care (FFC)
- Family Self-Sufficiency Program (FSS)
- Rental Allowance Program (RAP)
- Housing Choice Voucher Portability Program
- Landlord Seminars

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The Prince George's County Health Department provides several services to residents through the Lead and Healthy Homes Program. These include nursing case management for children with high lead levels in their blood; testing for uninsured children; environmental assessments of residences for the presence of lead in response to confirmed medical reports of elevated blood levels; educational programs concerning potential lead exposure and safe lead paint abatement techniques; and telephone consultations regarding lead in drinking water.

In addition to these planning, monitoring, and testing programs, there are state and county lead safety efforts that relate specifically to housing. Landlords in Prince George's County must comply with Maryland's Reduction of Lead Risk in Housing law, which requires that the owners of rental properties built before 1978 register their units with Maryland Department of the Environment, distribute specific educational materials, and meet lead paint risk reduction standards at certain triggering events.

HUD-assisted projects described in this Plan that will contribute to the elimination of lead hazards include the Housing Rehabilitation Assistance Program (HRAP), which is administered by a third party entity to provide funding to repair health and safety hazards in the homes of LMI homeowners, and CDBG funds, which may be used to support code compliance activities.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

To address poverty and help families and individuals move toward self-sufficiency, the County works with local service providers to pursue resources and innovative partnerships to support the development of affordable housing, homelessness prevention and emergency food and shelter. The County administers programs that aim to mitigate poverty and its associated problems. Among others, these programs include public housing for seniors, a Section 8 Housing Voucher Program, and rental assistance through Community Development Block Grant (CDBG) and Emergency Solutions Grants (ESG) funding.

DHCD partners with organizations that provide services to the neediest children and families, the homeless, ex-offenders, low-income seniors, at-risk youth, individuals with disabilities, and other disadvantaged and underserved populations.

In addition to the DHCD, the Prince George's County Department of Social Services (DSS) has direct contact with LMI persons and households seeking assistance and provides temporary cash assistance, food supplement programs, medical assistance and emergency assistance (shelter, rental and utilities assistance), which is funded in part through state, local, and CDBG and ESG funds.

The Prince George's County Department of Family Services (DFS) provides programs to strengthen families and individuals, to enhance their quality of life. The DFS is comprised of three administrations that serve the aging, mentally-ill, disabled, children, youth, families, and veterans in need of support and resources.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The Prince George's Department of Housing and Community Development (DHCD) is the administrator of the entitlement funds allocated to the jurisdiction. The DHCD established a competitive process for the award of CDBG and HOME entitlement funds based on a Notice of Funding Availability (NOFA). A NOFA is issued annually for the CDBG Program. The DHCD accepts HOME Program applications on a rolling basis. Upon the receipt of applications, a Proposal Advisory Group (PAG) evaluates each application to determine eligibility. Under the CDBG Program, applicants must provide a detailed project description, project budget, and implementation schedule. Recommendations for project funding are forwarded to the County Executive and County Council for approval. All Prince George's County projects are described in the Annual Action Plan, and reported in the Consolidated Annual Performance Evaluation Report (CAPER).

The DHCD is the administering agency of the Emergency Solutions Grants (ESG) program however, DHCD subcontracts with the Prince George's County Department of Social Services (DSS) to implement the ESG program. The DSS oversees the Continuum of Care (CoC) for the homeless and coordinates the County's Homeless Services Partnership Program (HSP).

The institutional structure for this Annual Action Plan is predicated upon compliance with the County's citizen participation process, requiring public input and notification. Local approval of the Plan is subject to the County Executive's Office review and submission to the County Council for final approval. As a participating jurisdiction under HUD's entitlement programs, the County has a history of coordinating with government offices, municipalities, agencies and nonprofits organizations, comprising its institutional delivery system. The DHCD believes the institutional system does not have major gaps in service delivery; instead, it continues to seek opportunities to enhance and strengthen existing partnerships.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The DHCD seeks to collaborate with government agencies, non-profit housing developers, private social welfare organizations, and municipalities. The DHCD will encourage consistent and timely communications, information sharing, and execute required program monitoring, ensuring that the resources committed to programs achieve maximum outcomes. Further, the County's strategic Ten Year Plan to Prevent and End Homelessness, derived from national best practices, is based on a comprehensive system to reduce homelessness. As stated, the system includes six key strategic components: coordinated entry; prevention assistance; shelter diversion; rapid re-housing; permanent housing; and improved data collection and performance measures. Complimenting these strategies, accommodations have been designed for six (6) subpopulations that have distinct needs requiring separate exploration, including: homeless or at-risk unaccompanied youth; Veterans; chronically homeless persons; mentally ill persons; substance abusing or dually diagnosed persons and/or disabled individuals; domestic violence survivors; and returning residents.

Prince George's County Council adopted legislation, CB-112-2012, to amend the provisions of the County's Five-Year Consolidated Housing and Community Development and Annual Action Plans by adding requirements pertaining to Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section3). As a result, the Five-Year Consolidated Housing and Community Development Plan and Annual Action Plan shall include a Section 3 Action Plan that addresses policies and procedures for all HUD covered activities such as: 1) programs that may include multiple contracts, contracts with parts of HUD funding of public or residential construction projects; 2) services and professional service activities generated by construction, such as roads, sewers, sidewalks, community centers, etc; and 3) all public housing authority covered activities such as maintenance, development, modernization, and operations. The Section 3 Action Plan is now available on the County's website at: <http://www.princegeorgescountymd.gov/1039/Plans-Reports>. See Appendix E - Section 3 Reports, which demonstrates how opportunities were offered in low-income and very-low income areas during the County's reporting period.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Currently DHCD has received approval from The Office of Central Services to seek the services of Mullin and Lonergan as an only practical source to carry out the duty of conducting an update to the 2012 Analysis of Impediments to Fair Housing Choice. DHCD is currently in the process of obtaining an executed contract between the County and Mullin and Lonergan with a proposed Effective date of September 1, 2018. DHCD plans to submit the final updated document to HUD by March 31, 2019.

The County has set out to reduce the barriers identified in its 2012 Analysis of Impediments (AI) to Fair Housing Choice by assigning specific tasks to address each identified impediment. See Attachment D - DHCD Analysis of Impediments Fair Housing Action Plan for goals and actions taken to overcome the effects of any identified impediments in 2018.

In addition, DHCD is currently researching other jurisdictions to determine the best methodology to use to conduct a Limited English Proficiency (LEP) four-factors analysis to assist with the development of a Limited Access Plan (LAP). DHCD will incorporate the LEP four-factor analysis and the LAP in its Assessment to Fair Housing (AFH).

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The purpose of the onsite monitoring visit is to ensure program activities are carried out in compliance with applicable federal laws and DHCD program regulations. Areas reviewed include meeting national objectives, financial management systems, and general program administration. The monitoring unit also reviews compliance with Fair Housing and Equal Employment Opportunity, Section 504 of the Rehabilitation Act/ADA Labor standards, and Section 3 of the Housing and Urban Development Act of 1974.

Financial monitoring consists of reviewing accounting policies and procedures, systems for internal control and reimbursement requests for allowable costs. Financial monitoring also involves maintaining complete and accurate files on each activity. DHCD staff reviews the recordkeeping systems to determine if each activity is eligible, the program beneficiaries are low and moderate-income and project files support the data provided in the monthly activity reports. When problems are identified in a monitoring report and an action plan is requested to cure the concerns/ and or findings. The following is a list of on-site monitoring visits conducted in FY 2018.

- HOME Development Projects - Proposed: 29 Actual: 32
- HOME CHDOs Projects - Proposed: 1 Actual: 2
- CDBG Projects - Proposed: 30 Actual: 24
- ESG Projects - Proposed: 1 Actual: 5

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Draft Federal FY 2017 (County FY 2018) CAPER was made available on September 13, 2018 for a period of 15 days for public comment. Copies of the draft CAPER was also available at the Department of Housing and Community Development, on the County's website, and by mail upon request.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The Department of Housing and Community Development (DHCD) administers the County's CDBG program. The DHCD Community Planning and Development (CPD) Division is responsible for the oversight and management of the CDBG program. The primary grant administration functions are oversight, monitoring, compliance, and technical assistance.

The CDBG program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities for principally low and moderate-income persons.

During FY 2018, CDBG funds were used to address the following priority needs, goals and special objectives described in the County's 2016-2020 Consolidated Plan.

- **Goal:** To improve and maintain public facilities and infrastructure for 36,766 low and moderate-income persons . In FY 2018, the County assisted 13,693 persons, which is 37 percent of the annual goal.
- **Goal:** To preserve existing affordable rental housing for 261 low and moderate-income households. In FY 2018, the County assisted 5 households, which is 1 percent of the annual goal.
- **Goal:** To provide job training and economic development assistance for 159 low and moderate-income individuals and 127 business. In FY 2018, the County created and/or retained 59 jobs and assisted 39 businesses, which is 37 percent and 31 percent of the annual goal, respectively.
- **Goal:** To provide new and/or improved public services for 16,915 low and moderate-income persons. In FY 2018, the County assisted 3,154 persons, which is 19 percent of the annual goal.
- **Goal:** To provide rehab of owner-occupied housing for 50 low and moderate-income households. In FY 2018, no new rehabilitation projects were completed by the end of the fiscal year.

The Department of Housing and Community Development along with Prince George's County Representatives are continuing to support activities that address unmet needs in order that all goals are achieved by the end of the 5-year goal. Lack of funding remains to have a negative impact on fulfilling the overall vision; however, the Department continues to encourage non-profits to form partnerships with other non-profits that have similar visions in order that partnerships will have a positive impact on the County.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

During FY 2018, thirty-three (33) HOME-assisted rental projects were subject to §92.504(d) and thirty-two (32) were inspected and one (1) was closed out because they met the affordability and loan requirements. No rental housing reviews were conducted due to staff turnovers. DHCD is currently in the process of filling the vacant positions.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

All development projects applying for HOME funds are required to submit to the department a copy of their marketing plan. Their plan is reviewed by staff to ensure attention to affirmative and fair housing marketing. Guidance to staff and developers is provided by the department's Fair Housing Specialist.

When projects are completed and are in the monitoring phase, DHCD staff as part of the overall monitoring function during the affordability period reviews the project's affirmative and fair housing compliance which includes among other things a review of the project's affirmative and fair housing marketing efforts and materials; written tenant selection procedures; tenant leases, tenant rents and utility allowances; low-income occupancy; etc., and tenant complaints, if any. DHCD staff provides training to the project management staff, if necessary; to ensure affirmative marketing and fair housing compliance procedures are followed.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

During FY 2018, no program income was expended.

### **Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

The list below identifies programs and policies to address the barriers to affordable housing in Prince

## George's County:

- Provision of homeownership programs;
- Passage of Ban the Box Legislation (County Council Bill – 078 – 2014);
- Increasing the minimum wage;
- Formation of the Department of Permitting, Inspections, and Enforcement (DPIE) as a new agency;
- Encouraging mixed-use development zones[1];
- Encouraging mixed-use development around public transportation;
- Conducting investigation of municipalities prior to receipt of entitlement funds;
- Granting authority to the Prince George's County Human Relations Commission to apply for status as a Fair Housing Assistance Program Agency with the U.S. Department of Housing and Urban Development (HUD);
- Providing tax credits, financial assistance, zoning, and other tools to promote the development of higher-density housing in transit-oriented, mixed-use communities;
- Promoting and supporting public-private partnerships, nonprofit housing providers, expanding existing housing programs, and pursuing state and federal funding to rehabilitate and maintain the existing affordable housing stock; and
- Attracting high value commercial development of properties like MGM Casino at the National Harbor, and the Westphalia and Konterra mixed-use development projects currently under construction.
- Implementing the Right of First Refusal Law (County Council Bill – 027-2013) to target the conversion of rental housing when appropriate to stabilize, preserve, and promote housing opportunities for low and moderate-income households, seniors, and persons with disabilities.
- Prince George's County is currently developing a Comprehensive Housing Strategy to address the existing and future housing needs of all residents.

# CR-60 - ESG 91.520(g) (ESG Recipients only)

## ESG Supplement to the CAPER in *e-snaps*

### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	PRINCE GEORGE'S COUNTY
Organizational DUNS Number	058592189
EIN/TIN Number	526000998
Identify the Field Office	WASHINGTON DC
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Prince George's County CoC

##### ESG Contact Name

Prefix	Ms
First Name	Shirley
Middle Name	E
Last Name	Grant
Suffix	0
Title	CPD Administrator

##### ESG Contact Address

Street Address 1	9200 Basil Court Suite 306
Street Address 2	0
City	Largo
State	MD
ZIP Code	-
Phone Number	3018835542
Extension	0
Fax Number	0
Email Address	segrant@co.pg.md.us

##### ESG Secondary Contact

Prefix	
First Name	
Last Name	
Suffix	
Title	
Phone Number	
Extension	
Email Address	

#### 2. Reporting Period—All Recipients Complete

**Program Year Start Date** 07/01/2017  
**Program Year End Date** 06/30/2018

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name**  
**City**  
**State**  
**Zip Code**  
**DUNS Number**  
**Is subrecipient a victim services provider**  
**Subrecipient Organization Type**  
**ESG Subgrant or Contract Award Amount**

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	47,855
Total Number of bed-nights provided	45,811
Capacity Utilization	95.73%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The County operates a 24/7/365 hotline for calls related to homelessness and 5 emergency shelter projects serving youth, individuals and families that are literally homeless; 1. 100 bed shelter for single women and women with children, 2. 24 bed shelter for single men, 3. 47 bed shelter for single parents with older children, childless couples, and intact families, 4. 20 beds for unaccompanied youth age 13-24, and 5. 50 bed hypothermia shelter for individuals and families. Each resident is provided with basic shelter amenities as well as employment, case management, health care, and housing placement assistance.

During the fiscal year, a total of 47,855 bed-nights were available in the shelters funded with ESG funds. Ninety-six percent (96%) of the beds in the shelters were filled each night during FY 2018. This information is retrieved from the County's Homeless Management Information System (HMIS) which is administered by the Department of Social Services.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	51,728	8,247
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>51,728</b>	<b>8,247</b>

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	22,852	42,870	3,645
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>22,852</b>	<b>42,870</b>	<b>3,645</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Essential Services	46,168	129,921	10,000
Operations	0	0	0
Renovation	0	0	0

Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>46,168</b>	<b>129,921</b>	<b>10,000</b>

Table 27 – ESG Expenditures for Emergency Shelter

#### 11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Street Outreach	0	0	0
HMIS	13,962	0	0
Administration	20,064	7,673	0

Table 28 - Other Grant Expenditures

#### 11e. Total ESG Grant Funds

Total ESG Funds Expended	2015	2016	2017
	103,046	232,192	21,892

Table 29 - Total ESG Funds Expended

#### 11f. Match Source

	2015	2016	2017
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	103,046	232,192	21,892
Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>103,046</b>	<b>232,192</b>	<b>21,892</b>

Table 30 - Other Funds Expended on Eligible ESG Activities

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
	206,092	464,384	43,784

**Table 31 - Total Amount of Funds Expended on ESG Activities**

Appendices

Appendix A



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
**Con Plan Goals and Accomplishments**  
 PRINCE GEORGE'S COUNTY, 2017

Date: 08/28/2018  
 Time: 1:21 PM  
 Page: 1

Accomplishments Associated With a Single Strategic Plan Goal

Goal	Category	Funding Source & Amount	Outcome Indicator	Outcome Unit of Measure	Outcome Expected - Strategic Plan	Outcome Actual - Strategic Plan	Percent Complete	Outcome Expected - Program Year	Outcome Actual - Program Year	Percent Complete
Increase supply of new, affordable rental housing	1	Affordable Housing HOME: \$	Rental units constructed	Household Housing Unit	75	39	52.00%	10	0	0.00%
Preserve existing affordable rental housing	2	Affordable Housing CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	1305	456	34.94%	261	0	0.00%
Provide new and/or improved public services	3	Non-Housing Community Development CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	84575	25035	29.60%	16915	3154	18.65%
Provide job training and economic development assist	4	Non-Housing Community Development CDBG: \$	Facade treatment/business building rehabilitation	Business	0	0	0	0	0	
			Jobs created/retained	Jobs	795	864	108.68%	159	51	32.08%
			Businesses assisted	Businesses Assisted	636	151	23.78%	127	35	27.56%
Rehab of owner-occupied housing	5	Affordable Housing CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	250	186	74.40%	50	0	0.00%
Increase access to affordable owner housing	6	Affordable Housing HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	470	41	8.72%	94	0	0.00%
Improve and maintain public facilities and infrast	7	Non-Housing Community Development CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	183830	77518	42.17%	36766	13666	37.17%
Provide housing and supportive services	8	Homeless ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	305	154	50.49%	61	0	0.00%
			Homelessness Prevention	Persons Assisted	1150	103	8.99%	230	0	0.00%
Provide housing, healthcare and support services	9	Non-Homeless Special Needs HOPWA: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	66				
			Housing for People with HIV/AIDS added	Household Housing Unit	925	0	0.00%	185	0	0.00%
			HIV/AIDS Housing Operations	Household Housing Unit	925	0	0.00%	185	0	0.00%

Accomplishments Associated With More Than One Strategic Plan Goal



FY 2018 Accomplishment Details Not Associated with a Strategic 2016-2020 Plan Goal

<b>Goal 6:</b>		Increase access to affordable owner housing						
<b>Category:</b>		Affordable Housing						
<b>Indicator:</b>		Direct financial assistance to homebuyers						
Funding Source	IDIS No	Activity	Agency	Amount Drawn in PY	Geographic Area	Needs Addressed	Unit of Measure	Actual
CDBG	2079	Single Family Acquisition - PY 41	HIP	\$0.00	County-wide	Expand affordable, accessible housing opportunities	Household Housing Units	3
CDBG	1882	Single Family Acquisition - PY 40	HIP	\$0.00	County-wide	Expand affordable, accessible housing opportunities	Household Housing Units	2
<b>Total Drawn:</b>				<b>\$0.00</b>			<b>Total Served:</b>	<b>5</b>






Appendix A

Prince George's County, Maryland  
 FY 2018 Racial and Ethnic Composition of Families Assisted with CDBG, HOME and ESG Funds

Goal	Funding	IDIS No	White	Black or African American	Asian	American Indian or American Native	Native Hawaiian or Other	Total	Hispanic	Non Hispanic	Extremely Low Income	Low Mod	Mod
<b>Emergency Solutions Grants (ESG) Activities</b>													
8	ESG	HMIS DSS-RRH	0	1	0	0	0	1	0	1	1	0	0
8	ESG	HMIS DSS-HP	0	25	0	0	0	25	0	25	25	0	0
		<b>Totals</b>	<b>0</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26</b>	<b>0</b>	<b>26</b>	<b>26</b>	<b>0</b>	<b>0</b>
<b>Community Development Block Grant (CDBG) Activities</b>													
6	CDBG	2079	0	2	0	0	1	3	1	2	0	2	1
7	CDBG	1818	8	16	3	0	0	27	0	27	27	0	0
6	CDBG	1882	0	2	0	0	0	2	0	2	0	2	0
4	CDBG	2087	6	1	0	0	1	8	3	5	0	6	2
		<b>Totals</b>	<b>14</b>	<b>21</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>40</b>	<b>4</b>	<b>36</b>	<b>27</b>	<b>10</b>	<b>3</b>

Accomplishment Details Not Associated with a Strategic 2016-2020 Plan Goal

# Appendix B

	Office of Community Planning and Development	DATE: 08-28-18
	U.S. Department of Housing and Urban Development	TIME: 13:29
	Integrated Disbursement and Information System	PAGE: 1
	PR26 - CDBG Financial Summary Report	
	Program Year 2017	

PRINCE GEORGE'S COUNTY, MD

**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,208,265.40
02 ENTITLEMENT GRANT	4,550,612.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	587,295.13
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	6,346,172.53

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	6,419,202.71
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	6,419,202.71
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	732,166.36
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	686,402.08
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	7,837,771.15
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(1,491,598.62)

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	6,309,542.66
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	6,309,542.66
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	98.29%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (Ps) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	522,090.94
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	522,090.94
32 ENTITLEMENT GRANT	4,550,612.00
33 PRIOR YEAR PROGRAM INCOME	519,793.23
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	5,070,405.23
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.30%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	732,166.36
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	732,166.36
42 ENTITLEMENT GRANT	4,550,612.00
43 CURRENT YEAR PROGRAM INCOME	587,295.13
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	5,137,907.13
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	14.25%



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**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Target Area Type	Drawn Amount
2015	4	2080	6147918	AH - Suitland Model Blocks & Sustainable Streets PY 41	14A	LMH	Strategy area	\$80,900.05
					<b>14A</b>	<b>Matrix Code</b>		<b>\$80,900.05</b>
<b>Total</b>								<b>\$80,900.05</b>

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount	
2014	2	1881	PY40-Housing Authority-Public Housing Modernization	14C	LMH	\$28,760.00	
					<b>14C</b>	<b>Matrix Code</b>	<b>\$28,760.00</b>
<b>Total</b>						<b>\$28,760.00</b>	

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	4	1818	6102368	Ardmore-Provide Benefit to L/M or moderate Income Persons or Households	03B	LMC	\$2,124.80
					<b>03B</b>	<b>Matrix Code</b>	<b>\$2,124.80</b>
2013	4	1821	6147920	PY39-DSS-Shepherd's Cove Shelter Renovation Project, Phase IV continued	03C	LMC	\$37,020.00
					<b>03C</b>	<b>Matrix Code</b>	<b>\$37,020.00</b>
2014	6	1887	6117694	PY40-District Hts.-Street Improvements	03K	LMA	\$100,000.00
2014	6	1898	6132291	PY40-Capitol Heights-Street Repair/Improvement Project	03K	LMA	\$64,947.22
2016	77	2173	6146172	PF-PY42 Street Improvements 53rd Place PY42	03K	LMA	\$95,250.00
2016	78	2174	6131401	PF-Brentwood Road Infrastructure Improvements PY42	03K	LMA	\$100,000.00
2016	79	2175	6126693	PF-Capitol Heights PY 42 Street Repair & Improvements Projects PY42	03K	LMA	\$8,146.04
2016	79	2175	6131401	PF-Capitol Heights PY 42 Street Repair & Improvements Projects PY42	03K	LMA	\$80,400.00
2016	82	2178	6146172	PF-Breezewood Drive Street Improvements PY42	03K	LMA	\$116,250.00
2016	84	2180	6146172	PF-Mount Rainier Street Improvement PY42	03K	LMA	\$76,582.00
2016	85	2181	6146172	PF- Mount Rainier St Improvements & Neighborhood Revitalization Program PY42	03K	LMA	\$95,000.00
2016	86	2182	6132291	PF- Seat Pleasant Street Revitalization Project PY42	03K	LMA	\$79,952.64
					<b>03K</b>	<b>Matrix Code</b>	<b>\$816,527.90</b>
2015	21	2095	6075276	PF - Sidewalks and Walkway Repair PY 41	03L	LMA	\$50,000.00
					<b>03L</b>	<b>Matrix Code</b>	<b>\$50,000.00</b>
2016	87	2183	6102365	PF-Residential Facility Modifications and Rehab PY42	03Z	LMC	\$59,374.95
2016	87	2183	6107250	PF-Residential Facility Modifications and Rehab PY42	03Z	LMC	\$70,193.72
2016	87	2183	6122170	PF-Residential Facility Modifications and Rehab PY42	03Z	LMC	\$54,281.33
2016	88	2184	6122170	PF-The Ivy Youth & Family Center Renovations Phase IV PY42	03Z	LMC	\$59,650.48
2016	88	2184	6132291	PF-The Ivy Youth & Family Center Renovations Phase IV PY42	03Z	LMC	\$87,780.50
2016	88	2184	6141026	PF-The Ivy Youth & Family Center Renovations Phase IV PY42	03Z	LMC	\$5,175.00
2016	89	2185	6126693	PF-Improvements to 3 VOAC's Affordable Group Homes PY42	03Z	LMC	\$17,145.30
					<b>03Z</b>	<b>Matrix Code</b>	<b>\$353,601.28</b>
2016	96	2192	6075276	PS-Second Chance Housing PY42	05A	LMC	\$10,212.50
2016	111	2207	6075276	PS-Elder & Vulnerable Adult Abuse PY42	05A	LMC	\$8,380.20
					<b>05A</b>	<b>Matrix Code</b>	<b>\$18,592.70</b>
2016	108	2204	6075276	PS-Electronics Recycling Program Expansion PY42	05B	LMC	\$9,157.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
					<b>05B</b>	<b>Matrix Code</b>	<b>\$9,157.00</b>
2016	107	2203	6117694	PS-Alternative Legal Defense to Foreclosure in PGC PY42	05C	LMC	\$3,341.00
2016	107	2203	6122170	PS-Alternative Legal Defense to Foreclosure in PGC PY42	05C	LMC	\$90.00
2017	45	2278	6146172	PY43 Alternative Legal Defense to Foreclosure in Prince George's County	05C	LMC	\$36,702.97
					<b>05C</b>	<b>Matrix Code</b>	<b>\$40,133.97</b>
2016	95	2191	6075276	PS-After School Outreach for At-Risk Youth PY42	05D	LMC	\$12,110.70
2016	99	2195	6102365	PS-S.T.I.G.M.A PY42	05D	LMC	\$4,548.50
2016	99	2195	6122170	PS-S.T.I.G.M.A PY42	05D	LMC	\$8,415.00
2016	99	2195	6126693	PS-S.T.I.G.M.A PY42	05D	LMC	\$6,883.00
2016	101	2197	6075276	PS-First Generation College Bound PY42	05D	LMC	\$7,180.94
2017	34	2267	6146172	PY43 After School Outreach for At-Risk Youth	05D	LMC	\$15,990.00
2017	35	2268	6145413	PY43 Summer Learning Enrichment Program	05D	LMC	\$14,090.66
					<b>05D</b>	<b>Matrix Code</b>	<b>\$69,218.80</b>
2016	90	2186	6102365	PS-Familias Unidas Program PY42	05H	LMC	\$3,473.58
2016	92	2188	6102365	PS-SOMOS Langley Park PY42	05H	LMC	\$360.93
2017	29	2262	6146172	PY43 Prince George's Welcome Center	05H	LMC	\$14,402.53
					<b>05H</b>	<b>Matrix Code</b>	<b>\$18,237.04</b>
2017	28	2261	6131401	PY43 Tenant-Landlord Program	05K	LMC	\$14,653.32
					<b>05K</b>	<b>Matrix Code</b>	<b>\$14,653.32</b>
2016	110	2206	6075276	PS-Family Literacy Program PY42	05L	LMC	\$688.03
2016	110	2206	6107250	PS-Family Literacy Program PY42	05L	LMC	\$4,722.21
2016	110	2206	6117694	PS-Family Literacy Program PY42	05L	LMC	\$31.84
					<b>05L</b>	<b>Matrix Code</b>	<b>\$5,442.08</b>
2016	93	2189	6075276	PS-Primary & Preventive Care PY42	05M	LMC	\$3,102.00
2016	93	2189	6102365	PS-Primary & Preventive Care PY42	05M	LMC	\$4,961.13
2017	32	2265	6146172	PY43 Primary & Preventive Health Care for Low Income Adults & Children	05M	LMC	\$30,950.00
					<b>05M</b>	<b>Matrix Code</b>	<b>\$39,013.13</b>
2017	37	2270	6146172	PY43 Improving Outcomes for Transitioning Youth	05N	LMC	\$21,499.00
					<b>05N</b>	<b>Matrix Code</b>	<b>\$21,499.00</b>
2016	106	2202	6075276	PS-LARS-Eviction Prevention & Community Support PY42	05Q	LMC	\$6,194.39
2017	36	2269	6146172	PY43 Second Chance Housing	05Q	LMC	\$25,956.00
2017	44	2277	6131401	PY43 LARS-Eviction Prevention and Community Support	05Q	LMC	\$30,560.84
2017	44	2277	6132291	PY43 LARS-Eviction Prevention and Community Support	05Q	LMC	\$3,328.23
2017	44	2277	6145413	PY43 LARS-Eviction Prevention and Community Support	05Q	LMC	\$4,263.08
2017	49	2282	6145413	PY43 Homeless Prevention and Rapid Re-Housing Initiative	05Q	LMC	\$25,190.22
					<b>05Q</b>	<b>Matrix Code</b>	<b>\$95,492.76</b>
2017	41	2274	6138887	PY43 Bilingual Housing Counseling Program	05U	LMC	\$49,764.00
2017	50	2283	6136389	PY43 UCAP - Housing Counseling	05U	LMC	\$19,534.63
2017	50	2283	6146172	PY43 UCAP - Housing Counseling	05U	LMC	\$10,403.07
2017	52	2285	6146172	PY43 Unity - Housing Counseling	05U	LMC	\$13,797.78
					<b>05U</b>	<b>Matrix Code</b>	<b>\$93,499.48</b>
2017	51	2284	6132291	PY43 UCAP-Emergency Food Pantry	05W	LMC	\$10,001.66
					<b>05W</b>	<b>Matrix Code</b>	<b>\$10,001.66</b>
2017	30	2263	6146172	PY43 SOMOS Langley Park	05Z	LMC	\$15,560.26
2017	31	2264	6146172	PY43 "Familias Unidas" Program	05Z	LMC	\$11,100.85
2017	39	2272	6141026	PY43 Homework Club and College Access	05Z	LMC	\$39,532.89
2017	47	2280	6141026	PY43 Family Literacy Program	05Z	LMC	\$19,087.66
2017	47	2280	6145413	PY43 Family Literacy Program	05Z	LMC	\$1,868.34
					<b>05Z</b>	<b>Matrix Code</b>	<b>\$87,150.00</b>
2016	65	2161	6125072	AH-Coral Hills Model Blocks & Sustainable Streets PY42	14A	LMH	\$23,155.15
2016	65	2161	6147201	AH-Coral Hills Model Blocks & Sustainable Streets PY42	14A	LMH	\$4,329.85
2017	2	2236	6148120	PY43 HRAP #2	14A	LMH	\$3,550,647.86
					<b>14A</b>	<b>Matrix Code</b>	<b>\$3,578,132.86</b>



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	12	2087	6141025	ED - Rehab & Redevelopment of 4510 & 4516 41st Ave PY 41	14E	LMJ	\$92,042.00
					<b>14E</b>	<b>Matrix Code</b>	<b>\$92,042.00</b>
2017	6	2241	6136389	PY43 UCAP Weatherization Program	14F	LMH	\$23,525.44
2017	6	2241	6146172	PY43 UCAP Weatherization Program	14F	LMH	\$23,468.95
					<b>14F</b>	<b>Matrix Code</b>	<b>\$46,994.39</b>
2015	6	2076	6075276	AH - Acquisition Rehabilitation PY 41	14G	LMH	\$103,109.33
2017	5	2240	6141026	PY43 HIP Single Family Acquisition	14G	LMH	\$200,000.00
					<b>14G</b>	<b>Matrix Code</b>	<b>\$303,109.33</b>
2015	2	2078	6075276	AH - CDBG Housing Rehabilitation Assistance Program Administration PY 41	14H	LMH	\$3,711.15
2015	2	2078	6076205	AH - CDBG Housing Rehabilitation Assistance Program Administration PY 41	14H	LMH	\$5,587.10
2015	7	2082	6075276	AH - Rehabilitation Administration PY 41	14H	LMH	\$21,913.12
2015	7	2082	6102365	AH - Rehabilitation Administration PY 41	14H	LMH	\$17,365.44
2016	61	2157	6075262	AH-Housing Rehabilitation Assistance Program Admin (HRAP) PY42	14H	LMH	\$5,920.25
2016	61	2157	6075276	AH-Housing Rehabilitation Assistance Program Admin (HRAP) PY42	14H	LMH	\$91,099.68
2016	61	2157	6100539	AH-Housing Rehabilitation Assistance Program Admin (HRAP) PY42	14H	LMH	\$10,047.36
2017	1	2237	6102368	PY43 HRAP Admin	14H	LMH	\$4,845.59
2017	1	2237	6120194	PY43 HRAP Admin	14H	LMH	\$5,927.48
2017	1	2237	6122170	PY43 HRAP Admin	14H	LMH	\$8,605.18
2017	1	2237	6125072	PY43 HRAP Admin	14H	LMH	\$74,159.93
2017	1	2237	6129067	PY43 HRAP Admin	14H	LMH	\$1,535.04
2017	1	2237	6136388	PY43 HRAP Admin	14H	LMH	\$1,236.56
2017	1	2237	6138887	PY43 HRAP Admin	14H	LMH	\$1,535.04
2017	1	2237	6147198	PY43 HRAP Admin	14H	LMH	\$6,019.47
2017	1	2237	6147201	PY43 HRAP Admin	14H	LMH	\$12,955.33
2017	1	2237	6147920	PY43 HRAP Admin	14H	LMH	\$5,287.45
2017	1	2237	6148094	PY43 HRAP Admin	14H	LMH	\$1,364.48
					<b>14H</b>	<b>Matrix Code</b>	<b>\$279,115.65</b>
2015	5	2081	6100539	AH - My HOME Homeownership Assistance Program Operating Support PY 41	14J	LMH	\$8,808.07
2016	66	2162	6100539	AH-My HOME Home ownership Assistance Program Operating Support PY42	14J	LMH	\$59,086.30
					<b>14J</b>	<b>Matrix Code</b>	<b>\$67,894.37</b>
2016	70	2166	6075276	ED-Creative Enterprise Incubator Expansion PY42	18B	LMJ	\$9,500.00
2016	70	2166	6107250	ED-Creative Enterprise Incubator Expansion PY42	18B	LMJ	\$8,720.00
2016	72	2168	6075276	ED-Community Business Entrepreneurial Project PY42	18B	LMJ	\$9,303.16
2016	72	2168	6117694	ED-Community Business Entrepreneurial Project PY42	18B	LMJ	\$10,506.32
2016	73	2169	6102361	ED-Technical Assistance for Employers PY42	18B	LMJ	\$6,971.00
2017	9	2242	6136389	PY43 Hyattsville CDC Econ Dev Org Capacity Bldg Program	18B	LMJ	\$100,000.00
					<b>18B</b>	<b>Matrix Code</b>	<b>\$145,000.48</b>
2016	69	2165	6117694	ED-Small Business and Microenterprise Development Project PY42	18C	LMJ	\$15,888.66
					<b>18C</b>	<b>Matrix Code</b>	<b>\$15,888.66</b>
<b>Total</b>							<b>\$6,309,542.66</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	96	2192	6075276	PS-Second Chance Housing PY42	05A	LMC	\$10,212.50
2016	111	2207	6075276	PS-Elder & Vulnerable Adult Abuse PY42	05A	LMC	\$8,380.20
					<b>05A</b>	<b>Matrix Code</b>	<b>\$18,592.70</b>



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	108	2204	6075276	PS-Electronics Recycling Program Expansion PY42	05B	LMC	\$9,157.00
					<b>05B</b>	<b>Matrix Code</b>	<b>\$9,157.00</b>
2016	107	2203	6117694	PS-Alternative Legal Defense to Foreclosure in PGC PY42	05C	LMC	\$3,341.00
2016	107	2203	6122170	PS-Alternative Legal Defense to Foreclosure in PGC PY42	05C	LMC	\$90.00
2017	45	2278	6146172	PY43 Alternative Legal Defense to Foreclosure in Prince George's County	05C	LMC	\$36,702.97
					<b>05C</b>	<b>Matrix Code</b>	<b>\$40,133.97</b>
2016	95	2191	6075276	PS-After School Outreach for At-Risk Youth PY42	05D	LMC	\$12,110.70
2016	99	2195	6102365	PS-S.T.I.G.M.A PY42	05D	LMC	\$4,548.50
2016	99	2195	6122170	PS-S.T.I.G.M.A PY42	05D	LMC	\$8,415.00
2016	99	2195	6126693	PS-S.T.I.G.M.A PY42	05D	LMC	\$6,883.00
2016	101	2197	6075276	PS-First Generation College Bound PY42	05D	LMC	\$7,180.94
2017	34	2267	6146172	PY43 After School Outreach for At-Risk Youth	05D	LMC	\$15,990.00
2017	35	2268	6145413	PY43 Summer Learning Enrichment Program	05D	LMC	\$14,090.66
					<b>05D</b>	<b>Matrix Code</b>	<b>\$69,218.80</b>
2016	90	2186	6102365	PS-Familias Unidas Program PY42	05H	LMC	\$3,473.58
2016	92	2188	6102365	PS-SOMOS Langley Park PY42	05H	LMC	\$360.93
2017	29	2262	6146172	PY43 Prince George's Welcome Center	05H	LMC	\$14,402.53
					<b>05H</b>	<b>Matrix Code</b>	<b>\$18,237.04</b>
2017	28	2261	6131401	PY43 Tenant-Landlord Program	05K	LMC	\$14,653.32
					<b>05K</b>	<b>Matrix Code</b>	<b>\$14,653.32</b>
2016	110	2206	6075276	PS-Family Literacy Program PY42	05L	LMC	\$688.03
2016	110	2206	6107250	PS-Family Literacy Program PY42	05L	LMC	\$4,722.21
2016	110	2206	6117694	PS-Family Literacy Program PY42	05L	LMC	\$31.84
					<b>05L</b>	<b>Matrix Code</b>	<b>\$5,442.08</b>
2016	93	2189	6075276	PS-Primary & Preventive Care PY42	05M	LMC	\$3,102.00
2016	93	2189	6102365	PS-Primary & Preventive Care PY42	05M	LMC	\$4,961.13
2017	32	2265	6146172	PY43 Primary & Preventive Health Care for Low Income Adults & Children	05M	LMC	\$30,950.00
					<b>05M</b>	<b>Matrix Code</b>	<b>\$39,013.13</b>
2017	37	2270	6146172	PY43 Improving Outcomes for Transitioning Youth	05N	LMC	\$21,499.00
					<b>05N</b>	<b>Matrix Code</b>	<b>\$21,499.00</b>
2016	106	2202	6075276	PS-LARS-Eviction Prevention & Community Support PY42	05Q	LMC	\$6,194.39
2017	36	2269	6146172	PY43 Second Chance Housing	05Q	LMC	\$25,956.00
2017	44	2277	6131401	PY43 LARS-Eviction Prevention and Community Support	05Q	LMC	\$30,560.84
2017	44	2277	6132291	PY43 LARS-Eviction Prevention and Community Support	05Q	LMC	\$3,328.23
2017	44	2277	6145413	PY43 LARS-Eviction Prevention and Community Support	05Q	LMC	\$4,263.08
2017	49	2282	6145413	PY43 Homeless Prevention and Rapid Re-Housing Initiative	05Q	LMC	\$25,190.22
					<b>05Q</b>	<b>Matrix Code</b>	<b>\$95,492.76</b>
2017	41	2274	6138887	PY43 Bilingual Housing Counseling Program	05U	LMC	\$49,764.00
2017	50	2283	6136389	PY43 UCAP - Housing Counseling	05U	LMC	\$19,534.63
2017	50	2283	6146172	PY43 UCAP - Housing Counseling	05U	LMC	\$10,403.07
2017	52	2285	6146172	PY43 Unity - Housing Counseling	05U	LMC	\$13,797.78
					<b>05U</b>	<b>Matrix Code</b>	<b>\$93,499.48</b>
2017	51	2284	6132291	PY43 UCAP-Emergency Food Pantry	05W	LMC	\$10,001.66
					<b>05W</b>	<b>Matrix Code</b>	<b>\$10,001.66</b>
2017	30	2263	6146172	PY43 SOMOS Langley Park	05Z	LMC	\$15,560.26
2017	31	2264	6146172	PY43 "Familias Unidas" Program	05Z	LMC	\$11,100.85
2017	39	2272	6141026	PY43 Homework Club and College Access	05Z	LMC	\$39,532.89
2017	47	2280	6141026	PY43 Family Literacy Program	05Z	LMC	\$19,087.66
2017	47	2280	6145413	PY43 Family Literacy Program	05Z	LMC	\$1,868.34
					<b>05Z</b>	<b>Matrix Code</b>	<b>\$87,150.00</b>
<b>Total</b>							<b>\$522,090.94</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2017  
 PRINCE GEORGE'S COUNTY, MD

DATE: 08-28-18  
 TIME: 13:29  
 PAGE: 6

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	76	2172	6075276	PA-Community Design and Planning Assistance PY42	20		\$27,122.30
2017	13	2246	6138887	PY43 Community Design and Planning Services	20		\$46,926.37
					<b>20</b>	<b>Matrix Code</b>	<b>\$74,048.67</b>
2016	74	2170	6075262	PA-CDBG Administration PY42	21A		\$4,547.40
2016	74	2170	6075276	PA-CDBG Administration PY42	21A		\$132,062.41
2016	74	2170	6100539	PA-CDBG Administration PY42	21A		\$21,512.13
2016	74	2170	6100607	PA-CDBG Administration PY42	21A		\$2,280.85
2017	11	2244	6102361	PY43 CDBG Admin	21A		\$430.20
2017	11	2244	6102368	PY43 CDBG Admin	21A		\$185.08
2017	11	2244	6107227	PY43 CDBG Admin	21A		\$430.20
2017	11	2244	6107250	PY43 CDBG Admin	21A		\$2,030.40
2017	11	2244	6117694	PY43 CDBG Admin	21A		\$139.80
2017	11	2244	6120194	PY43 CDBG Admin	21A		\$69,711.81
2017	11	2244	6122170	PY43 CDBG Admin	21A		\$34,582.35
2017	11	2244	6125072	PY43 CDBG Admin	21A		\$176,845.32
2017	11	2244	6129067	PY43 CDBG Admin	21A		\$18,299.91
2017	11	2244	6136388	PY43 CDBG Admin	21A		\$13,345.76
2017	11	2244	6136389	PY43 CDBG Admin	21A		\$15,866.42
2017	11	2244	6138887	PY43 CDBG Admin	21A		\$31,974.52
2017	11	2244	6145413	PY43 CDBG Admin	21A		\$455.28
2017	11	2244	6146172	PY43 CDBG Admin	21A		\$5,409.01
2017	11	2244	6147198	PY43 CDBG Admin	21A		\$9,455.56
2017	11	2244	6147920	PY43 CDBG Admin	21A		\$12,440.65
2017	11	2244	6148094	PY43 CDBG Admin	21A		\$11,638.67
2017	11	2244	6148544	PY43 CDBG Admin	21A		\$48,708.68
					<b>21A</b>	<b>Matrix Code</b>	<b>\$612,353.41</b>
2017	12	2245	6138887	PY43 Nonprofit Capacity Building Initiative	21C		\$45,764.28
					<b>21C</b>	<b>Matrix Code</b>	<b>\$45,764.28</b>
							<b>\$45,764.28</b>
<b>Total</b>							<b>\$732,166.36</b>

# Appendix C

## FY 2018 Housing Programs Available for Extremely Low-Income Households

**Veterans Affairs Supportive Housing Program (VASH)** - The Veterans Affairs Supportive Housing Program (VASH) Program assists honorably discharged homeless veterans who reside in Prince George's County. These vouchers are issued based on referrals from the U.S. Department of Veterans Affairs Medical Center. Currently, there are a total of 160 vouchers available for this program. This program is by referral only by the U.S. Department of Veterans Affairs Medical Center (VAMC).

**Veterans Assistance Program (VET)** - The Veterans Assistance (VET) Program assists homeless veterans from Prince George's County as identified by the Department of Social Services and the VAMC homeless program. There is a total of 55 vouchers available for the VET program when funding is available. This program is by referral only by the Department of Social Services and the VAMC homeless program.

**Violence Against Women Act Program (VAWA)** - The Violence Against Women Act Program (VAWA) Program assists victims of domestic violence identified by the Family Crisis Center, Inc., of Prince George's County, Safe Passage Program Emergency Shelter. There is a total of 50 vouchers available for extremely low-income households when VAWA funding is available. This program is by referral only by the Family Crisis Center.

**Mental Illness and Disabilities Program (MIAD)** - The Mental Illness and Disabilities (MIAD) Program assists persons with a mental illness and/or a disability identified by the Department of Family Services. There is a total of 55 vouchers available for this program when funding is available. This program is by referral only by the Department of Family Services.

**Housing Choice Voucher Program (HCV)** - The Housing Authority of Prince George's County, Rental Assistance Division administers the HUD funded Housing Choice Voucher (HCV) Program. Eligible participants are issued vouchers to obtain affordable housing in the private rental market for their families. The program currently has 5,827 Housing Choice Vouchers in its portfolio.

**Housing Choice Voucher Homeownership Program** - The Housing Choice Voucher Homeownership Program has been extremely successful in helping program participants reach their goal of becoming a first-time homebuyer. Currently, there are 73 Housing Choice Voucher families who have achieved homeownership in Prince George's County.

**Family Unification Program (FUP)** - The Family Unification Program (FUP) provides housing choice voucher rental assistance to reunite families when children are placed in foster care or when parents are in imminent danger of separation from their children due to a lack of adequate housing. Currently there are 421 families being served through this program. This program is by referral only from the Department of Social Services when funding is available.

**Family Unification Program for Foster Care (FFC)** - This Family Unification Program for Foster Care (FFC) provides housing choice voucher rental assistance for persons who are at least 18 years old and not more than 24 years old who left foster care and who do not have adequate housing. FUP vouchers used by youth are limited, by statute to 36 months of housing assistance. Currently, there are a total of 60 housing choice vouchers for this program when funding is available. This program is by referral only by the Department of Social Services.

**Family Self-Sufficiency Program (FSS)** - Families who receive housing choice voucher assistance are eligible to participate in the Housing Choice Voucher Family Self-Sufficiency (FSS) Program. Family Self-Sufficiency is a voluntary program helping housing choice voucher participant families become economically self-sufficient. An interest-bearing FSS escrow account is established by the Housing Authority for each participating family.

These funds are often used for homeownership, continuing education, and to starting a business. If the Housing Authority terminates the FSS contract, or if the family fails to complete the contract before its expiration, the family's FSS escrow funds are forfeited. During FY 2018, there were 125 Housing Choice Voucher families participating in this program; 2 families completed their contract and graduated from the program, and 3 moved on to homeownership.

**Rental Allowance Program (RAP)** - The Rental Allowance Program (RAP) is a homeless housing assistance program funded by the State of Maryland and administered through the Maryland Department of Housing and Community Development, Community Development Administration (CDA). Prince George's County has been awarded grants since 1990, and the Housing Authority of Prince George's County administers the program. During FY 2018, 41 very-low income families received RAP assistance.

**Housing Choice Voucher Portability Program** - Portability is a feature of the Housing Choice Voucher program that allows an eligible family with a Housing Choice Voucher to use that voucher to lease a unit anywhere in the United States where there is a Public Housing Agency (PHA) operating a Housing Choice Voucher program. Portability refers to the transfer of a household within the Housing Choice Voucher program from one jurisdiction to another. The decision to move is made by the housing choice voucher participant. During FY 2018, 115 families exercised their portability rights to move into, and receive, Housing Choice Voucher assistance in Prince George's County.

**Landlord Seminars** - Each month, the Rental Assistance Division conducts landlord outreach through their Landlord Seminars. During these seminars landlords receive detailed information regarding the Housing Choice Voucher program regulations and operations with emphasis on landlord responsibilities to the family; to the program and inspection requirements. Landlords are advised on the significance of their communication between RAD Inspectors and Rental Specialists. In FY 2018, RAD held seminars for 195 landlords.

# Appendix D

**Prince George's County Department of Housing and Community Development (DHCD)**  
**Fair Housing Action Plan**  
**Activities Addressing Identified Impediments in the 2012 Analysis of Impediments**  
 This Action Plan pertains solely to Prince George's County and does not address goals, tasks or actions concerning the City of Bowie.

Goal/Task	Status/Action Taken	Responsible Entity(s)
<b>Goal 1: Broaden homeownership opportunities for members of the protected classes</b>		
Task 1.1: Continue to offer financial incentives toward the creation of new homeownership opportunities through the County's My HOME Program and NSP. Ensure that mortgage products are appropriate for the applicant in terms of amount, cost, terms, etc.	<ul style="list-style-type: none"> <li>• In its efforts to foster and encourage the creation of new homeownership opportunities, DHCD administered the County's homebuyer program, the Pathway to Purchase Program (formerly known as My HOME Program). The Pathway to Purchase Program assisted income-eligible first-time homebuyers.</li> <li>• Additionally, the Program offers zero percent (0%) interest, deferred payment up to the maximum \$10,000, as needed for mortgage principle reduction, and/or down payment and/or closing costs. Further, as part of its loan terms, each property assisted with HOME funds must remain affordable for a minimum period, depending on the amount of the HOME funds provided.</li> <li>• Note: DHCD did not receive NSP funds for FY 2019.</li> </ul>	DHCD
Task 1.2: Continue to fund homeownership counseling and financial management education for lower-income households, particularly minorities.	<ul style="list-style-type: none"> <li>• DHCD continues to encourage funding of homeownership counseling and financial management education for lower-income households.</li> <li>• In its Fiscal Year (FY) 2018 entitlement allocation, DHCD allocated up to fifteen percent (15%) of its CDBG funds for Public Services activities, which includes activities that provide housing counseling and financial management education principally for low-income households.</li> </ul>	County DHCD

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Goal/Task	Status/Action Taken	Responsible Entity(s)
Task 1.3: Continue to enforce a Section 3 policy to ensure that employment and other economic and business opportunities generated by HUD assistance are directed to public housing residents and other LMI residents.	<ul style="list-style-type: none"> <li>▪ On May 17, 2016, the Prince George's County Council and County Executive adopted and approved the Section 3 Action Plan. The approved Plan outlines DHCD's policies and procedures, ensuring that both low-income and very low-income citizens and local businesses benefit from this resource.</li> <li>▪ The County's Section 3 Action Plan is made available on the County's website at: <a href="http://www.princegeorgescountymd.gov/1039/Plans-Reports">http://www.princegeorgescountymd.gov/1039/Plans-Reports</a>.</li> <li>▪ Section 3 Summary Reports are included in the Consolidated Annual Performance and Evaluation Reports (CAPER) at the end of the fiscal year.</li> </ul>	County DHCD
<b>Goal 2: Expand the supply of decent, affordable housing available in the Urban County</b>		
Task 2.1: Continue CDBG-funded rehabilitation activities to improve the quality of the existing affordable housing stock where feasible.	<ul style="list-style-type: none"> <li>▪ DHCD is committed to improving the quality of existing affordable housing in the County. As such, DHCD fosters rehabilitation activities with the use of CDBG funds to support the Housing Rehabilitation Assistance Program.</li> <li>▪ The Program provides financial assistance in the form of an amortized loan, deferred payment loan or a grant to qualified homeowners.</li> </ul>	County DHCD
Task 2.2: Continue the City's systematic code enforcement policy to improve and preserve the existing multi-unit affordable housing stock.	This Action Plan pertains solely to Prince George's County and does not address goals, tasks or actions concerning the City of Bowie.	City of Bowie

**Prince George's County Department of Housing and Community Development (DHCD)**  
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Goal/Task	Status/Action Taken	Responsible Entity(s)
<p>Task 2.3: Award a higher preference in entitlement allocations for new affordable housing projects for families. Increase the HOME per-unit subsidy if necessary.</p>	<ul style="list-style-type: none"> <li>DHCD provided HOME funds for the development of multi-family housing projects in FY 2018. HOME funds are generally used as gap financing to enhance the financial feasibility of multi-family projects funded with local or State issued tax-exempt bond financing, federal low-income housing tax credits, and private financing.</li> </ul>	<p>DHCD/County Council</p>
<p>Task 2.4: Develop and adopt a Moderately Priced Housing Ordinance that includes an affordable housing set-aside for new residential development.</p>	<ul style="list-style-type: none"> <li>On September 15, 2015, an ordinance concerning Moderately Priced Housing Program was presented to the Prince George's County Council through County Bill CB-056-2015. Although presented, the Bill was not enacted by the County Council.</li> </ul>	<p>DHCD</p>
<p>Task 2.5: Establish and capitalize a County Housing Trust Fund with a dedicated source of revenue to provide financing for affordable housing units.</p>	<ul style="list-style-type: none"> <li>Through Prince George's County Bill CB-12-2012, as amended in CB-57-2017, the Housing Investment Trust Fund was established. The amended Bill, CB-57-2017, was adopted by the County Council on July 18, 2017 and went into effect on September 1, 2017.</li> </ul>	<p>County Council</p>

**Prince George's County Department of Housing and Community Development (DHCD)**  
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Goal/Task	Status/Action Taken	Responsible Entity(s)
<b>Goal 3: Expand the supply of affordable housing accessible to persons with disabilities</b>		
Task 3.1: Continue working with the ADA Coordinator in the DFS to collaborate on accessibility training and compliance issues, specifically, training on housing accessibility.	<ul style="list-style-type: none"> <li>Collaboration on accessibility training and compliance issues is a standard that DHCD uses when providing technical assistance workshops, community forums, and other public events. DHCD also consults with the Prince County ADA Coordinator regarding special accommodations and other compliance issues.</li> </ul>	DHCD
Task 3.2: Require that all new and substantially rehabilitated CDBG-assisted and HOME-assisted units comply with visitability standards. Conduct site visits prior to the issuance of occupancy permits.	<ul style="list-style-type: none"> <li>Adherence to visitability standards is not a HUD requirement (see HUD Notice CPD-05-09), nor a requirement of the State of Maryland. However, CDBG and HOME sub-recipients that work with DHCD typically include visitability concepts as part of their design and construction.</li> </ul>	County DHCD
<b>Goal 4: Balance investment in revitalizing impacted areas with investment in expanding affordable housing options in opportunity-rich neighborhoods</b>		
Task 4.1: In developing policy priorities for CDBG and HOME funds, give first priority to the use of funds for new family rental and sales developments in non-impacted areas.	<ul style="list-style-type: none"> <li>The County is beginning to analyze data in order to determine strategies that best serve impacted and non-impacted areas.</li> </ul>	County Council

**Prince George's County Department of Housing and Community Development (DHCD)**  
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Goal/Task	Status/Action Taken	Responsible Entity(s)
Task 4.2: As part of the Consolidated Planning Process, map the location of all new CDBG/HOME-assisted projects; analyze this information to determine the relative breakdown of projects in impacted/non-impacted areas. Establish internal goals for achieving balance, include this analysis in each year's CAPER.	<ul style="list-style-type: none"> <li>• On May 25, 2017, DHCD launched the planning and development of a County-wide Comprehensive Housing Strategy (CHS). The Strategy will analyze housing needs for all persons residing in the County while addressing all geographic and income levels.</li> <li>• Additionally, the CHS will define strategies and resources for County residents' housing needs and provide an analytical, programmatic and policy context for housing and supportive services.</li> <li>• In its efforts to complete a thorough analysis, DHCD engaged Enterprise Community Partners, Inc. to prepare the housing strategy.</li> </ul>	County DHCD
<b>Goal 5: Ensure that the entitlement funding application and review processes affirmatively further fair housing</b>		
Task 5.1: Continue to review applications for CDBG and HOME funds to ensure compliance with all appropriate statutes, regulations and policies. Recommendations for funding should be made to County Council.	<ul style="list-style-type: none"> <li>• DHCD established a competitive process for the award of CDBG and HOME funds based on a Notice of Funding Availability (NoFA). A NoFA is issued annually for the CDBG Program. However, DHCD accepts HOME Program applications on a rolling basis.</li> <li>• Upon the receipt of applications, a Proposal Advisory Group (PAG) evaluates each application to determine eligibility. Recommendations for project funding are forwarded to the County Executive and County Council for approval.</li> </ul>	County DHCD

**Prince George's County Department of Housing and Community Development (DHCD)**  
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Goal/Task	Status/Action Taken	Responsible Entity(s)
<p>Task 5.2: Provide fair housing training to department heads and executive leadership to ensure that decision-making affirmatively furthers fair housing.</p>	<ul style="list-style-type: none"> <li>• DHCD is currently in the process of planning and developing its Affirmatively Furthering Fair Housing Plan. As such, DHCD engaged in fair housing training with the Metropolitan Washington Council of Governments, HUD and Enterprise Community Partners.</li> <li>• DHCD intends to continue to foster and encourage decision-making that affirmatively furthers fair housing.</li> </ul>	<p>County DHCD</p>
<p>Task 5.3: Require fair housing training as a mandatory component of the local government application process, or at least strongly encourage local government applicants to receive fair housing training as part of the process.</p>	<ul style="list-style-type: none"> <li>• DHCD strongly encourages its sub-recipients to engage in fair housing training as "Non-Discrimination and Equal Access" is one of the "Cross Cutting Federal Requirements" in DHCD's Policies and Procedures Manual (PPM).</li> <li>• DHCD implements these requirements to owners, developers, Community Housing Development Organizations (CHDO) and sub-recipients when Federal Funds are being used. Additionally, this information is included in all written agreements and monitored by DHCD staff.</li> </ul>	<p>DHCD</p>
<p>Task 5.4: Eliminate requirements that support from the community and elected officials is needed if public financing is used for a housing project.</p>	<ul style="list-style-type: none"> <li>• Requirements that encourage support from the community and elected officials where public financing is used for a housing project are no longer mandated by the State of Maryland. As such DHCD does not have any internal requirements that mandate support from the community and elected officials where public financing is used for a housing project.</li> </ul>	<p>DHCD</p>

**Prince George's County Department of Housing and Community Development (DHCD)**  
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Goal/Task	Status/Action Taken	Responsible Entity(s)
Task 5.5: If the County does not have an affirmative marketing policy that applies to all CDBG-assisted or HOME-assisted housing projects with five or more units, it must prepare and adopt one.	<ul style="list-style-type: none"> <li>• Prince George's County is beginning to analyze its affirmative marketing policies in order to better serve its fair housing initiatives.</li> </ul>	DHCD
<b>Goal 6: Increase the capacity of the Human Relations Commission</b>		
Task 6.1: Amend the Human Relations Ordinance to grant the power of enforcement to the HRC. In this way, County residents can have access to a local entity when seeking enforcement and damages for housing discrimination.	<ul style="list-style-type: none"> <li>• The Human Relations Commission is the County's civil rights education and enforcement agency. The thirteen-member commission has the authority to investigate and adjudicate complaints of discrimination in housing.</li> <li>• Also, although the County's local ordinance is not substantially equivalent with the Federal Fair Housing laws, it is still very robust and offers protections greater than many jurisdictions in the State of Maryland, without substantially equivalent statutes.</li> </ul>	DHCD

**Prince George's County Department of Housing and Community Development (DHCD)**  
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Goal/Task	Status/Action Taken	Responsible Entity(s)
<b>Goal 7: Incorporate fair housing principles across government</b>		
<p>Task 7.1: Include a Housing Element in the County General Plan when it is updated, including an over-arching statement of fair housing policy, support for affordable housing for both renters and owners and respect for racial, ethnic and economic diversity.</p>	<ul style="list-style-type: none"> <li>Prince George's County's population is racially, ethnically, and culturally diverse. In 2010, 64 percent of County residents were African-American, 19 percent were White, 9 percent were some other race, and 4 percent were Asian.</li> <li>According to the County's Approved General Plan 2035, the County aims to preserve and expand the range of housing types and ownership opportunities, such as owner/resident of multifamily building and housing cooperatives, at different price points ranging from workforce and affordable units to upper-income housing to reduce housing and transportation cost burdens.</li> </ul>	DHCD
<p>Task 7.2: Take steps to ensure that the fair housing policy extends to all aspects and departments of local government. Ensure that all department heads understand the County's/City's responsibility to affirmatively further fair housing. Department heads and elected officials should, in turn, take steps to impart an understanding of this policy to staff and the public.</p>	<ul style="list-style-type: none"> <li>The County is committed to executing actions to affirmatively further fair housing. Through the County's Approved General Plan 2035, the County has taken efforts to highlight the concerns related to housing and employment.</li> <li>Additionally, the County remains committed to executing actions to affirmatively further fair housing.</li> </ul>	Responsible Entity not identified in the Action Plan
<b>Goal 8: Broaden general awareness of rights and responsibilities related to fair housing</b>		
<p>Task 8.1: The City of Bowie should allocate 1% of its annual CDBG entitlement grant to carry out fair housing activities.</p>	<p>This Action Plan pertains solely to Prince George's County and does not address goals, tasks or actions concerning the City of Bowie.</p>	City of Bowie

**Prince George's County Department of Housing and Community Development (DHCD)**  
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Goal/Task	Status/Action Taken	Responsible Entity(s)
Task 8.2: The Urban County should continue to allocate 1.5% to 2% of its annual CDBG grant for such activities as education and outreach, enforcement and testing.	<ul style="list-style-type: none"> <li>In fiscal year (FY) 2018 (CDBG Program Year 43), the County provided new and/or improved public services to approximately 3,154 low-to-moderate income persons. This includes grant funding for public services (i.e. fair housing education and outreach) provided by housing related organizations, including but not limited to, Baltimore Neighborhoods, Inc., Housing Initiative Partnership, Greater Washington Urban League, Legal Aid, and CASA de Maryland.</li> </ul>	DHCD
Task 8.3: Contract with an experienced FHIP agency to perform paired testing of rental housing.	This Action Plan pertains solely to Prince George's County and does not address goals, tasks or actions concerning the City of Bowie.	City of Bowie
<b>Goal 9: Ensure that public housing meets the accessibility needs of residents and applicants</b>		
Task 9.1: Update the Section 504 Needs Assessment to ensure that the inventory meets current standards for accessibility and that the goals set in the 1993 assessment have been met.	<ul style="list-style-type: none"> <li>The HAPGC executed the following actions to comply with Section 504 requirements: Installed fire doors; Maintained ramps for accessibility and performed routine inspections; Performed a self-evaluation of current policies and practices, and executed corrective steps to remedy any discrimination, as appropriate; Provided training to all employees with direct contact to tenants, including maintenance staff regarding the Federal Fair Housing Act, Section 504, and the American with Disabilities Act; and Displayed fair housing posters in all locations where business is conducted.</li> </ul>	HAPGC

**Prince George's County Department of Housing and Community Development (DHCD)**  
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Goal/Task	Status/Action Taken	Responsible Entity(s)
Task 9.2: To the extent practical, take advantage of opportunities to spread accessibility features across more communities, so that UFAS-accessible units are available in various locations.	<ul style="list-style-type: none"> <li>HAPGC will continue to expand housing opportunities for families with disabilities through referrals from advocacy groups and targeting groups in existing assisted housing programs.</li> </ul>	HAPGC
<b>Goal 10: Enhance the extent to which members of the protected classes have access to participation in County planning, policy and program offerings.</b>		
Task 10.1: Conduct the four-factor analysis (detailed in the Federal Register dated 1/22/2007) to determine the extent to which programs are adequately accessible to potential beneficiaries with limited English proficiency.	<ul style="list-style-type: none"> <li>DHCD is developing a four-factor analysis to ensure that persons with limited English proficiency have access to County programs and services</li> </ul>	DHCD
Task 10.2: Maintain records of the demographic characteristics of residents appointed to boards and commissions dealing with housing-related issues, work toward representation of members of the protected classes proportional to their presence in the general population.	<b>N/A: Task not identified as a 2019 planned action</b>	N/A
<b>Goal 11: Address the disproportionate impact of mortgage loan denials and high-cost lending on minority applicants</b>		

**Prince George's County Department of Housing and Community Development (DHCD)**  
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Goal/Task	Status/Action Taken	Responsible Entity(s)
Task 11.1: Engage HUD-certified housing counselors to target credit repair education through existing advocacy organizations that work extensively with minorities.	<ul style="list-style-type: none"> <li>• DHCD addresses the disproportionate impact of mortgage loan denials and high-cost lending on minority applicants by providing funding to organizations, such as Centro De Apoyo Familiar (CAF), Baltimore Neighborhoods, Inc., Greater Washington Urban League and CASA de Maryland, who are engaged in housing counseling and advocacy for homeownership.</li> <li>• In addition, the County, through its Pathway to Purchase Program, offers down payment and closing cost assistance to low to moderate income persons.</li> </ul>	DHCD
Task 11.2: Conduct a more in-depth analysis of HMDA data to determine if discrimination is occurring against minority applicants.	<b>N/A: Task not identified as a 2018 planned action</b>	N/A

# Appendix E



## Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons  
**U.S. Department of Housing and Urban Development**  
 Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043  
 (exp. 11/30/2018)

<b>Disbursement Agency</b>
Prince George's County Government Office of Finance
14741 Governor Oden Bowie Drive Suite 3200, Upper Marlboro, MD 20772
52-6000998

<b>Reporting Entity</b>
Prince George's County Government Office of Finance
14741 Governor Oden Bowie Drive Suite 3200, Upper Marlboro, MD 20772

<b>Dollar Amount</b>	\$4,367,541.27
<b>Contact Person</b>	LeShann Murphy
<b>Date Report Submitted</b>	11/07/2017

Reporting Period		Program Area Code	Program Area Name
From	To		
7/1/16	6/30/17	CDB1	Community Devel Block Grants

**Part I: Employment and Training**

Job Category	Number of New Hires	Number of New Hires that Are Sec. 3 Residents	Aggregate Number of Staff Hours Worked	Total Staff Hours for Section 3 Employees	Number of Section 3 Trainees
Landscaper	1	0	0	0	0
Technical (Bookkeeping, IT, etc)	3	0	0	0	0
Laborer	26	1	10	10	1
Carpentry	1	0	0	0	0
Masonry	2	2	100	100	2
Professional	2	0	0	0	0

<b>Total New Hires</b>	35
<b>Section 3 New Hires</b>	3
<b>Percent Section 3 New Hires</b>	8.57%
<b>Total Section 3 Trainees</b>	3
The minimum numerical goal for Section 3 new hires is 30%.	

**Part II: Contracts Awarded**

<b>Construction Contracts</b>	
Total dollar amount of construction contracts awarded	\$1,447,864.96
Total dollar amount of contracts awarded to Section 3 businesses	\$219,322.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	15.14%
Total number of Section 3 businesses receiving construction contracts	6
The minimum numerical goal for Section 3 construction opportunities is 10%.	

<b>Non-Construction Contracts</b>	
Total dollar amount of all non-construction contracts awarded	\$0.00
Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	N/A
Total number of Section 3 businesses receiving non-construction contracts	0
The minimum numerical goal for Section 3 non-construction opportunities is 3%.	

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.	
No	Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
Yes	Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
Yes	Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
No	Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
No	Other; describe below.
The County is continually implementing its Section 3 Action Plan to increase the number of Section 3 businesses and employees to participate on the federal funds we receive.	



### Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

**U.S. Department of Housing and Urban Development**

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043  
(exp. 11/30/2018)

<b>Disbursement Agency</b>
Prince George's County Government Office of Finance
14741 Governor Oden Bowie Drive Suite 3200, Upper Marlboro, MD 20772
52-6000998

<b>Reporting Entity</b>
Prince George's County Government Office of Finance
14741 Governor Oden Bowie Drive Suite 3200, Upper Marlboro, MD 20772

<b>Dollar Amount</b>	\$2,183,260.75
<b>Contact Person</b>	LeShann Murphy
<b>Date Report Submitted</b>	11/20/2017

Reporting Period		Program Area Code	Program Area Name
From	To		
7/1/16	6/30/17	HOME	HOME Program

**Part I: Employment and Training**

<b>Job Category</b>	<b>Number of New Hires</b>	<b>Number of New Hires that Are Sec. 3 Residents</b>	<b>Aggregate Number of Staff Hours Worked</b>	<b>Total Staff Hours for Section 3 Employees</b>	<b>Number of Section 3 Trainees</b>
Carpentry	1	1	0	0	1
Laborers	4	4	0	0	4
Professional	6	4	0	0	0
Technical (Bookkeeping, IT, etc)	0	0	0	0	8
Clerical	0	0	0	0	2
Clerical	1	1	100	100	1
Professional	3	3	100	100	8

<b>Total New Hires</b>	15
<b>Section 3 New Hires</b>	13
<b>Percent Section 3 New Hires</b>	86.66%
<b>Total Section 3 Trainees</b>	24
The minimum numerical goal for Section 3 new hires is 30%.	

**Part II: Contracts Awarded**

<b>Construction Contracts</b>	
Total dollar amount of construction contracts awarded	\$39,099,789.51
Total dollar amount of contracts awarded to Section 3 businesses	\$2,489,330.23
Percentage of the total dollar amount that was awarded to Section 3 businesses	6.36%
Total number of Section 3 businesses receiving construction contracts	3
The minimum numerical goal for Section 3 construction opportunities is 10%.	

<b>Non-Construction Contracts</b>	
Total dollar amount of all non-construction contracts awarded	\$906,560.00
Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0.0%
Total number of Section 3 businesses receiving non-construction contracts	0
The minimum numerical goal for Section 3 non-construction opportunities is 3%.	

**Part III: Summary**

<p>Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.</p>	
Yes	<p>Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.</p>
No	<p>Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.</p>
No	<p>Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.</p>
No	<p>Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.</p>
No	<p>Other; describe below.</p>
<p>The County is continually implementing its Section 3 Action Plan to increase the number of Section 3 businesses and employees to participate on the federal funds we receive.</p>	