



Redevelopment Authority
of Prince George's County



**REDEVELOPMENT AUTHORITY
OF PRINCE GEORGE'S COUNTY
COMMUNITY IMPACT GRANT
NOTIFICATION OF FUNDING AVAILABILITY
FY 2020**

ISSUE DATE: November 7, 2019

APPLICATION DUE DATE: December 20, 2019

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SECTION I: INTRODUCTION

The Redevelopment Authority of Prince George's County ("RDA") is soliciting proposals from community based 501 (c) (3) organizations for the Community Impact Grant Program (CIG) FY 2020 Funding Round. The RDA four hundred ninety-seven thousand dollars (\$497,000) available for the FY 2020 Funding Round. Two hundred and fifty thousand dollars (\$250,000) of this amount is earmarked for eligible projects in the Northern Gateway target area of Prince George's County. The remaining \$247,000 is for projects county-wide. A map of the Northern Gateway target area is provided in **Exhibit A**.

1.1 Eligible Projects

The CIG Program funds grants to community-based organizations located in Prince George's County to implement small innovative capital projects that revitalize and enhance communities and quality of life.

Eligible project activities include:

- Streetscape, street furniture, pedestrian enhancements and recreational improvements
- Signage, banners and way-finding systems
- **Commercial façade improvements**
- Internal and/or external improvements to commercial buildings used by the public
- Permanent public art installations
- Restoration of parks, streams and open space
- Urban agriculture and replenishment of tree canopy
- Green roofs, low impact development and storm water management
- Preservations of historic landmarks, structures and sites

Grants cannot be used for operating, program or personnel costs.

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1.2 Grant Amount and Terms

The maximum grant amount is \$50,000 for CIG projects funded from the \$247,000 county wide earmark. The maximum grant amount is \$100,000 for CIG projects funded from the \$250,000 Northern Gateway earmark. Applicants may submit CIG grant applications for projects from both earmarks. A maximum of two grants can be awarded to an applicant, but only if one project is funded from the Northern Gateway allocated funds and one project is funded from the Prince George's County wide funds. In other words, an applicant can be approved for two projects, but only one from each source of funds and for a total of \$150,000. Note that a project funded from the county wide source of funds may also be in the Northern Gateway target area.

CIG grants are disbursed on a reimbursable basis. Grant performance period is one year from the date of execution of a CIG Grant Agreement. All applicants shall have expended all previously awarded CIG funds and completed a prior CIG project before applying for additional CIG funding.

The Grant is not final until the following conditions are met: 1) the CIG Grant Agreement is fully signed by the RDA and the Grantee, and 2) the Grantee provides the RDA with the certificate of insurance that evidences the required insurance coverage set forth in Article 15 of the CIG Grant Agreement. In the event the Grantee fails to meet any of the foregoing conditions within the requested timeframe, the RDA may cancel the grant in the RDA's sole discretion and reallocate the grant amount based on the RDA's best interest.

SECTION 2- EVALUATION CRITERIA

The following criteria will be used to evaluate and rank applications:

Criteria	Points
Leverage of additional funds in-kind contributions: The higher the demonstrated leverage of additional resources, both cash and in-kind, the more points awarded for this category	10
Physical impact and enhancement of a community: The greater the demonstrated physical impact and enhancement, the more points awarded for this category.	30
Applicant's track record of completed projects: Applicants with	15

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an appreciable track record of completing projects will be awarded more points for this category.	
Demonstrated community and/or municipal support: Applicants will score more points for the greater amount of community support they can demonstrate through letters, petitions, resolutions and other means of documented public support.	15
Readiness and likelihood of the project to be implemented: Projects that can demonstrate more readiness through plans, bids, permits or some other documentation will score higher in this category.	20
Demonstrate that the project is in a TNI area:	10
Minimum Points to Qualify - 75	100

SECTION 3 – APPLICATION PROCEDURES

Applicants must complete and submit one original and three copies of the Community Impact Grant Program Application attached as **Exhibit B** along with required supporting documentation. Applications should be mailed or hand-delivered. Email applications will not be accepted.

The entire application along with required attachments **MUST** be received on or before **December 20, 2019** by **12:00pm** EST (Application submittal deadline)

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3.1 Evaluation and Selection Committee

A Proposal Analysis Group (PAG) will evaluate all completed applications received by the closing deadline in accordance with the criteria outlined in Section 2 above. Incomplete applications or failure to submit required supporting documentation or attachments will disqualify an applicant.

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3.2 Other Application Procedures and Requirements

The RDA may conduct a site visit or request additional information to complete the application process. Applicants recommended for approval may be required to make a formal project presentation. Upon approval, applicants will enter into a CIG Grant Agreement with the RDA. The RDA reserves the right to waive a requirement and/or minor irregularities when it is in the RDA's best interest to do so. Applications will not be opened publicly.

SECTION 4 - QUESTIONS

Questions should be submitted via email to Andrea Anderson by **December 5, 2019**. After such time, no additional questions will be responded to. Responses to all questions received will be posted on the RDA's web site: <http://redevelopment.mypgc.us>

Exhibit A: **Northern Gateway Map**

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