

June 10, 2020
9200 Basil Court
Largo, MD 20774

THE BOARD OF LICENSE COMMISSIONERS MET IN ADMINISTRATIVE
VOTING SESSION:

PRESENT:

Daphne Turpin Forbes, Chairman
Armando Camacho, Vice Chairman
Kenneth Miles, Commissioner
Tammie Norman, Commissioner
Tammy Sparkman, Commissioner
Benjamin Rupert, Esquire, Counsel
Terence Sheppard, Director
Patricia Bell, Administrative Manager
Robert Clark, Chief Liquor Inspector
Cristian Mendoza, Deputy Chief Liquor Inspector
Johnny Toles, Deputy Chief Liquor Inspector
Leonard Vauss, Administrative Assistant
Nikole Bennett, Administrative Aide
Katrice James, Administrative Aide
Keyanna Little, Administrative Aide

Time: 7:00 p.m.

In the matter of **t/a Mexico Lindo**, the Board reviewed a letter dated May 27, 2020 regarding a request to allow for outside dining.

The licensee was referred to the Department of Permitting, Inspection and Enforcement for approval.

In the matter of **t/a Lamberts Seafood**, the Board reviewed an email dated May 23, 2020 regarding a request to build a second bar at the establishment.

Mr. Camacho moved to approve the request, seconded by Mr. Miles and made unanimous by Ms. Norman, Ms. Sparkman and Ms. Turpin Forbes.

In the matter of **t/a Succotash**, the Board reviewed an email dated May 28, 2020 regarding a request to extend the permitted area outside for serving alcoholic beverages to allow for additional outdoor seating.

The licensee was referred to the Department of Permitting, Inspection and Enforcement for approval.

In the matter of **t/a On the Border Mexican Café Grill and Cantina**, the Board reviewed the surrender of license date stamped May 22, 2020 as a request to officially expire the Alcoholic Beverage License.

Mr. Camacho moved to officially expire the license, seconded by Mr. Miles and made unanimous by Ms. Norman, Ms. Sparkman and Ms. Turpin Forbes.

In the matter of **t/a Hyattsville Fine Wine and Spirits**, the Board took notice of the letter dated May 29, 2020 regarding a Quarterly update on the business and the surrounding community.

Mr. Camacho moved to approve the Monthly Reconciliation Report for April 2020, seconded by Mr. Miles and made unanimous by Ms. Norman, Ms. Sparkman and Ms. Turpin Forbes.

Mr. Camacho moved to approve the Monthly Reconciliation Report for May 2020, seconded by Mr. Miles and made unanimous by Ms. Norman, Ms. Sparkman and Ms. Turpin Forbes.

The Board took notice of the **t/a Toll Oak Creek Golf Course** accepting the Offer Letter.

The Board reviewed and provided revisions for the following previously submitted SOP.

- a. Advertisement**
- b. Delivery Permit**
- c. Effectuation of Licenses**
- d. Entertainment Inspections**
- e. Maryland Public Information Act (MPIA) Requests**
- f. Postings**
- g. Violations**

The Board received the following Standard Operating Procedures for review:

- a. Fine Collection**
- b. Growler Permit Application**
- c. Protest of the renewal of an Alcoholic Beverage License**
- d. Public Hearing**
- e. Renewal of Alcoholic Beverage License**
- f. Social Media**
- g. Transfer Application**

Mr. Camacho moved to approve the minutes from the Administrative Voting Session dated May 6, 2020, seconded by Mr. Miles and made unanimous by Ms. Norman, Ms. Sparkman and Ms. Turpin Forbes.

Mr. Camacho moved to approve the minutes from the Administrative Voting Session dated May 26, 2020, seconded by Mr. Miles and made unanimous by Mr. Miles, Ms. Sparkman and Ms. Turpin Forbes.

The Board took note of the following scheduled meetings:

- a. June 23, 2020 @ 10:00 a.m.
- b. July 1, 2020 @ 7:00 p.m.
- c. July 8, 2020 @ 7:00 p.m.
- d. July 28, 2020 @ 10:00 a.m.

Respectfully Submitted,

Nikole Bennett
Administrative Aide

Adjourned 7:10 p.m.