

MASTER PLUMBER

NATURE AND VARIETY OF WORK

This is supervisory and administrative level skilled technical work in securing compliance with County ordinances and regulations governing the installation and operation of plumbing systems and equipment within County owned and leased buildings. Employees normally work independently on field inspections, making decisions requiring the use of technical judgment and discretion. The work is reviewed by mid or senior level management.

EXAMPLES OF WORK (ILLUSTRATIVE ONLY)

Exercises the full range of supervisory duties and responsibilities over subordinate positions as defined in the Personnel Law Section 16-102(59).

Makes inspections of new and existing plumbing equipment in public and other buildings for conformance with safety standards, laws and ordinances, using a knowledge of applicable plumbing codes.

Supervises the work of crews composed of plumbers and trades helpers involved in the maintenance, repair and installation of plumbing, gas and HVAC system at County facilities, using the ability to supervise skilled and lesser skilled employees.

Makes time and material estimates for specific jobs to determine the amount of time and materials needed to complete project, using the ability to make estimates.

Maintains records of work performed and develops periodic summaries from such records, using the ability to maintain records and prepare summaries.

Reviews plans and workmanship of plumbers to see if the plumbing work complies with ordinances and regulations.

Approves existing installation or recommends further plumbing work using a knowledge of the methods and practices involved in constructing, installing, maintaining and operating plumbing installations, equipment and appliances.

Requisitions material and equipment needed to perform plumbing work, using the knowledge of the equipment and material used in the trade.

Prepares reports and maintains records of work performed, using the ability to prepare reports and maintain records.

Prepares all of the plumbing permit applications and secures appropriate permits for plumbing work, using a knowledge of plumbing codes, permit requirements and material specifications.

Willingly and cooperatively performs tasks and duties which may not be specifically listed in the class specification or position description, but which are within the general occupational category and responsibility level typically associated with the employee's class of work.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES

Extensive knowledge of the methods and practices involved in constructing, installing, maintaining and operating a variety of plumbing installation, equipment and appliances.

Extensive knowledge of pertinent plumbing codes.

Ability to detect and locate defective plumbing.

Ability to understand and work from blueprints, drawings and diagrams.

Ability to establish and maintain effective working relationships with building owners, contractors and craftsmen.

Ability to enforce ordinances and other regulations with firmness, tact and impartiality.

Ability to supervise the work of semi-skilled and skilled plumbing personnel.

MINIMUM QUALIFICATIONS

Completion of a standard high school or vocational course; considerable experience working a variety of construction and installation jobs; or any equivalent combination of experience and training which provides the required knowledges, skills and abilities.

SPECIAL REQUIREMENTS AND ACCEPTANCE OF APPLICATIONS

Possession of a Master Plumber's license.

Good physical condition.

Possession of a valid driver's license.

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Willingness to work outdoors in any kind of weather.

Willingness to respond to emergency service calls on a 24-hour basis.

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REVISED: 10/88