

**Prince George's County Continuum of Care**  
**CoC Program - Ranking and Selection Process**

Each year the U.S. Department of Housing and Urban Development (HUD) allocates funding for homeless assistance programs through the Continuum of Care (CoC) competition process. In order to receive funding, each Continuum of Care must submit a consolidated application for funding that describes how local activities meet or exceed HUD requirements and are aligned with community needs. The CoC is required to rank in order of priority funding requests from all eligible providers for inclusion in the Consolidated Application.

The Homeless Services Partnership (HSP) is the CoC operating body in Prince George's County, and as such is responsible for the creation, implementation and monitoring of the County's 10-Year Plan to prevent and end homelessness. In order to ensure a fair and transparent ranking process for the Continuum of Care competition, the Executive Committee of the HSP reviews HUD requirements and priorities and develops ranking criteria for all projects seeking funding through the Continuum of Care Competition. The HSP ratifies these criteria and creates an ad-hoc Project Review Committee (PRC) that includes public and private representatives of the HSP who are not employees, board members or volunteers of a project applicant that is requesting new or renewal funding. The PRC is responsible for reviewing and ranking project applications, and recommending projects for inclusion in the application submitted to HUD.

The Prince George's County Department of Social Services (PGCDSS), acting as the Collaborative Applicant for the Prince George's County MD Continuum of Care, supports the PRC but is not a voting member -- their role is to coordinate the ranking process and provide necessary data to the PRC including analysis of CoC housing needs and program performance reports. PGCDSS identifies HUD requirements and priorities for funding, compiles materials for each renewal project, announces funding availability to agencies interested in submitting new projects, develops an evaluation tool used to rate projects, schedules committee meetings to conduct the review process, and provides technical assistance to applicants.

Members of the committee review information related to the needs of the CoC such as the most recent housing inventory chart, Point-in-Time data, federal priorities & identified service gaps. Committee members review renewal projects based on utilization, outcome performance, Continuum of Care priority needs, alignment with HUD priorities, and compliance with HUD funding requirements. New bonus project applications will be reviewed for project quality in alignment of HUD priorities and priority to the Prince George's County Continuum of Care.

Each Project Application is scored individually with ranking priority determined by committee consensus. All applicants will be notified directly regarding the recommendations of the committee. If a project is not recommended for funding, the committee will notify the project applicant, in writing, of this decision. Once the PRC has concluded its review and ranking, the committee's recommendations will be presented to the entire HSP for discussion and ratification. At this time there will be an opportunity for any person or organization disagreeing with the ranking order to provide argument for an alternative ranking. Final ratification will be determined by majority vote of all HSP members present, with each organization or agency in good standing receiving a single vote.

***Ratified by the CoC 07/14/2016***

**2016 Prince George's County Continuum of Care Application Scoring Criteria**

	<b>Pts</b>	<b>Criterion</b>	<b>Description</b>	<b>Points</b>	<b>score</b>
1	5	Housing Type	PSH, RRH, THP that serve youth	5	
			THP serving a CoC priority sub-population	3	
			All other THP	1	
2	5	Exclusively serves a sub-population	Behavioral Health and/or Chronically Homeless (these populations are harder to serve so additional points are assigned because outcomes may not be as high)	5	
3	5	HUD Priorities	PSH - 100% Chronic homeless in Housing First model or RRH - Families	5	
			PSH that commits to fill 85% of turnover with CH	2	
			Does not provide RRH to families or PSH prioritized CH	0	
4	10	Housing 1 <sup>st</sup> / Low Barrier	Does not have entrance requirements such as income & sobriety. Does not require program participation	10	
5	10	Spending	Made timely withdraws from LOCCS (min. quarterly) and had no unexpended funds in last grant year	10	
			Did not make timely withdraws from LOCCS, but had no unexpended funds	7	
			Made timely withdraws from LOCCS (min. quarterly) and 1 <sup>st</sup> time returning funds in any program (last 3 years)	5	
			Did not make timely withdraws from LOCCS (min. quarterly) and 1 <sup>st</sup> time returning funds in any program (last 3 years)	2	
			Returned funds in multiple programs and/or multiple times (last 3 years)	0	
6	10	Data quality	HMIS data report card - 12 Month avg: A = 5, B = 4, etc	5	
			HMIS quality and outcome measures: A=5, B=4, etc	5	
7	10	Utilization	Program average at 98% or above capacity	10	
			Program average at 90% or above capacity	8	
			Program average at 75% or above capacity	5	
8	5	Leverage	Project Leverages more than 150% of HUD budget	5	
			Leverages 100 – 149%	3	
			Leverages 75 – 100%	1	
9	10	Income	75% or more of leavers and stayers increased income during year	10	
			Deduct 1 point for every 5% under 75%		
10	10	Mainstream Resources	90% of consumers in program or who exited during the program year receive at least one mainstream benefit (Medicaid, TANF, SSI/SSDI, foodstamps, etc)	10	
			Deduct 1 point for every 5% under 90%		
11	10	Housing Stability	PSH & RRH - 80% of stayers are housed 6 months or longer and/or 80% of exits are to Permanent Housing TH - 80% of TH residents exit to Permanent Housing	10	
			Deduct 1 point for every 5% under 80%		
12	10	CoC Participation	Attends a minimum of 90% of HSP meetings.	5	
			Actively Participates in a HSP committee	5	
<b>SUBTOTAL</b>				<b>100</b>	
<b>0 monitoring findings in the most recent program year</b>				<b>+5</b>	
<b>Failure to submit required documents on time.</b>				<b>-10</b>	
<b>TOTAL</b>					