

Glossary of Terms for a Site Plan

Site Plan — A site plan is a plan view of a person's property. The site plan shows:

- Property lines, with bearings and distances of each side of the property
- Lot, block, parcel number and subdivision name
- Size of lot or parcel
- Address
- The frontage street and/or how the property gains access to a public street
- Zone
- Location of existing and proposed structures (*i.e.*, building or house, accessory structures, fences, decks, patios, driveways, sidewalks, parking lots, walls, etc.)
- Location, type and size of existing and proposed buried and above-ground utilities
- Existing and proposed topographic contours, spot elevations
- Existing and proposed elevations of building floor elevations and basements
- Limit and area of disturbance (how much land area is being disturbed to construct the project)
- Existing and proposed stormwater management features
- Floodplain, wetlands, tree lines, environmental features
- Other information as required

For Permittee's Filing a Permit:

The permittee can have the site plan prepared by hiring a civil engineer or land surveyor. The residential homeowner may also utilize the final house location survey provided to them at the time they purchased their house. This final house location survey is prepared by a licensed surveyor and a useful "base sheet" for preparing the site plan for simple permits such as driveways, fences, decks, etcetera. Another option to the homeowner is to contact the Maryland–National Capital Park and Planning Commission's (M–NCPPC) [Planning Information Services Section](#) (email: PPD-InfoCounter@ppd.mncppc.org; phone: 301-952-3208) to request approved site plans that the agency may have on file.