General Order Number: 12-12	Effective Date: January 2010
Division: Inspections and Investigations	
Chapter: Release of Investigative Information	
By Order of the Fire Chief: Marc S. Bashoor	Revision Date: N/A

POLICY

This General Order shall govern the processing of requests for investigative information as well as the release of investigative information.

DEFINITIONS

N/A

PROCEDURES / RESPONSIBILITIES

1. General Guidelines

All requests for investigative information in regard to any investigation which is being conducted by personnel from the Fire_Investigations/Homeland Security office shall be referred to that unit for appropriate action.

Release of investigative information by unauthorized persons may hinder, prejudice, or interfere with investigative procedures and successful prosecution of a case. Therefore, any release of such information shall be restricted to the Fire Investigations/Homeland Security office only. Fire and rescue personnel should not prematurely speculate of a "cause," when an investigation is being conducted.

REFERENCES

N/A

FORMS / ATTACHMENTS

N/A