



General Order Number: 03-09	Effective Date: January 2010
Division: Communication and Information Management/Technology	
Chapter: Radio Communication Equipment Standardization of Radio Identification (ID) Numbering System for Automatic Transmitter Identification	
By Order of the Fire Chief: Marc S. Bashoor	Revision Date: N/A

POLICY

To standardize and regulate ID numbering systems in such a manner as to enable utilization of existing spare ID equipment and eliminate or minimize purchase of additional ID equipment.

This procedure sets forth the responsibilities of the Office of Homeland Security/Public Safety Communications, the Prince George's County Fire/Emergency Medical Services (EMS) Department and all members within.

DEFINITIONS

Homeland Security/Public Safety Communications – Refers to the County Agency responsible to oversee all Public Safety Communications for the Prince George's County Government

PROCEDURES / RESPONSIBILITIES

1. Responsibilities

All users with the Prince George's County Fire/EMS Department shall be responsible for:

- Enforcing the County policy that requires all radios operating in the County radio system to be equipped with automatic transmitter identification.
- Enforcing the County policy that requires all radios operated by others under County consent, control and responsibility in the radio system to be equipped with automatic transmitter identifiers in accordance with the ID assignment plan.

The Office of Homeland Security/Public Safety Communications shall be responsible for:

- Developing a plan for assignments of ID numbers.
- Assigning blocks of ID numbers for all Prince George's County agencies that are operating radios in the County radio system.
- Assigning blocks of ID numbers to mutual aide counties that are operating radios in the County radio system.
- Liaison with surrounding jurisdictions that are operating a 700/800 MHz system to ensure Prince George's County personnel's radios are properly programmed in accordance with written and existing, or future Memorandum of Understanding (MOU) or Memorandum of Agreement (MOA).



2. Improper Identification

- Radio dispatchers observing transmitters operating within the radio systems without proper automatic transmitter identification will ascertain the ID numbers of the transmitter users by vocal inquiries and submit a report of every incident to the Director of the Office of Homeland Security/Public Safety Communications.

REFERENCES

Administrative Procedure 423

FORMS / ATTACHMENTS

N/A