

APPLICATION For a RESIDENTIAL DRIVEWAY ENTRANCE/APRON Permit

Requires:

- an APPLICATION
- PLOT PLAN/property survey - an accurate drawing or map of your property that shows its size and configuration and the size and precise location of any man-made features on the property, such as buildings, parking areas and driveways. A plot plans show what currently exists on the property as well as proposed changes and /or improvements you wish to make to the property.
- \$25.00 FILING FEE or TOTAL FEE AND BOND
(see the Standard Bond and Fee Amounts schedule)

Required Application Information Includes:

- Permittee name with address and telephone number
- Description of work
- Address of property
- Legal description of property
- Property tax account number

once all requirements have been satisfied, the permit can be issued and work started

GENERAL INFORMATION

- ☞ a driveway permit is issued with a one year expiration date
- ☞ an extension is allowed with the payment of an extension fee
- ☞ construction must meet County specs and standards
- ☞ instructions for inspections are provided with the issued permit
- ☞ at least thirty (30) days is required after final acceptance of the permit work to receive refund of a cash bond



PRINCE GEORGE'S COUNTY, MARYLAND
DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION



***Residential
Driveway Appl'n***

PERMITS SECTION – SIXTH FLOOR
INGLEWOOD CENTRE 3 – LARGO, MARYLAND
TELEPHONE (301) 883-5915 – TDD (301) 925-5167

APPLICATION FOR CONSTRUCTION and RELATED ACTIVITIES WITHIN THE PUBLIC RIGHT-OF-WAY
and PRIVATE PROPERTY SITE WORK
page 1 of 2

Case Name: _____ Case No. BY DPW&T Date: _____
(Subdivision Name) (Permit No)

Permittee: _____ Telephone No. _____

Address: _____ Fax No. _____

Officer Name: _____ Officer Title: _____

Owner of Prop: _____ Telephone No. _____

Address: _____ Fax No. _____

Officer Name: _____ Officer Title: _____

Contact Person: _____ Telephone No. _____

Engineering Firm: _____ Telephone No. _____

Address: _____ Fax No. _____

Engineer: _____ Estimated Constr. Cost: _____

DESCRIPTION OF PROPOSED WORK: _____

CASE TYPE: BY DPW&T

LOCATION OF PROPOSED WORK FOR:
RESIDENTIAL DRIVEWAY (ENTRANCE(S) and/or DRIVEWAY PARKING PAD), AND OTHER WORK:

Street Address: _____ DPWT Map Page & Grid: _____
Lot: _____ Block: _____ Parcel: _____ Related DER Permit No: _____
Liber: _____ Folio: _____ ED: _____ Tax Acct No: _____

*Street Address: _____ DPWT Map Page & Grid: _____
Lot: _____ Block: _____ Parcel: _____ Related DER Permit No: _____
Liber: _____ Folio: _____ ED: _____ Tax Acct No: _____

* Please use copy of Addendum 1, if more space is needed.

LOCATION OF PROPOSED WORK FOR: SITE DEVELOPMENT (ON-SITE ROUGH / FINE GRADING
– STREET GRADING – STREET CONSTRUCTION incl. commercial apron - STORM WATER MGMT)

Street Names: _____

Lots: _____ Block: _____ Parcel: _____ DPWT Map Pg & Grid: _____
Lots: _____ Block: _____ Parcel: _____
Lots: _____ Block: _____ Parcel: _____
Lots: _____ Block: _____ Parcel: _____ TAX ACCT NO.: _____

DPW&T Engineering District _____ M-NCPPC Preliminary Subdivision Plat Number _____
Ordinance Number _____ M-NCPPC Final Subdivision Plat Number _____
Resolution Number _____ Land Records Final Subdivision Plat Number _____
Sediment Control Number _____ Land Record Plat Number _____

Related DPWT Permit #: _____ Previous DPWT Permit #: _____
Related DER Permit #: _____ Stormwater Permit #: _____
Concept Approval Case #: _____

PERMIT/WORK DECRIPTION(S):

<input type="checkbox"/> Blanket Bond	<input type="checkbox"/> Grading (On-Site):	<input type="checkbox"/> Restoration	<input type="checkbox"/> Underdrain
<input type="checkbox"/> Bridge	<input type="checkbox"/> Rough <input type="checkbox"/> Fine	<input type="checkbox"/> Sidewalk	<input type="checkbox"/> Utility Work and Rest.
<input type="checkbox"/> CIP Project	On-Site Disturbed Area: _____	<input type="checkbox"/> Sidewalk Ramp(s)	<input type="checkbox"/> Other; specify below: _____
<input type="checkbox"/> Commercial Entrance	_____	<input type="checkbox"/> Storm Drain	_____
<input type="checkbox"/> Communications	<input type="checkbox"/> Gravel	<input type="checkbox"/> R/W <input type="checkbox"/> On-Site	_____
<input type="checkbox"/> Crosswalk	<input type="checkbox"/> Haul Road	<input type="checkbox"/> SWM Pond	_____
<input type="checkbox"/> Curb & Gutter	<input type="checkbox"/> Headwall(s)	<input type="checkbox"/> Drywell(s)	<input type="checkbox"/> Residential Driveway
<input type="checkbox"/> Developer Contribution	<input type="checkbox"/> Internal Street(s)	<input type="checkbox"/> Bio-retention	<input type="checkbox"/> Entrance (R/W Apron)
<input type="checkbox"/> End Section(s)	<input type="checkbox"/> Letter/Responsibility	<input type="checkbox"/> Street Lights	<input type="checkbox"/> Double <input type="checkbox"/> Single
<input type="checkbox"/> Fee-In-Lieu	<input type="checkbox"/> Mill and Overlay	<input type="checkbox"/> Street Name Sign(s)	<input type="checkbox"/> Swale <input type="checkbox"/> Pipe
<input type="checkbox"/> Fence	<input type="checkbox"/> Modified	<input type="checkbox"/> Street Tree(s)	
<input type="checkbox"/> Gatehouse	<input type="checkbox"/> Paving	<input type="checkbox"/> Temp. Entrance	
<input type="checkbox"/> Grading (R/W)	<input type="checkbox"/> Pavement Striping	<input type="checkbox"/> Traffic Signal(s)	

ALL APPLICANTS

IT IS HEREBY AGREED AND UNDERSTOOD THAT IN CONSIDERATION OF THE APPROVAL OF THIS APPLI-
CATION, THE PROPOSED CONSTRUCTION SHALL BE PERFORMED AND COMPLETED IN ACCORDANCE WITH THE
PLANS AND SPECIFICATIONS AS APPROVED BY THE DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION
OF PRINCE GEROGE’S COUNTY AND IN ACCORDANCE WITH SUBTITLE 23 OF THE PRINCE GEORGE’S
COUNTY CODE AND THE GENERAL SPECIFICATIONS AND STANDARDS FOR HIGHWAY AND STREET
CONSTRUCTION, AND SUBJECT TO THE INSPECTION AND CONTROL OF THE DEPARTMENT OF PUBLIC WORKS
AND TRANSPORTATION OF PRINCE GEORGE’S COUNTY; AND THAT ALL PLANS AND SPECIFICATIONS
SUBMITTED BY THE APPLICANT FOR APPROVAL BY THE DEPARTMENT OF PUBLIC WORKS AND
TRANSPORTATION IN CONNECTION WITH THIS APPLICATION ARE HEREBY MADE OF PART OF THIS
APPLICATION.

I HEREBY CERTIFY THAT I HAVE AUTHORIZATION TO MAKE THIS APPLICATION AND THAT THE
INFORMATION IS COMPLETE AND CORRECT. I UNDERSTAND THAT FALSE STATEMENTS OR MISREPRESENT-
ATION COULD RESULT IN REVOCATION OF THE APPLICATION/PERMIT.

_____	_____	_____
PRINT NAME	SIGNATURE	DATE

PLEASE NOTE THE FOLLOWING:

- 1. PLEASE BE ADVISED THAT, IN ACCORDANCE WITH SECTION 23-114(C), IF THE APPLICANT DOES NOT POST BOND AND PAY THE REQUIRED PERMIT FEE WITHIN SIX (6) MONTHS FROM THE DATE THE APPLICATION IS FILED, THE APPLICATION SHALL BE VOID AND THE FILING FEE(S) FORFEITED.
- 2. MAKE ALL CHECKS PAYABLE TO PRINCE GEORGE’S COUNTY.
- 3. IT IS YOUR RESPONSIBILITY TO OBTAIN ANY ADDITIONAL PERMITS, APPROVALS OR LICENSES FROM OTHER AGENCIES WHICH MAY BE REQUIRED.

BELOW TO BE COMPLETED BY DPW&T

Non Refundable Filing Fees Paid: _____ Date Paid: _____ Receipt #: _____
(Filing - R/W Amt: _____ On-Site Grading Amt: _____ SD Tech. Review Amt: _____)
Park & Planning Permit Review Fee: _____

Application Accepted By: _____ Date: _____





PRINCE GEORGE'S COUNTY, MARYLAND
DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION
STANDARD BOND & FEE AMOUNTS
(effective January 3, 2006)



	<u>BOND AMOUNT</u>	<u>FEE AMT.</u>	<u>EXT. FEE</u>
Temporary Gravel Access	\$ 2,500.00	\$200.00	\$ 50.00
Rural Swale (single)	\$ 1,250.00	\$100.00	\$ 25.00
(double)	\$ 1,500.00	\$120.00	\$ 30.00
Pipe, no headwalls (single)	\$ 1,500.00	\$120.00	\$ 30.00
or end sections (double)	\$ 2,625.00	\$210.00	\$ 52.00
Pipe & End Sections (single)	\$ 2,125.00	\$170.00	\$ 42.00
(double)	\$ 3,250.00	\$260.00	\$ 65.00
Pipe & Headwalls (single)	\$ 2,750.00	\$220.00	\$ 55.00
(double)	\$ 3,875.00	\$310.00	\$ 77.00
Standard Urban (single)	\$ 1,387.00	\$111.00	\$ 28.00
(double)	\$ 2,088.00	\$167.00	\$ 42.00
Urban, Modified (single)	\$ 625.00	\$ 50.00	\$ 25.00
(double)	\$ 1,000.00	\$ 80.00	\$ 25.00
Haul Road (with Restoration) (Mining, Excavation or Fill Operations)	\$30,000.00	\$800.00	\$250.00
Special Permit for Oversize/ Overweight Vehicle	\$30,000.00	\$800.00	\$250.00
Logging/Timber Harvest/ Transport	\$ 5,000.00	\$ 60.00	\$ 60.00
*Restoration, Residential (Swimming Pools)	\$ 1,000.00	\$ 75.00	N/A
*Restoration, Residential (New construction, Additions or Alterations)	\$ 1,500.00	\$ 75.00	N/A
Restoration, Commercial	\$ 3,000.00	\$100.00	N/A

*In lieu of a restoration bond for residential construction, the property owner, if the owner is an individual, may sign a Letter of Responsibility with proper identification (or notarized) and pay a \$75.00 fee.