Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

 The Collaborative Applicant is responsible for reviewing the following:

 1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
 2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
 3. All information provided to ensure it is correct and current.
 4. Responses provided by project applicants in their Project Applications.
 5. The application to ensure all documentation, including attachment are provided.
 6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

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1A-1. CoC Name and Number: MD-600 - Prince George's County CoC

1A-2. Collaborative Applicant Name: MD-600 Prince George's County CoC

1A-3. CoC Designation: CA

1A-4. HMIS Lead: MD-600 Prince George's County CoC

1B. Continuum of Care (CoC) Engagement

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1B-1. CoC Meeting Participants.

 For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:
 1. participated in CoC meetings;
 2. voted, including selecting CoC Board members; and
 3. participated in the CoC's coordinated entry system.

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
Law Enforcement	Yes	Yes	No
Local Jail(s)	Yes	Yes	Yes
Hospital(s)	Yes	No	No
EMS/Crisis Response Team(s)	Yes	Yes	Yes
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	No
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	Yes	Yes
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	No
School Administrators/Homeless Liaisons	Yes	Yes	No
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	No
LGBT Service Organizations	Yes	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes	No
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
Veteran Service Providers and the Regional VA	Yes	Yes	Yes
Workforce Services	Yes	Yes	No
Public Child Welfare Agency	Yes	Yes	No

1B-1a. CoC's Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:
1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2. communicates information during public meetings or other forums the CoC uses to solicit public information;
3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and
4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF.
(limit 2,000 characters)

While lack of housing is the most visible indicator of homelessness, there are often secondary factors that need to be addressed in order to stabilize a household and help them with their transition to permanency. Consequently, the CoC employs a multi-system approach in planning and implementing services to end homelessness and pro-actively solicits a wide variety of opinions and expertise of agencies, non-profits, and businesses operating in the County and greater Washington metropolitan region as well as the participation of concerned citizen and persons with lived experience.

The CoC has representation from 100+ agencies and hosts four plenary meetings a year to ensure the full range of opinions in designing and delivering its homeless services. In addition, the CoC has a number of working subcommittees with a unique population focus (i.e. veterans, youth and chronic homeless / high system utilizers); both of which routinely reach out to invite

external subject matter experts as well as representatives from businesses, government non-profit and at large community members who have overlapping interests (i.e. local librarians attend street outreach sub-committee meetings) to the table. Finally, CoC members sit on relevant countywide workgroups spearheaded by local health and human service agencies to ensure larger system strategies are developed that are inclusive of the needs of the County's homeless population.

This continuously open and inclusive process ensures that the CoC receives real time information necessary for effective program design and decision making and this cross-pollination between agencies has led to a number of successful partnerships and new Federal and State grants being awarded.

1B-2. Open Invitation for New Members.

 Applicants must describe:
 1. the invitation process;
 2. how the CoC communicates the invitation process to solicit new members;
 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;
 4. how often the CoC solicits new members; and
  5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.
 (limit 2,000 characters)

1. The CoC has an open member policy and therefore does not have a separate invitation process. New members may join at any time simply by attending one of the CoC's plenary or sub-committee meetings at which time they are added to the master member list and will begin to receive all CoC emails, meeting notices and materials.
2. All CoC meetings are publicly announced prior to the meeting by posting on the County's website and listserve
emails.
3. In addition to the open membership process, the CoC reviews its current membership quarterly, scanning for gaps, and makes recommendations to the CoC Steering Committee for member additions. A committee member then reaches out and contacts the identified person(s) to set
up a meeting to educate them about the CoC and invite them to join. The CoC also issues special invitations to regional and national experts to provide data, expertise and technical assistance to the CoC (i.e. Pay for Success and the Data Driven Justice Initiative) regarding national best practices with the potential for maximum CoC priority area impact.
4. In 2017/2018, the CoC established the Homeless Youth Acton Board made up entirely of homeless or previously homeless youth and young adults that functions as a voting subcommittee of the CoC as well as requiring all other CoC sub-committees to reach out and invite person(s) with lived experience in their population target group to participate as a member of their team. Finally, the CoC uses resident action councils, its annual homeless resource day, street outreach and a number of other methods to engage and encourage homeless and formerly
homeless persons to join or otherwise inform the work of the CoC.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

 Applicants must describe:
 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;
 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;
 3. the date(s) the CoC publicly announced it was open to proposal;
 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and
 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.
 (limit 2,000 characters)

The CoC actively seeks new service provider participation and since 2012 the number of newly funded CoC organizations has increased by 67%. CoC plenary meetings are the public forum used to disseminate information months before the competition opens. These meetings provide critical information about the CoC, its operations, CoC and non CoC funding opportunities and the importance of being actively involved. Notice of the 2018 CoC NOFA and availability of bonus funds went out to the CoC and was publicly posted on the County website on 6/21/18. The CoC planner and CoC Co-Chair pro-actively reached out to more than a half dozen regional non-profits who are not currently funded through the CoC, but have a reputation for doing excellent work to advise them of the opportunity and encourage them to apply. A public meeting was held on 7/12/18 to review the NOFA requirements, 2018 CoC ranking and selection criteria, the process for submitting renewals and new project LOIs, and the 2018 CoC submission deadlines. A meeting for providers expressing interest in applying for a PSH and/or DV bonus project was held on 7/17/18 to review program designs and offer
feedback for improving their proposals. Two new providers attended this meeting (House of Ruth and Mission of Love); one of whom was successful in having an application included in this year's competition. One-on-one technical assistance was provided from 7/12/18 through 8/17/18 when proposals were due to the CoC to ensure new and renewal applicants had the support they needed to be successful. The CoC's ranking panel met on 8/30/18 to review, score and rank all applications according to CoC published guidelines and ranking panel recommendations were reviewed and approved by the CoC plenary on 9/6/18.

1C. Continuum of Care (CoC) Coordination

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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	
Workforce Innovation and Opportunity Programs	Yes

Local Management Board Programs	Yes

1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:
1. consulted with ESG Program recipients in planning and allocating ESG funds;
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.
(limit 2,000 characters)

The CoC has well-established relationships with ESG program recipient organizations (the County, the City of Bowie and the State of Maryland), ESG recipient organizations are active members of the Coordinated Entry team, which meets bi-weekly, and higher-level discussions are held monthly regarding housing priorities impacting the County's homeless population. DSS, which also serves as the lead agency for the CoC, is the sub-recipient of all County ESG funds and conducts an annual realignment of funding priorities based on the CoC's 10 Year Plan progress; level and type of current need (HMIS); CoC System Performance Measures; Annual turn-away and service type call data from the Homeless Hotline; and availability of other funds. This ensures funds are targeted to the most pressing needs and adjustments made based on the most current data available.

All ESG recipient service data is maintained in HMIS and system reports are used by the CoC in the evaluation and reporting of ESG recipient performance. The Department of Housing and Community Development (an active member of the CoC) also conducts an independent annual monitoring of the ESG sub-recipient to track performance measures and report on outcomes.

The homeless sections of the County and City Consolidated Plans are prepared by the CoC using PIT, CAPER, AHAR, APRs, HIC, UHY counts, HMIS and other data and shared with the State for inclusion in the State plan. The CoC meets quarterly with the Maryland Interagency Council on Homelessness to help set statewide homeless priorities. These efforts ensure alignment between all plans.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions.

Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions.

Yes

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:
1. the CoC's protocols, including protocols for coordinated entry and the CoC's emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and
2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality.
(limit 2,000 characters)

The County maintains a separate call center to respond to calls from victims seeking immediate assistance and call takers are trained to assess and mitigate lethality risk and ensure rapid placement when appropriate in the CoC's 50-bed trauma informed, victim centered "safe" shelter. All first responders and victims service providers have well established confidentiality protocols in place that prioritize safety including the protection of a victim's identity, location and plan while rapid linkages are made to appropriate systems. Unaccompanied youth presenting at risk are linked to Child Protective Services and/or the CoC's homeless youth emergency shelter (which also serves as an extraction point for youth seeking to exit a gang or escape a trafficker) while longer term interventions can be implemented. 2. The CoC has a number of resources available that enable it to maximize client choice for housing and resources while ensuring safety and confidentiality, including but not limited to, special traveler's aid services targeting rapid relocation of victims to safe accommodations in other parts of the Country, a victim's resiliency fund for supportive service and relocation needs (i.e. security systems, door, window and lock replacement, safety bars, moving, housing search, and transportation), short term housing subsidies, CoC and non-CoC funded rapid re-housing, and set aside section 8 vouchers.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:
1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and
2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.
(limit 2,000 characters)

1. CoC leadership works closely with the County's Domestic Violence and Human Trafficking Division to ensure appropriate training is provided regularly

to the CoC and that access to services and supports occur in real time. Recent trainings included identifying red flags, the dynamics of domestic violence, crisis intervention, the Power & Control Wheel, legal interventions, and resources available to victims and survivors. Additionally, the CoC provides related training to all its members on trauma informed care, motivational interviewing, and mental health first aid. Several of the County's victim services providers including the Prince George's County Department of Family Services, the Health Department's Domestic Violence Coordinator, Representatives from the Police Department's Domestic Violence Unit, the State's Attorney's Office, House of Ruth, the Family Justice Center, and Community Advocates for Family and Youth are all members of the CoC and actively share information regarding trends, trainings, and best practices at CoC plenary meetings. 2. Victims services providers are represented on the CoC Coordinated Entry team ensuring confidentiality protocols are enforced for the protection of victims seeking CoC resources and in addition to the annual trainings provided to the CoC at large, these representatives provide victims centered care coordination and safety planning for victims cases presented at the bi-weekly meetings.

1C-3b. Domestic Violence–Community Need Data.

 Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

In addition to the HMIS data and de-identified data from CoC connected victims services providers, the CoC uses a variety of external data sources to assess community needs of victims including: the Prince George's County State's Attorney's Office (SAO) Special Victims and Family Violence Unit (SVFVU) surveys, 911, 211 and DV hotline calls, Uniformed Crime Reports, Family Justice Center usage reports, PCWA child and adult abuse and exploitation de-identified data, Support, Advocacy, Freedom and Empowerment (SAFE) Center for Human Trafficking Survivors, the National Human Trafficking Resource Center, National Network to End Domestic Violence reports, and District Court domestic filings.

*1C-4. PHAs within CoC. Attachments Required.

 Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC's geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
Housing Authority of Prince George's County		Yes-Both	Yes-Both

1C-4a. PHAs' Written Policies on Homeless Admission Preferences.

Applicants must:
1. provide the steps the CoC has taken, with the two largest PHAs within the CoC's geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference–if the CoC only has one PHA within its geographic area, applicants may respond for one; or
2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

The CoC works very closely with the Housing Authority of Prince George's County to develop and implement policies that best serve the County's homeless and low-income population. In 2012, while working on the 10 year plan, the CoC identified access to housing vouchers as a needed resource to end homelessness in the county. The CoC worked closely with the Housing Authority, elected county officials and policy makers in order to develop an admission preference for homeless persons. As part of the initiative, plans were also put in place to help identify/locate homeless people who were in-line for a voucher so they would not lose their spot, and supports to keep homeless persons in public housing once they're placed. The HA has had a preference in place as well as set aside vouchers for the homeless since 2016.

In 2015 when VAWA housing vouchers for DV survivors became available, the CoC scanned their PSH programs for DV survivors and was able to identify 32 who had entered PSH as a result of DV trauma, subsequently received the services they needed to stabilize their lives, and were ready to "move on" to a less structured housing environment. This in turn opened open spaces in our PSH programs for families who needed the intensive supports available in PSH. This successful model and partnership was the beginning of the county's move on strategy. Since that time we have worked with the HA to prioritize the use of vouchers and section 8 to PSH participants who are ready for more independent living. The CoC utilizes non-HUD funds to award an annual contract to a local non-profit to maintain relationships with people moving from homelessness into permanent housing through vouchers and section 8 to ensure that they do not lose their housing assistance.

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

Yes

If "Yes" is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)

The PGC CoC has partnered with the local housing authority, apartment complexes, and private landlords to develop effective "Move On" strategies for families & singles residing in PSH programs. Bi-annual scans of the PSH network identify households that no longer require intensive services and have demonstrated the ability to live independently. These households are prioritized

for referral to mainstream housing opportunities including regular and set aside housing vouchers, public housing, project-based voucher units, first time homebuyer programs, low-income senior housing, and regular market rent housing. Additional resources and services are offered to these PSH residents including second chance credit preferences, financial literacy classes, low income tax credits, credit counseling, financial move out assistance, housing search, landlord/tenant mediation, rent negotiation and concessions, and post transition follow up support services to ensure stabilization.

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.
(limit 2,000 characters)

The CoC has a universal anti-discrimination policy that is inclusive of all protected classes under the fair housing Act and 24 CFR 5.105(a)(2) and all member organizations include this policy in their programs.

*1C-5a. Anti-Discrimination Policy and Training.

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

*1C-6. Criminalization of Homelessness.

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area.

1. Engaged/educated local policymakers:	X
2. Engaged/educated law enforcement:	X
3. Engaged/educated local business leaders:	X
4. Implemented communitywide plans:	X

5. No strategies have been implemented:	
6. Other:(limit 50 characters)	
Engaged/educated municipal leaders	X
Engaged/educated correctional facility leaders	X
EngagedEducated the Court System leaders	X

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:
1. demonstrate the coordinated entry system covers the entire CoC geographic area;
2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and
3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)

The CoC utilizes a Coordinated Entry System (CES) to reach and refer people into homeless services with standardized assessment and referral, following no wrong-door and trauma-informed methodologies. Each step utilizes procedures ratified by the CoC board and follows established best practices.
1. The CoC coordinated entry system covers the entire CoC geographic area and starts with the Homeless Hotline, a long established, language agnostic, toll-free number
communicated across many print, digital, and social media, which is widely known throughout the homeless services community. The Hotline refers callers to all available services, including homeless prevention, emergency shelter, crisis services, and street outreach.
2. Outreach teams and homeless Drop-in Centers work to reach individuals who are less likely to apply for homelessness assistance by working with special populations, including at-risk youth, individuals experiencing mental health crises, non-English speakers, justice connected homeless persons, and veterans. Partnerships with law enforcement, faith communities, and local non-profit organizations ensure that experiencing homelessness in any urban, suburban, or rural area of the County is not a barrier to being connected to services.
3. The Coordinated Entry Team meets bi-weekly and utilizes HMIS and other technology to collate and discuss each individual's experience, especially vulnerability and chronicity. Case conferencing among client referrers, supportive housing providers, and other stakeholders results in a transparent, multi-disciplinary, mutually accountable, nd client centered process. All contact points use standardized assessment tools (Housing Prioritization Tool and VI-SPDATs) to ensure that all homeless individuals are fairly and expeditiously assessed, prioritized, and connected to the most appropriate and least restrictive services needed to ensure that their homelessness is a brief, one-time experience.

1D. Continuum of Care (CoC) Discharge Planning

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1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	X
Health Care:	X
Mental Health Care:	X
Correctional Facilities:	X
None:	

1E. Local CoC Competition

Instructions

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*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking–Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

Applicants must describe:
1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and
2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.
(limit 2,000 characters)

1. The severity of needs of the population served, the demand for the service, and programmatic barriers to serving the homeless were taken into consideration during the ranking process with low barrier programs and those programs providing services to higher need populations receiving higher scores. The CoC considers the following vulnerabilities while ranking projects: significant health or behavioral health challenges, unaccompanied homeless youth, and/or victims of DV or human trafficking. Indicators of severe needs include high utilization of crisis and emergency services including hospitals, jails & psychiatric facilities, and longer lengths of chronicity. The vulnerabilities and severity of the needs of the population served are taken into account when comparing provider outcomes, as are program designs and services that specifically address the needs of these populations and/or reduce their barriers to accessing services.

2.Recognizing that people with severe needs can be more difficult to serve and that the CoC needs more programs that are equipped to effectively serve this population, programs serving or proposing to serve a high percentage of people with severe high needs are awarded additional points in the ranking process. The CoC ranking panel was made up of subject matter experts in key CoC priority areas (Youth and LGBTQ, re-entry, and behavioral health) as well as municipal government whose experiences allowed them to fully evaluate services offered by the applicants. In addition, the CoC scoring criteria allocated escalating point values for applications that addressed certain vulnerabilities and severity of needs (i.e.; Applicants that targeted chronic homeless and persons with severe behavioral health challenges in their application were eligible for 5 points whereas projects that did not were not eligible for those points).

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:
1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or
2. check 6 if the CoC did not make public the review and ranking process; and
3. indicate how the CoC made public the CoC Consolidated Application–including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected–which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or
**   4. check 6 if the CoC did not make public the CoC Consolidated Application.**

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	X	1. Email	X
2. Mail		2. Mail	
3. Advertising in Local Newspaper(s)		3. Advertising in Local Newspaper(s)	
4. Advertising on Radio or Television		4. Advertising on Radio or Television	
5. Social Media (Twitter, Facebook, etc.)	X	5. Social Media (Twitter, Facebook, etc.)	X
6. Did Not Publicly Post Review and Ranking Process		6. Did Not Publicly Post CoC Consolidated Application	

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC's ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 27%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:
1. describe the CoC written process for reallocation;
2. indicate whether the CoC approved the reallocation process;
3. describe how the CoC communicated to all applicants the reallocation process;
4. describe how the CoC identified projects that were low performing or for which there is less need; and
5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.
(limit 2,000 characters)

Prince George's County CoC reallocates funds as needed to more effectively resolve homelessness, help households achieve stable housing, and improve CoC performance. The CoC has a written reallocation policy that is reviewed annually and approved by the HSP, including all applicants for CoC funding.

Program funds may be reallocated either by a voluntary process or by a competitive system transformation process. The CoC Lead Agency may initiate a competitive reallocation process due to a renewal grantee ending a CoC program, or in order to increase CoC effectiveness by de-funding a project that does not meet CoC needs either because of program type or continual low performance.

A determination of low performance will be made based on an evaluation of the following criteria:
• Project performance, which takes into consideration exits to permanency, returns to homelessness, maintenance of permanent housing, increases in participant income, and linkages to mainstream resources;
• Utilization and effectiveness, which factors bed/unit operating capacity and cost effectiveness relative to project type and population served;
• Extent of participation in HMIS, including, but not limited to, bed coverage and data quality; and
• Grant management, which takes into consideration underspending, timely draws, and recaptured funds.

If a project is deemed to be low performing, the CoC Lead Agency will initiate a process by which the low performing project works with the CoC Lead agency to develop a project improvement plan. If, in the timeframe outlined in the project improvement plan, the project has not made significant changes to improve its performance or meet set targets, the CoC reserves the right to reallocate the project.

Funds from reallocated projects will be released as new funds within the CoC, and agencies will have the opportunity to apply for them through a competitive process to create PSH and/or RRH projects.

DV Bonus

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
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1F-1   DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: Yes

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

1. PH-RRH	X
2. Joint TH/RRH	
3. SSO Coordinated Entry	

Applicants must click "Save" after checking SSO Coordinated Entry to view questions 1F-3 and 1F-3a.

*1F-2. Number of Domestic Violence Survivors in CoC's Geographic Area.

 Applicants must report the number of DV survivors in the CoC's geographic area that:

Need Housing or Services	

the CoC is Currently Serving	

Applicants must provide a value for both entries in 1F-2.

1F-2a. Local Need for DV Projects.

Applicants must describe:
1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and
2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).
(limit 500 characters)

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing–using the list feature below.

Applicant Name	DUNS Number
This list contains no items	

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
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2A-1. HMIS Vendor Identification.   Mediware

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds				0.00%
Safe Haven (SH) beds				0.00%
Transitional Housing (TH) beds				0.00%
Rapid Re-Housing (RRH) beds				0.00%
Permanent Supportive Housing (PSH) beds				0.00%
Other Permanent Housing (OPH) beds				0.00%

All fields in 2A-2 must be completed. If a particular project type does not exist in the CoC then enter "0" for all cells in that project type.

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:
1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.
(limit 2,000 characters)

*2A-3. Longitudinal System Analysis (LSA) Submission.

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.

*2A-4. HIC HDX Submission Date.

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).
(mm/dd/yyyy)

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
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**2B-1. PIT Count Date.
Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).**

**2B-2. PIT Count Data–HDX Submission Date.
Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).**

2B-3. Sheltered PIT Count–Change in Implementation.

 **Applicants must describe:
 1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
 2. how the changes affected the CoC's sheltered PIT count results; or
 3. state "Not Applicable" if there were no changes.
(limit 2,000 characters)**

*2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a

Presidentially-declared disaster, resulting in a change to the CoC's 2019 sheltered PIT count.

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:
1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
2. how the changes affected the CoC's unsheltered PIT count results; or
3. state "Not Applicable" if there were no changes.
(limit 2,000 characters)

*2B-6. PIT Count–Identifying Youth Experiencing Homelessness.

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC's actions implemented in its 2019 PIT count to better count:
1. individuals and families experiencing chronic homelessness;
2. families with children experiencing homelessness; and
3. Veterans experiencing homelessness.
(limit 2,000 characters)

3A. Continuum of Care (CoC) System Performance

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
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*3A-1. First Time Homeless as Reported in HDX.

 Applicants must:

Report the Number of First Time Homeless as Reported in HDX.	

3A-1a. First Time Homeless Risk Factors.

 Applicants must:
 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;
 2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and
 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

*3A-2. Length of Time Homeless as Reported in HDX.

 Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	

3A-2a. Strategy to Reduce Length of Time Homeless.

  Applicants must:
  1. describe the CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
  2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
  3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.
(limit 2,000 characters)

*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.

  Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

  Applicants must:
  1. describe the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
  2. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
  3. describe the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
  4. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.
(limit 2,000 characters)

*3A-4. Returns to Homelessness as Reported in HDX.

  Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	

3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

Applicants must:
1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
2. describe the CoC's strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the rate individuals and persons in families return to homelessness.
(limit 2,000 characters)

*3A-5. Cash Income Changes as Reported in HDX.

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	

3A-5a. Increasing Employment Income.

Applicants must:
1. describe the CoC's strategy to increase employment income;
2. describe the CoC's strategy to increase access to employment;
3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.
(limit 2,000 characters)

3A-5b. Increasing Non-employment Cash Income.

Applicants must:
1. describe the CoC's strategy to increase non-employment cash income;
2. describe the CoC's strategy to increase access to non-employment cash sources;
3. provide the organization name or position title that is responsible for

overseeing the CoC's strategy to increase non-employment cash income.

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:
 1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and
 2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.
(limit 2,000 characters)

3A-5d. Promoting Employment, Volunteerism, and Community Service.

 Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC's geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	☐
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	☐
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	☐
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	☐
5. The CoC works with organizations to create volunteer opportunities for program participants.	☐
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	☐
7. Provider organizations within the CoC have incentives for employment.	☐
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	☐

**3A-6. System Performance Measures
Data–HDX Submission Date**

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
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competition/#nofa-and-notices

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3B-1. Prioritizing Households with Children.

 Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	☐
2. Number of previous homeless episodes	☐
3. Unsheltered homelessness	☐
4. Criminal History	☐
5. Bad credit or rental history	☐
6. Head of Household with Mental/Physical Disability	☐

3B-1a. Rapid Rehousing of Families with Children.

 Applicants must:
 1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;
 2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once

assistance ends; and
 3. provide the organization name or position title responsible for overseeing the CoC's strategy to rapidly rehouse families with children within 30 days of them becoming homeless.
(limit 2,000 characters)

3B-1b. Antidiscrimination Policies.

  Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	☐
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	☐
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	☐
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	☐

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

  Applicants must indicate whether the CoC's strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	
2. Human trafficking and other forms of exploitation	
3. LGBT youth homelessness	
4. Exits from foster care into homelessness	
5. Family reunification and community engagement	
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

  Applicants must check all that apply that describes the CoC's current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	☐
2. Number of Previous Homeless Episodes	☐
3. Unsheltered Homelessness	☐
4. Criminal History	☐
5. Bad Credit or Rental History	☐

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

 Applicants must describe how the CoC increased availability of housing and services for:
  1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and
 2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.
(limit 3,000 characters)

3B-1d.1. Youth Experiencing Homelessness–Measuring Effectiveness of Housing and Services Strategies.

 Applicants must:
 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;
 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and
 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d.
(limit 3,000 characters)

3B-1e. Collaboration–Education Services.

 Applicants must describe:

 1. the formal partnerships with:
   a. youth education providers;
   b. McKinney-Vento LEA or SEA; and
   c. school districts; and

 2. how the CoC collaborates with:
   a. youth education providers;

b. McKinney-Vento Local LEA or SEA; and
c. school districts.
(limit 2,000 characters)

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.
(limit 2,000 characters)

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers		
Head Start		
Early Head Start		
Child Care and Development Fund		
Federal Home Visiting Program		
Healthy Start		
Public Pre-K		
Birth to 3 years		
Tribal Home Visting Program		
Other: (limit 50 characters)		

Applicants must select Yes or No for all of the agreements listed in 3B-1e.2.

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC.

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded

programs to achieve the benchmarks and
criteria for ending veteran homelessness.

3B-2b. Housing First for Veterans.

**Applicants must indicate whether the CoC
has sufficient resources to ensure each
veteran experiencing homelessness is
assisted to quickly move into permanent
housing using a Housing First approach.**

3B-3. Racial Disparity Assessment. Attachment Required.

Applicants must:
**1. select all that apply to indicate the findings from the CoC's Racial
Disparity Assessment; or**
2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	☐
2. People of different races or ethnicities are less likely to receive homeless assistance.	☐
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	☐
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	☐
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	☐
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	☐
7. The CoC did not conduct a racial disparity assessment.	☐

3B-3a. Addressing Racial Disparities.

**Applicants must select all that apply to indicate the CoC's strategy to
address any racial disparities identified in its Racial Disparities
Assessment:**

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	☐
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	☐
3. The CoC has identified strategies to reduce disparities in their homeless system.	☐
4. The CoC has implemented strategies to reduce disparities in their homeless system.	☐

5. The CoC has identified resources available to reduce disparities in their homeless system.	☐
6: The CoC did not conduct a racial disparity assessment.	☐

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

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4A-1. Healthcare–Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits **(State or Federal benefits, Medicaid, Indian Health Services)**		
Private Insurers:		
Non-Profit, Philanthropic:		
Other: (limit 50 characters)		

4A-1a. Mainstream Benefits.

 Applicants must:
1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;
 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;
 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in

health insurance;
**4. describe how the CoC provides assistance with the effective utilization
of Medicaid and other benefits; and
5. provide the name of the organization or position title that is responsible
for overseeing the CoC's strategy for mainstream benefits.
(limit 2,000 characters)**

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	0%

4A-3. Street Outreach.

**Applicants must:
1. describe the CoC's street outreach efforts, including the methods it
uses to ensure all persons experiencing unsheltered homelessness are
identified and engaged;
2. state whether the CoC's Street Outreach covers 100 percent of the
CoC's geographic area;
3. describe how often the CoC conducts street outreach; and
4. describe how the CoC tailored its street outreach to persons
experiencing homelessness who are least likely to request assistance.
(limit 2,000 characters)**

4A-4. RRH Beds as Reported in HIC.

**Applicants must report the total number of rapid rehousing beds available
to serve all household types as reported in the Housing Inventory Count
(HIC) for 2018 and 2019.**

	2018	**2019**	**Difference**
RRH beds available to serve all populations in the HIC			0

4A-5. Rehabilitation/Construction Costs–New Projects.

**Applicants must indicate whether any new
project application the CoC ranked and
submitted in its CoC Priority Listing in the FY
2019 CoC Program Competition is requesting**

$200,000 or more in funding for housing rehabilitation or new construction.

4A-6. Projects Serving Homeless under Other Federal Statutes.

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource

Document Type	Required?	Document Description	Date Attached
_FY 2019 CoC Competition Report (HDX Report)	Yes	FY 2019 CoC Compe...	08/20/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners' Preference.	No	PHA Administratio...	09/12/2019
1C-4. PHA Administrative Plan Homeless Preference.	No		
1C-7. Centralized or Coordinated Assessment System.	Yes	Centralized or Co...	09/12/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes		
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes		
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Public Posting–30...	09/12/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Public Posting–Lo...	09/12/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No	Written Agreement...	09/12/2019
3A. Written Agreement with State or Local Workforce Development Board.	No		
3B-3. Summary of Racial Disparity Assessment.	Yes		
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

Other	No		

Attachment Details

Document Description: FY 2019 CoC Competition Report

Attachment Details

Document Description: PHA Administration Plan–Moving On Preference

Attachment Details

Document Description:

Attachment Details

Document Description: Centralized or Coordinated Assessment System

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Public Posting–30-Day Local Competition
Deadline

Attachment Details

Document Description: Public Posting–Local Competition Announcement

Attachment Details

Document Description:

Attachment Details

Document Description: Written Agreement with Local Education or
Training Organization

Attachment Details

Document Description:

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Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/15/2019
1B. Engagement	09/18/2019
1C. Coordination	09/18/2019
1D. Discharge Planning	No Input Required
1E. Local CoC Competition	09/18/2019
1F. DV Bonus	Please Complete
2A. HMIS Implementation	Please Complete
2B. PIT Count	Please Complete
3A. System Performance	Please Complete
3B. Performance and Strategic Planning	Please Complete
4A. Mainstream Benefits and Additional Policies	Please Complete
4B. Attachments	Please Complete

Submission Summary   No Input Required

2019 HDX Competition Report
PIT Count Data for MD-600 - Prince George's County CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	544	525	478	447
Emergency Shelter Total	251	240	227	233
Safe Haven Total	0	0	0	0
Transitional Housing Total	191	197	166	141
Total Sheltered Count	442	437	393	374
Total Unsheltered Count	102	88	85	73

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	20	35	19	46
Sheltered Count of Chronically Homeless Persons	7	15	16	14
Unsheltered Count of Chronically Homeless Persons	13	20	3	32

2019 HDX Competition Report
PIT Count Data for MD-600 - Prince George's County CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	105	103	88	81
Sheltered Count of Homeless Households with Children	103	100	88	81
Unsheltered Count of Homeless Households with Children	2	3	0	0

Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	15	26	21	29	28
Sheltered Count of Homeless Veterans	14	19	16	21	22
Unsheltered Count of Homeless Veterans	1	7	5	8	6

2019 HDX Competition Report
HIC Data for MD-600 - Prince George's County CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	221	0	221	100.00%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	153	0	153	100.00%
Rapid Re-Housing (RRH) Beds	179	0	166	92.74%
Permanent Supportive Housing (PSH) Beds	286	0	286	100.00%
Other Permanent Housing (OPH) Beds	197	0	197	100.00%
Total Beds	1,036	0	1023	98.75%

2019 HDX Competition Report

HIC Data for MD-600 - Prince George's County CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	77	134	157	187

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	0	17	17	41

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	11	113	68	179

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Summary Report for MD-600 - Prince George's County CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)			Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	1205	1111		77	81	4	55	54	-1
1.2 Persons in ES, SH, and TH	1406	1308		145	165	20	69	75	6

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	1233	961	148	146	-2	75	60	-15
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	1438	1156	228	248	20	102	95	-7

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	10	1	10%	0	0%	0	0%	1	10%
Exit was from ES	354	11	3%	7	2%	23	6%	41	12%
Exit was from TH	168	3	2%	1	1%	14	8%	18	11%
Exit was from SH	0	0		0	0%	0		0	
Exit was from PH	78	0	0%	0	0%	1	1%	1	1%
TOTAL Returns to Homelessness	610	15	2%	8	1%	38	6%	61	10%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

7/30/2019 5:56:06 PM

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	525	478	-47
Emergency Shelter Total	240	227	-13
Safe Haven Total	0	0	0
Transitional Housing Total	197	166	-31
Total Sheltered Count	437	393	-44
Unsheltered Count	88	85	-3

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	1423	1324	-99
Emergency Shelter Total	1207	1109	-98
Safe Haven Total	0	0	0
Transitional Housing Total	279	280	1

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	169	160	-9
Number of adults with increased earned income	12	12	0
Percentage of adults who increased earned income	7%	8%	1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	169	160	-9
Number of adults with increased non-employment cash income	37	44	7
Percentage of adults who increased non-employment cash income	22%	28%	6%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	169	160	-9
Number of adults with increased total income	46	51	5
Percentage of adults who increased total income	27%	32%	5%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	80	147	67
Number of adults who exited with increased earned income	15	30	15
Percentage of adults who increased earned income	19%	20%	1%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	80	147	67
Number of adults who exited with increased non-employment cash income	14	20	6
Percentage of adults who increased non-employment cash income	18%	14%	-4%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	80	147	67
Number of adults who exited with increased total income	27	46	19
Percentage of adults who increased total income	34%	31%	-3%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	1092	997	-95
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	83	145	62
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	1009	852	-157

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	1233	1115	-118
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	119	182	63
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	1114	933	-181

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	29	73	44
Of persons above, those who exited to temporary & some institutional destinations	9	14	5
Of the persons above, those who exited to permanent housing destinations	18	51	33
% Successful exits	93%	89%	-4%

Metric 7b.1 – Change in exits to permanent housing destinations

2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	1077	980	-97
Of the persons above, those who exited to permanent housing destinations	558	532	-26
% Successful exits	52%	54%	2%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	437	447	10
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	417	436	19
% Successful exits/retention	95%	98%	3%

2019 HDX Competition Report

FY2018 - SysPM Data Quality

MD-600 - Prince George's County CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	187	196	196	196	257	226	193	173	466	482	421	473			113	68				
2. Number of HMIS Beds	172	196	196	196	155	226	193	173	466	482	421	473			30	30				
3. HMIS Participation Rate from HIC (%)	91.98	100.00	100.00	100.00	60.31	100.00	100.00	100.00	100.00	100.00	100.00	100.00			26.55	44.12				
4. Unduplicated Persons Served (HMIS)	980	1027	1131	1120	391	388	279	280	333	345	283	517			159	275			158	141
5. Total Leavers (HMIS)	815	823	937	928	184	213	49	145	49	110	21	54			84	136			23	55
6. Destination of Don't Know, Refused, or Missing (HMIS)	17	19	28	0	7	3	0	0	2	9	1	0			0	0			2	1
7. Destination Error Rate (%)	2.09	2.31	2.99	0.00	3.80	1.41	0.00	0.00	4.08	8.18	4.76	0.00			0.00	0.00			8.70	1.82

2019 HDX Competition Report
Submission and Count Dates for MD-600 - Prince George's County CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/23/2019	

Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/20/2019	Yes
2019 HIC Count Submittal Date	4/30/2019	Yes
2018 System PM Submittal Date	5/31/2019	Yes

<div align="center">

MEMORANDUM OF UNDERSTANDING

BETWEEN

HOUSING AUTHORITY OF PRINCE GEORGE'S COUNTY

AND

**THE PRINCE GEORGE'S COUNTY DEPARTMENT OF SOCIAL SERVICES AS THE
CONTINUUM OF CARE LEAD**

FOR

HOMELESS VOUCHERS

</div>

This Memorandum of Understanding (MOU) between the Housing Authority of Prince George's County (HAPGC) and the Prince George's County Department of Social Services as the lead agency and collaborative applicant for the MD-600 Continuum of Care (PGCDSS/CoC) contains program content and purpose along with specific guidelines for the implementation and administration of the Homeless Voucher (HV). HAPGC and PGCDSS/COC may be referred to individually as "Party" and collectively as "the Parties." Prince George's County may be referred to as "COUNTY". This agreement shall commence on the date of execution by the parties and shall continue in effect until terminated in accordance with Paragraph XI of this MOU, however the Parties shall be obligated to perform such duties as would normally extend beyond this term including, but not limited to, obligations with respect to indemnification and confidentiality. The relationship between the Parties with regard to this MOU is based upon the following.

I.   Introduction and Goals

 a.   The Parties recognize the critical importance of the role of housing in stabilization of families experiencing homelessness and are jointly committed to the full implementation and administering of the HV in Prince George's County, Maryland.

 b.   The desired outcomes of this MOU are to promote long term housing stability for homeless families by pairing housing choice vouchers with supportive services to provide permanent housing for individuals who are homeless, to reduce and prevent further incidents of homelessness and the associated trauma; to increase health, safety and financial circumstances for HV participants; and to reduce the need for CoC and other higher acuity public response systems or subsidized assistance.

 c.   The following staff of the HAPGC and the PGCDSS/CoC will serve as the lead HV liaisons and will be collectively responsible for all activities related to the successful administration of HV:

    PHA Representative: Michelle Johnson, Rental Assistance Division Manager
    CoC Representative: Renee Ensor Pope, CoC Lead

II.   Statement of Cooperation

The HAPGC and PGCDSS/CoC agree to cooperate with HUD by providing requested non-client specific statistical data to the HUD office responsible for program evaluations.

III.   Populations to be served

<div align="center">Page 1 of 6</div>

An HV-Eligible participant is defined as any family that is a resident of Prince George's County; that has been certified by the PGCDSS/CoC as homeless ; has been determined by the HAPGC as eligible for a Housing Choice Voucher (HCV); and meets one or more of the following criteria:

a. Lacks a fixed, regular, and adequate nighttime residence;

b. Has a primary nighttime residence that is a public or private place not meant for human habitation;

c. Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs);

d. Is living in a CoC PSH program and certified by the PGCDSS/CoC as appropriate for transition from a high acuity level of support.

e. Is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

f. Is fleeing/attempting to flee human trafficking;

IV. **HAPGC responsibilities:**

a. Train PGCDSS/CoC staff on the HAPGC's HCV procedures.

b. Set aside two hundred (200) Housing Choice Vouchers for HV.

c. Accept families certified by the PGCDSS/CoC as meeting the eligibility criteria for a HV Housing Choice Voucher, provided the family also meets HCV eligibility criteria

d. Determine if families referred by PGCDSS/CoC are eligible for rental assistance under the Housing Choice Voucher Program, and provide assistance in accordance with the Housing Choice Voucher Program guidelines.

e. Brief the family on compliance with the HCV program participant requirements

f. Provide notification to the PGCDSS/CoC of all HAPGC appointments scheduled with HV participants.

g. Provide the status of the unit inspection and lease up activities to PGCDSS/CoC representatives.

h. Provide notification to the PGCDSS/CoC when housing violations committed by HV participants occur so that intervention and housing stabilization services can be provided to avoid termination from the program whenever and wherever possible. In the event assistance for a family under this program is terminated, the Housing Choice Voucher will be reissued to another eligible family referred by PGCDSS/CoC under this program, as long as HUD continues to fund the Housing Choice Voucher Program.

i. Refer HV participants to the FSS program which enables HUD-assisted families to increase their earned income and reduce their dependency on welfare assistance and rental subsidies and enroll those families that qualify. At its discretion, the HAPGC may also refer HV/FSS participants to outside providers for counseling on job preparation and attainment, such as, where to look, how to apply, how

(b) The head, spouse, co head or sole member is a person age 62 or older or is a person with disabilities

(c) The head, spouse, co head or sole member is a person with disabilities.

Disabled Family Member Preference   10 Points

This preference applies to applicants where any member of the household is verified by a medical or other qualified professional as disabled.

Veteran Preference   5 Points

This preference applies where the head, spouse, co head or sole member was discharged from any branch of United States military service.

Transitional Housing Program Preference   4 Points

This preference applies to the head, spouse, co head or sole member that has successfully completed a transitional housing program under the Prince George's County Continuum of care Program.

Educational/ Training Preference   2 Points

This preference applies where the head, spouse, co head or sole member is currently a student enrolled in or a graduate in the last six months of a school/training program designed to prepare enrollees for the job market.

*For the purposes of the above local preferences, only a spouse or significant other is considered to be the Co-head.

Public Housing Reasonable Accommodation transfer/ referral to HCV Program

1. Public Housing applicant families with disabilities who come to the top of the public housing waiting list and are eligible to be offered a public housing unit, and resident families with disabilities are eligible for a referral to the HCV Program when:

a. A resident family of Public Housing or Public Housing applicant family needs an Accessible Unit, and:

    i.   A unit with those features does not exist in the bedroom size needed by the family and modifications to a unit cannot be reasonably made to accommodate the family; or

Prince George's County Continuum of Care Coordinated Entry Policy

1. Introduction

The CoC Interim Rule defines several responsibilities of the Continuum of Care (578.7 (a) (8). One of these responsibilities is to establish and operate either a centralized or coordinated assessment system, in consultation with recipients of ESG program funds within the geographic area. This coordinated entry/ assessment system provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. Prince George's County Continuum of Care (CoC) has developed the following Coordinated Entry Written Standards for providing assistance using McKinney-Vento Homeless Assistance funds in accordance with the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) CoC Program Interim Rules. As part of the Prince George's County Continuum of Care (MD-600) all Homeless Services Partnership (HSP) member agencies and organizations must participate in the process and accept housing referrals from the Coordinated Entry System.

A coordinated entry/assessment system is defined to mean a coordinated process designed to coordinate program participant intake, assessment, and provision of referrals. The basic minimum requirements for the Continuum's coordinated assessment system includes:
- Covers the entire geographic area of the County,
- Is easily accessed by individuals and families seeking housing or services,
- Is well advertised,
- Includes a comprehensive and standardized assessment tool.

The CoC is required to establish and consistently follow written standards for providing assistance. At a minimum, these written standards must include:
- Policies and procedures for evaluating individuals' and families' eligibility for assistance
- Policies and procedures for determining and prioritizing which eligible individuals and families will receive transitional housing assistance;
- Policies and procedures for determining and prioritizing which eligible individuals and families will receive rapid re-housing assistance;
- Policies and procedures for determining and prioritizing which eligible individuals and families will receive permanent supportive housing assistance;
- Policies and procedures that ensure assistance is provided fairly and methodically; and
- Policies and procedures to ensure continuous coordinated entry system performance, including implementation of HUD's Coordinated Entry data elements to standardize data collection on core components of coordinated entry -- access, assessment, referral, and prioritization.

Coordinated Entry systems are important in ensuring the success of homeless assistance and homeless prevention programs in communities. In particular, such assessment systems help communities systematically assess the needs of program participants and effectively match

each individual or family with the most appropriate resources available to address that individual or family's particular needs.

Prince George's County's Coordinated Entry process is designed to identify, engage, and assist homeless individuals and families and ensure those who request or need assistance are connected to proper housing and services. Coordinated Entry will ensure that the people who receive housing are the ones who are most in need; not those who are the easiest to serve.

There are three core components to the Coordinated Entry system:
1. Standardized access to housing programs
2. Standardized Assessment that prioritizes people with the longest histories of homelessness and the most extensive needs
3. Coordinated referral that ensures persons are housed as appropriately as possible in the least restrictive environment

2. Overview of the Coordinated Entry System

Most communities, Prince George's County included, lack the resources to meet the needs of all people experiencing homelessness. By utilizing Coordinated Entry, the County ensures that households experiencing homelessness receive the level of assistance that is most appropriate to resolving their homelessness, and that households with the most severe service needs are prioritized for assistance and receive it in a timely manner.

Severe Service Needs are defined as (at least one)

1. Repeated incidents of emergency department (ED) use (defined as more than four visits per year) or hospital admissions; or
2. Two or more chronic conditions as defined in §1945(h)(2) of the Social Security Act; or
3. Frequent and repeated incarceration for crimes related to homelessness i.e. trespassing, public urination

Key elements of Coordinated Entry include:

- A designated coordinated entry team that makes housing referrals within the CoC and has the *Management* responsibility to implement the day-to-day workflow of the process;
- Use of standardized assessment tools to assess consumer needs – Housing Prioritization Tool (HPT) and VI-SPDAT;
- Prioritization of consumers with the longest time homeless and the most barriers to returning to housing;
- Referrals based on the results of the assessment tool(s) to homeless assistance programs, mainstream services, behavioral health providers, and other appropriate programs;

- Documentation of VI-SPDAT scores, ranking on the priority housing list, referrals, etc in HMIS or other shared database to ensure transparency;
- Regular – bi-weekly – Coordinated Entry meetings that includes representatives from ES, TH, and PSH providers, Behavioral Health, Street Outreach and other interested parties; and
- A Coordinated Entry Steering Committee (This is a relatively small group of executive-level decision-makers from the major providers and/or funders of housing or services and mainstream service providers that meets quarterly, or more often when necessary) that is responsible for:

  - ***Policy oversight:*** establishing and reviewing policies, procedures and performance benchmarks, measuring performance and identifying system gaps;
  - ***Evaluation*** responsibility to assess the performance of the system and create a feedback loop for policy oversight; and
  - ***Conflict Resolution*** and ***Coordination*** of funding resources.

The implementation of coordinated entry is a national best practice. When implemented effectively, coordinated entry can:
- Reduce the number of phone calls people experiencing homelessness must make before finding crisis housing or services;
- Reduce new entries into homelessness through coordinated system-wide diversion and prevention efforts;
- Prevent returns to homelessness by placing people in appropriate housing that meets their needs;
- Reduce or remove the need for individual provider wait lists for services;
- Foster increased collaboration between homelessness assistance providers;
- Improve a community's ability to perform well on Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act outcomes and make progress on ending homelessness;
- Target limited funding to achieve maximum results.

3. Coordinated Entry System in Prince George's County

Nondiscrimination – All housing assistance made available through the Prince George's County CoC is available to eligible persons regardless of race, color, national origin, religion, sex, age, familial status, or disability and without regard to actual or perceived sexual orientation, gender identity, or marital status and must comply with the nondiscrimination and equal opportunity provisions of Federal civil rights laws in accordance with 24 CFR 5.105 (a) including, but not limited to the following:

- Fair Housing Act prohibits discriminatory housing practices based on race, color, religion, sex, national origin, disability, or familial status;

- Section 504 of the Rehabilitation Act prohibits discrimination on the basis of disability under any program or activity receiving Federal financial assistance;
- Title VI of the Civil Rights Act prohibits discrimination on the basis of race, color or national origin under any program or activity receiving Federal financial assistance; and
- Title II of the Americans with Disabilities Act prohibits public entities, which includes state and local governments, and special purpose districts, from discriminating against individuals with disabilities in all their services, programs, and activities, which include housing, and housing-related services such as housing search and referral assistance. Title III of the Americans with Disabilities Act prohibits private entities that own, lease, and operate places of public accommodation, which include shelters, social service establishments, and other public accommodations providing housing, from discriminating on the basis of disability.

Data Management/Privacy Protections – The coordinated entry process is designed to ensure adequate privacy protections of all participant information. The CoC has written policies and procedures for obtaining participant consent to share and store participant information for purposes of assessing and referring participants through the coordinated entry process. These are detailed in the Prince George's County's HMIS Policies and Procedures Manual, which is hereby incorporated into this policy.

Training – The CoC will provide training protocols and at least one annual training opportunity to participating staff at organizations that serve as access points or otherwise conduct assessments. The purpose of the training is to provide all staff administering assessments with access to materials that clearly describe the methods by which assessments are to be conducted with fidelity to the CoC's coordinated entry process, including its written policies and procedures and any adopted variations.

Evaluation – The Coordinated Entry Steering Committee will develop written policies and procedures that describe the frequency of and method used for the evaluations, including how participants will be selected to provide feedback [and specify how many will be included], and must describe a process by which the evaluation will be used to update existing policy and procedures. Evaluations will be conducted bi-annually and will be designed to answer the core questions:

- Does the CoC's implementation of coordinated entry efficiently and effectively assist persons to end their housing crisis?
- Are the housing and services interventions in the CoC more efficient and effective because of coordinated entry?

Marketing & Education –In order to reach all County residents who may be in need of services, the CoC affirmatively markets their housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, age, familial status, or disability. The CoC utilizes a number of means to disseminate information about the county's coordinated entry system and educate potential users of the system as well as agencies and service providers who may work with people experiencing or at-risk of homelessness. Special outreach and marketing campaigns utilizing radio, social media and print media have been designed and are utilized to reach specific subpopulations including: domestic violence survivors, transition aged youth, and veterans.

The County's homeless hotline is featured prominently on the county's website as well as being listed in area service guides, and posted in day centers, social service offices, public libraries, and rec centers throughout the county. The street outreach team works closely with area emergency rooms, crisis response, public safety agencies, and public libraries to ensure that they are knowledgeable about the county's coordinated entry system and how to help someone access it. The Coordinated Entry team attends cross-disciplinary meetings with the Departments of Health, Corrections, Education, Social Services, specialty courts, and domestic violence and veteran service providers in order to identify potential system users and to ensure that information on how to access services is well known throughout the county. Additionally, events geared toward the homeless or those at risk of homelessness like the annual point in time enumeration, holiday food and gift giveaway, and homeless services day are advertised widely on social media, in the paper and on local radio stations. DSS keeps a record of these marketing activities

Access, Initial Contact and Engagement

The County has a 24/7 homeless hotline and street outreach teams to ensure that anyone in need of services can easily access them. A no wrong door approach is utilized enabling the homeless to be referred to the hotline or to street outreach (whichever is more appropriate) by day centers, libraries, hospitals, public safety agencies, mental health and social service providers, the religious community, and others.

Homeless Hotline
The County's 24/7 hotline is staffed by people trained in trauma-informed care, and well educated in the County's homeless services and coordinated entry system. Staff screen and assess all callers utilizing the Housing Prioritization Tool (HPT) to determine if they are homeless or at risk of imminent homelessness. All consumers are assisted in being linked to mainstream resources outside the Homeless Services System including: Social Services, Energy Assistance, Somatic and Behavioral Health, SOAR, Employment Programs, Food Pantries, etc. Basic consumer information is entered into HMIS, along with any service transactions provided.

Special populations are identified at this point and appropriate referrals made:

➢ Veterans: VA and SSVF providers
➢ Survivors (Domestic Violence, Human Trafficking, Sexual Assault and others): CCSI, House of Ruth, DASH, CAFY, and Trafficking and Sexual Assault Provider partners
➢ Unaccompanied Youth and Young Adults (13-24): Sasha Bruce Youthwork, Promise Place, MMYF, and St. Ann's
➢ Returning Citizens: Adams House, Welcome Home, American Justice Reentry & Rehabilitation, Corrections, and the Bridge Cente
➢ Chronically Homeless and persons experiencing severe somatic and behavioral health challenges: Street Outreach Team, QCI, Crisis Response, Safe Journey House, I Mind, Behavioral Health, Mobile integrated health care, Health Care Alliance, and the CLASP and ACIS teams
➢ Elderly and Aging: Adult Protective Services, In Home Aide, TDAP, Assisted living and nursing homes, adult day care, and Metro access.

If a consumer meets the criteria for being homeless or at imminent risk of homelessness, hotline staff immediately makes efforts to divert the household from entering the sheltering system through mediation, emergency rental assistance, and/or rapid re-housing. If homelessness for the individual/family cannot be prevented the individual/family will be placed in emergency shelter, provided space is available. Regardless of whether space is available, the individual/family will be referred and contact information provided to the Coordinated Entry team.

Street Outreach
People living on the street or other places not meant for human habitation are linked to an outreach team who triages the case and ensures the consumer's basic needs are being met as completely as possible. They help facilitate obtaining identification, access to behavioral health providers, food and clothing, and remain in contact with the consumer until a housing plan can be implemented. Street Outreach team members enter consumer information in HMIS and in cases where the person is self-reporting more than one year of continuous homelessness or multiple episodes of homelessness they help gather information to prove chronicity.

Survivors
Victims of human trafficking, sexual assault and /or domestic violence including dating violence, sexual assault, or stalking will be served by a separate coordinated entry process that meets HUD requirements as detailed in the Coordinated Entry Notice. This will ensure that confidentiality and therefore safety can be maintained. Victims of domestic violence may enter the coordinated entry process through the street outreach, the county's 24 hour crisis intervention hotline, the 24 hour homeless hotline or through a victim service provider, which as defined in section 401 (32) in the

McKinney-Vento Act, is a private nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking.

Unaccompanied Homeless Youth and Transitional Age Youth
Because of the unique needs of TAY, the CoC uses a separate coordinated entry process that meets HUD requirements as detailed in the Coordinated Entry Notice. The process includes the use of the TAY VI-SPDAT and accesses resources that the County has developed specifically to address their needs. Youth enter the coordinated entry process through special street outreach teams, the schools McKinney-Vento liaison, the Maryland Crisis Connect Hotline, the juvenile justice system, the homeless hotline, and referral from youth service providers.

Veterans
Because of the unique needs of Veterans, the County uses a separate coordinated entry process that meets HUD requirements as detailed in the Coordinated Entry Notice. The process includes the use of the VI-SPDAT and full SPDAT and accesses resources that the County has developed specifically to address their needs. Veterans enter the coordinated entry process through special street outreach teams, SSVF and GPD programs, the VA, the homeless hotline, and Serving Together office.

Screening and Assessment
Prince George's County utilizes two assessment tools, the HPT as its initial screening tool and the VI-SPDAT as a more in-depth screening and prioritization tool, to guide referrals for emergency rental assistance, rapid re-housing, transitional housing, subsidized and unsubsidized housing, and permanent supportive housing based on consumer need, program eligibility and services offered.

Housing Prioritization Tool (HPT)
The HPT is an initial screening tool used to assign a color code – green, yellow, orange or red – to a household. These colors provide guidance on the appropriateness of certain housing options and indicate what further interventions, if any, may be offered.

Green Color Code
A green color code indicates a household experiencing first time homelessness and having few barriers to housing. These households are linked to mainstream resources, provided tools to self-resolve their homelessness, and, when appropriate, provided with security deposit and/or first month rent assistance or longer term rapid re-housing.

Yellow, Orange, or Red Color Code
All persons with scoring yellow, orange, or red are referred to the Coordinated Entry team and assessed using the VI-SPDAT

VI-SPDAT

In order to maintain consistency and transparency, VI-SPDATs are conducted by trained members of the Coordinated Entry team who are not direct employees of sheltering or housing programs within the CoC. VI-SPDAT trainings are conducted annually and the CoC currently uses three distinct versions of the VI-SPDAT: singles, families, and transitional age youth. All VI-SPDATs are conducted on the individual/family within 3 days of the referral being made by the Hotline or Street Outreach whenever possible. If the person has been placed in emergency shelter the assessment will take place in the shelter. If the person is on the street and/or was not placed in emergency shelter because of lack of space, the Coordinated Entry team will conduct the assessment at a mutually agreed location.

All VI-SPDATS are entered into HMIS. Case managers will use the information provided by the VI-SPDAT to tailor case management and supportive services options. Additionally, the VI-SPDAT score identifies which housing intervention, if any, is best suited to the household.

VI-SPDAT Score	Housing Intervention	Notes
0 – 3	Family and/or landlord mediation. Assistance with security deposit and 1st month rent.	Linkages to mainstream services and supports. Case management focuses on increasing household income, money management, family relationships, and helping the household to self-resolve.
4 – 9	TH-RRH Housing Rapid Re-housing Housing Vouchers	Transitional Housing is prioritized for Unaccompanied Homeless Youth and Families fleeing Domestic Violence. HV and RRH resources are extremely limited. Households should be assisted in self-resolving whenever possible. Other housing options and mainstream supports must be pursued.
10 – 20	Housing Vouchers Permanent Supportive Housing	Because many of the CoC's PSH units are shared 2 or 3 bedroom apartments, street outreach and case management should work to identify other CH individuals with whom the person maybe compatible. Non-chronic households can be considered for PSH that is not dedicated or prioritized for the chronically homeless.

The VI-SPDAT tool allows the CoC to quickly identify which consumers have the most barriers to returning to housing so they can be prioritized for a housing intervention. While each housing intervention has its own standards for entry (detailed in Section: 4) in addition to the VI-SPDAT score some of the criteria used to determine a consumer's placement on the priority list for an intervention include:

- HMIS data, which can help determine chronicity, patterns of homelessness, and prior use of rental assistance.
- The extent to which people, especially youth and children, are unsheltered.
- High utilization of crisis or emergency services, including emergency rooms, jails, and psychiatric facilities, to meet basic needs.
- Significant health or behavioral health challenges or functional impairments which require a significant level of support in order to maintain permanent housing.
- Vulnerability to victimization, including physical assault or engaging in trafficking or sex work.

The priority list is updated weekly and is kept as a shared Google document that is utilized by the Coordinated Entry team and available to members of the CoC, and the broader Homeless Services Providers group. Beginning November 1, 2016, the CoC required the VI-SPDAT assessment to be entered into HMIS, in order to begin the process of managing the priority list and coordinated entry referrals to all except DV survivors through HMIS.

Participants in the coordinated entry process are free to decide what information they provide during the assessment process. They will not be denied assessment or services if they refuse to provide certain pieces of information, unless the information is necessary to establish or document program eligibility per the applicable program regulations.

Coordinated Entry Team Meetings/ Referral Protocols
The Coordinated Entry Team determines whether potential participants meet project-specific requirements of the projects for which they are prioritized and to which they are referred. The process of collecting required information and documentation regarding eligibility occurs concurrently with and just after the assessment, scoring, and prioritization processes. However, eligibility information is not used as part of prioritization and ranking.

The Coordinated Entry Team meets bi-weekly to review the prioritized list of homeless consumers and match them to current and upcoming openings within the CoC. The team is composed of representatives from ES, RRH, TH, and PSH providers, the VA, behavioral health providers, the SOAR team, and Street Outreach. Prior to the meeting notice is sent out that includes the minutes from the last meeting, the current prioritized list of homeless households, and any current housing openings within the CoC.

During the bi-weekly meeting the Coordinated Entry Team discusses individual consumers and which program could best serve them. Resources from outside the CoC are discussed and linkages to them provided. Matches are made in priority order from the priority housing list to TH, RRH, and PSH providers. Once the decision is made a referral is completed to the receiving program and the consumer's Housing Navigator arranges a warm hand-off.

Housing Navigators serve as the main point of contact for each individual targeted for a housing intervention. When the consumer is located in a shelter their case manager is their de facto

navigator. If the person is living in a place not meant for human habitation a Street Outreach worker, SOAR specialist or Community Health worker can act as their housing navigator. Navigators provide referrals, offer coordination, or provide in-person support to clients for their mental health, physical health, entitlement enrollment, and other service needs. The level of support provided is based on a client's independence; at a minimum, the housing navigator will serve as the main point of contact for the individual and help collect all documents needed to be placed in housing.

Basic documents to be considered "housing ready" include: 1. Birth Certificate, 2. Social Security card, 3. Government issued photo ID, 4. Proof of any income or zero income statement, 5. Verification of homelessness,and 6. DD-214 if the person is a Veteran.

Referral Rejection Policy
No consumer may be turned away from homeless designated housing due to lack of income, lack of employment, disability status, or substance use unless the project's primary funder requires the exclusion or a previously existing and documented neighborhood covenant/good neighbor agreement has explicitly limited enrollment to clients with a specific set of attributes or characteristics. Housing Providers restricting access to projects based on specific client attributes or characteristics will need to provide documentation to the CoC providing a justification for their enrollment policy.

Both CoC providers and program participants may deny or reject referrals. All service denials should be infrequent and must be documented in HMIS with specific justification as prescribed by the CoC. Allowable criteria for denying a referral includes:
- Consumer /household refused further participation (or client moved out of CoC area)
- Consumer/household does not meet required criteria for program eligibility
- Consumer/household unresponsive to multiple communication attempts
- Consumer resolved crisis without assistance
- Consumer /household safety concerns
- Property management denial (include specific reason documented by property manager and validated under fair housing laws).

Grievance and Appeal Procedure
If a customer or provider is dissatisfied with the decision of the Coordinated Entry Team they must put their concern in writing and request a meeting with the DSS Director of Homeless Programs. The Director of Homeless Programs will review the written document to schedule a meeting with the customer within 5 business days of receiving the request and will render a decision in writing within 5 business days of the meeting.

4. Housing Interventions and Prioritization

Prioritization Standards
The CoC's order of priority ensures that those persons with the longest histories residing in places not meant for human habitation, in emergency shelters, and in safe havens and with the most severe service needs are given first priority in PSH that is dedicated or prioritized for chronic homelessness.

In PSH that is not dedicated or prioritized for chronic homelessness those persons who do not yet meet the definition of chronic homelessness but have the longest histories of homelessness and the most severe service needs, and are therefore the most at risk of becoming chronically homeless, are prioritized.

The matching and referral linkage process utilizes these prioritization criteria for each project type and takes into account the severity of the needs, length of time homeless, subpopulation characteristics, use of emergency public safety services and other criteria depending on the specific project type.

Rapid Rehousing
Rapid Re-housing (RRH) provides Prince George's County residents who are homeless with short-term housing subsidies allowing them to quickly achieve stable housing and become sustainably re-housed. RRH assistance will be provided on a declining basis and all participants will be reassessed monthly to determine individual subsidy levels based on need and progress towards goals. Assistance will cease as soon as the participant is determined to be stable but may be provided for a period of no more than twelve (12) months. See the Prince George's County Continuum of Care: Rapid Re-Housing Policies and Procedures, incorporated herein by reference.

An applicant shall be eligible to receive RRH assistance if he/she:
1) Is a resident of Prince George's County.
2) Is currently homeless as defined by HUD which includes having a primary nighttime residence that is a publicly or privately operated shelter or transitional housing facility designed to provide temporary living accommodations; or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings;
3) Is referred by the HSP's Coordinated Entry Sub-committee,
4) Has a documented VI-SPDAT score between 5 and 9, **AND**
5) Has no other housing option (must be validated by the CoC).

Given that there will be more eligible applicants for RRH funds then limited resources can support, additional criteria will be considered by the HSP's Coordinated Entry sub-committee and priority will be given to candidates who demonstrate the current capacity (or well-planned, potential capacity) to quickly achieve stable housing, **AND** who meet at least one of the following conditions:

- Homelessness status was a result of a *one-time* crisis – financial, health, domestic violence – for whom it can reasonably be assumed will become self-sustaining once the crisis is resolved.
- Reasonable expectation for career advancement or increased income as indicated by tenure in current employment, expected completion of education/vocational programs, achievement of skills and training certifications, or pending military, retirement or social security benefits.
- Documented opportunity of receiving subsidized housing or an assisted living placement within approximately twelve (12) months.
- Referred and case managed by one of the County's problem-solving courts (re-entry, drug, veterans, family and youth).
- Defined as UHY, elderly, Domestic Violence survivor, disabled (including HIV).

Transitional Housing – Rapid Rehousing
An applicant shall be eligible to receive Transitional Housing-Rapid Rehousing if he/she:
1) Is a resident of Prince George's County.
2) Is currently homeless as defined by HUD which includes having a primary nighttime residence that is a publicly or privately operated shelter or transitional housing facility designed to provide   temporary living accommodations; or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings;
3) Is referred by the HSP's Coordinated Entry Sub-committee,
4) Has a documented VI-SPDAT score between 5 and 9, **AND**
5) Has no other housing option (must be validated by the CoC).

Given that there will be more eligible applicants for TH-RRH then limited resources can support, additional criteria will be considered by the HSP's Coordinated Entry sub-committee and priority will be given to candidates who demonstrate planned, potential capacity to achieve stable housing, **AND** who meet at least one of the following conditions:
- Defined as UHY or Domestic Violence survivor.
- Reasonable expectation for career advancement or increased income as indicated by tenure in current employment, expected completion of education/vocational programs, achievement of skills and training certifications, or pending military, retirement or social security benefits.
- Referred and case managed by one of the County's problem-solving courts (re-entry, drug, veterans, family and youth).

Permanent Supportive Housing
All admissions into PSH must come through Coordinated Entry and be accompanied by the CoC's *Verification of Chronic Homelessness Documentation Checklist and Summary* (addendum a). Prince George's County CoC has adopted the provisions and requirements set out in the HUD Notice CPD-14-012 for the Prioritizing Person's Experiencing Chronic Homeless and Other

Vulnerable Homeless Persons in Permanent Supportive as the baseline written standards for operations of Permanent Supportive Housing Programs within the CoC.

PSH Dedicated or Prioritized for PSH

Order of Priority 1: A household should be prioritized first in dedicated or prioritized PSH if all of the following are true:
- Individual or head of household meets the definition of chronically homeless per 24 CFR 578.3; and,
- The length of time the individual or head of household has been homeless is at least 12 months continuously or over a of at least four occasions in the past 3 years where the total length of time homeless totals at least 12 months; and,
- The individual or head of household has been identified as having severe service needs.

Order of Priority 2: A household should be prioritized second in dedicated or prioritized PSH if all of the following are true:
- Individual or head of household meets the definition of chronically homeless per 24 CFR 578.3; and,
- The length of time the individual or head of household has been living in a place not meant for human habitation, a safe haven, or in an emergency shelter is at least 12 months continuously or over a period of at least four occasions in the past 3 years where the total length of time homeless totals at least 12 months; and,
- The individual or head of household has NOT been identified as having severe service needs; and,
- There are no chronically homeless households within the CoC's geographic area that meet the criteria under Order of Priority 1 for dedicated or prioritized PSH.

Order of Priority 3: A household should be prioritized third in dedicated or prioritized PSH if all of the following are true:
- Individual or head of household meets the definition of chronically homeless per 24 CFR 578.3; and,
- The length of time the individual or head of household has been living in a place not meant for human habitation, a safe haven, or in an emergency shelter is at least four occasions in the past 3 years where the total length of time homeless totals less than 12 months; and,
- The individual or head of household has been identified as having severe service needs; and
- There are no chronically homeless households within the CoC's geographic area that meet the criteria under Order of Priority 1 and 2 for dedicated or prioritized PSH.

Order of Priority 4: A household should be prioritized fourth in dedicated or prioritized PSH if all of the following are true:

- Individual or head of household meets the definition of chronically homeless per 24 CFR 578.3;
- The length of time the individual or head of household has been living in a place not meant for human habitation, a safe haven, or in an emergency shelter is at least four occasions in the past 3 years where the total length of time homeless totals less than 12 months; and,
- The individual or head of household has NOT been identified as having severe service needs; and
- There are no chronically homeless households within the CoC's geographic area that meet the criteria under Order of Priority 1, 2, and 3 for dedicated or prioritized PSH.

PSH that is not dedicated or prioritized for Chronically Homeless:
Order of Priority 1: A household should be prioritized first in non-dedicated and non-prioritized PSH if the following are true:
- Household is eligible for CoC Program-funded PSH meaning that there is a household member with a disability and they are coming from a place not meant for human habitation, a safe haven, or in an emergency shelter. This includes persons exiting an institution where they have resided for 90 days or less but were living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter immediately prior to entering the institution; and
- The household has been identified as having severe service needs.

Order of Priority 2: A household should be prioritized second in non-dedicated and non-prioritized PSH if all of the following are true:
- Household is eligible for CoC Program-funded PSH meaning that there is a household member with a disability and they are coming from a place not meant for human habitation, safe haven, or emergency shelter. This includes persons exiting an institution where they have resided for 90 days or less but were living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter immediately prior to entering the institution; and,
- The household has been living in a place not meant for human habitation, a safe haven, or in an emergency shelter for at least 6 months or has experienced three occasions in the past 3 years of living in one of these locations; and,
- The household has NOT been identified as having severe service needs; and,
- There are no eligible households within the CoC's geographic area that meet the criteria under Order of Priority 1 for non-dedicated or non-prioritized PSH.

Order of Priority 3: A household should be prioritized third in non-dedicated and non-prioritized PSH if all of the following are true:
- Household is eligible for CoC Program-funded PSH meaning that there is a household member with a disability and they are coming from a place not meant for human habitation, safe haven, or emergency shelter. This includes persons exiting an institution

where they have resided for 90 days or less but were living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter immediately prior to entering the institution; and,

- The household has NOT been identified as having severe service needs AND has been living in a place not meant for human habitation, a safe haven, or in an emergency shelter for less than six months or has experienced less than three occasions of living in one of these locations in the past 3 years; and,
- There are no eligible households within the CoC's geographic area that meet the criteria under Order of Priority 1 and 2 for non-dedicated or non-prioritized PSH.

Order of Priority 4: A household should be prioritized fourth in non-dedicated and non-prioritized PSH if the following is true:

- Any household that is eligible for CoC Program-funded PSH meaning that there is a household member with a disability and they are coming from transitional housing where they entered directly from a place not meant for human habitation, emergency shelter, or safe haven.
- There are no eligible households within the CoC's geographic area that meet the criteria under Order of Priority 1, 2, and 3 for non-dedicated or non-prioritized PSH.

Move Out Strategy
The Coordinated Entry Team will routinely screen all CoC PSH programs to identify participants living in a CoC PSH program and certified by the CoC as appropriate for transition from a high acuity level of support into other less restrictive housing opportunities to create opportunities for placement of new high acuity admissions from the CoC by name registry.

Verification of Chronic Homelessness Documentation Checklist and Summary

First priority for Permanent Supportive Housing (PSH) is reserved for chronically homeless persons. To be considered chronically homeless, the Head of Household (HoH) must meet at least one of the specific elements of each of the following criteria:

1. **Housing Status**
   a. Currently homeless and has been continuously homeless for one year or longer
   b. Currently homeless and has experienced four or more occasions of homelessness, totaling 12 months or more, in the past three years
   c. Has been residing in an institutional care facility for fewer than 90 days and his/her housing status was either a. or b. before entering that facility
2. **Disability**
   a. Developmental Disability
   b. HIV or AIDS
   c. Physical, mental, or emotional impairment that meets all of the following criteria:
      i. Is expected to be of long-continuing or indefinite duration, and
      ii. Impedes the individual's ability to live independently, and
      iii. Is such that the ability to live independently could be improved with more suitable housing

To confirm program eligibility, please complete this form in its entirety.

Head of Household Name: _____   Date: _____

Referring Staff & Organization: _____   VI-SPDAT Score: _____

Disability – as defined by section 401(9) of the McKinney-Vento Homeless Assistance Act (43 U.S.C. 11360(9)).

Third Party Documentation is required. Please indicate the type of verification supplied and <u>attach to this form</u>.

☐ Written verification from a *licensed professional* certifying that the disability is expected to be long-continuing or of indefinite duration and substantially impedes the individual's ability to live independently
☐ Written verification from the *Social Security Administration*
☐ Receipt of a **disability check**
☐ *Temporary Option – Staff Observations of a disability can be used for program entry, but must be confirmed by one of the above written standards within 90 days of program entry.*

Current Living Situation – To be considered chronically homeless, the individual must meet one of the following homeless conditions the night before entering the program.

Documentation and Details must be provided by completing the *Chronic Homeless Summary* (attached).

☐ Lives in a place not meant for human habitation or an emergency shelter.
☐ Has been residing in an institutional care facility for fewer than 90 days and met the homelessness criteria above before entering the facility (including but not limited to jail, substance abuse or mental health treatment facility or hospital).

Homeless History – To be considered chronically homeless, the individual must meet one of the following two homeless history conditions. (Documentation and Details must be provided by completing the *Chronic Homeless Summary* (attached)).

The individual must have been living in a place not meant for human habitation, or an emergency shelter:

☐ **Continuously for at least 12 months,** without a break of 7 or more consecutive nights
☐ **On at least 4 separate occasions in the last 3 years,** where the combined occasions equal at least 12 months

Notes: Stays in institutional care facilities for fewer than 90 days do not constitute a break in homelessness, but rather such stays are included in the 12-month total, as long as the individual was residing in an emergency shelter or place not meant for human habitation immediately before entering the institutional care facility.

A single encounter in a month is sufficient to consider the household homeless for the entire month unless evidence of a break

Criteria for Documentation of Homeless History: You do not need to complete this page. It is for reference only.

Notes to Providers:

- At least 9 of the 12 months of homelessness or 3 of the 4 incidents of homelessness must be certified by third-party documentation. Three months or one incident can be self-certified.
- A single encounter in a month is sufficient to consider the household homeless for the entire month unless evidence of a break.
- In extreme cases self-certification of homelessness for more than 3 of 12 months or 1 of 4 incidents of homelessness is allowable if third-party documentation cannot be obtained.
    - o Attempts to obtain 3rd party documentation must be thoroughly documented along with the reasons why 3rd party documentation was not obtained; and
    - o This is limited to rare circumstances. No more than 25% of households served in a program during an operating year can be self-certified.

Current Living Situation	Suitable Documentation

Streets or other place not meant for human habitation	• **Written Third Party** (one or more of the following)
	  o HMIS record of calls to Hotline and/or street outreach contacts
	  o Signed letter on letterhead from street outreach or homeless service provider
	  o Signed letter on letterhead from referral sources including: feeding centers, churches, somatic and behavioral health providers, crisis response, police, and libraries.
	OR
	• **Self-Declaration** (both of the following):
	  o Signed declaration of homelessness
	  o Written explanation by staff of attempts to secure 3rd party verification

Emergency Shelter (includes hypothermic, church-based, domestic violence and County shelters)	• **Written Third Party** (one or more of the following)
	  o HMIS record of shelter stay
	  o Signed letter on letterhead from the shelter provider
	OR
	• **Self-Declaration** (both of the following):
	  o Signed declaration of homelessness
	  o Written explanation by staff of attempts to secure 3rd party verification

Hospital, Jail, or Other Institution If the client's stay was 90 days or less and the client was in shelter or on the streets prior to entry, the time at the institution is counted as time homeless. If the client's institutional stay is over 90 days it is counted as a break in homelessness.	• **Written Third Party** (one or more of the following)
	  o Letter or discharge paperwork from hospital or other institution, including admission and discharge dates
	  o Referral from Dept of Corrections, Offender Reentry Program or one of the County's Specialty Courts
	  o Record of institutional stay pulled from institutional database
	
	  AND, to document homelessness, at least one of the types of documentation required for streets or shelter homelessness related to the client's housing status immediately prior to stay in the institution, or identification as homeless upon intake at the institution.

Chronic Homelessness Summary: Please complete this form in its entirety.

In the table below, chart the HoH's housing situation for one year or three years, depending on the category by which s/he is being qualified. Attach sufficient documentation for each change in housing situation. Up to 3 months (or one episode) can be documented through self certification.

The HoH is eligible because s/he has experience (check one)

☐ Continuous homelessness on the streets or in shelters for 1 year or longer (document a least the past 1 year)

☐ 4 or more occasions of homelessness totaling 12+ months on the streets or in the shelters in the past 3 years (document the past 3 years)

	Start Date	End Date	Duration	Location (Type)	Location (Provider name or location description)	Documentation	Attached
Episode 1				☐ Place not meant for habitation ☐ Emergency Shelter ☐ Institution< 90 days		☐ HMIS or Institutional record ☐ Housing/ Service Provider ☐ Outreach/ Referral Provider ☐ Client Self-Certification	☐ Yes ☐ No
Episode 2				☐ Place not meant for habitation ☐ Emergency Shelter ☐ Institution< 90 days		☐ HMIS Institutional record ☐ Housing/ Service Provider ☐ Outreach/ Referral Provider ☐ Client Self-Certification	☐ Yes ☐ No
Episode 3				☐ Place not meant for habitation ☐ Emergency Shelter ☐ Institution< 90 days		☐ HMIS Institutional record ☐ Housing/ Service Provider ☐ Outreach/ Referral Provider ☐ Client Self-Certification	☐ Yes ☐ No
Episode 4				☐ Place not meant for habitation ☐ Emergency Shelter ☐ Institution< 90 days		☐ HMIS Institutional record ☐ Housing/ Service Provider ☐ Outreach/ Referral Provider ☐ Client Self-Certification	☐ Yes ☐ No

Certifications

I, the Head of Household named below, certify that the timeline documented above is accurate to the best of my recollection.

Head of Household Name (printed): _____ Signature: _____ Date: _____

I, the Staff named below, certify that the timeline documented above is accurate as the HoH described it during the interview(s) conducted on the following date(s): _____

Staff Name (printed): _____ Signature: _____ Date: _____

Prince George's County Continuum of Care
Vulnerability Index Survey Opening Script

We are here to talk to you about your housing and service needs. If you give us permission, we will ask you some questions for about 10 minutes. These questions are about your health and housing. We will ask you for your social security number, and also ask to take your picture. The picture is only used inside our continuum so that we can be sure we are serving the right client, and it is not used for social media or outside communications.

By participating in the interview you give the Prince George's County Continuum of Care permission to share your information with authorized agencies for the purpose of coordinating services and housing in the county (organizations are listed on the Client Information Authorization form).

Some of the questions we ask might make you feel uncomfortable or be upsetting. If you feel uncomfortable or upset during the interview, you may ask us to take a break, or to skip any of the questions. None of the questions are intended to deny you access to our services. The information that you give us during the interview will be stored in a secure database and be shared with outreach workers and case managers who may follow up with you for services.

All of your information will be kept secure. Individuals who have seen it have signed confidentiality waivers and will not share your information. You can skip any questions you do not want to answer, you can end the interview at any point, you can choose not to have your picture taken.

No one will be upset or angry if you decide not to be interviewed today.

Vulnerability Index & Service Prioritization Decision Assistance Tool (VI-SPDAT)
Version 2.0 Prescreen for Families

GENERAL INFORMATION/CONSENT

Interviewer's Name		Agency
		❑ TEAM ❑ STAFF ❑ VOLUNTEER

Date	Time	Location

In what language do you feel best able to express yourself?

ADULT 1

First Name		Middle Initial	Last Name		
Nickname		Gender	Race	Ethnicity	Social Security Number/Tax ID Number
How old are you?	What's your date of birth?	**Has Consented to Participate** ❑ YES ❑ NO			

ADULT 2

First Name		Middle Initial	Last Name		
Nickname		Gender	Race	Ethnicity	Social Security Number/Tax ID Number
How old are you?	What's your date of birth?	**Has Consented to Participate** ❑ YES ❑ NO			

IF EITHER PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.	SCORE:

CHILDREN

1. How many children under the age of 18 are currently with you?			REFUSED ❑
2. How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed?			REFUSED ❑

3. *IF HOUSEHOLD INCLUDES A FEMALE:* Is any member of the family currently pregnant?	YES ❑	NO ❑	REFUSED ❑

4. Please provide a list of children's biographical details: **Name**	Race	Citizen?	Gender	Age	DoB

Please provide a list of children's biographical details (cont.): Name	Race	Citizen?	Gender	Age	DoB

IF THERE IS A SINGLE PARENT WITH 2+ CHILDREN, AND/OR A CHILD AGED 11 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**. IF THERE ARE TWO PARENTS WITH 3+ CHILDREN, AND/OR A CHILD AGED 6 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**.	SCORE:
GENERAL INFORMATION/PRE-SURVEY SUBTOTAL	

A. HISTORY OF HOUSING & HOMELESSNESS

5. Where do you and your family sleep most frequently? (check one)	❑ Shelters ❑ Transitional Housing ❑ Safe Haven ❑ **Outdoors** ❑ **Other (specify):** _____ ❑ **Refused**
IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.	SCORE:

6. How long has it been since you and your family lived in permanent stable housing?		REFUSED ❑
7. In the past three years, how many times have you and your family been homeless?		REFUSED ❑

IF THE FAMILY HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.	SCORE:
HOUSING & HOMELESSNESS SUBTOTAL	

B. RISKS

8. In the past six months, how many times have you or anyone in your family:			
a) Received health care at an emergency department/room?			**REFUSED** ❑
b) Taken an ambulance to the hospital?			**REFUSED** ❑
c) Been hospitalized as an inpatient?			**REFUSED** ❑
d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress center, or a suicide prevention hotline?			**REFUSED** ❑
e) Talked to police because you witnessed a crime, were the victim of a crime, were the alleged perpetrator of a crime, or because the police told you that you must move along?			**REFUSED** ❑
f) Stayed one or more nights in a holding cell, jail, or prison, whether that was a short term stay like the drunk tank, a longer stay for a more serious offence, or anything in between?			**REFUSED** ❑
IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR **EMERGENCY SERVICE USE.**			SCORE:
9. Have you or anyone in your family been attacked or beaten up since they've become homeless?	**YES** ❑	**NO** ❑	REFUSED ❑
10. Have you or anyone in your family threatened to or tried to harm yourself or anyone else in the last year?	**YES** ❑	**NO** ❑	REFUSED ❑
IF "YES" TO QUESTIONS 9 OR 10, THEN SCORE 1 FOR **RISK OF HARM.**			SCORE:
11. Do you or anyone in your family have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to find a place to live?	**YES** ❑	**NO** ❑	REFUSED ❑
IF "YES" TO QUESTION 11 THEN SCORE 1 FOR **LEGAL ISSUES.**			SCORE:
12. Does anybody force or trick you or anyone in your family to do things that you do not want to do?	**YES** ❑	**NO** ❑	REFUSED ❑
13. Do you or anyone in your family ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that?	**YES** ❑	**NO** ❑	REFUSED ❑
IF "YES" TO QUESTIONS 12 OR 13, THEN SCORE 1 FOR **RISK OF EXPLOITATION.**			SCORE:
RISKS SUBTOTAL			

C. SOCIALIZATION & DAILY FUNCTIONS

		YES	NO	REFUSED
14. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you or anyone in your family owe them money?		**YES** ☐	NO ☐	REFUSED ☐
15. Do you or anyone in your family get <u>any</u> money, from the government, a pension, an inheritance, working under the table, a regular job, or anything like that?	Amount?	YES ☐	**NO** ☐	REFUSED ☐
IF "YES" TO QUESTION 14 OR "NO" TO QUESTION 15, THEN SCORE 1 FOR **MONEY MANAGEMENT.**			SCORE:	
16. Does everyone in your family have planned activities, other than just surviving, that make them feel happy and fulfilled?		YES ☐	**NO** ☐	REFUSED ☐
IF "NO," TO QUESTION 16 THEN SCORE 1 FOR **MEANINGFUL DAILY ACTIVITY.**			SCORE:	
17. Is everyone in your family currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water, and other things like that?		YES ☐	**NO** ☐	REFUSED ☐
IF "NO", TO QUESTION 17 THEN SCORE 1 FOR **SELF-CARE**			SCORE:	
18. Is your family's current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused your family to become evicted?		**YES** ☐	NO ☐	REFUSED ☐
IF "YES", TO QUESTION 18 THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**			SCORE:	
SOCIALIZATION & DAILY FUNCTIONS SUBTOTAL				

D. WELLNESS

	YES	NO	REFUSED
19. Has your family ever had to leave an apartment, shelter program, or other place you were staying because of the physical health of you or anyone in your family?	**YES** ☐	NO ☐	REFUSED ☐
20. Do you or anyone in your family have any chronic health issues with your liver, kidneys, stomach, lungs, or heart?	**YES** ☐	NO ☐	REFUSED ☐
21. If there was space available in a program that specifically assists people who live with HIV or AIDS, would that be of interest to you or anyone in your family?	**YES** ☐	NO ☐	REFUSED ☐
22. Does anyone in your family have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because they would need help?	**YES** ☐	NO ☐	REFUSED ☐
23. When someone in your family is sick or not feeling well, do they avoid getting medical help?	**YES** ☐	NO ☐	REFUSED ☐
IF "YES" TO ANY OF QUESTIONS 19 THROUGH 23, THEN SCORE 1 FOR **PHYSICAL HEALTH.**	SCORE:		
24. Has drinking or drug use by you or anyone in your family led to you being kicked out of an apartment or program where you were staying in the past?	**YES** ☐	NO ☐	REFUSED ☐
25. Will drinking or drug use make it difficult for your family to stay housed or afford your housing?	**YES** ☐	NO ☐	REFUSED ☐
IF "YES" TO QUESTIONS 24 OR 25, THEN SCORE 1 FOR **SUBSTANCE ABUSE.**	SCORE:		

26. Has your family ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program, or other place you were staying, because of:			
a) A mental health issue or concern?	YES ❑	NO ❑	REFUSED ❑
b) A past head injury?	YES ❑	NO ❑	REFUSED ❑
c) A learning disability, developmental disability, or other impairment?	YES ❑	NO ❑	REFUSED ❑
27. Do you or anyone in your family have any mental health or brain issues that would make it hard for you to live independently because help would be needed?	YES ❑	NO ❑	REFUSED ❑
IF "YES" TO QUESTIONS 26 OR 27, THEN SCORE 1 FOR RISK OF MENTAL HEALTH.			SCORE:
28. *IF THE FAMILY SCORED 1 EACH FOR PHYSICAL HEALTH, SUBSTANCE ABUSE, AND MENTAL HEALTH:* Does any single member of your household have a medical condition, mental health concerns, and experience with problematic substance use?	YES ❑	NO ❑	REFUSED or N/A ❑
IF YES TO QUESTION 28, THEN SCORE 1 FOR TRI-MORBIDITY.			SCORE:
29. Are there any medications that a doctor said you or anyone in your family should be taking that, for whatever reason, they are not taking?	YES ❑	NO ❑	REFUSED ❑
30. Are there any medications like painkillers that you or anyone in your family don't take the way the doctor prescribed or where they sell the medication?	YES ❑	NO ❑	REFUSED ❑
IF "YES" TO QUESTIONS 29 OR 30, THEN SCORE 1 FOR MEDICATIONS.			SCORE:
31. *YES OR NO:* Has your family's current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you or anyone in your family have experienced?	YES ❑	NO ❑	REFUSED ❑
IF "YES," TO QUESTION 31, THEN SCORE 1 FOR ABUSE AND TRAUMA.			SCORE:
WELLNESS SUBTOTAL			

E. FAMILY UNIT

32. Are there any children that have been removed from the family by a child protection service within the last 180 days (6 months)?	YES ❑	NO ❑	REFUSED ❑
33. Do you have any family legal issues that are being resolved in court, or need to be resolved in court, that would impact your housing or anyone who may live within your housing?	YES ❑	NO ❑	REFUSED ❑
IF "YES" TO QUESTIONS 32 OR 33, THEN SCORE 1 FOR FAMILY LEGAL ISSUES.			SCORE:
34. In the last 180 days (6 months) have any children lived with family or friends because of your homelessness or housing situation?	YES ❑	NO ❑	REFUSED ❑
35. Has any child in the family experienced abuse or trauma in the last 180 days (6 months)?	YES ❑	NO ❑	REFUSED ❑
36. *IF THERE ARE SCHOOL-AGED CHILDREN:* Do your children attend school more often than not each week?	YES ❑	**NO** ❑	REFUSED or N/A ❑
IF "YES" TO QUESTIONS 34 OR 35, OR "NO" TO QUESTION 36, SCORE 1 FOR NEEDS OF CHILDREN.			SCORE:

37. Have the members of your family changed in the last 180 days (6 months) due to things like divorce, your kids coming back to live with you, someone leaving for military service or incarceration, a relative moving in, or anything like that?	**YES** ❑	NO ❑	REFUSED ❑
38. Do you anticipate any other adults or children coming to live with you within the first 180 days (6 months) of being housed?	**YES** ❑	NO ❑	REFUSED ❑

IF "YES", TO QUESTIONS 37 OR 38, THEN SCORE 1 FOR **FAMILY STABILITY**.	SCORE:

39. Do you have two or more planned acrivities each week as a family such as outings to the park, going to the library, visiting other family, watching a movie, or anything like that?	YES ❑	**NO** ❑	REFUSED ❑
40. After school, or on weekends or days when there isn't school, is the total time children spend each day where there is no interaction with you or another responsible adult:			
a) 3 or more hours per day for children aged 13 or older?	YES ❑	NO ❑	REFUSED or N/A ❑
b) 2 or more hours per day for children aged 12 or younger?	YES ❑	NO ❑	REFUSED or N/A ❑
41. *IF THERE ARE CHILDREN BOTH 12 AND UNDER & 13 AND OVER:* Do your older kids spend 2 or more hours on a typical day helping their younger sibling(s) with things like getting ready for school, helping with homework, making them dinner, bathing them, or anything like that?	YES ❑	NO ❑	REFUSED or N/A ❑

IF "NO" TO QUESTION 39, OR "YES" TO QUESTIONS 40 OR 41, THEN SCORE 1 FOR **PARENTAL ENGAGEMENT**.	SCORE:

FAMILY UNIT SUBTOTAL	

SCORING SUMMARY

DOMAIN	SUBTOTAL	RESULTS	
GENERAL INFORMATION/PRE-SURVEY	/2	**Score:**	**Recommendation:**
A. HISTORY OF HOUSING AND HOMELESSNESS	/2		
B. RISKS	/4	0-3:	no housing intervention
C. SOCIALIZATION AND DAILY FUNCTIONS	/4	4-8:	an assessment for Rapid Re-Housing
D. WELLNESS	/6		
E. FAMILY UNIT	/4	9+:	an assessment for Permanent Supportive Housing
GRAND TOTAL	/22		

Additional Questions:

Do you have a phone? ❑ Yes ❑ No   **Can I have your phone number?** _____

Does anyone in your family need: ❑ SNAP ❑ MEDICAID ❑ Social Security Card ❑ State Photo ID

❑ Birth Certificate **(If yes, from what state(s)?** _____)

Is anyone in your household transgender: ❑ Yes ❑ No ❑ Refused **If yes, whom?** _____

Has anyone in the household ever served in the US Military?   ❑ Yes ❑ No

If yes, what is the nature of their discharge?   ❑ Honorable   ❑Other then Honorable

❑Medical   ❑ Dishonorable   ❑ Refused

Has anyone in the household ever been incarcerated? ❑ Yes ❑ No **If yes, whom?** _____

Has anyone in the household ever been in foster care? ❑ Yes ❑ No **If yes, whom?** _____

Marital Status: ❑ Common-law ❑ Divorced ❑ Married ❑ Separated ❑ Single ❑ Widowed

Zip Code of Last Permanent Address: _____

Is anyone in the household currently fleeing from an intimate partner? ❑ Yes ❑ No

If yes, whom? _____

What is the citizenship status of the head(s) of household?

Adult 1: ❑ Citizen ❑ Legal Resident ❑ Undocumented ❑ Refused

Adult 2: ❑ Citizen ❑ Legal Resident ❑ Undocumented ❑ Refused

What is the highest grade in school completed by the head(s) of household?

Adult 1: ❑ k-4 ❑ 5-6 ❑ 7-8 ❑ 9 ❑ 10 ❑ 11 ❑ 12 ❑ High School Diploma ❑ GED

❑ Vocational School ❑ Some College ❑ College Degree ❑ Doesn't know ❑ Declined to State

Adult 2: ❑ k-4 ❑ 5-6 ❑ 7-8 ❑ 9 ❑ 10 ❑ 11 ❑ 12 ❑ High School Diploma ❑ GED

❑ Vocational School ❑ Some College ❑ College Degree ❑ Doesn't know ❑ Declined to State

Vulnerability Index & Service Prioritization Decision Assistance Tool (VI-SPDAT)
Version 2.0 Prescreen for Single Adults

GENERAL INFORMATION/CONSENT

Interviewer's Name		Agency
		❑ TEAM ❑ STAFF ❑ VOLUNTEER

Date	Time	Location

In what language do you feel best able to express yourself?	

First Name		Middle Initial	Last Name

Nickname	Social Security Number/Tax ID Number

How old are you?	What's your date of birth?	**Has Consented to Participate**
		❑ YES ❑ NO

	SCORE:
IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.	
GENERAL INFORMATION SUBTOTAL	

A. HISTORY OF HOUSING & HOMELESSNESS

1. Where do you sleep most frequently? (check one)	❑ Shelters ❑ Transitional Housing ❑ Safe Haven ❑ **Outdoors** ❑ **Other (specify):** _____ ❑ **Refused**

	SCORE:
IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.	

2. How long has it been since you lived in permanent stable housing?		**REFUSED** ❑
3. In the past three years, how many times have you been homeless?		**REFUSED** ❑

	SCORE:
IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.	
HOUSING & HOMELESSNESS SUBTOTAL	

B. RISKS

4. In the past six months, how many times have you:			
a) Received health care at an emergency department/room?			**REFUSED** ❑
b) Taken an ambulance to the hospital?			**REFUSED** ❑
c) Been hospitalized as an inpatient?			**REFUSED** ❑
d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress center, or a suicide prevention hotline?			**REFUSED** ❑
e) Talked to police because you witnessed a crime, were the victim of a crime, were the alleged perpetrator of a crime, or because the police told you that you must move along?			**REFUSED** ❑
f) Stayed one or more nights in a holding cell, jail, or prison, whether that was a short term stay like the drunk tank, a longer stay for a more serious offence, or anything in between?			**REFUSED** ❑
IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR **EMERGENCY SERVICE USE.**			SCORE:
5. Have you been attacked or beaten up since you've become homeless?	**YES** ❑	**NO** ❑	**REFUSED** ❑
6. Have you threatened to or tried to harm yourself or anyone else in the last year?	**YES** ❑	**NO** ❑	**REFUSED** ❑
IF "YES" TO QUESTIONS 5 OR 6, THEN SCORE 1 FOR **RISK OF HARM.**			SCORE:
7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to find a place to live?	**YES** ❑	**NO** ❑	**REFUSED** ❑
IF "YES" TO QUESTION 7 THEN SCORE 1 FOR **LEGAL ISSUES.**			SCORE:
8. Does anybody force or trick you to do things that you do not want to do?	**YES** ❑	**NO** ❑	**REFUSED** ❑
9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that?	**YES** ❑	**NO** ❑	**REFUSED** ❑
IF "YES" TO QUESTIONS 8 OR 9, THEN SCORE 1 FOR **RISK OF EXPLOITATION.**			SCORE:
RISKS SUBTOTAL			

C. SOCIALIZATION & DAILY FUNCTIONS

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money?		**YES** ❏	NO ❏	REFUSED ❏
11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that?	Amount?	YES ❏	**NO** ❏	REFUSED ❏
IF "YES" TO QUESTION 10 OR "NO" TO QUESTION 11, THEN SCORE 1 FOR MONEY MANAGEMENT.				SCORE:
12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled?		YES ❏	**NO** ❏	REFUSED ❏
IF "NO," TO QUESTION 12 THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.				SCORE:
13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that?		YES ❏	**NO** ❏	REFUSED ❏
IF "NO", TO QUESTION 13 THEN SCORE 1 FOR SELF-CARE				SCORE:
14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted?		**YES** ❏	NO ❏	REFUSED ❏
IF "YES", TO QUESTION 14 THEN SCORE 1 FOR SOCIAL RELATIONSHIPS				SCORE:
SOCIALIZATION & DAILY FUNCTIONS SUBTOTAL				

D. WELLNESS

15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health?	**YES** ❏	NO ❏	REFUSED ❏
16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs, or heart?	**YES** ❏	NO ❏	REFUSED ❏
17. If there was space available in a program that specifically assists people who live with HIV or AIDS, would that be of interest to you (or would you be eligible)?	**YES** ❏	NO ❏	REFUSED ❏
18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help?	**YES** ❏	NO ❏	REFUSED ❏
19. When you are sick or not feeling well, do you avoid getting help?	**YES** ❏	NO ❏	REFUSED ❏
20. *FOR FEMALE RESPONDENTS ONLY*: Are you currently pregnant?	**YES** ❏	NO ❏	REFUSED or N/A ❏
IF "YES" TO ANY OF QUESTIONS 15 THROUGH 20, THEN SCORE 1 FOR PHYSICAL HEALTH.			SCORE:
21. Has your drinking or drug use led to you being kicked out of an apartment or program where you were staying in the past?	**YES** ❏	NO ❏	REFUSED ❏
22. Will drinking or drug use make it difficult for you to stay housed or afford your housing?	**YES** ❏	NO ❏	REFUSED ❏
IF "YES" TO QUESTIONS 21 OR 22, THEN SCORE 1 FOR SUBSTANCE ABUSE.			SCORE:

23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program, or other place you were staying, because of:			
a) A mental health issue or concern?	YES ❏	NO ❏	REFUSED ❏
b) A past head injury?	YES ❏	NO ❏	REFUSED ❏
c) A learning disability, developmental disability, or other impairment?	YES ❏	NO ❏	REFUSED ❏
24. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help?	YES ❏	NO ❏	REFUSED ❏

	SCORE:
IF "YES" TO QUESTIONS 23 OR 24, THEN SCORE 1 FOR **RISK OF MENTAL HEALTH.**	

	SCORE:
IF THE RESPONDENT SCORED 1 FOR **PHYSICAL HEALTH** AND 1 FOR **SUBSTANCE ABUSE** AND I FOR **MENTAL HEALTH**, THEN SCORE 1 FOR **TRI-MORBIDITY.**	

25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking?	YES ❏	NO ❏	REFUSED ❏
26. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication?	YES ❏	NO ❏	REFUSED ❏

	SCORE:
IF "YES" TO QUESTIONS 25 OR 26, THEN SCORE 1 FOR **MEDICATIONS.**	

27. **YES OR NO:** Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced?	YES ❏	NO ❏	REFUSED ❏

	SCORE:
IF "YES," TO QUESTION 27, THEN SCORE 1 FOR **ABUSE AND TRAUMA.**	

WELLNESS SUBTOTAL	

SCORING SUMMARY

DOMAIN	SUBTOTAL	RESULTS		
GENERAL INFORMATION	/1	**Score:**	**Recommendation:**	
A. HISTORY OF HOUSING AND HOMELESSNESS	/2			
B. RISKS	/4	0-3:	no housing intervention	
		4-7:	an assessment for Rapid Re-Housing	
C. SOCIALIZATION AND DAILY FUNCTIONS	/4			
D. WELLNESS	/6	8+:	an assessment for Permanent Supportive Housing	
GRAND TOTAL	/17			

Additional Questions:

Do you have a phone? ❑ Yes ❑ No **Can I have your phone number?** _____

Do you need: ❑ SNAP ❑ MEDICAID ❑ Social Security Card ❑ State Photo ID

❑ Birth Certificate **(If yes, from what state?** _____)

Gender: ❑ Male ❑ Female **Transgender:** ❑ Yes ❑ No ❑ Declined to State

Latino/a: ❑ Yes ❑ No

Primary Race: ❑ African American/Black ❑ Asian ❑ Native American ❑ White ❑ Mixed Race

❑ Decline to State ❑ Unknown ❑ Other _____

Secondary Race: ❑ None ❑ African American/Black ❑ Asian ❑ Native American ❑ White

❑ Mixed Race ❑ Decline to State ❑ Unknown ❑ Other _____

Have you ever served in the US Military? ❑ Yes ❑ No

If yes, what is the nature of your discharge? ❑ Honorable ❑ Other then Honorable

❑ Medical ❑ Dishonorable ❑ Refused

Have you ever been incarcerated? ❑ Yes ❑ No

Have you ever been in foster care? ❑ Yes ❑ No

Marital Status: ❑ Common-law ❑ Divorced ❑ Married ❑ Separated ❑ Single ❑ Widowed

Are you currently fleeing from an intimate partner? ❑ Yes ❑ No

What is your citizenship status? ❑ Citizen ❑ Legal Resident ❑ Undocumented ❑ Refused

Zip Code of Last Permanent Address: _____

What is the highest grade in school you completed?

❑ k-4 ❑ 5-6 ❑ 7-8 ❑ 9 ❑ 10 ❑ 11 ❑ 12 ❑ High School Diploma ❑ GED

❑ Vocational School ❑ Some College ❑ College Degree ❑ Doesn't know ❑ Declined to State

Vulnerability Index & Service Prioritization Decision Assistance Tool (VI-SPDAT)
Version 1.0 Prescreen for Transition Age Youth

GENERAL INFORMATION/CONSENT

Interviewer's Name		Agency ❑ TEAM ❑ STAFF ❑ VOLUNTEER
Date	Time	Location
In what language do you feel best able to express yourself?		
First Name	Middle Initial	Last Name
Nickname		Social Security Number/Tax ID Number
How old are you?	What's your date of birth?	**Has Consented to Participate** ❑ YES ❑ NO

	SCORE:
IF THE PERSON IS 17 YEARS OF AGE OR LESS, THEN SCORE 1.	
GENERAL INFORMATION SUBTOTAL	

A. HISTORY OF HOUSING & HOMELESSNESS

1. Where do you sleep most frequently? (check one)	❑ Shelters ❑ Transitional Housing ❑ Safe Haven ❑ **Couch surfing** ❑ **Outdoors** ❑ **Other (specify):** _____ ❑ **Refused**

		SCORE:
IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.		
2. How long has it been since you lived in permanent stable housing?		**REFUSED** ❑
3. In the past three years, how many times have you been homeless?		**REFUSED** ❑

	SCORE:
IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.	
HOUSING & HOMELESSNESS SUBTOTAL	

B. RISKS

4. In the past six months, how many times have you:		
a) Received health care at an emergency department/room?		**REFUSED** ❑
b) Taken an ambulance to the hospital?		**REFUSED** ❑
c) Been hospitalized as an inpatient?		**REFUSED** ❑
d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress center, or a suicide prevention hotline?		**REFUSED** ❑
e) Talked to police because you witnessed a crime, were the victim of a crime, were the alleged perpetrator of a crime, or because the police told you that you must move along?		**REFUSED** ❑
f) Stayed one or more nights in a holding cell, jail, prison or juvenile detention, whether that was a short term stay like the drunk tank, a longer stay for a more serious offence, or anything in between?		**REFUSED** ❑

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR **EMERGENCY SERVICE USE.**	SCORE:

	YES	NO	REFUSED
5. Have you been attacked or beaten up since you've become homeless?	YES ❑	NO ❑	REFUSED ❑
6. Have you threatened to or tried to harm yourself or anyone else in the last year?	YES ❑	NO ❑	REFUSED ❑

IF "YES" TO QUESTIONS 5 OR 6, THEN SCORE 1 FOR **RISK OF HARM.**	SCORE:

	YES	NO	REFUSED
7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to find a place to live?	YES ❑	NO ❑	REFUSED ❑
8. Were you ever incarcerated when you were younger than age 18?	YES ❑	NO ❑	REFUSED ❑

IF "YES" TO QUESTION 7 OR 8, THEN SCORE 1 FOR **LEGAL ISSUES.**	SCORE:

	YES	NO	REFUSED
9. Does anybody force or trick you to do things that you do not want to do?	YES ❑	NO ❑	REFUSED ❑
10. Do you ever do things that may be considered to be risky like exchange sex for money, food, drugs, or a place to stay, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that?	YES ❑	NO ❑	REFUSED ❑

IF "YES" TO QUESTIONS 9 OR 10, THEN SCORE 1 FOR **RISK OF EXPLOITATION.**	SCORE:

RISKS SUBTOTAL	

C. SOCIALIZATION & DAILY FUNCTIONS

11. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money?		**YES** ❑	NO ❑	REFUSED ❑
12. Do you get <u>any</u> money, like from the government, a pension, an inheritance, working under the table, a regular job, or anything like that?	Amount?	YES ❑	**NO** ❑	REFUSED ❑
IF "YES" TO QUESTION 11 OR "NO" TO QUESTION 12, THEN SCORE 1 FOR **MONEY MANAGEMENT.**				SCORE:
13. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled?		YES ❑	**NO** ❑	REFUSED ❑
IF "NO," TO QUESTION 13 THEN SCORE 1 FOR **MEANINGFUL DAILY ACTIVITY.**				SCORE:
14. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that?		YES ❑	**NO** ❑	REFUSED ❑
IF "NO", TO QUESTION 14 THEN SCORE 1 FOR **SELF-CARE**				SCORE:
15. Is your current lack of stable housing…				
a) Because you ran away from your family home, a group home, or a foster home?		**YES** ❑	NO ❑	REFUSED ❑
b) Because of a difference in religious or cultural beliefs from your parents, guardians, or caregivers?		**YES** ❑	NO ❑	REFUSED ❑
c) Because your family or friends caused you to become homeless?		**YES** ❑	NO ❑	REFUSED ❑
d) Because of conflicts around sexual orientation, gender identity, or expression?		**YES** ❑	NO ❑	REFUSED ❑
IF "YES", TO ANY OF QUESTION 15, PARTS a) THROUGH d) THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**				SCORE:
e) Because of violence at home between family members?		**YES** ❑	NO ❑	REFUSED ❑
f) Because of an unhealthy or abusive relationship, either at home or elsewhere?		**YES** ❑	NO ❑	REFUSED ❑
IF "YES", TO QUESTION 15, PARTS e) OR f) THEN SCORE 1 FOR **ABUSE/TRAUMA.**				SCORE:
SOCIALIZATION & DAILY FUNCTIONS SUBTOTAL				

D. WELLNESS

16. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health?	**YES** ❑	NO ❑	REFUSED ❑
17. Do you have any chronic health issues with your liver, kidneys, stomach, lungs, or heart?	**YES** ❑	NO ❑	REFUSED ❑
18. If there was space available in a program that specifically assists people who live with HIV or AIDS, would that be of interest to you (or would you be eligible)?	**YES** ❑	NO ❑	REFUSED ❑
19. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help?	**YES** ❑	NO ❑	REFUSED ❑
20. When you are sick or not feeling well, do you avoid getting help?	**YES** ❑	NO ❑	REFUSED ❑

21. Are you currently pregnant, have you ever been pregnant, or have you ever gotten someone pregnant?	YES ☐	NO ☐	REFUSED ☐
IF "YES" TO ANY OF QUESTIONS 16 THROUGH 21, THEN SCORE 1 FOR PHYSICAL HEALTH.			SCORE:
22. Has your drinking or drug use led to you being kicked out of an apartment or program where you were staying in the past?	YES ☐	NO ☐	REFUSED ☐
23. Will drinking or drug use make it difficult for you to stay housed or afford your housing?	YES ☐	NO ☐	REFUSED ☐
24. If you've ever used marijuana, did you try it at age 12 or younger?	YES ☐	NO ☐	REFUSED ☐
IF "YES" TO ANY OF QUESTIONS 22 OR 24, THEN SCORE 1 FOR SUBSTANCE ABUSE.			SCORE:
25. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program, or other place you were staying, because of:			
a) A mental health issue or concern?	YES ☐	NO ☐	REFUSED ☐
b) A past head injury?	YES ☐	NO ☐	REFUSED ☐
c) A learning disability, developmental disability, or other impairment?	YES ☐	NO ☐	REFUSED ☐
26. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help?	YES ☐	NO ☐	REFUSED ☐
IF "YES" TO QUESTIONS 25 OR 26, THEN SCORE 1 FOR RISK OF MENTAL HEALTH.			SCORE:
IF THE RESPONDENT SCORED 1 FOR PHYSICAL HEALTH AND 1 FOR SUBSTANCE ABUSE AND I FOR MENTAL HEALTH, THEN SCORE 1 FOR TRI-MORBIDITY.			SCORE:
27. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking?	YES ☐	NO ☐	REFUSED ☐
28. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication?	YES ☐	NO ☐	REFUSED ☐
IF "YES" TO QUESTIONS 27 OR 28, THEN SCORE 1 FOR MEDICATIONS.			SCORE:
WELLNESS SUBTOTAL			

SCORING SUMMARY

DOMAIN	SUBTOTAL	RESULTS
GENERAL INFORMATION	/1	**Score:** **Recommendation:**
A. HISTORY OF HOUSING AND HOMELESSNESS	/2	
B. RISKS	/4	0-3: no housing intervention
C. SOCIALIZATION AND DAILY FUNCTIONS	/4	4-7: an assessment for Rapid Re-Housing
D. WELLNESS	/6	8+: an assessment for Permanent Supportive Housing
GRAND TOTAL	/17	

Additional Questions:

Do you have a phone? ❑ Yes ❑ No **Can I have your phone number?** _____

Do you need: ❑ SNAP ❑ MEDICAID ❑ Social Security Card ❑ State Photo ID

❑ Birth Certificate **(If yes, from what state?** _____)

Gender: ❑ Male ❑ Female **Transgender:** ❑ Yes ❑ No ❑ Declined to State

Latino/a: ❑ Yes ❑ No

Primary Race: ❑ African American/Black ❑ Asian ❑ Native American ❑ White ❑ Mixed Race

❑ Decline to State ❑ Unknown ❑ Other _____

Secondary Race: ❑ None ❑ African American/Black ❑ Asian ❑ Native American ❑ White

❑ Mixed Race ❑ Decline to State ❑ Unknown ❑ Other _____

Have you ever served in the US Military? ❑ Yes ❑ No

If yes, what is the nature of your discharge? ❑ Honorable ❑ Other then Honorable

❑ Medical ❑ Dishonorable ❑ Refused

Have you ever been incarcerated? ❑ Yes ❑ No

Have you ever been in foster care? ❑ Yes ❑ No

Marital Status: ❑ Common-law ❑ Divorced ❑ Married ❑ Separated ❑ Single ❑ Widowed

Are you currently fleeing from an intimate partner? ❑ Yes ❑ No

What is your citizenship status? ❑ Citizen ❑ Legal Resident ❑ Undocumented ❑ Refused

Zip Code of Last Permanent Address: _____

What is the highest grade in school you completed?

❑ k-4 ❑ 5-6 ❑ 7-8 ❑ 9 ❑ 10 ❑ 11 ❑ 12 ❑ High School Diploma ❑ GED

❑ Vocational School ❑ Some College ❑ College Degree ❑ Doesn't know ❑ Declined to State

HOUSING PRIORITIZATION TOOL

A trained assessment specialist should ask the questions below. *Instructions for the person administering the tool are in italics.* For each answer, record the color or number in parentheses in the applicable score lines. Leave the score box blank if there is no number or letter next to the selected answer. Note: *Explain definition of literal homelessness – staying in emergency shelter, transitional housing, other place not fit for human habitation, etc. – prior to administering the tool.*

Client Name: _____   **HMIS #:**_____

Worker Name: _____   **Date:**_____

Veteran? _____   **D.V. Survivor?** _____

Question(s)	Color Code	Numerical Score
1. Is this the first time you've been homeless in the past five years? ____Yes - *Go to question 2* ____No - *Skip to question 3*		
2. Have you been homeless for more than 90 days? ____Yes - *Go to question 3* ____No – *Assign color code "Green" & skip to question 4*		
3. When you were homeless before, did you ever receive temporary assistance to help you move back into housing such as temporary rental assistance, deposits, help with moving costs, etc? ____Yes, more than once – *Assign color code "Red", assign a numerical score of "1" & skip to question 13.* ____Yes, once – *Assign color code "Orange" and go to question 4.* ____No – *Assign color code "Yellow" and go to question 4.*		
4. Do you have a criminal history? ____ Yes - *Go to question 5* ____No - *Skip to question 6*		
5. Does your criminal history include: ____Drug offenses or crimes against persons or property? - *Assign a numerical score of "2" and go to question 6.* ____Just a few minor offenses such as moving violations, a DUI, or a misdemeanor? - *Assign a numerical score of "1" and go to question 6.*		
6. Do you have any evictions? ____ Yes - *Go to question 7* ____No - *Skip to question 8*		
7. How many evictions do you have? ____ One or two? - *Assign a numerical score of "1" and go to question 8.* ____Three or more? - *Assign a numerical score of "2" and go to question 8.*		

Question(s) ~ Continued	Color Code	Numerical Score
8. Do you have friends or family members who you can stay with for a short period of time, or who can lend you money? _____ Yes – *Assign a numerical score of "-1"and go to question 9.* _____ No – *Go to question 9.*		
9. Do you have any income? _____ Yes – *Go to question 10.* _____No – *Assign a numerical score of "2" and skip to question 11*		
10. Is your income: *Refer to matrix of local area median income (AMI) thresholds.* _____ Above 30% AMI – *Go to question 11.* _____ Between 15% and 30% AMI – *Assign a numerical score of "1" and go to question 11.* _____ Less than 15% AMI – *Assign a numerical score of "2" and go to question 11.*		
11. Does your credit history include a judgment for debt to a landlord? _____ Yes – *Assign a numerical score of "1" and go to question 12.* _____ No – *Go to question 12.*		
12. Are you under 25 years of age with at least one child under the age of 5? _____ Yes – *Assign a numerical score of "1" and go to "Housing Priority Level".* _____ No – *Go to "Housing Priority Level".*		
13. TOTAL – *Enter Color Code (Questions 1-3) and total ALL numerical scores (Questions 3-12) and go to "Housing Priority Level".*		

Prince George's County
FY 2013 HUD Income Limits Summary

Income Limit Category	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Very Low Limit 50%	$37,600	$42,950	$48,300	$53,650	$57,950	$62,250	$66,550	$70,850
Extremely Low 15-30%	$11,275 to $22,550	$12,900 to $25,800	$14,500 to $29,000	$16,100 to $32,200	$17,400 to $34,800	$18,700 to $37,400	$19,975 to $39,950	$21,275 to $42,550
Below 15% Limit	$11,274 and below	$12,899 and below	$14,499 and below	$16,099 and below	$17,399 and below	$18,699 and below	$19,974 and below	$21,274 and below

CLIENT INFORMATION AUTHORIZATION

Service Point Information System
Prince George's County, Maryland

I, _____, hereby authorize _____ to exchange any information concerning my history, and/or that of my immediate family, care, treatment, household demographic, housing issues, income, assets or benefits between directors, agencies, and staff of the Service Point Information System listed herein. The purpose of this release is to protect my privacy, help staff make referrals and to help me or my family receive better planning and delivery of services.

I understand that the aforementioned information will be communicated to other agencies using this computer system in several ways, one of which will include communication through a computer-based system that uses telephone lines to send and receive information. The highest level of security measures will be used to protect the information sent and received by telephone. Only authorized personnel will be able to view my personal information.

I understand that the System Administrator, the Prince George's County Department of Social Services, Office of Housing and Homeless Services, has personnel authorized to view my personal information.

Information entered into the Service Point Client Profile, which is basic demographic and services, will be shared with all agencies that participate in the Service Point System in Prince George's County.

This release authorizes a free exchange of information between agencies for one year in order to give the most complete and thorough services available. I understand that I may revoke this authorization at anytime.

_____   _____
Print Name   Social Security Number

_____   _____
Signature   Date

_____   _____
Signature of parent, guardian, or authorized   Date
representative (when required)

_____   _____
Witness   Date

I understand that my records are protected under federal regulations and cannot be disclosed without my written consent or as otherwise permitted by such regulations, and that in any event this consent expires one year from the date of entry or upon my departure from further service provider participation.

Please sign below if you also agree to have your picture taken.

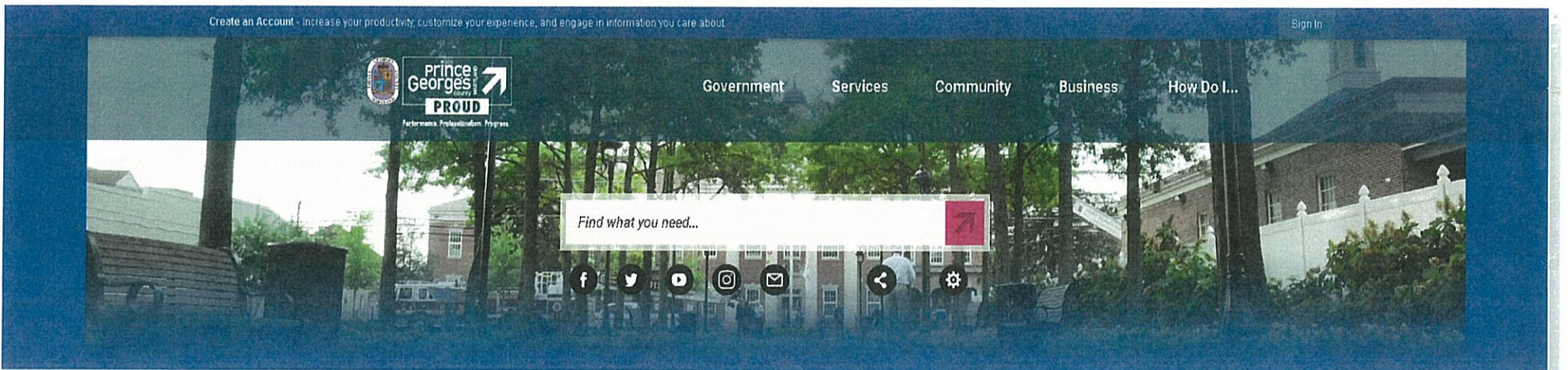_____   _____
Signature   Date

[CURRENT HMIS MEMBER LIST TO BE ATTACHED]

AGENCIES AND PROGRAMS WITH ACCESS TO SERVICE POINT
IN PRINCE GEORGE'S COUNTY

Aid of Humanity
Bethel House
Bowie Interfaith Pantry and Emergency Aid Fund
Bowman Internet Systems
Center for Therapeutic Concepts
Community Crisis Services
Community Ministry
Covenant House Washington
DCVET
Department of Corrections
Department of Family Services
Department of Housing and Community Development
Department of Human Resources/Community Services Administration/ Office of Transitional Services
DLLR One Stop
Easter Seals
Family Crisis Center
Family Preservation
FES Oxon Hill
Friendship Place
Homeless Hotline
Housing Initiative Partnership
Jobs Have Priority
Kristin's Place
Laurel Advocacy & Referral Services
Maryland Department of Housing and Community Development (TBD)
Maryland Department of Juvenile Services – Metro Region
Maryland Mental Hygiene Administration
Maryland Multicultural Youth Center (MMYC) /Latin American Youth Center (LAYC)
MCVET
Mission of Love
New Vision House of Hope
People Encouraging People (PEP)
Prince George's Community College
Prince George's Community College Upward Bound
Prince George's County Department of Social Services
Prince George's County Economic Development Corporation
Prince George's County Health Department
Prince George's County Public Schools
Prince George's House
Prince George's Vet Center
Quality Care, Inc.
Rehabilitation Systems, Inc.
Salvation Army Rehab
Sasha Bruce Youthwork/Promise Place
Sexual Minority Youth Assistance League (SMYAL)
St. Ann's Infant and Maternity Home
The Believers Worship Center/See the Other Side Re-Entry Program
Transitional Housing Programs
U.S. Department of Veterans Affairs
United Communities Against Poverty (UCAP)
United Way of Central America (TBD)
US Army 310 ESC
VESTA Inc.
VA Benefits/Readjustment
VA Health Suite
VA Mobile Vet Center
VA Outreach
Veterans Forever Inc.
Volunteers of America Chesapeake VOA)

Revised 09/6/2016

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PGCHealth Connect

Resources ▶

Child Protection Education Unit

What's New

Continuum Of Care Program

CoC Program Information

Prince George's County Department of Social Services is responsible for coordinating the County's Continuum of Care (CoC) Program competition that is funded through the Department of Housing and Urban Development (HUD). The Notice of Funding Availability (NOFA) application process is now open.

| 2019 Continuum of Care | 2018 Continuum of Care | 2018 Related Documents |

2019 Application
- 2019 HUD CoC Program Comp Announcement
- FY-2019-CoC-Program-Competition-NOFA (1)

2019 Related Documents
- 2019 HUD CoC Ranking and Selection Process
- 2019 HUD CoC Submission Deadlines

Enable Google Translate

Start

8:29 AM
7/12/2019

CoC 2019 Continuum of Care Submission Deadlines

	Deadline	Location	Deliverable
7/11/2019	2:00 PM	425 Brightseat Road	CoC NOFA review / Ranking Procedures and Criteria Ratification / Plenary meeting * / ** / ***
7/12/2019	5:00 PM	County Website & CoC mass notification	Public posting of the NOFA and the CoC Ranking Procedure and Criteria ***
7/18/2018	4:00 PM	425 Brightseat Road	Letter of interest due from new and bonus applicants **
7/19/2019	1:00 PM	425 Brightseat Road	New and bonus projects - Provider Decision Meeting **
8/2/2019	12:00 NOON	425 Brightseat Road	CoC Plenary / Policy Review and Ratification / CoC NOFA final Q & A * / ** / ***
8/16/2019	4:00 PM	E-Snaps	Applications due to the CoC * / **
8/29/2019	9 AM - 5 PM	425 Brightseat Road	Ranking / Review Panel
9/3/2019	3:00 PM	425 Brightseat Road	Notification of Decision to Applicants
9/5/2019	2:00 PM	425 Brightseat Road	CoC Plenary / Ratification of Ranking recommendations * / ** / ***
9/20/2019	11:59 PM	County Website	Public posting of the CoC Application and Priority Listing***
9/25/2019	11:59 PM	E-Snaps	Final CoC 2018 Submission

Mandatory for current recipients
**Mandatory for new / interested applicants and bonus applicants*
***Open to the public*

Critical Time Sensitive CoC FY 2019 Competition Information

Dennis Lewis -DHS- Prince Georges County <dennis.lewis@maryland.gov>   <mark>Fri, Jul 12, 2019 at 6:58 PM</mark>
Bcc: renee.pope@maryland.gov

<mark>Attention CoC Stakeholders!</mark>

Below is a webinar annoucement regarding the CoC FY 2019 NOFA as well as the following submission relevant documents:

1. HUD NOFA Announcement (Attached)
2. FY 2019 Continuum of Care (CoC) Program Competition - Notice of Funding Availability (Use this link to the NOFA and other important competition information)
https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/?utm_source=HUD+Exchange+Mailing+List&utm_campaign=abd5353529-FY_2019_CoC_Competition_NOFA_7.3.19&utm_medium=email&utm_term=0_f32b935a5f-abd5353529-19348129#nofa-and-notices
3. <mark>Local CoC competition meeting and submission deadlines (attached)</mark>
4. Local CoC competition funding overview (attached)
5. Local CoC competition Ranking and Selection Process (attached)
6. Local CoC competition LOI Instructions (attached)

-------- Forwarded message --------

From: **U.S. Interagency Council on Homelessness** <communications@usich.gov>
Date: Thu, Jul 11, 2019 at 11:24 AM
Subject: CoC FY 2019 NOFA Webinar
To: <renee.pope@maryland.gov>

United States Interagency Council on Homelessness

July 11, 2019

Together, we are ending homelessness.

Don't Miss This Upcoming Webinar!

CoC NOFA FY 2019: What's New and How to Build Upon Your Work to End Homelessness

USICH staff will provide a high-level overview of HUD's FY 2019 CoC Program NOFA, including policy priorities, scoring, and key changes from the FY 2018 NOFA. We will also offer key considerations and resources for communities as they embark upon the FY 2019 Application Process.

July 16, 2019
2:00 - 3:00 P.M. Eastern

Register Now!

Website Home, Together Goals Solutions Tools For Action

U.S. Interagency Council on Homelessness
301 7th St. SW, Washington, DC 20407
Phone: 202.708.4663 / E-mail: usich@usich.gov

~~~~~~~~~~~~~

Click here to complete a short customer satisfaction survey.

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Dennis Lewis, MSW, Manager
Program Development & Community Relations
Prince George's County
Department of Social Services - Community Services Division
(301)-909-6041 Office; (301)-909-6331 Fax
425 Brightseat Rd., Landover, MD 20785
dennis.lewis@maryland.gov

New! Click on myDHR to apply for benefits and services online, monitor the status of your cases, update important account information, and more.

Follow us on Twitter and Facebook!
https://www.facebook.com/PrinceGeorgesCountyDepartmentofSocialServices

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Click here to complete a short customer satisfaction survey.

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5 attachments

HUD.2019.CoC Program Competition Announcement.pdf
1266K

HUD.2019.CoC Submission Deadlines.pdf
20K

HUD.2019.NOFA overview.pdf
442K

HUD.2019.CoC Ranking and Selection Process.pdf
262K

HUD.2019.NOFA LOI Instructions and form.pdf
275K

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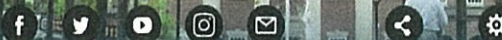
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Continuum Of Care Program

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What's New

Continuum Of Care Program

CoC Program Information

Prince George's County Department of Social Services is responsible for coordinating the County's Continuum of Care (CoC) Program competition that is funded through the Department of Housing and Urban Development (HUD). The Notice of Funding Availability (NOFA) application process is now open.

| 2019 Continuum of Care | 2018 Continuum of Care | 2018 Related Documents |

2019 Application
- 2019 HUD CoC Program Comp Announcement
- FY-2019-CoC-Program-Competition-NOFA (1)   *
2019 Related Documents
- 2019 HUD CoC Ranking and Selection Process
- 2019 HUD CoC Submission Deadlines

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Critical Time Sensitive CoC FY 2019 Competition Information

Dennis Lewis -DHS- Prince Georges County <dennis.lewis@maryland.gov>   Fri, Jul 12, 2019 at 6:58 PM
Bcc: renee.pope@maryland.gov

Attention CoC Stakeholders!

Below is a webinar annoucement regarding the CoC FY 2019 NOFA as well as the following submission relevant documents:

1. HUD NOFA Announcement (Attached)
2. FY 2019 Continuum of Care (CoC) Program Competition - Notice of Funding Availability (Use this link to the NOFA and other important competition information)
https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/?utm_source=HUD+Exchange+Mailing+List&utm_campaign=abd5353529-FY_2019_CoC_Competition_NOFA_7.3.19&utm_medium=email&utm_term=0_f32b935a5f-abd5353529-19348129#nofa-and-notices
3. Local CoC competition meeting and submission deadlines (attached)
4. Local CoC competition funding overview (attached)
5. Local CoC competition Ranking and Selection Process (attached)
6. Local CoC competition LOI Instructions (attached)

-------- Forwarded message --------

From: **U.S. Interagency Council on Homelessness** <communications@usich.gov>
Date: Thu, Jul 11, 2019 at 11:24 AM
Subject: CoC FY 2019 NOFA Webinar
To: <renee.pope@maryland.gov>

United States Interagency Council on Homelessness

July 11, 2019

Together, we are ending homelessness.

Don't Miss This Upcoming Webinar!

CoC NOFA FY 2019: What's New and How to Build Upon Your Work to End Homelessness

USICH staff will provide a high-level overview of HUD's FY 2019 CoC Program NOFA, including policy priorities, scoring, and key changes from the FY 2018 NOFA. We will also offer key considerations and resources for communities as they embark upon the FY 2019 Application Process.

July 16, 2019
2:00 - 3:00 P.M. Eastern

Register Now!

Website Home, Together Goals Solutions Tools For Action

U.S. Interagency Council on Homelessness
301 7th St. SW, Washington, DC 20407
Phone: 202.708.4663 / E-mail: usich@usich.gov

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Prince George's County
Department of Social Services - Community Services Division
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New! Click on **myDHR** to apply for benefits and services online, monitor the status of your cases, update important account information, and more.

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5 attachments

HUD.2019.CoC Program Competition Announcement.pdf
1266K

HUD.2019.CoC Submission Deadlines.pdf
20K

HUD.2019.NOFA overview.pdf
442K

HUD.2019.CoC Ranking and Selection Process.pdf
262K

HUD.2019.NOFA LOI Instructions and form.pdf
275K

The FY 2019 CoC Program Competition is Now Open

The Notice of Funding Availability (NOFA) for the Fiscal Year (FY) 2019 Continuum of Care (CoC) Program Competition has been posted to the FY 2019 CoC Program Competition: Funding Availability page on the HUD Exchange. Additional resources are available on the *e-snaps* page on the HUD Exchange.

The CoC Application, CoC Priority Listing, and Project Applications will be **available the week of July 8, 2019** in *e-snaps*. Collaborative Applicants and project applicants will be able to access the applications to review, update, and enter information that is required for the application process.

Submission Deadline: Monday, September 30, 2019 at 8:00 PM EDT

Project Applicants

- Returning project applicants can choose to import the FY 2018 renewal project application responses; however, this must be requested during your registration of the Renewal Funding Opportunity in *e-snaps* and is only available if you submitted a renewal project application in last year's FY 2018 CoC Program Competition. Imported responses should be carefully reviewed to ensure accuracy and that the information is a true representation of the project activities.

- First-time renewal projects must complete the entire renewal project application.

- New project applications must be completed in full and in line with the new project application components permitted in this year's competition

- CoC planning and UFA Costs applications will only be reviewed if submitted by the CoC's designated Collaborative Applicant identified in the CoC Applicant Profile in *e-snaps*.

- Dedicated HMIS projects, renewal and new, can only be submitted by the CoC's designated HMIS Lead as identified in the CoC Applicant Profile in *e-snaps*.

Collaborative Applicants

- The CoC Application and CoC Priority Listing with all project applications accepted and ranked or rejected are separate submissions in *e-snaps*. Collaborative Applicants must submit both parts of the CoC Consolidated Application by the application submission deadline for HUD to consider the CoC Consolidated Application to be complete.

- The CoC Competition Report, and instructions on how to access the report, that includes data reported in the Homelessness Data Exchange (HDX) is available for use by Collaborative Applicants to complete portions of the FY 2019 CoC Application.

What's New for the FY 2019 CoC Program Competition

The list below highlights some important information regarding new concepts CoCs should consider while planning for the FY 2019 CoC Program Competition. This list is not exhaustive and additional details are in the NOFA.

- *Youth Homelessness Demonstration Program (YHDP) Renewals.* Many of the YHDP projects awarded in FY 2016 are due for first-time renewal in the FY 2019 CoC Program Competition. See Section II.B.6 of the NOFA for additional details.

- *Expansion Projects.* The application submission process for renewal projects that want to submit a new expansion project has changed. See Section III.C.2.j of the NOFA for additional details.

- *Domestic Violence (DV) Bonus Projects.* There is another up to $50 million available for new DV Bonus projects (Section III.B.2.c of the NOFA) and many of the DV Bonus projects awarded in last year's FY 2018 CoC Program Competition are eligible for renewal.

- *CoC Bonus.* The CoC Bonus is calculated differently in FY 2019. As stated in Section III.C.2.c of the NOFA, "…CoC is eligible to apply for up to 5 percent of its Final Pro Rata Need (FPRN), or 25 percent of the CoC's Preliminary Pro Rata Need (PPRN) minus its Annual Renewal Demand (ARD), whichever is greater. To be eligible to receive a bonus project, a CoC must demonstrate that it ranks projects based on how they improve system performance as outlined in Section VII.B.1.a of this NOFA. The available amount per CoC can be found on the CoC Estimated ARD Report on the HUD Exchange.

Additional Guidance

HUD has posted, or will post, additional guidance regarding the FY 2019 CoC Program Competition that includes, but is not limited to:

Available Today:

- FY 2019 CoC Estimated ARD Report
- CoC Program Competition Report (HDX)
- PHA Crosswalk

Available in the coming weeks:

- Frequently Asked Questions (FAQs)
- Detailed Instructions and Navigational Guides
  - CoC Application
  - CoC Priority Listing
  - Project Applications

See the *e-snaps*: CoC Program Applications and Grants Management System and the FY 2019 CoC Program Competition: Funding Availability pages on the HUD Exchange for a complete listing of information and guidance.

Questions

If you have questions pertaining to *e-snaps* technical issues or the FY 2019 CoC Program Competition, submit your questions to the *e-snaps* Ask A Question (AAQ)

portal. To submit a question to the *e-snaps* AAQ portal, select "*e-snaps*" from the "My question is related to" dropdown list on Step 2 of the question submission process.

If you have questions related to the CoC Program interim rule or a policy related question, submit your questions to the CoC Program AAQ portal. To submit a question to the CoC AAQ portal, select "CoC: Continuum of Care Program" from the "My question is related to" dropdown list on Step 2 of the question submission process.

Listserv Notifications

If you are aware or suspect that the Collaborative Applicant for your CoC is not currently receiving these listserv messages, please forward the following link so the Collaborative Applicant can register to receive listserv messages as this is the only form HUD uses to communicate CoC Program information to the public: https://www.hudexchange.info/mailinglist/.

S Connect Maryland Secure Portal X | M Inbox (985) - renee.pope@maryl X | (★) FY 2019 Continuum of Care (Co X | ☁ CoC Application and Other Docu X | 11 Maryland.gov - Calendar - Week X | +

← → C ⌂ 🔒 https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/?utm_source=HUD+Exchange+Mailing+List&utm_campaign=abd5353529-FY_2019_CoC_Competition_NOFA_7.3.19&utm_medium=email&utm_... ☆ ○ 📷 ℞ ⋮

::: Apps MNCPPC Planning... ⬢ ESnaps ⚛ WebEOC 8.0 Login National Alliance to... ◈ AA Homeless Youth Le... ◈ Assistance in Com... M 🞂 Prince George's Co... 🞂 Cohort 3 — Rapid R... ◆ Research-in-Progre... 🞂 HUD.gov / U.S. Dep... (★) YHDP: Youth Home... »»

Resources and assistance to support HUD's community partners

HUD EXCHANGE
Secretary Ben Carson

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FY 2019 Continuum of Care (CoC) Program Competition: Funding Availability

Page Description

This page contains official HUD releases related to the FY 2019 Continuum of Care (CoC) Program Competition.

Supporting Resources

- *e-snaps* **Navigation and Application Resources**
- **Frequently Asked Questions (FAQs)**
- **Ask A Question (AAQ)**

Funding Opportunity Information

- **CFDA:** 14.267
- **Funding Opportunity Number:** FR-6200-N-25
- **Opportunity Title:** Notice of Funding Availability (NOFA) for the Fiscal Year (FY) 2019 Continuum of Care Program Competition
- **Open Date:** July 3, 2019

Due Dates

The FY 2019 CoC Program Competition opened **Wednesday, July 3, 2019,** and will close on **Monday, September 30, 2019 at 8:00 PM EDT.**

CoC Registration is for Collaborative Applicant organizations only. Collaborative Applicants need to **log in to *e-snaps*** and ensure that the CoC's Collaborative Applicant Profile is updated.

Find by Resource Type

NOFA and Notices

Application Supporting Documents

NOFA and Notices

Fiscal Year Specific NOFAs

▸ **FY 2019 CoC Program Finding of No Significant Impact (FONSI)**

▸ **FY 2019 CoC Program NOFA**

Notices

Starting with the FY 2018 CoC Program Registration, there are three Registration Notices that will be in effect until amended, superseded, or rescinded; however, in *e-snaps*, there is still only one CoC Registration for all Collaborative Applicants, including those applying for designation as a Unified Funding Agency or a High Performing Community.

CoC 2019 Continuum of Care Submission Deadlines

	Deadline	Location	Deliverable
7/11/2019	2:00 PM	425 Brightseat Road	CoC NOFA review / Ranking Procedures and Criteria Ratification / Plenary meeting * / ** / ***
7/12/2019	5:00 PM	County Website & CoC mass notification	Public posting of the NOFA and the CoC Ranking Procedure and Criteria ***
7/18/2018	4:00 PM	425 Brightseat Road	Letter of interest due from new and bonus applicants **
7/19/2019	1:00 PM	425 Brightseat Road	New and bonus projects - Provider Decision Meeting **
8/2/2019	12:00 NOON	425 Brightseat Road	CoC Plenary / Policy Review and Ratification / CoC NOFA final Q & A * / ** / ***
8/16/2019	4:00 PM	E-Snaps	Applications due to the CoC * / **
8/29/2019	9 AM - 5 PM	425 Brightseat Road	Ranking / Review Panel
9/3/2019	3:00 PM	425 Brightseat Road	Notification of Decision to Applicants
9/5/2019	2:00 PM	425 Brightseat Road	CoC Plenary / Ratification of Ranking recommendations * / ** / ***
9/20/2019	11:59 PM	County Website	Public posting of the CoC Application and Priority Listing***
9/25/2019	11:59 PM	E-Snaps	Final CoC 2018 Submission

Mandatory for current recipients
**Mandatory for new / interested applicants and bonus applicants*
***Open to the public*

2019 HUD CoC NOFA Overview

The CoC NOFA was released on Monday, July 3, 2019 and will close on Monday, September 30, 2019. Current and Potential applicants should see the 2019 CoC Submission Deadlines chart for local deadlines. The NOFA and other important documents can be found at:

https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/?utm_source=HUD+Exchange+Mailing+List&utm_campaign=abd5353529-FY_2019_CoC_Competition_NOFA_7.3.19&utm_medium=email&utm_term=0_f32b935a5f-abd5353529-19348129#nofa-and-notices

Once again this year HUD will require Collaborative Applicants to rank all projects (new, reallocations, consolidations, non DV and DV bonus, and renewals) into two tiers. Applications ranking high enough to be listed in Tier 1 will be funded. Applications in Tier 2 will be funded based on the merits of the overall CoC application and our performance against established HUD performance measures and reporting standards. In 2018, we received all of Tier 1 and Tier 2 project renewals plus 1 new non-DV PSH bonus expansion project that added $314,395 to our HUD CoC funding.

In 2019 competition:

Prince Georges County's 2019 **Annual Renewal Amount (ARD) is $5,660,147.** This is the amount of money we need to renew all of our current grants, and does not include potential new projects or bonus money.

Tier 1 is equal to 95 percent of the CoC's ARD - $5,359,201. That places **5 percent of the CoC's ARD - $300,946 in Tier 2** and therefore at some risk for defunding.

Regular Bonus - We can apply for up to 5 percent of our ARD - **$283,007** – which can fund more than one project. Eligible projects under the bonus include: Permanent Supportive Housing, Rapid Re-housing, and joint Transitional /Rapid Re-housing programs.

DV Bonus – We can apply for up to **$370,582** in DV bonus money to fund an SSO Coordinated Entry, PH-RRH or a joint TH and PH-RRH project that serves people who are fleeing domestic violence situations. If a project application designated as DV Bonus is selected by HUD for award out of the DV Bonus funds, it will be removed from the CoC's priority listing and project applications ranked below the DV Bonus project will slide up one rank position. If the DV Bonus project is not selected with DV Bonus funds, it will retain its spot on the priority list and by considered for funding under the regular amount available to the CoC.

Total potential bonus money equals $653,589

Summary:

Tier 1: $5,359,201	**Represents 95% of the CoC's ARD**	
Tier 2: $954,535	**Represents 5% ($300,946) of the CoC's ARD plus the CoC's maximum potential bonus funding for DV and non DV projects ($653,589)**	
CoC Planning: $169,804	**Not Ranked and not calculated in Tier 1 or Tier 2**	

TOTAL POTENTIAL FUNDING OPPORTUNITY: $6,483,540

NOTE: These represent the maximum allowable for each Tier but the CoC may elect to place renewal *and* bonus projects in either tier bases on merit and recommendations of the CoC's ranking panel.

Each year the U.S. Department of Housing and Urban Development (HUD) allocates funding for homeless assistance programs through the Continuum of Care (CoC) competition process. In order to receive funding, each Continuum of Care must submit a consolidated application for funding that describes how local activities meet or exceed HUD requirements and are aligned with community needs. The CoC is required to rank in order of priority funding requests from all eligible providers for inclusion in the Consolidated Application. In accordance with HUD's Homeless Policy and Program Priorities (as stated in the 2019 HUD CoC Program Application Notice of Funding Availability (NOFA), the CoC will prioritize project applications based on the extent to which they advance these goals:

1. Ending homelessness for all persons. The CoC will consider at a minimum, each applicant's: a. performance against system outcomes including the average length of homeless episodes, rates of return to homelessness, and other factors to determine whether the applicant is effectively serving people experiencing homelessness; b. outreach strategies to identify and continuously engage unsheltered individuals and families; c. Serve individuals and families identified by the CoC as having the highest needs and longest experiences of homelessness; and d. Other CoC specific criteria outlined in the CoC's annual application scoring document(s).

2. Create a systemic response to homelessness. The CoC will consider at a minimum, a. how effectively each applicant's project ensures that homeless assistance is well coordinated, well managed, inclusive, transparent, and achieves positive outcomes, b. Meets CoC System Performance Goals including length of stay, exits to permanent housing, increased income, and recidivism, and c. Participates in the CoC's Coordinated Entry process to promote participant choice, coordinate homeless assistance and ensure timely access to mainstream housing and services.

3. Strategically allocate and use resources. The CoC will consider at a minimum, each applicant's: a. Cost effectiveness, b. Match and leveraging contributions, c. Project quality and performance, d. Use of mainstream and community-based resources, e. Partnerships with other government, faith-based, and nonprofit resources specializing in areas such as treating mental illness and substance abuse, job training, life skills, and similar activities that help CoC Program participants, whenever possible, reach recovery, self-sufficiency, and independence.

4. Use an Evidence-Based Approach. The CoC will prioritize projects that employ strong use of data and evidence, including cost-effectiveness and impact of homelessness programs on positive housing outcomes, recovery, self-sufficiency, and reducing homelessness. The CoC will evaluate projects using these measures: a. Prioritizes rapid placement and stabilization in permanent housing, b. Rates of positive housing outcomes, c. Improvements in employment and income, d. Improvements in overall well-being. E. Engages landlords and property managers as partners in housing re-stabilization, and e. promotes client-centered services. Housing-First is one evidence-based approach that the CoC strongly encourages providers to utilize.

Prince George's County CoC (MD-600) is eligible to renew a total of 19 projects for the 2019 HUD CoC Program Competition. Projects are eligible for renewal for FY 2019 funds if they have an executed grant agreement by December 31, 2019 and have an expiration date that occurs

in Calendar Year 2020 (the period between January 1, 2020 and December 31, 2020). These projects are renewable under the CoC Program Competition as set forth in 24 CFR 578.33 to continue ongoing leasing, operating, supportive services, rental assistance, HMIS, and project administration costs. "The FY 2019 CoC Program Competition Estimated ARD Report" for the CoC reflects the opportunity for funding at the following levels: $5,660,147 for renewal/ reallocation/consolidation/transition projects, $169,804 for the planning project, $283,007 for new projects under the permanent housing bonus, and $370,582 for new projects under the DV housing bonus to provide survivors of domestic violence with PH-RRH or TH-RRH.

All applications will be ranked in two tiers; Tier 1 is equal to $5,395,201 and Tier 2 is equal to $954,535 (the difference between Tier 1 and ARD plus the DV and permanent housing bonuses). Tier 1 ranked projects will be fully funded as long as the CoC's application meets all threshold and eligibility requirements and the Federal government provides sufficient funding. Tier 2 projects will be evaluated based on a combination of the CoC application score, ranking order, and adoption of Housing First tenets and will be assigned eligible points based on their ranking by the CoC in Tier 2. HUD will select projects in order of point value until there are no more funds available. Project applications placed in Tier 2 are at the highest risk of non-funding.

The Homeless Services Partnership (HSP) is the CoC operating body in Prince George's County, and as such is responsible for the creation, implementation and monitoring of the County's 10-Year Plan to prevent and end homelessness. In order to ensure a fair and transparent ranking process for the Continuum of Care competition, the process will be:

1. Publically announced by the CoC;
2. Described and distributed in writing to the entire CoC;
3. Reviewed by the entire membership of the CoC during a designated meeting;
4. Recorded in the minutes of the designated meeting including all decisions made concerning the review and ranking; and
5. Minutes distributed to the entire CoC.

As part of the process, the Executive Committee of the HSP (CoC Board) reviews HUD requirements and priorities, reviews local data to determine CoC housing needs and priorities including the use of the reallocation process to create new projects that improve overall CoC performance and better responds to the needs of the County's homeless, and develops ranking criteria for all projects seeking funding through the Continuum of Care Competition.

The HSP ratifies these criteria and creates an ad-hoc Project Review Committee (PRC) that includes public and private representatives of the HSP who are not employees, board members or volunteers of a project applicant that is requesting new or renewal funding. The PRC is responsible for reviewing and ranking project applications, and recommending projects for inclusion in the application submitted to HUD.

The Prince George's County Department of Social Services (PGCDSS), acting as the Collaborative Applicant for the Prince George's County MD Continuum of Care, supports the PRC but is not a voting member -- their role is to coordinate the ranking process and provide necessary data to the PRC including analysis of CoC housing needs and program performance reports. PGCDSS identifies HUD requirements and priorities for funding, compiles materials for each renewal project, announces funding availability to agencies interested in submitting new projects, develops an evaluation tool used to rate projects, schedules committee meetings to conduct the review process, and provides technical assistance to applicants.

Members of the committee review information related to the needs of the CoC such as the most recent housing inventory chart, Point-in-Time data, federal priorities & identified service gaps. Committee members review renewal projects based on utilization, outcome performance, cost effectiveness, Continuum of Care priority needs, alignment with HUD priorities, and compliance with HUD funding requirements. New bonus project applications will be reviewed for project quality in alignment of HUD priorities and priority to the Prince George's County Continuum of Care.

Each Project Application is scored individually with ranking priority determined by committee consensus. All applicants will be notified directly regarding the recommendations of the committee. If a project is not recommended for funding, the committee will notify the project applicant, in writing, of this decision. Once the PRC has concluded its review and ranking, the committee's recommendations will be presented to the entire HSP for discussion and ratification. At this time there will be an opportunity for any person or organization disagreeing with the ranking order to provide argument for an alternative ranking. Final ratification will be determined by majority vote of all HSP members present, with each organization or agency in good standing receiving a single vote.

	Pts	Criterion	Description	Points	score
1	5	Housing Type	PSH, RRH, TH-RRH and THP that serve youth	5	
			TH serving a CoC priority sub-population other than youth	3	
			All other TH	1	
2	5	Exclusively serves a sub-population	Behavioral Health and/or Chronically Homeless (these populations are harder to serve so additional points are assigned because outcomes may not be as high)	5	
3	5	HUD Priorities	PSH - 100% Chronic homeless in Housing First model or TH-RRH and RRH – Families	5	
			PSH that commits to fill 85% of turnover with CH	2	
			Does not provide RRH or TH-RRH to families or PSH prioritized CH	0	
4	10	Housing 1st / Low Barrier	Does not have entrance requirements such as income & sobriety. Does not require program participation	10	
5	10	Spending	Made timely withdraws from LOCCS (min. quarterly) and had no unexpended funds in last grant year	10	
			Did not make timely withdraws from LOCCS, but had no unexpended funds	7	
			Made timely withdraws from LOCCS (min. quarterly) and 1st time returning funds in any program (last 3 years)	5	
			Did not make timely withdraws from LOCCS (min. quarterly) and 1st time returning funds in last 3 years)	2	
			Returned funds in multiple programs and/or multiple times (last 3 years)	0	
6	10	Data quality	HMIS data report card - 12 Month avg: A = 5, B = 4, etc	5	
			HMIS quality and outcome measures: A=5, B=4, etc	5	
7	10	Utilization	Program average at 98% or above capacity	10	
			Program average at 90% or above capacity	8	
			Program average at 75% or above capacity	5	
8	5	Leverage	Project Leverages more than 150% of HUD budget	5	
			Leverages 100 – 149%	3	
			Leverages 75 – 100%	1	
9	10	Income	75% or more of leavers and stayers increased income during year	10	
			Deduct 1 point for every 5% under 75%		
10	10	Mainstream Resources	90% of consumers in program or who exited during the program year receive at least one mainstream benefit (Medicaid, TANF, SSI/SSDI, food stamps, etc)	10	
			Deduct 1 point for every 5% under 90%		
11	10	Housing Stability	PSH, TH-RRH & RRH - 80% of stayers are housed 6 months or longer and/or 80% of exits are to Permanent Housing TH - 80% of TH residents exit to Permanent Housing	10	
			Deduct 1 point for every 5% under 80%		
12	10	CoC Participation	Attends a minimum of 90% of HSP meetings.	5	
			Actively Participates in a HSP committee	5	
	SUBTOTAL			100	
0 monitoring findings in the most recent program year				+5	
Failure to submit required documents on time.				-10	
Less than 5% of program exits have returned to homelessness in the last two years				+3	
	TOTAL				

Eligible Applicant	**Nonprofit organization**	
	Current DUNS number	
	HSP Attendance	
	Registered with SAM	
Eligible Population: Meets both HUD and CoC requirements	**PSH – serves Chronically homeless or DedicatedPLUS RRH – serves families and singles (with priority to families) who are coming from the streets or emergency shelter only TH-RRH serves families, UHY or CoC priority sub-populations**	
Eligible Service Model	**Program follows the tenets of Housing First: Does not have entrance requirements or require participation in supportive services.**	
Financial Capacity	**Has operating reserves (or line of credit) to sufficiently cover a minimum of 6 months of program operating expenses**	
	Most recent annual audited statement and management letter is provided and no significant findings are identified	
	Meets Match requirement of 25% of Operating, Rental Assistance, Supportive Services and Admin budget.	
Organization Capacity	**Organization has a mission/purpose statement and bylaws to govern operations**	
	Organization has an active governing board that includes one member who is homeless or formerly homeless, or a formal plan to immediately recruit someone.	
	Organization has clear policies and procedures to address potential conflicts of interest	
HMIS and Coordinated Entry	**Project has the capacity and an acceptable plan to participate fully in HMIS and the CoC's Coordinated Entry System**	
Submission Deadline	**Application and all required documents are submitted to CoC planner by deadlines**	

2019 Prince George's CoC <u>New Project</u> Application: Scoring Criteria

	Pts	Criterion	Description	Points	Score
1	5	**Sub-population Expertise***	Mentally ill/substance abusing, Unaccompanied Homeless Youth, Domestic Violence, Returning Citizens, Veterans	5	
2	5	**Serving Identified CoC Needs**	PSH – CH singles (SMI, dual diagnosis and/or criminal history) PSH Dedicated Plus – CH singles and unaccompanied youth. RRH – very low and low income families, unaccompanied youth, and or DV/Trafficking Joint TH / PH-RRH – Same as RRH	5	
3	5	**Applicant experience for proposed activities**	Relevant experience and good outcomes	5	
			Limited relevant experience and good outcomes	3	
			No experience or poor outcomes	0	
4	5	**Innovation and Effectiveness**	Clear description of evidence-based practices and demonstrated experience	5	
			Clear description of evidence-based practices but little or no experience	3	
			Weak description of evidence-based practices but demonstrated experience	1	
			No description of evidence-based practices	0	
5	10	**Performance Measures**	Detailed plans for successfully achieving CoC performance measures and partnerships clearly identified and verified	10	
			Basic plan for successfully achieving performance measures and partnerships clearly identified and verified	6	
			Detailed plan for successfully achieving performance measures but limited or no partnerships clearly identified or verified	3	
			Basic or no plan for achieving performance measures and no partnerships identified	0	
6	10	**Cost Effectiveness** CoC Average for PSH is **$19,456**; RRH is **$5,978**	Average annual per unit/slot is 10% or more below system average	10	
			Average annual per unit/slot is at system average	5	
			Average annual per unit/slot is higher than system average	0	
			Average annual per unit/slot is more than 10% below system average – BONUS POINTS (add +3)		
7	5	**Financial Capacity**	Has successfully managed Federal grants	5	
			Has not managed a Federal grant but has successfully managed a State or Local government grant of equivalent size	4	
			Has managed Federal grants that resulted in the recapture of funds but agency has no unresolved monitoring or audit findings	2	
			Has never managed a government grant Or has managed Federal grants that resulted in the recapture of funds and has unresolved monitoring or audit findings	0	
8	5	**Leverage**	Project Leverages more than 150% of HUD budget	5	
			Leverages 100 – 149%	3	
			Leverages 75 – 100%	1	
			Leverages less than 75%	0	
9	10	**CoC Participation**	Attends a minimum of 90% of HSP meetings.	5	
			Actively Participates in a HSP committee	5	
	Sub-total			60	
Experience working with High System Utilizers				+5	
	TOTAL				

***Expertise serving an identified sub-population which can be documented through staff credentials and/or significant program experience working with the identified population**

Eligible Applicant	Nonprofit organization	
	Current DUNS number	
	HSP Attendance	
	Registered with SAM	
Eligible Population: Meets both HUD and CoC requirements	RRH – serves families and singles (with priority to families) who are coming from the streets or emergency shelter only TH-RRH serves families, UHY or CoC priority sub-populations	
Eligible Service Model	Program follows the tenets of Housing First: Does not have entrance requirements or require participation in supportive services.	
Financial Capacity	Has operating reserves (or line of credit) to sufficiently cover a minimum of 6 months of program operating expenses	
	Most recent annual audited statement and management letter is provided and no significant findings are identified	
	Meets Match requirement of 25% of Operating, Rental Assistance, Supportive Services and Admin budget.	
Organization Capacity	Organization has a mission/purpose statement and bylaws to govern operations	
	Organization has an active governing board that includes one member who is homeless or formerly homeless, or a formal plan to immediately recruit someone.	
	Organization has clear policies and procedures to address potential conflicts of interest	
HMIS Comparable Database and Coordinated Entry	Project has the capacity and an acceptable plan to participate fully in HMIS system comparable database and the CoC's Coordinated Entry System	
Submission Deadline	Application and all required documents are submitted to CoC planner by deadlines	

	Pts	Criterion	Description	Points	Score
1	5	Sub-population Expertise*	Domestic Violence, Sexual Assault, and Trafficking	5	
2	5	Serving Identified CoC Needs	RRH –DV/Trafficking Joint TH / PH-RRH – Same as RRH	5	
3	5	Applicant experience for proposed activities	Relevant experience and good outcomes	5	
			Limited relevant experience and good outcomes	3	
			No experience or poor outcomes	0	
4	5	Innovation and Effectiveness	Clear description of evidence-based practices and demonstrated experience	5	
			Clear description of evidence-based practices but little or no experience	3	
			Weak description of evidence-based practices but demonstrated experience	1	
			No description of evidence-based practices	0	
5	10	Performance Measures	Detailed plans for successfully achieving CoC performance measures and partnerships clearly identified and verified	10	
			Basic plan for successfully achieving performance measures and partnerships clearly identified and verified	6	
			Detailed plan for successfully achieving performance measures but limited or no partnerships clearly identified or verified	3	
			Basic or no plan for achieving performance measures and no partnerships identified	0	
6	10	Cost Effectiveness CoC Average for RRH is **$5,978**	Average annual per unit/slot is 10% or more below system average	10	
			Average annual per unit/slot is at system average	5	
			Average annual per unit/slot is higher than system average	0	
			Average annual per unit/slot is more than 10% below system average – BONUS POINTS (add +3)		
7	5	Financial Capacity	Has successfully managed Federal grants	5	
			Has not managed a Federal grant but has successfully managed a State or Local government grant of equivalent size	4	
			Has managed Federal grants that resulted in the recapture of funds but agency has no unresolved monitoring or audit findings	2	
			Has never managed a government grant Or has managed Federal grants that resulted in the recapture of funds and has unresolved monitoring or audit findings	0	
8	5	Leverage	Project Leverages more than 150% of HUD budget	5	
			Leverages 100 – 149%	3	
			Leverages 75 – 100%	1	
			Leverages less than 75%	0	
9	10	CoC Participation	Agrees to Actively Participates in the HSP and DV/Trafficking sub-committee	5	
			Agrees to Actively Participates in Coordinated Entry	5	
	Sub-total			60	
Demonstrated experience working with non-victim serving partners to provide comprehensive services to survivors (i.e.; somatic and behavioral health, employment, mainstream benefits, etc)				+5	
	TOTAL				

*Expertise serving an identified sub-population which can be documented through staff credentials and/or significant program experience working with the identified population

2019 Continuum of Care Program: Letter of Intent to apply for Bonus (DV and non DV) Funding Instructions

The Permanent Housing Bonus available in this year's NOFA is estimated at **$283,007.** This bonus can be used to fund a program that will provide Permanent Supportive Housing, Permanent Supportive Housing *DedicatedPLUS, Rapid Re-Housing, and / or Joint Component Projects.

The DV Bonus available in this year's NOFA is estimated at **$370,582.** This bonus can be used to fund a program that will provide Coordinated Entry, Rapid Re-Housing, and / or Joint Component Projects.

Interested applicants should refer to the official HUD issued FY 2019 CoC Program Competition NOFA for additional details regarding any and all of these components and are encouraged to familiarize themselves with that document to ensure proposed projects are eligible.

Any organization interested in applying for funds must complete the following LOI and submit it to Contessa Riggs (contessa.riggs@maryland.gov) with a copy to Renee Ensor Pope (renee.pope@maryland.gov) by 4:00 p.m. on Thursday, July 18, 2018. Organizations submitting a completed LOI must also attend the CoC DV and non DV Bonus Application information meeting scheduled for Friday, July 19, at 1 pm at 425 Brightseat Road, Landover, Maryland, 20785.

2019 Continuum of Care Program: Letter of Intent to apply for Bonus (DV and non DV) Funding
Required Submission Form

Organization Name: _____

DUNS Number: _____ SAMS Number: _____

Current Annual Agency Budget: $_____

Has the organization received Federal funding in the past: ☐ Yes   ☐ No
If yes, provide the amount and most recent year received: _____

Has the organization received State or Local government funding in the past: ☐ Yes   ☐ No
If yes, provide the amount and most recent year received: _____

Bonus Type Requesting: ☐ Regular (non DV)   ☐ Domestic Violence

Proposed Housing Type: ☐ Permanent Supportive Housing

                                                 ☐ Permanent Supportive Housing * DedicatedPLUS

                                                 ☐ Rapid Re-housing

                                                 ☐ Joint Component Project

                                                 ☐ Coordinated Entry (DV only)

Amount Requested: $_____   Projected Number of households to be Served: _____

Target Subpopulation (check all that apply): ☐ Chronic Homeless ☐ Mentally Ill/Substance Abusing

☐ Physically Disabled   ☐ Unaccompanied Homeless Youth   ☐ Families   ☐ Returning Citizens

☐ Domestic Violence   ☐ Sexual Assault   ☐ Trafficking   ☐ Veterans   ☐ Other
If other, please list: _____

Will the project be operated under the tenets of Housing First and other Evidence Based Practices?
☐ Yes   ☐ No

Provide a brief description of your organization and, if funded, the program you would create. Please include the organization's experience and expertise operating housing programs, providing services to homeless and/or low income individuals, and the target sub-populations:

Renee Pope -DHS- Prince Georges County <renee.pope@maryland.gov>

Reminder of LOI Deadline

Dennis Lewis -DHS- Prince Georges County <dennis.lewis@maryland.gov>   Wed, Jul 17, 2019 at 4:24 PM
Bcc: renee.pope@maryland.gov

ATTENTION HSP MEMBERS:

Please note that the <u>deadline for submitting your Letter of Interest (LOI)</u> is tomorrow

Thursday July 18th by 4:00 pm.

Attached is the NOFA LOI Instructions and form for your review

Have a great day!

--
Dennis Lewis, MSW, Manager
Program Development & Community Relations
Prince George's County
Department of Social Services - Community Services Division
(301)-909-6041 Office; (301)-909-6331 Fax
425 Brightseat Rd., Landover, MD 20785
dennis.lewis@maryland.gov

New! Click on **myDHR** to apply for benefits and services online, monitor the status of your cases, update important
account information, and more.

Follow us on Twitter and Facebook!
https://www.facebook.com/PrinceGeorgesCountyDepartmentofSocialServices

 HUD.2019.NOFA LOI Instructions and form.pdf
275K

Renee Pope -DHS- Prince Georges County <renee.pope@maryland.gov>

HSP: Final Reminder
1 message

Dennis Lewis -DHS- Prince Georges County <dennis.lewis@maryland.gov>   Thu, Jul 18, 2019 at 12:57 PM
Bcc: renee.pope@maryland.gov

ATTENTION HSP MEMBERS:

Please note that this is a FINAL REMINDER that:

Letters of Interest (LOI) for new and bonus applicants, as part of our CoC NOFA, are due today by 4:00 pm

Attached is the NOFA LOI Instructions and From. Thank you for your attention.

--
Dennis Lewis, MSW, Manager
Program Development & Community Relations
Prince George's County
Department of Social Services - Community Services Division
(301)-909-6041 Office; (301)-909-6331 Fax
425 Brightseat Rd., Landover, MD 20785
dennis.lewis@maryland.gov

New! Click on **myDHR** to apply for benefits and services online, monitor the status of your cases, update important account information, and more.

Follow us on Twitter and Facebook!
https://www.facebook.com/PrinceGeorgesCountyDepartmentofSocialServices

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Click here to complete a short customer satisfaction survey.
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📑 **HUD.2019.NOFA LOI Instructions and form.pdf**
   275K

MEMORANDUM OF UNDERSTANDING

Between

PRINCE GEORGE'S COUNTY DEPARTMENT OF SOCIAL SERVICES

AND

THE BOARD OF EDUCATION OF PRINCE GEORGE'S COUNTY

This Memorandum of Understanding represents a collaborative endeavor to improve outcomes and provide opportunities for children, including birth to age five, to experience academic, social, and emotional success, in spite of their homeless status. The collaborating Participants include the **Prince George's County Department of Social Services**, Community Services Division and Family Investment Division; the Board of Education of **Prince George's County**, Homeless Education Office, Early Childhood Office, Department of Food and Nutrition Services, Title I Office, and the Judy Hoyer Family Learning Center. The Participants will work together to positively impact the opportunities for homeless children, youth, and their families by engaging in the following activities:

1. **Planning and Coordination:**

   A. Establishing a schedule for regular communication among the Participants.

   B. Sharing information about programs and services available to support the needs of the homeless children, youth, and their families.

   C. Developing a system to coordinate referrals between agencies to avoid delay and duplication of effort.

   D. Promoting awareness of the needs of homeless children, youth, and their families throughout the educational, health, social services and faith-based communities in Prince George's County.

   E. Developing a system to collect and analyze data on the ability of homeless families to quickly and efficiently access community services.

   F. Tracking attendance and progress of homeless children in educational programs, including pre-kindergarten, Head Start and Judy Center activities.

   G. Tracking timely referrals between Participants and other agencies providing community services to homeless children, youth, and their families.

2. Family Outreach:

A. Coordinating meetings and activities for homeless families with children participating in the programs.

B. Providing outreach to parents, including information on educational, health and community support services.

C. Identifying obstacles to parent participation in programs and services.

D. Working with parents to overcome identified barriers to participation in programs and services.

E. Coordinating referrals to other agencies to assist homeless families, children, and youth.

3. Term of Agreement:

The term of this Memorandum of Understanding shall begin on the date of Execution and end on September 30, 2020. This Memorandum of Understanding may be renewed for additional year(s) if the participants mutually agree to such extension in writing.
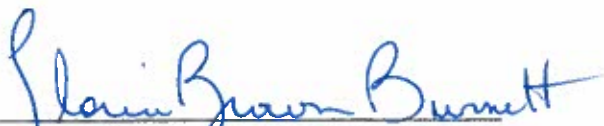
[Signature Page Follows]

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be effective on the date the last party executes and delivers the Agreement to the other party.

_____   ___11/30/18___
Monica E. Goldson, Ed.D.   Date
Interim Chief Executive Officer
Prince George's County Public Schools

_____   ___12/31/18___
Gloria Brown Burnett   Date
Director
Prince George's County Department of
Social Services

MEMORANDUM OF UNDERSTANDING
between
PRINCE GEORGE'S COUNTY DEPARTMENT OF SOCIAL SERVICES,
PRINCE GEORGE'S COUNTY HEALTH DEPARTMENT
and
PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS

Re: Homeless children and youth — 2018-2020
McKinney Vento Program

PGCPS Approved for Legal Sufficiency

Diana K. Wyles, Esq.
Associate General Counsel

Signature: _Diana K. Wyles_

Date: _11/9/2015_

PGCPS Approved for Financial Adequacy

Michael Herbstman
Chief Financial Officer

Signature: _Mml Mr_

Date: _11/27/18_

PGCPS Approved for Substantive Content

Gwendolyn Mason
Chief of Special Education and Student Services

Signature: _Gwendolyn Mason_

Date: _11/29/18_