



1300 Mercantile Lane, Suite 108 ♦ Largo, Maryland 20774 ♦ 301-772-2060

**REQUEST FOR PROPOSALS
NO. CP-016
CENTRALIZED COLLECTION SERVICES
ADDENDUM NO. 1**

ALL OFFERORS: This Addendum No. 1 contains information pertinent to the referenced solicitation for Centralized Collection Services (the “RFP”). This Addendum No. 1 shall supplement, amend and become part of the RFP. Except as provided herein, all terms and conditions of the RFP remain unchanged and in full force and effect.

This Addendum No. 1 amends the RFP as follows:

REPLACE subsection b. under Enforcement Tools in Section 1.2 Background with the following provisions:

b. Vehicles with parking **and** traffic enforcement citations that remain delinquent after 90 days may have a flag placed on the vehicle’s MVA registration that prohibits the registered owner’s ability to transact registration/title work until the citation has been satisfied.

REPLACE the first paragraph of Section 1.5 PRE-PROPOSAL CONFERENCE AND SITE VISIT with the following provisions:

While attendance is not mandatory, information presented may be very informative; therefore, all potential bidders are encouraged to attend in order to enhance their understanding of the requirements and to prepare acceptable proposals. **If physical attendance is not possible, telephonic attendance is permitted by calling the following telephone number at the same date and time as the pre-proposal conference as listed in the RFP.**

Dial - In Information: 1-800-567-5900

Access Code: 3642922

REPLACE the contact information for question and inquiries in Section 1.6 QUESTIONS AND INQUIRES with the following contact information, which is amended to include an email address:

**Revenue Authority of Prince George’s County
1300 Mercantile Lane Suite 108
Largo, MD 20774
Attn: Kalindi Joshi
Email: kjoshi@co.pg.md.us**

THIS RFP ACKNOWLEDGEMENT FOR ADDENDUM NO. 1 CONTAINS MATERIAL CHANGES AND MUST BE ACKNOWLEDGED, SIGNED AND RETURNED WITH ALL PROPOSALS. FAILURE TO ACKNOWLEDGE IN THIS MANNER MAY RENDER THE PROPOSAL NON-RESPONSIVE.

SIGNATURE

COMPANY

DATE