



Rushern L. Baker, III  
County Executive

## CLEAN WATER ACT PROGRAM

# CLEAN WATER ACT FEE REDUCTION REQUEST FORM FOR EXISTING BMPs



FOR CONDOMINIUM AND MULTI-FAMILY PROPERTY OWNERS

2015C-CO

DATE: \_\_\_\_\_

*This request form to be filled out only if applying for a Clean Water Act Fee reduction on behalf of a condominium Homeowner's Association (HOA).*

Name of Condominium Homeowner's Association:

Name of Homeowner's Association Representative:

Homeowner's Association Mailing Address:

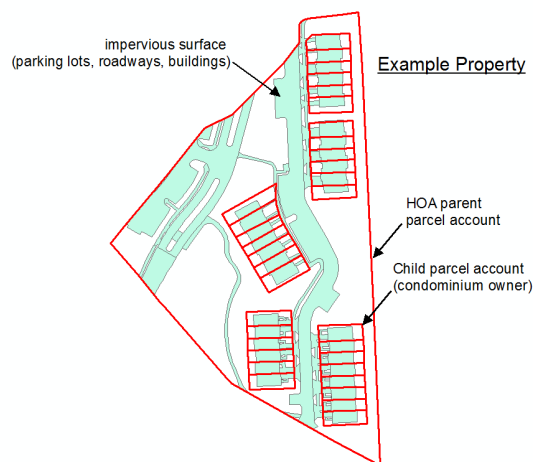
Homeowner's Association City, State, Zip Code:

Homeowner's Association Phone Number w/Area Code:

Property tax account number(s) for which you are applying for credit:

E-mail Address:

## TYPICAL LAYOUT OF CONDOMINIUM PROPERTIES UNDER A HOA



Which of the following Best Management Practice (BMPs) exist on the property? (select one or more)

☐

Rain Barrel

☐

Cistern

☐

Rain Garden

☐

Permeable Pavement

☐

Other, describe:

Note: All BMPs are subject to inspections by the County. Describe types of impervious areas (e.g., roof, driveway, patio, etc.) that are being treated by the above BMPs:


A fee reduction will only be awarded for BMPs that treat the roof, the driveway, and other impervious area types (sidewalk, patio, shed, etc.) See example on the next page showing how County will apply the credit.

**Note:** Prince George's County promotes on-site controls for water quality and groundwater recharge using Low Impact Development/Environmental Site Design best management practice measures. The County awards credit for reducing up to 100% of the impact fee. See example on the next page.

### OFFICE USE ONLY - FINAL DETERMINATION

A. ☐ Approved QAlert ID: \_\_\_\_\_

Recommended % Impact Fee Reduction: \_\_\_\_\_

Current CWF (per unit): \$ \_\_\_\_\_

Adjusted CWF (per unit): \$ \_\_\_\_\_

B. ☐ Not Approved

Reason: \_\_\_\_\_

C. ☐ Not enough information to make determination

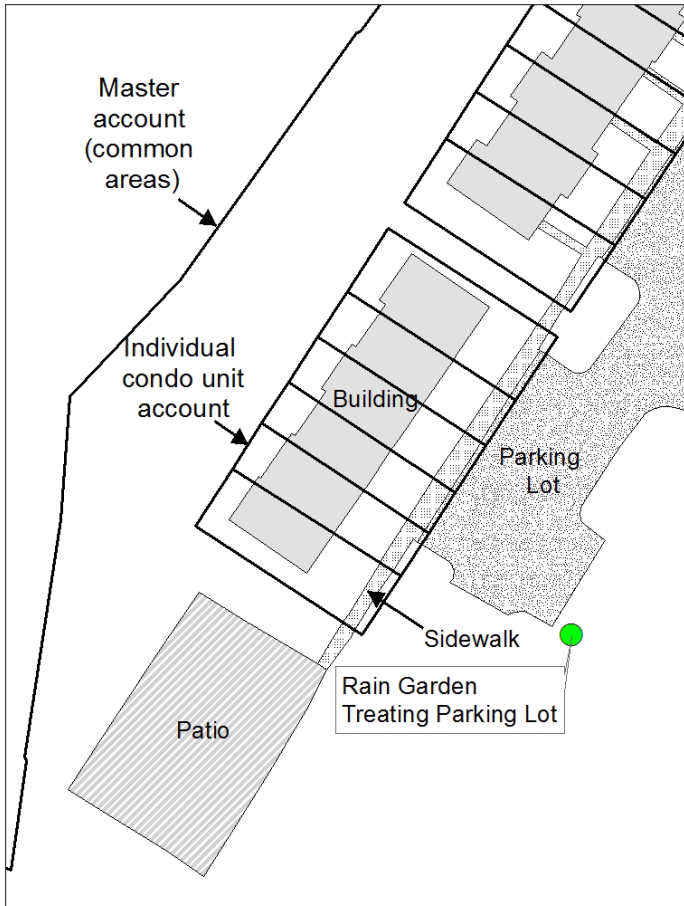
Comments: \_\_\_\_\_

Reviewer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Owner eligible for Rain Check Rebate? ☐ Yes ☐ No

## EXAMPLE OF HOW COUNTY APPLIES THE CREDITS



A condominium HOA has 30 individual condominium units and a total of 70 equivalent service units (ESUs; 1 ESU = 2,465 sq.ft.) of impervious area on the combined parcels, including sidewalks, parking lots, patios and buildings. The Impact Fee is calculated as  $70 \text{ ESUs} * \$20.90 / 30 \text{ accounts} = \$48.77$  for each condominium unit. The Administrative Fee is \$20.58 for each condominium unit. Therefore, their total Clean Water Act Fee is  $\$48.77 + \$20.58 = \$69.35$  per account. The HOA applies for a fee reduction for an existing rain garden on the property that treats the parking lot. Based on the type of impervious area treated, the County determines that the HOA qualifies for a 50% reduction in their impact fee (see Table A below). Their adjusted fee is calculated as:

Adjusted Impact Fee =  $(70 \text{ ESUs} * \$20.90 - 50\%) / 30 \text{ accounts} = \$24.38$  per condominium unit

Administrative Fee = \$20.58

Total Adjusted Fee =  $\$24.38 + \$20.58 = \$44.96$  for each condominium unit

Table A: Fee Reduction Table for Existing BMP(s) on Condominium Properties

Type of Impervious Area	% Reduction in Impact Fee if Fully Treated*	Example BMPs needed to fully treat impervious area runoff
Roof	40%	Cistern or Rain Barrel at each downspout
Parking Lot	50%	Permeable Pavement, Rain Garden
Other (sidewalk, pool house, driveways, etc.)	10%	Rain Garden

\* Note that the administrative fee (\$20.58) still applies to all accounts. Percent reduction in impact fees are distributed equally among all individual condominium units. Note that multiple BMPs may be required to fully treat an impervious area type.

**Certification:**

*I certify that I have one or more stormwater BMPs on my property that are treating some or all of the impervious area on that property. Furthermore, I agree to allow a County inspector on the property to verify the BMPs and inspect its condition.*

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Signature of Homeowner's Association President

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Print Name

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Date

Prince George's County will process your Clean Water Act fee reduction request form and, if necessary, send an inspector out to verify the existing BMPs. Once BMPs are verified and have passed inspection, you will be eligible for a credit towards reducing your impact fee. Credits will appear on the following year's annual property tax bill.

Please submit completed forms as an attachment through the CountyClick 311 website at:

<http://countyclick.princegeorgescountymd.gov/>