



Rushern L. Baker, III  
County Executive

## CLEAN WATER ACT PROGRAM

# CLEAN WATER ACT FEE REDUCTION REQUEST FORM FOR EXISTING BMPs



FOR NON-RESIDENTIAL PROPERTIES (INDUSTRIAL, COMMERCIAL, INSTITUTIONAL)

2015C-NR

DATE: \_\_\_\_\_

Please fill in the following information.

Property Owner Name:

Property Mailing Address:

Daytime Phone Number w/Area Code:

Property City, State, Zip Code:

E-mail Address:

Property tax account number(s) for which you are applying for credit:

Please fill in the following table for each Best Management Practice for which you are applying for credit. In order to receive credit, BMPs must be in place, must have been approved and permitted by the County, and must be maintained in good condition. If you are applying for credit for more than two Best Management Practices, please attach a separate sheet with the information below in the same table format. For examples of how the County will apply the Best Management Practice credits, see the following pages. All Best Management Practices are subject to inspection by the County.

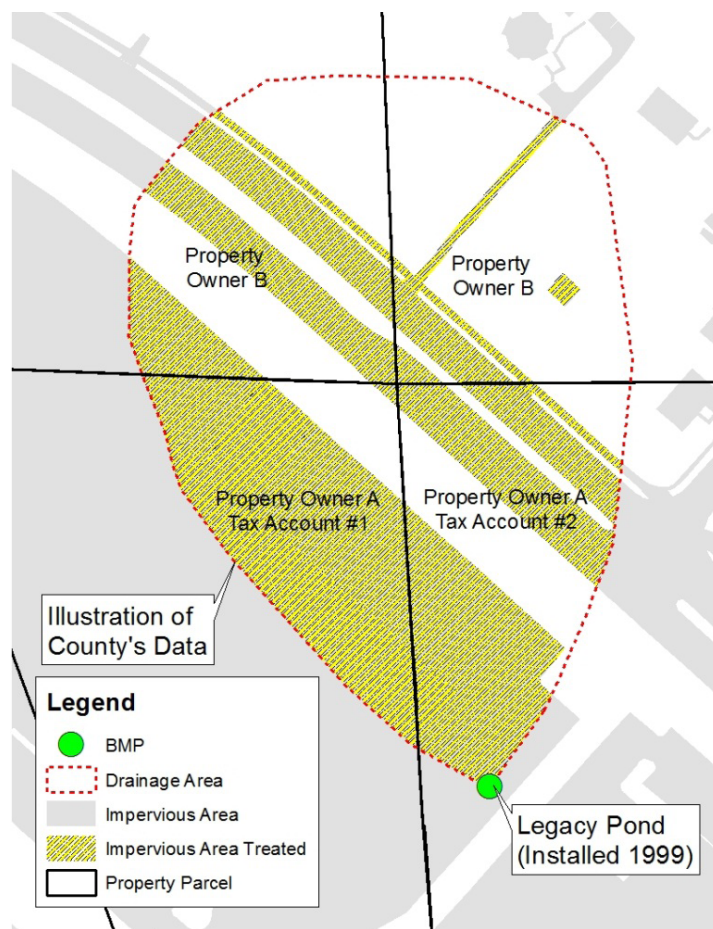
**Table 1. Amount of Fee Reduction To Be Awarded for Existing Best Management Practices and New Environmental Site Design practices.**

BMP No.	Associated tax account number	Type of BMP	Estimated Cost of BMP	% Reduction in Impact Fee if Fully Treated*
1		<input type="checkbox"/> Roof Treatment		25%
		<input type="checkbox"/> Parking Lot Treatment		45%
		<input type="checkbox"/> Green Lawn Care **		5%
		<input type="checkbox"/> Older Legacy Pond/New Generation Pond		15% for pond built before 2002 (or year unknown) 20% for pond built between 2002 and 2008 25% for pond built after 2008
		<input type="checkbox"/> Other		County makes determination
2		<input type="checkbox"/> Roof Treatment		25%
		<input type="checkbox"/> Parking Lot Treatment		45%
		<input type="checkbox"/> Green Lawn Care **		5%
		<input type="checkbox"/> Older Legacy Pond/New Generation Pond		15% for pond built before 2002 (or year unknown) 20% for pond built between 2002 and 2008 25% for pond built after 2008
		<input type="checkbox"/> Other		County makes determination

\*Subject to County review and approval; note that administrative fees still apply.

\*\*To qualify as a green lawn care company, the business must be listed in the Maryland Department of Agriculture's searchable pesticide database under the appropriate license category.

See link: <http://www.kellysolutions.com/md/Business/searchbyCategory.asp>

**LEGACY POND EXAMPLE – NON-COMMERCIAL MANAGEMENT**

Property owner “A” has two properties, one of which has a legacy pond Best Management Practice installed in 1999 (see graphic above). Based on the County’s assessment, the first property (tax account #1) is determined to have 10 Equivalent Service Units (ESUs; 1 ESU = 2,465 sq. ft.) of impervious area and the second property (tax account #2) has 5 ESUs of impervious area. Their Clean Water Act Fees are calculated as follows:

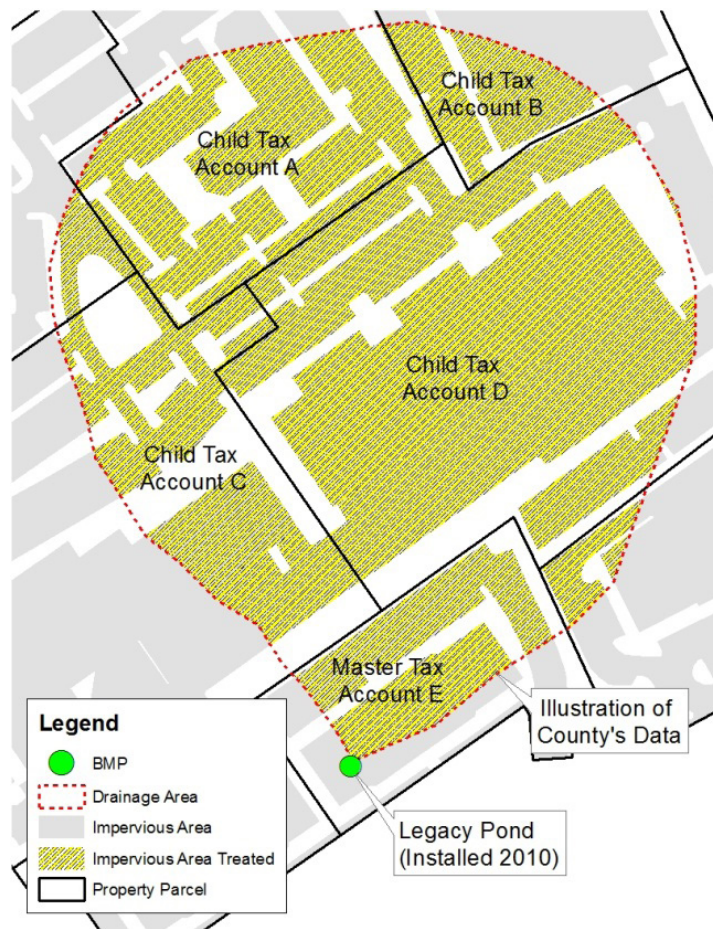
**Tax Account 1:** Administrative Fee of \$20.58 + Impact Fee of \$209.00 ( $\$20.90 \times 10$  ESUs) = \$229.58 total fee

**Tax Account 2:** Administrative Fee of \$20.58 + Impact Fee of \$104.50 ( $\$20.90 \times 5$  ESUs) = \$125.08 total fee

Property owner A applies for a fee reduction credit for the legacy pond. Based on a County analysis of the drainage area, it is determined that some of the impervious area on both tax account #1 and tax account #2 is treated by the pond Best Management Practice. Therefore, it is concluded that each account qualifies for a 15% reduction in their impact fee (from Table 1). The adjusted Clean Water Act Fees are calculated as follows:

**Tax Account 1:** (Administrative Fee of \$20.58) + (Impact Fee of \$209.00 – 15%) = \$198.23 total fee

**Tax Account 2:** (Administrative Fee of \$20.58) + (Impact Fee of \$104.50 – 15%) = \$109.40 total fee

**LEGACY POND EXAMPLE – COMMERCIAL MANAGEMENT**

Five property tax accounts (A through E) are part of a Commercial Management Association with A through D being child accounts and E being the master account (see graphic above). They all contribute payments for management and maintenance of the properties, including a legacy pond Best Management Practice built in 2010 on the master property account E. The County determines that the five properties have a combined impervious area of 300 ESUs. The Clean Water Act Fees are calculated as follows:

Administrative Fee = \$20.58 per tax account

Impact Fee =  $300 \text{ ESU} \times \$20.90 / 5 \text{ tax accounts} = \$1,254.00 \text{ per tax account}$

Total Clean Water Act Fee =  $\$20.58 + \$1,254.00 = \$1,274.58 \text{ per tax account}$

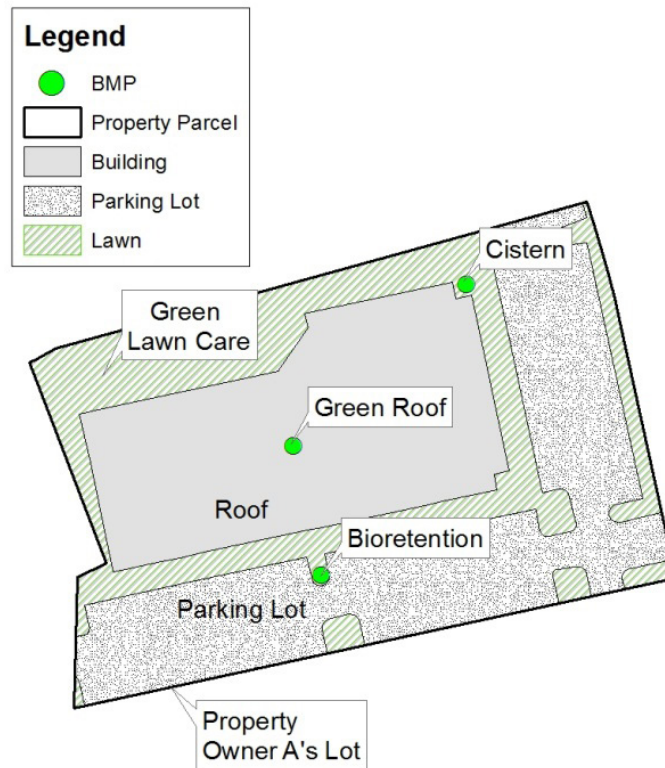
Property owner E applies for a fee reduction credit for the legacy pond on behalf of the five properties in the Commercial Management Association. Based on a County analysis of the drainage area, it is determined that a portion of the impervious area on accounts A,B,C,D, and E is treated by the BMP. Therefore, it is concluded that the Commercial Management Association qualifies for a 25% reduction in their impact fee (from Table 1) (note administrative fees still apply). The adjusted Clean Water Act Fees are calculated as follows:

Administrative Fee = \$20.58 per tax account

Adjusted Impact Fee =  $(300 \text{ ESU} \times \$20.90 - 25\%) / 5 \text{ tax accounts} = \$940.50 \text{ per tax account}$

Total Adjusted Clean Water Act Fee =  $\$20.58 + \$940.50 = \$961.08 \text{ per tax account}$

## NON-POND EXAMPLE



Property owner "A" has implemented a number of Best Management Practices on their lot, including a green roof and cistern to treat the roof, a bioretention facility to treat the parking lot, and green lawn care practices to treat the pervious area on the property (see graphic above). The County determines that the total impervious area on the property is 2.0 Equivalent Service Units (1 Equivalent Service Unit = 2,465 square feet). Their Clean Water Act Fees are calculated as follows:

Administrative Fee = \$20.58  
 Impact Fee = 2.0 ESUs \* \$20.90 = \$41.80  
 Total Clean Water Act Fee = \$20.58 + \$41.80 = \$62.38

Property owner A applies for a fee reduction credit for the existing Best Management Practices on their lot. Based on a County analysis, it is determined that the Best Management Practices are in fact treating the roof, the parking lot, and the lawn. Therefore, it is concluded that the owner qualifies for a 75% reduction in their impact fee (25% for roof treatment + 45% for parking lot treatment + 5% for green lawn care; see Table 1). The adjusted Clean Water Act Fees are calculated as follows:

Administrative Fee = \$20.58  
 Adjusted Impact Fee = \$41.80 - 75% = \$10.45  
 Total Adjusted Clean Water Act Fee = \$20.58 + \$10.45 = \$31.03

**Certification:**

*I certify that I have one or more stormwater Best Management Practice(s) on my property that are treating some or all of the impervious area on that property. Furthermore, I agree to allow a County inspector on the property to verify the Best Management Practice and inspect its condition.*

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Signature of Property Owner

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Print Name

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Date

Prince George's County will process your Clean Water Act fee reduction request form and, if necessary, send an inspector out to verify the existing Best Management Practice(s). Once Best Management Practice(s) are verified and have passed inspection, you will be eligible for a credit towards reducing your impact fee. Credits will appear on the following year's annual property tax bill.

Please submit completed forms as an attachment through the County Click 311 website at:

<http://countyclick.princegeorgescountymd.gov/>

**OFFICE USE ONLY - FINAL DETERMINATION**A. ☐ Approved

QAlert ID: \_\_\_\_\_

Recommended % Impact Fee Reduction: \_\_\_\_\_

Current CWAF (per unit): \$ \_\_\_\_\_

Adjusted CWAF (per unit): \$ \_\_\_\_\_

B. ☐ Not Approved

Reason: \_\_\_\_\_

C. ☐ Not enough information to make determination

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reviewer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Owner eligible for Rain Check Rebate? ☐ Yes ☐ No