

REDEVELOPMENT AUTHORITY OF PRINCE GEORGE'S COUNTY



Redevelopment Authority
of Prince George's County



EXHIBIT B: APPLICATION

Community Impact Grant Program Application
Prince George's County Redevelopment Authority

Cover Page (maximum of one page)

Please include the following items on the cover page:

Date
Name of Organization
Contact Person
Address of applicant
Telephone
Fax
Contact Email Address

Project Title
Project category
Start and completion dates
Total project budget (Sample template is attached)
Amount of Community Impact Grant funding requested
Matching funds (cash)
Matching funds (in kind)

Name and signature of President, Board Chair, or person legally authorized to execute a grant agreement.

REDEVELOPMENT AUTHORITY OF PRINCE GEORGE'S COUNTY

Funding Source Request (please check all that apply)

- ☐ \$247,000 County Wide Earmark
- ☐ \$250,000 Northern Gateway Earmark

Project Location

Project address: _____:

- ☐ Municipality if applicable
- ☐ TNI Area: _____:
- ☐ Northern Gateway (see attached map)

Project Description

Background (maximum of one page)

- What are your organizations long term goals of the project?
- What are your organizations current activities and recent accomplishment?
- What is the need or problem that project will address?

Project Activities (maximum of three pages)

- What are the short term and long term goals of the project?
- What other partners are involved and what specific contributions will they make?
- What are the activities the grant would help implement? This section should explain who will do what, when and how.
- What is the overall anticipated impact on the community (who will benefit and how many people or households will be impacted by the project)?

Grant Categories

Please check all that apply

Neighborhood Beautification

- ☐ Streetscape, street furniture, pedestrian enhancements and recreational improvements
- ☐ Signage: Banners and way-finding systems
- ☐ Commercial façade improvements

REDEVELOPMENT AUTHORITY OF PRINCE GEORGE'S COUNTY

- ☐ Internal and/or external improvements to commercial buildings used by the public
- ☐ Permanent public art installations

Environment, Natural Resources and Sustainability

- ☐ Restoration of Parks, streams and open space
- ☐ Urban agriculture and replenishment of the tree canopy
- ☐ Green roofs, low impact development and storm water management
- ☐ Preservation of historic landmarks, structures and sites

Project Budget (maximum of two pages)

- Provide an itemized budget of the project. Identify how the **Community Impact Grant** (CIG) funds will be used.

ITEM	CIG FUNDS	CASH	IN-KIND	TOTAL
1.				
2.				

- The Community Impact Grant requires a match from Non-Prince George's County resources. Please list the sources of all matching funds and in-kind contributions. Indicate which funds is currently in-hand, pledged or pending. If matching funds have not been secured, what are the plans to secure these resources?
- If applicable, how does your organization intend to support this project in the future, or provide ongoing maintenance?

Source (cash or in-kind)	AMOUNT	IN-HAND	PLEDGED	PENDING
1.				
2.				

Project Readiness

- Do you have plans or architectural drawings for this project? Yes ☐ No ☐
- Do you have a permit for this project? Yes ☐ No ☐ N/A ☐
(If answer is N/A, please provide letter from Department of Inspections and Permits certifying that a permit is not required)

REDEVELOPMENT AUTHORITY OF PRINCE GEORGE'S COUNTY

3. Have you secured matching funding?? Yes ☐ No ☐
(If yes, please provide approved budget, grant agreement, etc.)

Supporting documentation (no maximum)

- A map of the proposed project area and the neighborhood it will impact.
- Provide evidence of community support, such as letter of support from target population benefiting from the project. If the affected project is within a municipality, written approval from the Town/City Council must be included in the proposal.
- If the project area is owned or managed by a local State or Federal government agency, approval from the respectively entity to conduct the project must be included with a project timeline.
- If the proposed project is located on private property, provide letter of agreement or contract between applicant and private property owner authorizing the use of their property for the project to include timeline for use.
- Pictures, renderings, plans, permits, bids (if applicable) and other supportive documentation.
- Most recent audited financial statement or IRS 990 Form
- Most recent annual budget of your organization.
- A list of the organizations Board of Directors/Commissioners (if applicable)
- Certificate of Good Standing from the State of Maryland.