

ARCHITECT III

NATURE AND VARIETY OF WORK

This is senior lead level, technical, professional, work in the architectural occupation whereby the incumbents are responsible for developing complex physical, spatial, or scenic concepts and models. Such positions work with a considerable degree of latitude for independent judgment, action, and initiative when expediting complex assignments and projects from initial conception to completion. Under the general supervision of higher level architectural or management position, the incumbent coordinates subordinate professional and para-professional personnel. Work is evaluated through completed reports and projects.

EXAMPLES OF WORK (ILLUSTRATIVE ONLY)

May lead or provide technical guidance to subordinate personnel engaged in the preparation of plans, designs, specifications, estimates, and reports for the purpose of preserving and enhancing the County's environment.

Reviews current and projected detailed studies, investigations, analyses, and reports on the plans, designs, specifications and estimates for projects developed by the staff.

Provides architectural consultation services to departments and Agencies within the County. Prepares technical responses to citizens, government agencies, elected officials, and other persons requesting architecture information or services.

Prepares complex plan, designs, and related drawings for major developmental, preservation projects. Performs, and prepares related site and cost analysis.

Plans and coordinates various special programs, ceremonies, observances for the County.

Represents the County at meetings with citizen groups, other agencies and consultants, and contractors.

Prepares recommendations, narrative reports and related work products reflective of the respective mission, goals, and objectives.

Conducts research, surveys, and analyses.

Performs complex architectural projects from initial inception to completion, i.e. designs of buildings.

May be required to use automated equipment in conjunction with assigned duties and responsibilities.

Willingly and cooperatively performs tasks and duties which may not be specifically listed in the class specification or position description, but which are within the general occupational category and responsibility level typically associated with the employee's class of work.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES

Thorough knowledge of the theory and practices of architecture.

Thorough knowledge of contracts and construction requirements.

Knowledge of construction practices.

Thorough knowledge of engineering and landscape architecture drawing and illustration practices.

Ability to coordinate the activities of other offices, agencies or entities effectively.

Ability to deal tactfully and effectively with employees, officials and the public

Ability to prepare designs, perspective drawings and simple color rendering.

Ability to collect data and analyze, evaluate and prepare plans, reports and recommendations.

MINIMUM QUALIFICATIONS

Bachelor's degree in the architectural, or a related field from an accredited college or university, plus two (2) years of experience in architectural design work; or an equivalent combination of education and experience.

CREATED: 10/88