

ARCHITECT II

NATURE AND VARIETY OF WORK

This is the full performance level of professional work in the architectural occupation. Incumbents have considerable latitude for exercising independent judgment and action within established policies and procedures under the general supervision of a management level position. Work at this level involves the responsibility for planning, designing, and implementing a variety of programs and projects to preserve and enhance the County's scenic, spatial, and physical environment. In addition, incumbents may represent the County on various committees, task forces, and special project groups, and may provide technical guidance to County contracted crews engaged in construction and maintenance activities.

EXAMPLES OF WORK (ILLUSTRATIVE ONLY)

Performs the full range of architectural assignments.

Responsible for planning, administering, and generally supervising programs and field operations engaged in improving the County's environment.

Provides architectural consultation services to departments and agencies within the County.

Designs landscapes for public facilities and roadside areas, including preparation of plans maintaining both design and economic control, as well as, adherence to County codes and regulations.

Performs site analysis to make technical computations and estimates of construction cost. Prepares contract plans and specifications for site development.

Assures that all construction plans and specifications are in accordance with State laws and regulations.

Determines chemical quantities and concentrations to be applied for particular projects and ensures conformance to Federal and State laws and regulations.

Reviews street tree plans for conformance to County standards. Develops procedures for and supervises tree permit inspections, processing, acceptance and recording.

Implements programs of the Beautification Committee, making maximum use of government and General community resources.

May represent the County Government on various public tasks forces, committees, etc.

Plans and coordinates various special programs, ceremonies, and observances.

Writes and disseminates releases and public service announcements concerning the various special events, ceremonies, etc.

May be required to use automated equipment in conjunction with assigned duties and responsibilities.

Willingly and cooperatively performs tasks and duties which may not be specifically listed in the class specification or position description, but which are within the general occupational category and responsibility level typically associated with the employee's class of work.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES

Knowledge of the theory and practices of architecture.

Knowledge of contracts and construction requirements.

Knowledge of construction practices.

Knowledge of engineering and landscape architecture drawing and illustration practices.

Working knowledge of the characteristics and requirements of various plants and trees.

Ability to coordinate the activities of other offices, agencies or entities effectively.

Ability to deal tactfully and effectively with employees, officials, and the public.

Ability to prepare designs, perspective drawings and simple color rendering.

Ability to collect data and analyze, evaluate, and prepare plans report, and recommendations.

MINIMUM QUALIFICATIONS

Bachelor's degree in architecture, or a related field from an accredited college or university plus at least one (1) year of experience in landscape architecture design and illustration work; or equivalent combination of training and experience that provides the required

knowledges, skills and abilities.

CREATED: 9/73

REVISED: 10/88