

RFP No. 2017-04
ADDENDUM # 1
Issued December 8, 2017

1. Is this for the entire portfolio of the Housing Authority? Can HAPGC provide an Excel table of the properties included in the scope of this project, with addresses, number of units and years built?

An Excel table of the Properties is below:

Name	Street Name	Year Constructed	0-Bed	1-Bed	2-Bed	3-Bed	4-Bed	5-Bed	Total
Cottage City Towers	4142 Bunker Hill Road Cottage City, MD 20772	1974	56	43	1	--	--	--	100
Kimberly Gardens	9214 Cherry Lane Laurel, MD 20718	1972	--	--	14	26	10		50
Marlborough Towne	1849 Tanow Place District Heights, MD	1974	--	33	25	5	--	--	63
Owens Road	1100 Owens Road Oxon Hill, MD 20745	1971	68	54	1	--	--	--	123
Rollingcrest Village	5659 Sargent Road Hyattsville, MD 20782	1974	--	40	--	--	--	--	40
Total units									376

2. Page 10 of the RFP states “Complete all aspects of the scope of work within 90 calendar days of the issuance of the notice to proceed.” Can HAPGC verify the time frame for completion?

HAPGC Response: It is HAPGC’s desire to have the 504/UFAS Assessment work completed within 90 calendar days. The HAPGC is willing to negotiate the completion with the selected responder.

3. Would it be possible to have a word version of the following?

Attachment A: Fee Schedule

Attachment B: Firm Profile

Attachment G: Professional Services Contract – Do we complete this, or is the intent for us to review?

Exhibit C: Lobbying Activities

Attachment H: TIN/W-9 Form

Attachment J: Fee Sheet

HAPGC Response: A Word version of the above attachments is provided.

4. The Professional Services Contract is provided for review. It is the document that HAPGC expects to sign with the selected responder.