

## **INTAKE FORM**

## Email this completed document to: Carole Ann Barth

Department of the Environment: cabarth@co.pg.md.us

Schools interested in applying to the Arbor Day Every Day Program should complete and submit this form. The Program Coordinator at DoE will then contact you to schedule a consultation.

During the consultation, additional information will be provided on completing the Project Application, developing a tree planting plan for your school campus, and a post-planting maintenance plan.

Project organizers must agree to help plant the trees and commit to a two-year maintenance plan following the tree planting.

— CONTACT INFORMATION —	
Project Organizer:	Date:
Role at School:	Telephone Number:
Email:	
Name of School:	Principal:
School Address:	Email:
	Facility Manager:
School Phone:	Email:
SCOPE OF WORK	
Season of Proposed Planting (Circle one)	
Fall Spring 20	
What are the goals of this project? (circle all that apply)	
Beautification Education	Edible Habitat Creation Air Quality Improvement
Water Quality Improvement Other	
Is this project part of a larger project? (circle all that apply)	
MD Green School Landscaping	Outdoor Classroom Clean Water Partnership Schools
Stormwater Management Greening M	aster Plan Other