

**LOW PRIORITY  
FOOD SERVICE FACILITY  
PERMIT APPLICATION**

Type of Application:

Prince George's County Health Department

- Renewal
- New
- Other (Specify): \_\_\_\_\_

Department of Permitting, Inspections and Enforcement  
9400 Peppercorn Place, Largo, Maryland 20774  
301.883.7690

TTY/STS: Dial 711 for Maryland Relay

**PLEASE READ CAREFULLY**

<b>INSTRUCTIONS</b>	<ul style="list-style-type: none"> <li>Application fee is non-refundable.</li> <li>Type or print legibly. All blanks must be filled in, if applicable, and the application MUST be signed.</li> <li>Submit check or money order for the application fee payable to: "Prince George's County". Check as applicable: <input type="checkbox"/> <b>Low Priority Facility \$340.00 + 5% Technology Fee of \$17.00 for a total of \$357.00</b> <input type="checkbox"/> <b>Non-Profit Facility \$250.00 + 5% Technology Fee of \$12.50 for a total of \$262.50</b></li> </ul> <p><i>Note: A copy of your State or Federal certification of non-profit status must accompany the application in order to qualify for the non-profit fee.</i></p> <ul style="list-style-type: none"> <li>Applicants failing to submit this application and the required fee within five days of the expiration date on the existing permit shall be assessed a late charge of \$20.00 per day for EACH DAY following the permit expiration date.</li> <li>A valid Use and Occupancy Permit is required to operate a food service facility.</li> <li>Incomplete applications will be returned for corrections/completion and delay the issuance of a permit.</li> <li>Permits to operate a Food Service Facility expire on a quarterly system based on when the application is initially approved.</li> <li>If you need assistance filling out this application, call 301.883.7690.</li> </ul>					
	Name of Facility (Trading As)			Facility Phone Number		
Emergency Contact E-mail Address			Facility Fax Number			
Former Name (if applicable)			Former Owner (if applicable)			
Location Address		Suite No.	City	State	Zip Code	
Mailing Address (if different)		Apt. No.	City	State	Zip Code	
<b>FACILITY INFO</b>	Seating Capacity	Number of Employees	Water Supply PUBLIC <input type="checkbox"/> PRIVATE <input type="checkbox"/>	<b>WORKERS' COMP INFO</b>	This business has no covered employees <input type="checkbox"/>	
	Type of Facility		Sewage Disposal PUBLIC <input type="checkbox"/> PRIVATE <input type="checkbox"/>		Workers' Compensation Insurance Company and Binder Number (OR attach copy of exemption or self-insurance certificate)	
	Hours of Operation		Liquor License YES <input type="checkbox"/> NO <input type="checkbox"/>			
<b>OPERATION INFO</b>	Name of Certified Food Service Manager					
	Prince George's County Certified FSM ID Number					
<b>OWNERSHIP INFORMATION</b>	Type of Applicant -- Check One INDIVIDUAL <input type="checkbox"/> CORPORATION <input type="checkbox"/> CO-OWNERSHIP <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> OTHER <input type="checkbox"/> Specify: _____					
	Name of Applicant or Name of Corporation				Applicant Phone Number	
	Address of Applicant or Corporation		Apt./Suite	City	State	Zip Code
	LISTOWNERS/OFFICERS		TITLE		ADDRESS	
<b>PLEASE SIGN</b>	<ul style="list-style-type: none"> <li>I have examined and read the above application and know the same is true and correct, and that in operating this food service facility, I agree to comply with all applicable laws and regulations including, but not limited to, the State of Maryland and Prince George's County.</li> <li>I understand that falsification of this application may result in denial, suspension or revocation of the permit.</li> </ul>					
	Signature of Applicant				Date of Signature	

**DO NOT WRITE BELOW THIS LINE**

<b>FOR OFFICE USE ONLY</b>	Date of Approval	Receipt Number	Fee Amount Received	Date Received	Facility Number
	Approving Signature		Permit Number	Date Permit Issued	Permit Expiration Date