



**100 YEAR FLOODPLAIN
PLAN REVIEW
SUBMITTAL CHECKLIST**
Prince George's County

Department of Permitting, Inspections and Enforcement



**This checklist identifies submittal requirements for
100 Year Floodplain Plan Review**

All plan review applications, retrieval of plan comments and plan approvals are processed through Project Dox. Fee can be paid by mailing payment¹ to Prince George's County DPIE, 9400 Peppercorn Pl, suite 230. Largo, Maryland 20774. Attn: Floodplain Manager OR online at <https://dpiestatus.princegeorgescountymd.gov/site/public/epayments/casestatus.aspx>

A. PLAN SUBMISSION STEPS & REQUIREMENTS:

- 1. First Submittal: Existing 100-year floodplain inquiry (request for existing floodplain studies):
 - Complete floodplain information request form. Follow instruction on form.
 - *Fee \$52.50 (\$50 + 5% tech fee)*

- 2A. Second Submittal (Option A): Request for DoE to perform the study. **Not available currently.**
 - Letter addressed to Department of Environment (DoE) requesting floodplain modeling to be conducted and include tax map that highlights the limits of the project site.
 - Modeling Fees (select appropriate)
 - Existing channel conditions floodplain modeling fee \$2500 + 5% tech fee.
 - Existing and proposed channel conditions floodplain modeling fee \$3500 + 5% tech fee.
 - Floodplain study for single lot less than 5 acres fee \$250 + 5% tech fee.
 - **Fee submission should be directly coordinated with DoE.**
 - Project plan identifying limit of project and limit of floodplain to be modeled.
 - Detailed project topography along stream valleys.
 - Road Profile, minimum road elevation for roads crossing floodplain.
 - Number/Size/Inverts/Type/Length of pipes crossing floodplain.
 - Upstream and downstream maximum low chord elevations of each pipe crossing floodplain.
 - Bridge Configuration (pier shape, width, elevation, number).
 - Headwall and wingwall types.
 - FHA chart number and scale number for culvert.
 - Cut/Fill compensatory storage calculations for any fill in floodplain.
 - Provide completed floodplain design checklist.

¹ Fees may be made by check, or money order payable to "Prince George's County Government"



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- 2B. Second Submittal (Option B)
Request for Review of Consultant Prepared Model of Existing or Proposed 100 Year Floodplains:
 - DPIE response to floodplain information request form
 - Floodplain review fee (review of study performed by consultant/engineer and floodplain delineations): \$0.50 per linear foot of stream ~~plus~~ \$200 per structure plus 5% tech fee
 - If Engineer/Consultant Performed Study, follow information noted in SWM design manual, chapter 4.
 - Provide completed floodplain design review latest checklist. Case will not be accepted without completed checklist. Checklist should be signed by PE for QC verification.

- 3. Third Submittal: Existing or Proposed 100 Year Floodplain Delineation
(Submit after floodplain modeling/study is approved):
 - Floodplain review fee: \$0.50 per linear foot of stream plus \$200 per structure plus 5% tech fee.
 - Provide completed floodplain design review latest checklist. Case will not be accepted without completed checklist. Checklist should be signed by PE for QC verification.
 - Approved site concept letter and plan (if available)

Note: Each Plan Submittal must include the above items, as appropriate to submittal #1, #2 or #3. If any items are omitted, the submittal may not be accepted for processing. Applicant to provide explanation for omitted items below:
