

**FOOD SERVICE MANAGER
TRAINING APPLICATION**
Non-profit Organizations

**Department of Permitting, Inspections
and Enforcement**
9400 Peppercorn Place, 1st Floor
Largo, Maryland 20774
Office 301-883-7650
TTY/STS Dial 711 for MD Relay

INSTRUCTIONS	<ul style="list-style-type: none"> • Fee is non-refundable; Type or print legibly. • Send the completed application and associated fee in the form of check or money order made payable to: Prince George's County • Mail to the address at top right of this application. • If you have any questions, call 301-883-7650. <p>Check the appropriate box (See side 2 for course descriptions):</p> <p><input type="checkbox"/> Food Service Manager Level B — Certification (6 Hours) Training Course <div style="text-align: right; margin-left: 150px;">\$45.00 + 5% Technology Fee of \$2.25 Total: \$47.25</div></p> <p>Recertification Courses:</p> <p><input type="checkbox"/> Food Service Manager Level A — Recertification (6 Hours) Training Course <div style="text-align: right; margin-left: 150px;">\$30.00 + 5% Technology Fee of \$1.50 Total: \$31.50</div></p> <p><input type="checkbox"/> Food Service Manager Level B — Recertification (3 Hours) Training Course <div style="text-align: right; margin-left: 150px;">\$25.00 + 5% Technology Fee of \$1.25 Total: \$26.25</div></p> <p>Class dates and times desired (Refer to schedule):</p>			
APPLICANT	Applicant Name Mr. Ms. Mrs.		Telephone Number	
	Applicant Street Address			
	City	State	Zip Code	
EDUCATION	Circle highest grade completed 1 2 3 4 5 6 7 8 9 10 11 12			
	If attended college, list relevant courses completed			
	List any other relevant training			
ORGANIZATION	Name of Non-Profit Organization			
	Address of Non-Profit Organization		Telephone Number	
	Mailing Address, if different		Days of Operation	
SIGNATURE	<p><i>I, the undersigned certify that I have read the above application carefully, and that the information herein provided is true and complete to the best of my knowledge.</i></p> <p>_____</p> <p style="display: flex; justify-content: space-between;"> Applicant Signature Date </p>			
DO NOT WRITE BELOW THIS LINE				
FOR OFFICE USE ONLY	Receipt Number	Amount Received	Date Received	Received By
	Instructor	Date Class Completed	Test book Number/Score	Remarks PASS FAIL
	Facility Number	FSM Card Number	Comments	

The 6-Hour (Level B) Course is designed to educate students with basic concepts of food microbiology, personal hygiene and safe handling of foods during storage, preparation and service to the public. Also, this course covers operational hazards, standards and corrective actions which are critical control points for food safety while cooking, cooling, hot-holding and re-heating. The satisfactory completion of this course will allow the student to become an on-site food supervisor for a non-profit, charitable food service facility licensed by Prince George's County Health Department. In addition, this course meets qualifications for recertification for the *non-profit* Level A 16-hour course.

The 3-Hour (Level B Recertification) Course is a review of the important points in food service operation. The satisfactory completion of this course will allow the student to renew their Level B certification.