



Prince George's County
 Department of Permitting, Inspections
 and Enforcement
PERMITTING & LICENSING DIVISION
Licensing Center
 9400 Peppercorn Place, 1st Floor
 Largo, Maryland 20774
 301.883.3840 ♦ FAX: 301.883.3875



BOARD OF REGISTRATION FOR BUILDING CONTRACTORS
HOMEOWNER WAIVER APPLICATION

Waiver #: _____

Expiration Date: _____

Please print clearly.

Name: _____
 First Name *Middle Initial* *Last*

CURRENT ADDRESS

Street Address: _____

City, State, ZIP: _____

Home Phone #: _____ Business Phone #: _____

NEW ADDRESS

Location of Work: _____
 Street Address or Complete Legal Description

City, State, ZIP: _____

Please answer the following questions regarding the new address.
Check YES or NO when applicable.

- 1. I presently own the property where the house is to be constructed YES NO
- 2. The copy of the deed for the new address (location of proposed work) is attached YES NO
- 3. I agree not to sell or rent the house and property for at least five (5) years. YES NO
- 4. The house will be used by me or my immediate family YES NO
- 5a. I will do some of the work myself YES NO
 Percentage of work: _____ %
- 5b. I will be subcontracting the work for the construction of my home with someone knowledgeable in the residential building industry YES NO
 Percentage of work: _____ % (to be done by subcontractor)

6. I have financing arranged to cover the construction of my home. YES NO

Estimated cost: \$ _____

Approximate square footage of home to be built: _____

List the sources of funds.

7. I will be fully responsible for complying with all aspects of the County's Building Code and inspection procedures YES NO

I UNDERSTAND THE REQUIREMENTS OF THE COUNTY CODE AS IT RELATES TO THIS PROJECT, AND I AM RESPONSIBLE FOR COMPLYING WITH ALL ASPECTS OF THE COUNTY CODE AND INSPECTION PROCEDURES. I HAVE READ AND UNDERSTAND THE ABOVE STATEMENTS, AND I INTEND TO BE LEGALLY BOUND BY THEM.

Signature

Date

Subscribed and sworn to before me this _____ day of _____, 20 _____

NOTARY PUBLIC

My Commission Expires: _____

SEAL



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HOMEOWNER WAIVER APPLICATION INSTRUCTIONS

- Include the applicant's name (*first, middle initial, last*)
- Complete the current address information: Include the current address and phone numbers (*home and business*)
- Complete the new address information: Include the street address or legal description (tax assessor serial number or nearest intersection if no address) of the new address / location of proposed work.
- Items 1–4** Indicate yes or no, and attach a copy of the recorded deed, showing ownership. (**Note:** *The name of the property owner listed on the recorded deed must be consistent with the name of the applicant listed on the Homeowner Waiver Application.*)
- Item 5** List the percentage of work to be performed by the applicant and contractor
- Item 6** List project financing information (*include all sources of funds*)
- Item 7** Indicate yes or no
- Applicant's signature (**Note:** *Application without a legible signature will not be accepted.*)
- Notarization

Submit COMPLETE application packages to:

Department of Permitting, Inspections and Enforcement
Licensing Center
9400 Peppercorn Place, 1st Floor
Largo, MD 20774
(301) 883–3840

NOTE: Applications must be submitted to the Licensing Center by the end of each month (close of business) to be reviewed at the Board meeting the following month.

The Board of Registration for Building Contractors:

Department of Permitting, Inspections and Enforcement
Office of Boards and Commissions
9400 Peppercorn Place
Largo, MD 20774
(301) 883–5817

NOTE: Per the County Code, Sec.2-253.16, applicants must appear before the Board and will be contacted to schedule their interview.