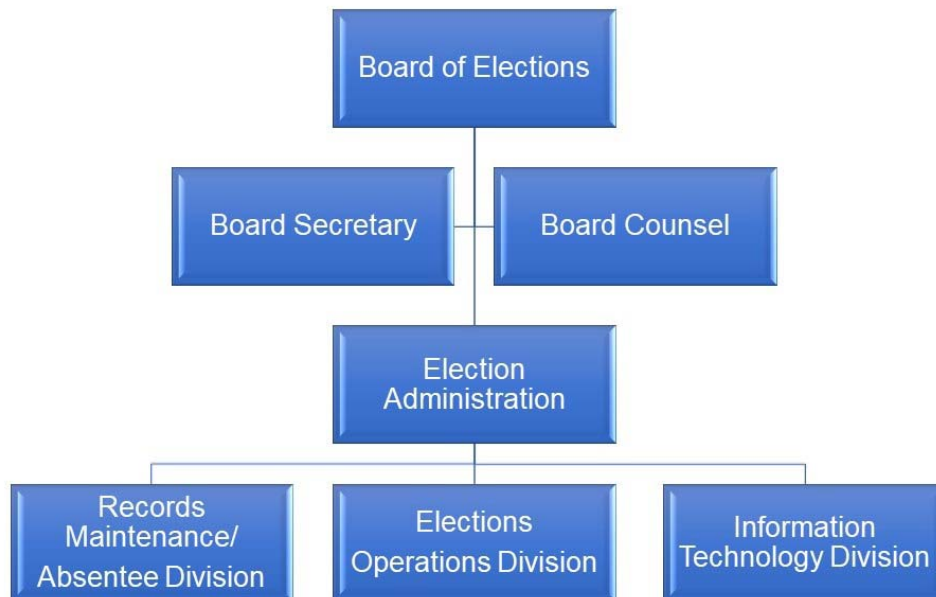


# Board of Elections



## MISSION AND SERVICES

The Board of Elections provides election services to County citizens in order to ensure registered voters are able to vote in accordance with federal, State and County election laws.

### CORE SERVICES

- Poll site identification and operational management (during the early voting period and on Election Days)
- Voting equipment maintenance
- Voter registration, records management and informational updates
- Candidate filing
- Community outreach

### FY 2022 KEY ACCOMPLISHMENTS

- Conducted the Council District 8 Special Election successfully.
- Conducted the 2022 Primary Election successfully.
- Assisted in the completion of the legislative and Council redistricting plan.
- Added two new early voting sites, bringing the total number of sites across Prince George's County to thirteen.

### STRATEGIC FOCUS AND INITIATIVES FOR FY 2023

The board's top priorities in FY 2023 are:

- Increase the percentage of Prince George's County residents registered to vote in all election cycles.
- Prepare for and implement the 2022 Gubernatorial Primary Election.

- Reduce the number of duplicate voters registered in various states utilizing the Electronic Registration Information Center (ERIC).
- Recruit and train election judges.
- Prepare for implementation of the new e-pollbooks.

### FY 2023 BUDGET SUMMARY

The FY 2023 proposed budget for the Board of Elections is \$8,842,700, an increase of \$2,673,200 or 43.3% over the FY 2022 approved budget.

#### Expenditures by Fund Type

Fund Types	FY 2021 Actual		FY 2022 Budget		FY 2022 Estimate		FY 2023 Proposed	
	Amount	% Total	Amount	% Total	Amount	% Total	Amount	% Total
General Fund	\$6,293,345	82.6%	\$6,169,500	100.0%	\$9,470,200	100.0%	\$8,842,700	100.0%
Grant Funds	1,325,384	17.4%	—	0.0%	—	0.0%	—	0.0%
<b>Total</b>	<b>\$7,618,729</b>	<b>100.0%</b>	<b>\$6,169,500</b>	<b>100.0%</b>	<b>\$9,470,200</b>	<b>100.0%</b>	<b>\$8,842,700</b>	<b>100.0%</b>

#### Reconciliation from Prior Year

	Expenditures
<b>FY 2022 Approved Budget</b>	<b>\$6,169,500</b>
<b>Add: Compensation</b> — Net change to reflect additional funding to cover anticipated costs for temporary/seasonal staff and overtime related to the Maryland election law code changes effective June 1, 2021; the changes include the addition of two additional early voting sites, processing absentee ballot applications and ballots and the drop box initiative	\$1,117,400
<b>Add: Operating</b> — Additional funding to cover an increase in anticipated costs for the 24-hour physical security contract and 24-hour security camera contract related to Maryland election law code effective June 1, 2021 and additional drop boxes	831,000
<b>Increase Cost: Fringe Benefits</b> — Increase in the fringe benefit rate from 15.2% to 19.9% to align with projected costs; additional funding is provided to support various compensation requirements related to Maryland election law code changes including expansion of early voting sites, staffing for the drop box initiative and processing absentee applications and ballots	440,000
<b>Add: Operating</b> — Additional funding to cover anticipated operating costs for the 2022 Gubernatorial primary and general elections including funding for absentee ballot applications and ballots	126,500
<b>Increase Cost: Compensation - Mandated Salary Adjustments</b> — Annualization of FY 2022 salary adjustments	120,300
<b>Increase Cost: Technology Cost Allocation</b> — Increase in OIT charges based on anticipated countywide costs for technology	23,000
<b>Increase Cost: Operating</b> — Increase in legal contract	15,000
<b>FY 2023 Proposed Budget</b>	<b>\$8,842,700</b>

### STAFF AND BUDGET RESOURCES

Authorized Positions	FY 2021 Budget	FY 2022 Budget	FY 2023 Proposed	Change FY22-FY23
<b>General Fund</b>				
Full Time - Civilian	18	31	31	0
Full Time - Sworn	0	0	0	0
Subtotal - FT	18	31	31	0
Part Time	0	0	0	0
Limited Term	0	0	0	0
<b>TOTAL</b>				
Full Time - Civilian	18	31	31	0
Full Time - Sworn	0	0	0	0
Subtotal - FT	18	31	31	0
Part Time	0	0	0	0
Limited Term	0	0	0	0

Positions By Classification	FY 2023		
	Full Time	Part Time	Limited Term
Administrative Aide	3	0	0
Administrative Assistant	1	0	0
Administrative Specialist	1	0	0
Citizen Service Specialist	2	0	0
Data Coordinator	7	0	0
Election Administrator	1	0	0
General Clerk	13	0	0
Supervisory Clerk	1	0	0
Systems Analyst	2	0	0
<b>TOTAL</b>	<b>31</b>	<b>0</b>	<b>0</b>

**Expenditures by Category - General Fund**

Category	FY 2021 Actual	FY 2022 Budget	FY 2022 Estimate	FY 2023 Proposed	Change FY22-FY23	
					Amount (\$)	Percent (%)
Compensation	\$4,644,206	\$4,102,200	\$5,761,900	\$5,339,900	\$1,237,700	30.2%
Fringe Benefits	703,715	623,500	881,800	1,063,500	440,000	70.6%
Operating	945,424	1,443,800	2,826,500	2,439,300	995,500	68.9%
Capital Outlay	—	—	—	—	—	
<b>SubTotal</b>	<b>\$6,293,345</b>	<b>\$6,169,500</b>	<b>\$9,470,200</b>	<b>\$8,842,700</b>	<b>\$2,673,200</b>	<b>43.3%</b>
Recoveries	—	—	—	—	—	
<b>Total</b>	<b>\$6,293,345</b>	<b>\$6,169,500</b>	<b>\$9,470,200</b>	<b>\$8,842,700</b>	<b>\$2,673,200</b>	<b>43.3%</b>

In FY 2023, compensation expenditures increase 30.2% over the FY 2022 budget due to increase in anticipated expenses related to new Maryland election law code and prior year merit adjustments offset by a reduction in the base temporary/seasonal employees complement. Compensation costs include funding for 31 full time employees. Funding is also provided for 2,852 election judges, 496 chief judges and 597 other temporary staff. Fringe benefit expenditures increase 70.2% over the FY 2022 budget due to the increase of the fringe benefit rate from 15.2% to 19.9% to align projected costs including an increase in employee pension and fringe benefits for temporary/seasonal employees related to new Maryland election law code.

Operating expenditures increase 68.9% over the FY 2022 budget primarily driven by an increase in the operating expenses related to new Maryland election law code and an increase in technology cost allocation, offset by a decrease in training and equipment leasing expenses.

## GRANT FUNDS SUMMARY

### Expenditures by Category - Grant Funds

Category	FY 2021 Actual	FY 2022 Budget	FY 2022 Estimate	FY 2023 Proposed	Change FY22-FY23	
					Amount (\$)	Percent (%)
Compensation	\$1,000,000	\$—	\$—	\$—	\$—	
Fringe Benefits	—	—	—	—	—	
Operating	325,384	—	—	—	—	
Capital Outlay	—	—	—	—	—	
<b>SubTotal</b>	<b>\$1,325,384</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	
Recoveries	—	—	—	—	—	
<b>Total</b>	<b>\$1,325,384</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	

The FY 2023 proposed grant budget for the Board of Elections is \$0. The COVID-19 Response Grant was awarded in FY 2021 to help ensure a safe and efficient Election Day during the COVID-19 pandemic.

**Grant Funds by Division**

Grant Name	FY 2021 Actual	FY 2022 Budget	FY 2022 Estimate	FY 2023 Proposed	Change FY22-FY23	
					Amount (\$)	Percent (%)
<b>Board of Elections</b>						
COVID-19 Response Grant	\$1,325,384	\$—	\$—	\$—	\$—	
<b>Total Board of Elections</b>	<b>\$1,325,384</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	
<b>Subtotal</b>	<b>\$1,325,384</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	
Total Transfer from General Fund - (County Contribution/Cash Match)	—	—	—	—	—	
<b>Total</b>	<b>\$1,325,384</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	<b>\$—</b>	

## SERVICE DELIVERY PLAN AND PERFORMANCE

**Goal 1** — To provide election services to citizens to ensure all eligible citizens have an opportunity to vote in a primary or general election.

**Objective 1.1** — Increase the percentage of County residents that are registered to vote.

FY 2027 Target	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	FY 2023 Projected	Trend
95%	92%	91%	90%	92%	↑

### Trend and Analysis

Same day voter registration was implemented during the 2016 presidential elections for early voting and during the 2020 Presidential Election. Citizens of Maryland now have an opportunity to register to vote if they meet specified criteria including possessing a valid Maryland driver's license or Maryland issued identification card. As a result of the availability of same day registration, during the 2020 General Election, nearly 5,000 Prince Georgians registered to vote or updated their address. Citizens now have increased opportunities to participate in the election process with the invention of online voter registration and the offering of same-day registration. In 2012, prior to online voter registration and same day registration, 82% of county residents were registered to vote. The current trend shows voter registration rates above 90%. As of November 30, 2021, there were 632,822 registered voters in Prince George's County.

### Performance Measures

Measure Name	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	FY 2023 Projected
<b>Resources (Input)</b>					
Staff dedicated to outreach activities	5	25	11	11	15
<b>Workload, Demand and Production (Output)</b>					
Newspaper advertisements published	n/a	n/a	1	3	2
Website visits	70,563	71,477	181,610	200,000	200,000
Outreach events attended	n/a	56	19	25	35
County population 18 years or older	685,139	686,495	689,360	708,366	708,507
Registered voters	618,680	630,749	631,987	640,000	650,000
<b>Efficiency</b>					
Outreach events attended per staff dedicated to outreach activities	n/a	2	2	2	2
<b>Impact (Outcome)</b>					
Voters registered to vote in all election cycles	90%	92%	92%	90%	92%

**Objective 1.2** — Maintain average wait time for voters on Election Day and during early voting at less than 15 minutes.

FY 2027 Target	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	FY 2023 Projected	Trend
5:00	3:00	3:00	n/a	3:00	↔

**Trend and Analysis**

Prince Georgians were encouraged to vote by mail during the 2020 presidential election cycle due to the COVID-19 pandemic. Approximately 40% of voters (nearly 240,000) submitted their ballots by mail. Many voters who voted by mail opted to use one of the 42 convenient drop boxes located across the county. The Maryland General Assembly passed legislation to make it easier for some voters to opt to receive vote by mail ballots permanently. Additionally, legislation was passed that allows for a vote by mail special election. During the 2022 gubernatorial election cycle, the Board is required to utilize 42 convenient drop boxes across the county for voters to return their ballots directly to the Board instead of using the postal service. The trend is to ensure that voters have increased opportunities to exercise their right to vote. By offering more ways of voting, the wait times for voters on Election Day and during early voting is expected to decrease.

**Performance Measures**

Measure Name	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	FY 2023 Projected
<b>Resources (Input)</b>					
Voting units	537	24	622	622	640
Polling places	285	4	41	300	300
Election judges recruited and trained	3,801	3,300	1,824	4,000	4,500
<b>Workload, Demand and Production (Output)</b>					
Voters during Primary election	n/a	240,412	n/a	n/a	n/a
Voters during General election	n/a	n/a	37,870	n/a	100,000
Votes cast during early voting: Primary election	n/a	n/a	n/a	n/a	n/a
Votes cast during early voting: General election	n/a	n/a	128,831	n/a	150,000
<b>Efficiency</b>					
Election judges per polling place	11	825	44	13	15
<b>Impact (Outcome)</b>					
Average waiting time for voters to vote by voting machine during each election (minutes)	n/a	3:00	3:00	n/a	3:00
Wait time during the Presidential General election (average)	n/a	n/a	n/a	n/a	n/a
Wait time during the Gubernatorial Primary (average)	n/a	n/a	n/a	n/a	n/a
Wait time during the Gubernatorial General election (average)	n/a	n/a	n/a	n/a	n/a
Wait time during the Presidential Primary election (average)	n/a	5:00	n/a	n/a	n/a



