

Administrative Charging Committee



MISSION AND SERVICES

The Administrative Charging Committee (ACC) seeks to improve police customer service and community responsiveness to citizens' complaints of police misconduct through the establishment of effective independent oversight of the police disciplinary process and its outcomes.

CORE SERVICES

- Serve countywide law enforcement agencies and local law enforcement agencies within the county
- Review the findings of a law enforcement agency's administrative (internal) investigation in response to a complaint made by a member of the public
- Determine whether police officer(s) subject to an investigation shall be administratively charged
- Maintain confidentiality relating to all matters being considered until a final disposition has been reached

FY 2022 KEY ACCOMPLISHMENTS

- The Administrative Charging Committee will begin service in FY 2023.

STRATEGIC FOCUS AND INITIATIVES FOR FY 2023

The office's top priorities in FY 2023 are:

- Alter the disciplinary process of law enforcement officers to include independent assessments of citizen-driven police misconduct-related complaints.
- Improve uniformity in imposing discipline against law enforcement officers found guilty of misconduct.
- Increase law enforcement agencies' responsiveness to public complaints of police misconduct, and improve public transparency of the disciplinary process and its outcomes.
- Increase overall police accountability.

FY 2023 BUDGET SUMMARY

The FY 2023 proposed budget for the Administrative Charging Committee is \$921,100, an increase of \$921,100 or 100% over the FY 2022 approved budget.

Expenditures by Fund Type

Fund Types	FY 2021 Actual		FY 2022 Budget		FY 2022 Estimate		FY 2023 Proposed	
	Amount	% Total	Amount	% Total	Amount	% Total	Amount	% Total
General Fund	\$—		\$—		\$—		\$921,100	100.0%
Total	\$—		\$—		\$—		\$921,100	100.0%

Reconciliation from Prior Year

	Expenditures
FY 2022 Approved Budget	\$—
Add: Compensation - New Positions — The creation of six new positions to support operations - Administrative Specialist 1G, Administrative Aide 2G, two Paralegal 1G and two Investigator 1G positions	\$420,000
Add: Operating — New contract for legal services and stipends for ACC board members (five members)	176,000
Add: Fringe Benefits — Funding allocated to align with the fringe benefit rate of 36.0% based on projected costs	151,000
Add: Operating — Funding for panel stipends for the Administrative Trial Board Members (three members) and Administrative Judges	132,800
Add: Operating — Net operating costs to support operations - telephone, printing, training, mileage, membership fees and general office supplies	41,300
FY 2023 Proposed Budget	\$921,100

STAFF AND BUDGET RESOURCES

Authorized Positions	FY 2021 Budget	FY 2022 Budget	FY 2023 Proposed	Change FY22-FY23
General Fund				
Full Time - Civilian	0	0	6	6
Full Time - Sworn	0	0	0	0
Subtotal - FT	0	0	6	6
Part Time	0	0	0	0
Limited Term	0	0	0	0

TOTAL				
Full Time - Civilian	0	0	6	6
Full Time - Sworn	0	0	0	0
Subtotal - FT	0	0	6	6
Part Time	0	0	0	0
Limited Term	0	0	0	0

Positions By Classification	FY 2023		
	Full Time	Part Time	Limited Term
Administrative Specialist	1	0	0
Administrative Aide	1	0	0
Investigator	2	0	0
Paralegal	2	0	0
TOTAL	6	0	0

Expenditures by Category - General Fund

Category	FY 2021 Actual	FY 2022 Budget	FY 2022 Estimate	FY 2023 Proposed	Change FY22-FY23	
					Amount (\$)	Percent (%)
Compensation	\$—	\$—	\$—	\$420,000	\$420,000	
Fringe Benefits	—	—	—	151,000	151,000	
Operating	—	—	—	350,100	350,100	
Capital Outlay	—	—	—	—	—	
SubTotal	\$—	\$—	\$—	\$921,100	\$921,100	
Recoveries	—	—	—	—	—	
Total	\$—	\$—	\$—	\$921,100	\$921,100	

In FY 2023, compensation increases 100% due to the creation of the Administrative Charging Committee. The compensation budget includes funding for six full time positions. Fringe benefit expenditures increase 100% due to the creation of the Administrative Charging Committee.

Operating expenditures also increase 100% to support operations. The major operating expenditures include a new contract for legal services, stipends for ACC board members (five), Administrative Trial Board members (three) and for the administrative judges, telephone, membership fees and office and operating equipment. Funding is provided to support effective independent oversight of the police disciplinary process for law enforcement agencies in the County.