

# **Security plan for Special Entertainment Permit or Dance Hall Permit**

**[PGPD\\_SP@co.pg.md.us](mailto:PGPD_SP@co.pg.md.us)**

**Cpl. Hunt**

**301-516-9797**

A security plan is **twofold**.

1. **REQUIRED** - Form 5238- a fill-in the blank Prince George's County Police form- see attached.
2. **REQUIRED** - A detailed security plan- to compliment FORM 5238 and to be as detailed as possible. Only use the template provided. It helps to keep the information in order and to ensure everything that is needed is captured. You may type directly onto the sample, removing the sample business information and adding your own- see attached.
3. **OPTIONAL** - a third form known as the Police Department signed agreement is necessary if you want to hire Prince George's County Police officers as sworn security. This form is a signature only and tells you what you can and cannot expect from PGPD Police working part time or secondary employment at your business.

Save all to a desktop/laptop so that when changes are necessary, it is a simple process. All changes to the approved security plan must be in writing and sent to Cpl. Hunt for the file and to ensure adequacy.