

## DPIE is employing approved safety protocols for staff and visitors to the building.

- 1. You must wear an appropriate mask over your nose and mouth at all times. Bandanas and gaiters are not allowed.
- 2. Once you are admitted to the building, you must sign in at the lobby security desk and show a government-issued ID to confirm your appointment.
- If you are ill, you will not be admitted to the building. A standing temperature machine is available in the lobby. If your temperature exceeds 100.4 degrees, please leave and reschedule your appointment for when you are well.
- 4. If you are well, have no temperature and are exhibiting no symptoms, you should arrive at the DPIE front entrance parking lot (flag entrance) 10 minutes prior to your scheduled appointment. You may be asked to wait in your car or outside until you are called to enter the building. A limited number of customers will be allowed in the reception/lobby areas.
- 5. You will be escorted to your meeting location.
- 6. VISITORS WILL NOT BE ALLOWED TO MOVE ABOUT THE BUILDING UNESCORTED.
- 7. After your appointment, you must depart the building promptly.