

# NOTICE:

## DPIE Inspections Division Procedures Update

*Effective immediately, the following guidelines are in place.*

### Unoccupied/Uninhabited New Construction

- Inspections of **Unoccupied/Uninhabited New Construction** (residential and commercial) and **Use & Occupancy** (no construction — new owner or tenant) will continue as normal.

Inspections are:

- Scheduled via the automated phone system, AIRIS at 301-883-5390; or
- Scheduled online at <https://dpiestatus.princegeorgescountymd.gov/Site/Public/Citizens/ScheduleInspection.aspx>
- As an alternative to County inspections, the applicant may utilize **Third Party Inspections** with **PRIOR APPROVAL**. For residential projects, view Third-Party Inspection Procedures at <https://md-princegeorgescounty.civicplus.com/DocumentCenter/View/29574/Temporary-Third-Party-Inspection-Procedures-PDF>

### Occupied/Inhabited Existing Structures

- Inspections of **Occupied/Inhabited Existing Structures** (residential and commercial) and **Use & Occupancy** (new owner) may be conducted through the following options.

1) **Virtual Inspections** (preferred when possible). View Virtual Inspection Procedures at <https://md-princegeorgescounty.civicplus.com/3467/Virtual-Inspections>

2) **In-person Inspections Guidelines** — **NO EXCEPTIONS to the below process.**

- Entire space is uninhabited for the duration of the project until the final acceptance. No partial/limited occupancy or use will be allowed until the entire project has been approved and finalized.
- A separate access must be available to the project area **without entering** through the occupied/inhabited portion of the building. The separate access must be permanent and approved by the County inspector.
- Ventilate the entire space by opening doors and windows prior to inspection. Fresh air ventilation is required to promote air movement.
- Social distancing must be maintained during the entire inspection per CDC guidelines.
- Inspection will be conducted with presence of only one person whom has a full knowledge of the project. No other person will be allowed to participate.
- All parties must wear Personal Protection Equipment (PPE).

**Inspections may be cancelled at any time if the inspector deems the space to be unsafe and guidelines are not maintained.**

3) **Third Party Inspection** — Prior approval is required. View Third-Party Inspection Procedures at <https://md-princegeorgescounty.civicplus.com/DocumentCenter/View/29574/Temporary-Third-Party-Inspection-Procedures-PDF>

The County may require applicants to utilize Third Party Inspections depending on the size and/or complexity of the project.