



2020

Remote Call Forwarding

To Activate Call Forward Remotely

1. **Dial** 301-883-6699.

You will hear a beep

2. **Enter** 1234.

You will hear a tone

3. **Enter** *22.

4. **Enter** the five-digit telephone extension.

(1-XXXX) last 4 digits of your number for 883 numbers

(2-XXXX) last 4 digits of your number for 952 numbers

5. Then **Enter** the number you want to forward

Must include 9 (XXX-XXX-XXXX) then the pound symbol (#)

After a few seconds you will hear confirmation tones consisting of 3 beeps

To Deactivate Call Forward Remotely

1. **Dial** 301-883-6699.

You will hear a beep

2. **Enter** 1234.

You will hear a tone

3. **Enter** #22.

4. **Enter** the five-digit telephone extension.

(1-XXXX) last 4 digits of your number for 883 numbers

(2-XXXX) last 4 digits of your number for 952 numbers

After a few seconds you will hear confirmation tones consisting of 3 beeps

If you have questions or concerns feel free to email OIT-Telecom@co.pg.md.us.