Angela D. Alsobrooks
County Executive

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PRINCE GEORGE'S FISCAL YEAR 2018 ANNUAL ACTION PLAN – FINAL, as amended



COMMUNITY DEVELOPMENT



AFFORDABLE HOUSING



HOUSING COUNSELING & HOMEOWNERSHIP ASSISTANCE

RENTAL & SPECIAL NEEDS HOUSING



NEIGHBORHOOD STABILIZATION & REVITALIZATION





HOUSING REHABILITATION



HOMELESSNESS PREVENTION SERVICES

EQUAL HOUSING OPPORTUNITY

Prepared by: Prince George's County Department of Housing and Community Development

Modified: June 20, 2019

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Prince George's County, Maryland

FY 2018 Annual Action Plan for Housing and Community Development, as amended

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Executive Summary

The Prince George's County Annual Action Plan (AAP) is a document that describes actions, activities and programs proposed for Fiscal Year (FY) 2018 to address priority needs and specific objectives identified in the County's approved FY 2016-2020 Consolidated Plan for Housing and Community Development[1].

The Consolidated Plan for FY 2016 - 2020 provides the rationale and strategy to utilize an estimated $38 million of federal entitlement funds only, including: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grants (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) Programs, to employ strategies for building and preserving affordable housing, creating economic development opportunities and to improve the quality of life for low-to-moderate income (LMI) persons and communities.

The County submits an AAP to the U.S. Department of Housing and Urban Development (HUD) each year to receive CDBG, HOME, ESG and HOPWA funds.

The federal entitlement programs (CDBG, HOME, ESG and HOPWA) are intended to provide critical funding in support of housing and community development activities to benefit low-to-moderate income (LMI) households with the goal of producing and preserving decent housing, sustaining suitable living environments, and expanding economic opportunities. The following goals define the County's priorities:

- Improving housing opportunities by creating and preserving affordable, accessible rental and homeowner housing in close proximity to transit, employment and public services;

- Enhancing the County's economic stability and prosperity by increasing opportunities for job readiness and investing in economic development programs including non-profit organization's capacity building;

- Strengthening neighborhoods by investing in the County's public facilities and infrastructure;

- Assisting individuals and families to stabilize in permanent housing after experiencing a housing crisis or homelessness by providing transitional/supportive housing and wrap around social services;

- Investing in public services with maximum impact by providing new and/or increased access to programs that serve LMI families and special needs populations (i.e. elderly, veterans and disabled persons); and

- Meeting the needs of persons with special needs (i.e. HIV/AIDS and their families) through the provision of housing, health and support services.

[1] http://www.princegeorgescountymd.gov/sites/DHCD/Resources/PlansAndReports/Pages/default.aspx

Evaluation of Past Performance

The Prince George's County FY 2016 Consolidated Annual Performance and Evaluation Report (CAPER) is the vehicle used to highlight the County's achievements in providing decent housing, suitable living environments, and expanding economic opportunities specifically targeting low-to-moderate income persons and includes measures taken during the year to implement the County's 2016-2020 Consolidated Plan (Con Plan.) During FY 2016, the following accomplishments were met. The CAPER can be reviewed on DHCD's website.[2]

- **Goal:** To improve and maintain public facilities and infrastructure for 36,766 low-to-moderate income persons. In FY 2016, the County assisted 27,086 persons.
- **Goal:** To increase access to affordable owner housing for 94 low-to-moderate income households. In FY 2016, the County assisted 27 households.
- **Goal:** To increase supply of new, affordable rental housing for 15 low-to-moderate income households. In FY 2016, the County assisted 4 households.
- **Goal:** To preserve existing affordable rental housing for 261 low-to-moderate income households. In FY 2016, the County assisted 222 households.
- **Goal:** To provide housing and supportive services for 291 families at risk of homelessness. In FY 2016, the County assisted 66 families.
- **Goal:** To provide housing, healthcare and support services for 245 individuals living with HIV/AIDS and their families. In FY 2016, the County assisted 160 individuals and their families.
- **Goal:** To provide job training and economic development assistance for 159 low-to-moderate income individuals and 127 businesses. In FY 2016, the County created and/or retained 108 jobs and assisted 36 businesses.
- **Goal:** To provide new and/or improved public services for 16,915 low-to-moderate income persons. In FY 2016, the County assisted 11,296 persons.
- **Goal:** To provide rehab of owner-occupied housing for 50 low-to-moderate income households. In FY 2016, the County assisted 103 households.

The County used Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grants (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) funds to address its housing and non-housing community priority needs. The following is a summary of the accomplishments and includes a comparison of the expected number to actual outcomes.

[2] http://www.princegeorgescountymd.gov/sites/DHCD/Resources/PlansAndReports/Pages/default.aspx

Affordable Housing: During FY 2016, the County used its federal, state, local, and private funds for activities (e.g., direct financial assistance to homebuyers, new construction of rental units, housing rehabilitation, etc.) that addressed the "unmet needs" of households that were identified as high priority in the 2016-2020 Consolidated Plan. The County's annual goal was to assist 420 households or 20 percent of its 5-year goal (2,100 households.) In FY 2016, the County met 17 percent of its 5-year goal by assisting 356 households.

Non-Housing Community Development: The County's goal is to leverage CDBG funds to improve and/or maintain access to public facilities and infrastructure, public services and expand economic opportunities for low-to-moderate income individuals and businesses. The County's annual goal for each category was to meet at least 20 percent of its 5-year goal. To date, the County improved and/or maintained public access for 38,382 low-to-moderate income individuals, this is 14 percent of its 5-year goal. In FY 2016, the County used CDBG funds to create and/or retain 108 jobs (14 percent of its 5-year goal) and assisted 36 businesses (one percent of its 5-year goal.)

Homeless: The County's goal is to assist at least 20 percent of its 5-year goal (1,255) individuals and families at risk of homelessness during FY 2016. To date, the County reached 5 percent of its annual goal by assisting 66 individuals and families at risk of homelessness.

Non-Homeless Special Needs: The County's 5-year goal is to provide rental and supportive assistance to 1,850 persons living with HIV/AIDs and their families. The County assisted 9 percent (160 persons and families) during FY 2016.

1. Development of the Annual Action Plan (AAP)

1.1 Lead and Responsible Agencies

The Department of Housing and Community Development (DHCD) is the lead agency responsible for the administration of federal entitlement programs on behalf of HUD – including CDBG and HOME. The DHCD subcontracts with Prince George's County Department of Social Services (DSS) to implement the Emergency Solutions Grants (ESG) program. In addition to administering the programs, DHCD is responsible for the preparation of the Consolidated Plans, Annual Action Plans (AAPs), and Consolidated Annual Performance and Evaluation Reports (CAPERs).

Table 4 – Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	Prince George's County	Department of Housing and Community Development
Community Development Block Grant Administrator	Prince George's County	Department of Housing and Community Development
HOME Investment Partnerships Administrator	Prince George's County	Department of Housing and Community Development
Emergency Solutions Grants Administrator	Prince George's County	Department of Social Services

The CDBG Program is one of the longest-running programs of the U.S. Department of Housing and Urban Development, used to fund local community development activities, notably affordable housing, economic development, infrastructure, and public services. HOME is the largest program to state and local governments designed to create affordable housing for LMI households, expand the capacity of

non-profit housing providers, strengthen the ability of state and local governments to provide housing, and leverage private sector participation in housing projects. ESG supports outreach and shelters for homeless individuals and families, as well as provide programs to prevent homelessness.

Annual Action Plan Public Contact Information

Questions or comments regarding the 2018 Annual Action Plan may be directed to:

Ms. Estella Alexander, Acting Director
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1.2 Consultation

Overview

The DHCD launched a comprehensive and collaborative effort to consult with County departments, community stakeholders, and beneficiaries of entitlement programs to introduce and develop the priorities and strategies contained within the FY 2018 Annual Action Plan. The County utilized the Citizen Participation Plan to facilitate outreach to public and assisted housing providers, private and governmental health, mental health and service agencies, and stakeholders that utilize funding for eligible activities, projects and programs.

Face-to-face and phone interviews were conducted with agencies as listed below providing health services and social and housing services, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons.

- Department of Social Services
- Housing Authority of Prince George's County
- District of Columbia Department of Health, HIV/AIDS Administration
- Redevelopment Authority of Prince George's County

1.3 Citizen Participation

HUD requires entitlement jurisdictions to provide for citizen participation in developing the Annual Action Plan. The County's citizen participation process plan is largely centered on community forums, public hearings, and public comment periods.

Public Hearing/Community Forums

To encourage citizen participation in the annual planning process, the County holds at least two public hearings (informal and formal) each year. The public hearings provide an opportunity for all Prince George's County residents, non-profit organizations, and other community stakeholders to communicate their views and needs to the County.

The first public hearing was held on December 6, 2016 at the Department of Housing and Community Development – 4th Floor Conference Room located at 9200 Basil Court, Largo, MD from 6:00 pm to 8:00 pm, to solicit public comments on the FY 2018 Annual Action Plan process. Public comment was encouraged at the community forum or could be submitted in writing to Shirley E. Grant, segrant@co.pg.md.us.

A second public hearing was held in April 18, 2017 at the Prince George's County Council Hearing Room located at 14741 Governor Oden Bowie Drive, Upper Marlboro, Maryland, at 7:00 pm to 9:00 pm. A summary of public comments were incorporated into the final Annual Action Plan.

Public notices are published at least 14 days prior to the community forum in three local newspapers, The Enquirer Gazette, the Prince George's Post, and The Sentinel. The public notices are also posted on the Prince George's County Department of Housing and Community Development's website.

In addition to the public notices published in three local newspapers, email notifications are sent to the County's network of service delivery providers inviting them to attend. The network providers include those that provide services to low-to-moderate income persons, minorities, non-English speaking persons and persons with disabilities.

Technical Assistance

Prince George's County provides technical assistance to participating municipalities, nonprofit organizations, community groups, special interest groups and citizens developing proposals for Community Development Block Grant funding. DHCD's Community Planning and Development Division (CPD) can assist with needs identification, proposal concept development, budget development, general project and financial management. Technical assistance can be arranged by contacting CPD at (301) 883-5540.

In 2016, four (4) technical assistance workshops were held for the FY 2017-2018 grant cycle, as listed below:

- Notice of Funding Availability Workshop – September 14, 2016
- Three (3) Sub-recipient Workshops – June 28, 2016, July 13, 2016, and October 4, 2016

2. FY 2018 Annual Action Plan

2.1 Expected Resources

The following table identifies the entitlement allocations for Federal FY 2017 (County FY 2018) and includes anticipated CDBG and HOME program incomes. The entitlement allocations and program incomes will be used to address priority needs and specific objectives identified in the strategic plan for the County's FY 2018:

Table 5 – Expected Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public-federal	Acquisition Admin and Planning Housing Economic Development Public Improvements Public Services	$4,550,612	$2,431,180.13	$1,119,467.73	$8,101,259.86	$18,177,168	The expected amount available for all years is based on a three-year average of prior federal allocations and NSP Program Income
HOME	public-federal	Acquisition Homebuyer Assistance Homeowner Rehabilitation Multifamily Rental Rehab	$1,546,986 *Voluntary Grant Reduction Plan: ($522,919)	$1,420,686	-	$2,444,753	$5,871,100	The expected amount available for all years is based on a three-year average of prior federal allocations and the Voluntary Reduction amount resulting from findings sited in the HUD HOMEOIG Audit Report: 2012-PH-1011.
ESG	public-federal	Rapid Re-housing Rental Assistance Transitional Housing	$908,453	-	-	$908,453	$1,556,784	The expected amount available for all years is based on

Table 5 – Expected Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
								a three year average of prior federal allocations.
HOPWA	public-federal	Permanent Housing TBRA Supportive Services Transitional Housing	$2,101,848	-	-	$2,101,848	$8,056,516	The expected amount available for all years is based on a three year average of prior federal allocations.

Leverage from additional resources (private, state and local funds) including matching requirements:

HOME Investment Partnerships Program (25% Match Requirement) - The County uses multi-family bond proceeds, State funds, and waivers and/or deferment of State and local taxes, charges or fees, as contributions to housing total development costs pursuant to matching requirements.

Emergency Solutions Grants Program (100% Match Requirement) - The ESG Program requires the County to provide a match of not less than 100 percent of the ESG funds. Other funds include Local (General Funds), State (Emergency & Transitional Housing Services), Department of Family Services Special Funds, and private funds.

Other CDBG Resource: Section 108 – The DHCD is currently exploring the application of the Section 108 Program which is the loan guarantee component of the Community Development Block Grant (CDBG) Program. Section 108 provides communities with a source of financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects. Local governments borrowing funds guaranteed by HUD through the Section 108 program must pledge current and future CDBG allocations as security for the loan.

Non-entitlement resources include:

- Low-Income Housing Tax Credits (LIHTC): The federal Low Income Housing Tax Credit Program (LIHTC) is the principal funding source for the construction and rehabilitation of affordable rental homes. The County currently projects a total of 53 units will be rehabilitated and 122 units built utilizing this federal source in FY 2018, totaling approximately $10,787,750.

- Section 8/HCV: The Housing Authority of Prince George's County administers the Section 8/Housing Choice Voucher Program (HCV) for the County which provides rent subsidies to 5,072 low income households. The Housing Authority anticipates allocating $71,118,680 in FY 2018.

- Public Housing: The U.S. Department of Housing and Urban Development provides funding to support management of the County's public housing sites: Owens Road (123 units), Marlborough Towne (63 units), Kimberly Gardens (50 units), and Cottage City (100 units). The Housing Authority anticipates allocating $2,967,895 in FY 2018.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The County does not plan to use publically owned land or property located within its jurisdiction to address the needs identified in the AAP for FY 2018.

2.2 Annual Goals and Objectives

The County's priorities for FY 2018 are consistent with the FY 2016 - 2020 Consolidated Plan for Housing and Community Development.

The following table highlights the County's FY 2017 - 2018 program goals and outcomes. The methodology used included: (1) review and analysis of past performance outcome indicators FY 2015 - FY 2016 CAPER; Prince George's County's Charter for Change OMB Report; and (2) anticipated funding resources (*see Appendix A for Goals Methodology*).

Table 6 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase supply of new affordable rental housing	FY17	FY18	Affordable Housing	LMI concentrated areas Countywide	Expand Affordable, Accessible Housing Opportunities	HOME: $358,424	**Rental units constructed: 10[3] new rental units Physically accessible housing units: 5**
2	Preserve existing affordable rental housing	FY17	FY18	Affordable Housing	LMI concentrated areas Countywide	Affordable Housing Preservation	HOME: $358,424 CDBG[4]: $4,752,139.86	**Rental units rehabilitated: 261 units**
3	Provide new and/or improved public services	FY17	FY18	Non-Housing Community Development	LMI concentrated areas Countywide	Public Services	CDBG: $682,588	**Public service activities other than LMI housing benefit: 16,915 persons assisted**
4	Provide job training and economic development assistance	FY17	FY18	Non-Housing Community Development	LMI concentrated areas Countywide	Economic Development and Public Services	CDBG: $230,000	**Jobs created/retained: 159 jobs Businesses assisted: 127 businesses**
5	Rehabilitation of owner-occupied housing	FY17	FY18	Affordable Housing	LMI concentrated areas Countywide	Affordable Housing Preservation	CDBG: $4,752,139.86	**Homeowner housing rehabilitated: 50 units**
6	Increase access to affordable owner housing	FY17	FY18	Affordable Housing	LMI concentrated areas Countywide	Expand Affordable, Accessible Housing Opportunities	HOME: $153,610	**Direct financial assistance to homebuyers: 94 households**
7	Improve and maintain public facilities and infrastructure	FY17	FY18	Non-Housing Community Development	LMI concentrated areas Countywide	Public Facilities and Infrastructure	CDBG: $1,527,988	**Public facility or infrastructure activities other than LMI housing benefit: 36,766 persons assisted**
8	Provide housing and supportive	FY17	FY18	Homeless	LMI concentrated areas	Homelessness	ESG: $908,453	**Homeless prevention: 230 persons assisted**

[3] Currently, the DHCD pipeline includes the production of approximately 15 newly constructed HOME funded rental units. The HOME program provides gap financing which will leverage an additional 61 units of rental housing for a total of 76 in FY 2018. The total unit mix will be comprised of HOME program, tax credit and market rate units.

[4] CDBG and HOME funding amounts may be duplicated subject to relationship between affordable housing program goals.

Table 6 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
	services to homeless and at-risk homeless				Countywide			**TBRA/Rapid Re-housing: 61 households assisted**
9	Provide HIV/AIDS housing, healthcare and support services	FY17	FY18	Non-Homeless Special Needs	LMI concentrated areas Countywide	Affordable Housing Preservation Public Services	HOPWA: $2,101,848	**Housing for people with HIV/AIDS: 185 units** **HIV/AIDS Housing Operations: 185 households**

2.3 Project Summaries

Prince George's County is an urban county entitled to receive federal funds. The entitlement funds are appropriated by the U.S. Congress annually and distributed on a formula basis to participating jurisdictions. The Annual Action Plan is a prerequisite for consideration of federal funding.

The following describes the program funds expected to be available during FY 2018.

CDBG – Program Year 43

HUD determines the amount of each entitlement grant by a statutory dual formula which uses several objective measures of community needs, including the extent of poverty, populations, housing overcrowding, the age of housing and population growth lag in relationship to other areas. Prince George's County is eligible to receive $4,550,612 under the formula allocation for FY 2018.

The Department of Housing and Community Development (DHCD) solicits partnerships with non-profit organizations, municipalities, local government agencies, and private investors to develop projects or activities to achieve its overall goal in providing decent housing, sustaining a vibrant and suitable living environment and expanding economic opportunities to meet the needs of LMI income persons.

DHCD notifies the general public when the CDBG funds are available and solicits proposals from nonprofit organizations, local government agencies, and municipalities to be considered for funding.

A Proposal Advisory Group (PAG) is established to review applications. The PAG includes staff from the Department of Housing and Community Development (DHCD), Housing Authority of Prince George's County (HAPGC) and the Redevelopment Authority of Prince George's County (RDA). Each proposal was evaluated at least two times to yield an average Proposal Advisory Group (PAG) score for each applicant. Additionally, a technical review was completed to determine eligibility of the applications and to ensure compliance with: 1) one of the three CDBG National Objectives; 2) other technical elements including the HUD Matrix Code, eligibility of proposed scope and budget line items; and 3) "Good Standing" status within the State of Maryland.

A threshold is established for each category, as illustrated below. Applicants that did not meet the threshold were not recommended for funding. Based on the threshold, applications are placed in a "Tiered" system. All Tier I applications are recommended for funding. An explanation of each tier follows:

- **Tier I** – The Applicant scored at or above threshold; met federal and local requirements; generally, all applications were recommended for funding in Tier I;

- **Tier II** – The Applicant scored below the threshold; activity was considered eligible for funding; and applicant was found to be in "Good Standing";

- **Tier III** – The Applicant scored below the threshold; activity determined to be ineligible; and/or Applicant had outstanding balances from prior program years.

HOME – Program Year 26

HOME Program funds are allocated to units of general local government on the basis of a formula that considers each jurisdiction's housing supply, incidence of poverty, fiscal distress, and other factors. Prince George's County is eligible to receive $1,546,986 under the formula allocation for FY 2018. However, the County has reached an agreement with the U.S. Department of Housing and Urban Development (HUD) to a Voluntary Grant Reduction Plan (VGR), resulting in the reduction of HOME funds by 33% ($522,919.00) for each of the next five years. The VGR resulted from findings sited in the HUD Office of the Inspector General (OIG) HOME Audit Report: 2012-PH-1011.

Financial assistance is provided to eligible projects and beneficiaries in several forms: interest bearing loans or advances; deferred loans (forgivable and repayable); grants; interest subsidies; equity investments; and loan guarantees. The form of financial assistance is determined by the type of activity, underwriting criteria applicable to the project, and a determination of conformance with HOME Program Subsidy Limits.

To ensure that HOME investments yield affordable housing over the long term, the County requires that the minimum or greater affordability period for each type of eligible activity is incorporated into each project. The County requires each HOME-funded project to adhere with Federal lead-based paint regulations of the Housing and Community Development Act of 1992.

ESG – Program Year 30

The Emergency Solutions Grants (ESG) is a formula-funded program that uses the CDBG formula as the basis for allocating funds to eligible jurisdictions. Prince George's County is eligible to receive approximately $908,453 under the formula allocation for FY 2018 and must provide an estimated $908,453 in matching funds.

The Prince George's County Department of Housing and Community Development (DHCD) is the administering agency of the ESG Program. DHCD subcontracts with the Prince George's County Department of Social Services (DSS) to implement the ESG Program. Through contracts with private non-profit agencies in the County, DSS currently uses ESG funds to provide emergency shelter, homelessness prevention and rapid re-housing services. Services are provided through the provider

network used for implementation of the Homelessness Prevention and Rapid Re-Housing Program (HPRP) and all financial assistance funds are issued by DSS. Funding priorities for services are determined using several factors: (1) priority areas identified in the County's Ten (10) Year Plan to Prevent and End Homelessness, (2) alignment with Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (Pub. L. 111-22) (HEARTH Act) and ESG regulations, (3) level of need documented in Homeless Management Information System (HMIS) (annual CAPER report), and (4) funds currently available for similarly situated activities.

HOPWA – Program Year 24

HUD distributes HOPWA Program funds using a statutory formula based on AIDS statistics from the Center for Disease Control and Prevention (CDC). Three quarters of HOPWA formula funding is awarded to qualified states and metropolitan areas with the highest number of AIDS cases. One quarter of the formula funding is awarded to metropolitan areas that have a higher-than-average per capita incidence of AIDS. Prince George's County is eligible to receive approximately $2,101,848 under the formula allocation for FY 2018.

The District of Columbia, Department of Health, HIV/AIDS Administration, Hepatitis, STD and TB Administration (HAHSTA) is the Regional Grantee on behalf of the Washington, D.C. Eligible Metropolitan Area (EMA). The Washington, D.C. EMA comprises the District of Columbia and neighboring counties, suburban and rural Maryland, Northern Virginia, and rural West Virginia.

HAHSTA is currently serving as the administrative agent for Suburban Maryland. This region includes Prince George's County, Calvert County, and Charles County. In FY 2018, the Department of Housing and Community Development plans to enter into an Intergovernmental Agreement with HAHSTA to administer and allocate HOPWA funds for Suburban Maryland.

Suburban Maryland jurisdictions operate HOPWA programs in collaboration with nonprofit organizations that help clients meet their daily needs for housing, mental health, substance abuse, and other supportive services. Each HOPWA agency assists participants towards self-sufficiency by providing referrals for job training and rehabilitation programs. All HOPWA agencies in Suburban Maryland participate in their respective County's *Continuum of Care (CoC) Plan*. The priorities and allocations of the Suburban Maryland region correlate with those of the Washington, D.C. Eligible Metropolitan Area.

All rental units in Suburban Maryland are available to individuals with HIV/AIDS provided the rents are reasonable as defined by the HUD Fair Market Rents (FMRs) and as required by federal HOPWA regulations. The most common type of housing units available for rent in Suburban Maryland are in apartment buildings, single family homes, and townhomes.

CDBG, HOME, and ESG Projects:

The CDBG, HOME, and ESG project descriptions are listed in Appendix C: HUD Table 3Cs. These activities address the County's annual goals and objectives for FY 2018 and are consistent with the FY 2016 - 2020 Consolidated Plan. The HOPWA projects are described in Section 2.10: Program Specific Requirements.

2.4 Geographic Distribution

The County will invest entitlement funds in high priority areas with concentrations of at least 51% LMI persons. Several of the County's LMI census areas are located in the Inner Beltway communities and the Transforming Neighborhoods Initiative (TNI) communities. These geographic areas should benefit from multiple revitalization activities occurring in a concentrated and coordinated manner.

The following maps illustrate geographically targeted investments that will occur for FY 2016 - 2020.[5]

Figure 1 – Very Low to Moderate Household Income

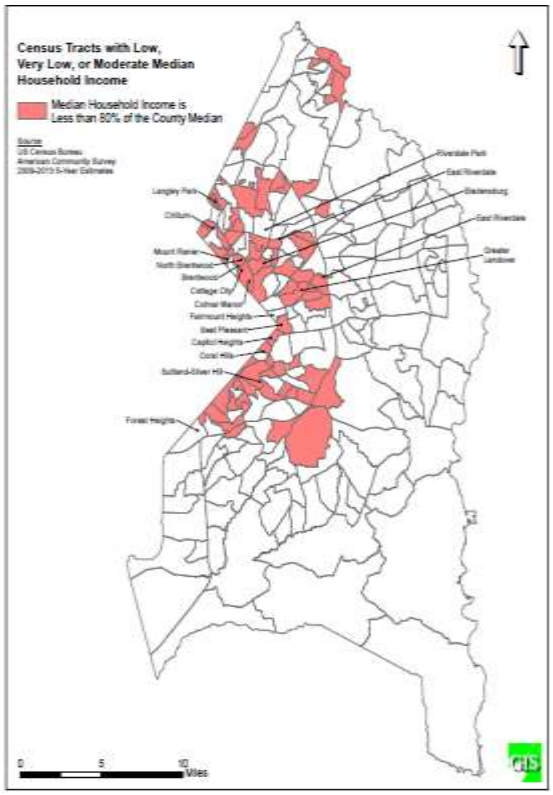


Figure 2 – TNI Areas and Nearby Municipalities



General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

As stated, the HAHSTA is currently serving as the administrative agent for Suburban Maryland. This region includes Prince George's County, Calvert County, and Charles County. In FY 2018, the Department of Housing and Community Development plans to enter into an Intergovernmental Agreement with HAHSTA to administer and allocate HOPWA funds for Suburban Maryland.

[5] Figure 2 – TNI Areas and Nearby Municipalities Map does not include three (3) new TNI areas: Forestville, Silver Hill, and Woodlawn/Lanham.

Suburban Maryland jurisdictions operate HOPWA programs in collaboration with non-profit organizations to assists clients with housing, mental health, substance abuse treatment, and other supportive services to enable participants to attain self-sufficiency.

All HOPWA agencies in Suburban Maryland participate in their respective County's *Continuum of Care (CoC) Plan*. The priorities and allocations of the Suburban Maryland region correlate with those of the Washington, D.C. Eligible Metropolitan Statistical Area.

Transforming Neighborhoods Initiative (TNI)

The Transforming Neighborhoods Initiative (TNI) is an effort by the County to focus on uplifting six neighborhoods in the County that face significant economic, health, public safety and educational challenges. The neighborhoods are presented in the maps (Figure 1 and 2 above). They include: Langley Park, East Riverdale/Bladensburg, Suitland/Coral Hills, Hillcrest Heights/Marlow Heights, Kentland/Palmer Park, Glassmanor/Oxon Hill, Forestville, Silver Hill, and Woodlawn/Lanham.

The County has determined that conditions in these communities require a variety of policies and targeted responses to concurrently address the challenges and achieve the desired improvements. Recent trends show that albeit the County, on an ongoing basis, invests in community improvements, the challenges remain. One likely reason is that the programs have not been coordinated effectively. The TNI concept addresses the interconnection between housing and the wide range of community indicators. It seeks to align departments and agencies efforts, focus resources, and maintain organizational efficiency.

Through the TNI, the County aims to target resources to improve indicators such as, reduction in violent and property crime, improvement in 3rd and 5th grade reading and math scores, reduction in school absentee rates, reduction in foreclosure rates, reduction in concentrations of Section 8 housing, increase in incomes, reduction in pedestrian fatalities and injuries, and reduction in residents on Public Assistance. Ultimately, the vision is to establish a thriving economy, great schools, and safe neighborhoods with quality healthcare. The demographic and housing conditions in the TNI communities are presented later in this AAP.

2.5 Affordable Housing

According to Title II of the Cranston - Gonzalez National Affordable Housing Act, as amended, Prince George's County must describe the projected number of households that could meet the Section 215 Qualifications as Affordable Housing requirements with federally-funded programs (CDBG, HOME, ESG, and HOPWA). The accepted definition of affordability for a household is generally described as spending no more than 30 percent of annual income on housing (including rental and owner housing).

In FY 2018, the annual goal is to assist 868 LMI individuals/families (homeless, non-homeless, and with special needs) in the production of new units, rehabilitation of existing units, homebuyer assistance, and/or rental assistance.

The following tables provide the projected number of households the County expects to serve with the use of CDBG, HOME, ESG, and HOPWA funds.

Table 7 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless (at least 25% for disabled persons)	150
Non-Homeless (at least 25% for disabled persons)	456
Special-Needs	262
Total	868

(*see Appendix B for Goals Methodology*)

Table 8 – One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance	610
Production of New Units	122
Rehab of Existing Units	98
Acquisition of Existing Units	38
Total	868

(*see Appendix B for Goals Methodology*)

The County plans to use CDBG, HOME, ESG and HOPWA funds in FY 2018 to provide affordable housing options to LMI households utilizing the following strategies:

- Rental Assistance – The County anticipates CDBG, ESG, and HOPWA funds will assist in providing rental assistance benefiting approximately 610 LMI families. Of the 610, one hundred fifty (150) are for homeless individuals/families, 320 are for individuals/families at-risk of homelessness, and 140 are for persons with special needs (i.e. persons living with HIV/AIDS and their families).

- Production of New Units – The County anticipates HOME funds will assist in the production of 122 multi-family affordable housing units for persons with special needs (i.e., seniors).

- Rehab of Existing Units – The County anticipates CDBG funds will assist in the rehabilitation of existing single-family homes and rental units, benefiting approximately 98 LMI families. All 98 units are for non-homeless individuals/families. Of the 98, thirty-five (35) are for homeowners and sixty-three (63) are for renters.

- Acquisition of Existing Units – The County anticipates CDBG and HOME funds will be used to acquire and/or rehabilitate homes in efforts to preserve affordable housing for approximately 18 LMI families. In addition, first-time homebuyers will be offered down payment loans and closing cost assistance. All 38 units are for non-homeless individuals/families.

2.6 Public Housing

The Housing Authority of Prince George's County (HAPGC) owns and manages 376 units of conventional public housing, constructed in the mid-1970s with Federal financing. Of these, 296 units are reserved for elderly and families with disabilities, and 80 units are for families with children. The family units are located at Kimberly Gardens in Laurel and Marlborough Towne in District Heights. All HAPGC units meet HUD's required Uniform Physical Condition Standards (UPCS).

All residents are offered a well-managed living environment. The needs of both the resident and property are addressed in an expeditious manner, and residents are consistently informed and directed

to all available resources that offer social services. The HAPGC's strategies include, but are not limited to the following:

Strategy 1: Maximize the number of affordable units available to the Public Housing Authority (PHA) within its current resources by:

- Bridging the affordability gap;
- Employing effective maintenance and management policies to minimize the number of public housing vacancies;
- Reducing turnover time for vacated public housing units;
- Reducing time to renovate public housing units;
- Undertaking measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required; and
- Participating in the Consolidated Plan development process to ensure coordination with broader community strategies.

Strategy 2: Increase the number of affordable housing units by:

- Applying for additional Section 8 Vouchers subject to availability; and
- Pursuing housing resources other than public housing or Section 8 tenant-based assistance.

Strategy 3: Target available assistance to families at or below 30% of AMI by:

- Adopting rent policies to support and encourage work.

Strategy 4: Target available assistance to families at or below 50% of AMI by:

- Employing admissions preferences aimed at families who are working;
- Adopting rent policies to support and encourage work; and
- Employing admissions for families displaced by government action.

Strategy 5: Target available assistance to Families with Disabilities by:

- Carrying out the modifications needed in public housing based on the Section 504 Rehabilitation Act Needs Assessment for Public Housing;
- Identify voucher eligible applicants should non-elderly and disabled vouchers become available from the waiting list; and
- HAPGC is continuing its longstanding relationships with a variety of County agencies and programs representing "special needs" populations including the Mental Illness and Disabilities Program, Veterans Assistance Program, and Veterans Affairs Supportive Housing. HAPGC will continue to expand housing opportunities for these groups through referrals from advocacy groups and targeting of groups in existing assisted housing programs. Case management by advocates is an integral part of these housing opportunities. Advocates include the Department of Social Services, Veteran Affairs Medical Center and the Department of Family Services.

Strategy 6: Conduct activities to affirmatively further fair housing by:

- Complying with Fair Housing Plans in accordance with HUD.

In FY 2018, the Housing Authority of Prince George's County plans to address the needs of public housing as explained below.

Restoration and Revitalization needs of public housing units

Considerable funding has been expended for public housing renovations involving building systems, building exteriors, site improvements (including accessibility), parking, and drainage. Standard renovations for all properties include bathroom and kitchen renovations, replacement of flooring and painting. A summary of renovation needs at each public housing development within the next few years are as follows:

Table 9 - Summary of Revitalization Needs

Public Housing Development	Revitalization Needed:
Cottage City Towers	▪ Replace/Upgrade duplex elevators; ▪ Upgrade fire alarm systems; ▪ Replace sewer lines underneath foundation; ▪ Repair asphalt drive; ▪ Renovate baths and kitchens; ▪ Replace flooring; and ▪ Paint units.
Owens Road	▪ Replace/Upgrade duplex elevators; ▪ Waterproof basements; ▪ Upgrade fire alarm systems; ▪ Repair exterior concrete walls; ▪ Renovate baths and kitchens; ▪ Replace flooring; and ▪ Clean exhaust ducts.
Marlborough Towne	▪ Replace select HVAC systems and hot water heaters; ▪ Renovate baths and kitchens; ▪ Replace flooring; and ▪ Paint units.
Rollingcrest Villages	▪ Replace exterior doors with mail slots; ▪ Renovate baths and kitchens; ▪ Replace flooring; and ▪ Paint units.
Kimberly Gardens	▪ Renovate baths and kitchens; ▪ Replace flooring, and ▪ Paint units.

HAPGC recently addressed all compliance findings, as identified by HUD; however, the need to increase the number of accessible units was not required. To satisfy the Section 504 of the Rehabilitation Act, Voluntary Compliance Agreement, the HAPGC executed the following actions in 2015:

- Installed fire doors;
- Maintained ramps for accessibility and performed routine inspections;
- Performed a self-evaluation of current policies and practices, and executed corrective steps to remedy any discrimination, as appropriate;

- Subject to approval of its Reasonable Accommodation Policy, posted a copy of the Policy and provided notice to tenants ;
- Provided a copy of complaint and grievance procedures to tenants, subject to approval;
- Provided training to all employees with direct contact to tenants, including maintenance staff regarding the Federal Fair Housing Act, Section 504, and the American with Disabilities Act; and
- Displayed fair housing posters in all locations where business is conducted.

The HAPGC executes the following actions to increase resident involvement:

A. Resident Boards & Councils

- Board meetings are periodically held at public housing properties as a mechanism for increasing resident involvement.
- Monthly Resident Advisory Board and Resident Council meetings are held by the residents.

B. Resident Services

- Resident Services staff team members work to provide a comprehensive network of supportive services through collaboration with County agencies and community-based organizations. Services are targeted for at-risk seniors and individuals with disabilities at four (4) public housing properties.
- Operating as Family Resource Academies, the HAPGC has converted community spaces into effective enrichment activities primarily geared to school age children. Major projects include: computer classes with trained certified instructors, youth councils, and structured leisure and recreational activities.

Is the public housing agency designated as troubled under 24 CFR Part 902?

The HAPGC is a Standard Performer.

2.7 Homeless and Other Special Needs Activities

Homeless

Prince George's County envisions a comprehensive housing crisis response system through which homelessness can be prevented, and where this is not possible, can be quickly ended making episodes of homelessness rare, brief and non-recurring. The Prince George's County *Continuum of Care (CoC)* for homeless persons is coordinated through the County's Homeless Services Partnership (HSP) and is responsible for needs assessments, gap analysis, service coordination, resource development, drafting and adoption of policy, and system performance evaluation of all homeless services. The HSP is the local Homeless Advisory Board for the County Executive, and the Prince George's County Department of Social Services (DSS) serves as the lead administering agency.

Prince George's County's Ten Year Plan to Prevent and End Homelessness is a comprehensive homeless services plan is designed to identify and align homeless support systems to meet the distinct needs of people at risk of, or experiencing homelessness, make additional affordable housing resources available either through development and/or subsidy programs, realign existing resources with prevention and

rapid re-housing initiatives, and target permanent supportive housing for those deemed most vulnerable. The underlying premise of the Ten Year Plan commits the County to**:**

- Prevent homelessness whenever possible;
- Ensure easy access to communitywide, culturally competent, safe and effective housing and homeless services;
- Ensure people transition from homelessness as quickly as possible;
- Connect people to communities and the resources needed to thrive; and
- Build and sustain the political commitment and community support needed to end homelessness.

The County's homeless system performance is continuously reviewed and evaluated against its' Plan goals as well as emerging national best practices to ensure the strongest and most impactful service delivery system possible. Current up-front strategies include but are not limited to:

Street Outreach: The County currently engages the homeless through the annual Point in Time (PIT) Count, the Veterans Stand Down and Homeless Resource Day (VSDHRD), the SSI/SSDI Outreach, Access and Recovery (SOAR) team, crisis response teams, faith ministries, Warm Nights (the County's hypothermic church-based shelter), soup kitchens, and strategically deployed volunteer street teams to known encampments as well as locations and/or persons newly identified by public safety and the general public. While these efforts help homeless service providers to develop relationships with the homeless, the Prince George's County *Continuum of Care (CoC)* is working to develop a comprehensive street outreach campaign that ensures routine deployment and contact 7 days a week and full implementation is planned for FY 2018.

Centralized intake and assessment / Homeless Hotline: The County's coordinated entry is managed through the Homeless Hotline and provides additional opportunities to identify homeless persons or persons at imminent risk of becoming homeless. These services are available 7 days a week, 24 hours a day. The CoC has identified expansion of this system as one of its key strategic goals and is currently engaged in year two of implementation of a coordinated assessment component that will provide the County with a single standardized process for all diversion/prevention activities, shelter, transitional housing, rapid re-housing, permanent supportive housing and other related services. This process provides an in-depth and individualized analysis of each homeless household and establishes a uniform manner for the CoC to evaluate and identify individual service needs. Finally, the CoC is developing a plan for a multi-service homeless solutions facility – Freedom Center. The Freedom Center will provide one-stop access to resources for individuals and families experiencing homelessness.

Shelter Diversion: This strategy is focused on at-risk households seeking shelter to identify alternative housing options (avoiding entry into a shelter) and to offer support services that will help them stabilize until a permanent housing opportunity becomes available. Shelter diversion is handled through the coordinated intake process and is used in cases where it is a safe and practical alternative to a shelter.

Prevention: Prevention assistance, usually in the form of immediate and short-term rental and/or utility assistance, provides a means of preserving permanent housing situations and saving households from entering the homeless assistance system. Prevention and diversion programs are of critical importance to keeping people from becoming homeless in the face of a personal crisis and the County's

Ten Year Plan includes creation of a publicly and privately funded and coordinated intervention system focused on preventing homelessness and maximizes the effectiveness of this limited pool of resources.

Addressing the emergency and transitional housing needs of homeless persons

The County currently operates 226 regular emergency shelter beds (118 for families, 44 for individuals, 14 for unaccompanied youth, and 50 overflow for individuals and families during the hypothermic season), 53 domestic violence survivor emergency shelter beds (all for families), and 258 transitional shelter beds (140 for families, 48 for individuals, 15 for veterans and 55 for unaccompanied youth). While this network is strong, it is insufficient to meet the daily demands of persons in crisis serving only 28% of all requests for homeless assistance.

The CoC has identified four strategic priorities to help actualize the transformation of the emergency and transitional components of its shelter response system, all of which are essential to long term success: (1) centralized triage to facilitate timely assessment and placement in the quickest route to permanency (this would include development of the Freedom Center combined with a year round overnight shelter operation and targeted service planning for special sub-populations identified in the CoC strategic plan); (2) significantly increased funding for prevention and rapid re-housing that provide decreasing subsidies on a medium to long term basis (up to 24 months) and creation of strong trusting relationships with landlords; (3) system wide retraining of the emergency shelter workforce in an Emergency Shelter Function (ESF 6) model of intervention and integration of new staff with skill sets in negotiation, housing location and Landlord/tenant relations; and (4) redesign of the emergency shelters and conversion of traditional transitional housing programs to Rapid Re-Housing (RRH) models where the CoC deems appropriate.

In addition to the shelter response described above, the County's Ten Year Plan To Prevent and End Homelessness also contains two very specific non-shelter strategies designed to ensure episodes of homelessness are rare, brief and non-recurring:

Rapid Re-Housing (RRH): The Keys to the success of the Rapid Re-housing (RRH) approach include, but are not limited to: a well-developed housing barrier assessment process, good relationships with landlords, the presence of staff skilled in negotiation, housing location, case management, and the availability of funds for short-to-medium rental and utility subsidies, as well as other related housing costs.

Permanent Housing: The longer a household remains in a state of homelessness, the less likely they are to prevent the cycle from re-occurring and the greater risk for recidivism. Therefore, timely and appropriate intervention is critical. While all housing solutions are important, the County's Ten Year Plan focuses on three priority areas of permanent housing: (1) Rent reasonable housing for persons who are cost burdened in the traditional market, (2) permanent supportive housing (PSH) and (3) subsidized housing – the latter two of which are designed to address the complex needs of those identified as least likely to be successful without a long-term sustainable housing solution and for whom multiple RRH interventions have failed.

Special Populations: Recognizing that there are certain sub-populations that present a unique set of barriers and for whom additional efforts are needed to remediate those challenges and ensure successful long-term results, the CoC has incorporated priority strategic planning for the following:

Unaccompanied youth and young adults: The County has developed the Homeless Youth Work Group (a sub-committee of the CoC) to lead its efforts for servicing this population. Selected activities include development of a Strategic Plan, conducted 4 annual housing instability counts, created 14 beds of emergency shelter (with expansion potential for 10 more), created 65 beds of transitional housing, participated on a statewide task force to study housing and supportive services for unaccompanied homeless youth and made recommendations for action by the Maryland General Assembly and State executive agencies[6], helped pass related legislation to service this population and secured more that 1M dollars in grant funds for County efforts in this area.

Chronically homeless, mentally ill, substance abusing, dually diagnosed and/or disabled individuals: The County's strategic efforts to provide permanent housing for this subpopulation include: development of a registry of all homeless individuals who are chronic and/or experiencing a behavioral health crisis that prevents them from maintaining housing stability without intense intervention and support; Countywide implementation of the vulnerability index and multidisciplinary review panel to determine placement prioritization; and expanded housing options including Housing First Permanent Supportive Housing (PSH), Safe Haven and a drop in center.

Veterans: Prince George's County has the largest number of veterans in the State. The County has established collaborative relationships with the Veterans Administration, community colleges, workforce organizations, housing developers and service providers to take advantage of upcoming housing and related services for veterans.

Re-Entry: Approximately 4,000 inmates are released from the Department of Corrections each year and without a structured reentry plan, additional demands are generated on the service systems. The County's plan calls for a collaboration of criminal justice agencies, community organizations and service providers to promote successful re-integration of returning citizens confronting homelessness.

Domestic Violence Survivors: There is a significant lack of emergency shelter beds for domestic violence survivors and a complete lack of specialized shelter for survivors. The County's Ten Year Plan includes strategies designed to address challenges of domestic violence survivors and ensure all persons, as needed, have a safe, secure place to reside.

Finally, in March of 2015, the County joined Montgomery County and the District of Columbia in signing a historic charter committing the three jurisdictions to working together to end homelessness in the region. This charter sets up four anchor areas of study (economic development, housing, employment, and supportive services), establishes a steering committee of regional leaders, creates a *regional* strategic plan focusing on areas of common impact and sets the path for unprecedented and ground breaking work in this field.

Non-Homeless Special Needs

<u>Overview</u>:
The special needs populations include the non-homeless elderly and the frail elderly, persons with a disability (developmental, physical or mental), persons with HIV/AIDS, and victims of domestic violence.

[6]Report of the SB764/HB823 Task Force to Study Housing and Supportive Services for Unaccompanied Homeless Youth, Governor's Office for Children, November 1, 2013.

Describe the characteristics of special needs populations in your community: What is the housing and supportive service needs of these populations and how are these needs determined?

Elderly and Frail Elderly

HUD defines elderly as age 62 and older, and frail elderly as those persons requiring assistance with three or more activities of daily living such as eating, bathing, walking, and performing light housework. According to the 2007 - 2011 Comprehensive Housing Affordability Strategy (CHAS) Data, 24% of households (67,523) in the County contain at least one person that is 62 years old or older. In addition, the elderly population is the fastest growing age group in Prince George's County.

While they are the fastest growing population, the elderly households are more likely to be low-income, with 40% of households (27,111 households) containing at least one person age 62 years old or older being extremely low-income, very low-income or low-income. Elderly households are particularly vulnerable to a competitive housing market with increasing market rents, especially for those with fixed incomes. This vulnerability is attributed to lower household incomes and a higher occurrence of housing cost burdens. According to the Prince George's County Department of Family Services, Aging Services Division, for Fiscal Year 2015, there is a waiting list of 840 persons for the Senior Care Program, and a waiting list of 80 persons for the Senior Assisted Living Subsidy Program. Given the number of persons on the waiting list for both services, there is obviously a high demand for supportive services to seniors.

The Prince George's County Advisory Committee on Aging is comprised of twenty-four members appointed by the County Executive to advise on issues related to aging. The members are citizen leaders representing the public and private sectors. The Committee's mission is to support and advocate the promotion of choice, independence and dignity for all older Prince Georgians and their families. In addition, the Committee has oversight of all aging programs, including review of the Aging Area Plan to ensure that goals and objectives are met and reflect the needs of senior citizens.

Persons with Disabilities

HUD defines disability as a physical or mental impairment that substantially limits one or more of the major life activities for an individual. According to the 2015 American Community Survey 1-Year Estimates, 8.7% of residents in the County (77,399 individuals) are disabled. The largest number of disabled persons is found in the 18-64 year old age groups (41,654 individuals). However, 38% of disablement is found among 65 and older age group. The most common disablement among those aged 18-64 years old is ambulatory difficulty (5.2%), followed by independent living difficulty (4.0%) and cognitive difficulty (3.5%).

Those with a disability face many disadvantages when searching for employment. In reviewing the 2015 American Community Survey 1-Year Estimates, 29.1% of the working-age (16 and over) disabled individuals are employed, compared to 70.3% of non-disabled employed individuals. In addition, those with disabilities earn less, with the median earnings for an individual with a disability at $32,733 compared to $38,146 for an individual with no disability.

As a subpopulation of persons with a disability group, veterans are faced with greater challenges. During the time period of 2011 - 2015 American Community Survey Estimates, data reflects that there are 54,644 veterans 18 years and older. Given the number of veterans, 2,373 have income below the poverty level and of those, approximately 502 have a disability.

With employment challenges and earning wages lower than the median income, persons with disabilities often live on a fixed income. Based on an affordable housing focus group conducted January 7, 2015 affordable housing, affordability and accessibility are significant factors for those with disabilities.

Prince George's County established the Commission for Individuals with Disabilities in 1986 which consists of twenty (20) volunteer members, appointed by the County Executive for a two-year term. Representatives include consumers with disabilities, employees of public and private agencies providing services to the disabled community and interested citizens. These volunteers bring together a collective expertise evaluating services for the disabled, providing advisement pertaining to the implementation of the Americans with Disabilities Act (ADA), and ensuring that all County services -- employment, housing, transportation and recreation -- are fully accessible.

Victims of Domestic Violence

Domestic violence is used by one person in a relationship to control the other person. Victims of domestic violence can be of any age, sex, race, culture, religion, education, socioeconomic or marital status; however, 1 in 4 women are victims.

Given the most recent data available, in 2013, 2,489 domestic violence cases were reported in the County. The number of domestic violence related deaths in the County between July 2007 and June 2013 was 45.[7] In 2014, there were 10,277 domestic calls for service, resulting in 773 arrests.[8]

The Family Crisis Center of Prince George's County is a non-profit organization operating The Safe Passage Emergency Shelter. This shelter provides residential services for battered women and children fleeing abusive relationships. Clinicians provide individual and group counseling, case management, life skills workshops, employment training, and referrals to various services needed. This organization also has a 24-hour crisis hotline to call if there is an emergency.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

Based on data from the Maryland Department of Health and Mental Hygiene, as of September 30, 2014, it is reported that Prince George's County[9] has 6,212 HIV/AIDS cases. Of this total, 53 percent are persons living with AIDS and 47 percent are persons living with HIV.

The supply of affordable rental units is very limited. Declines in vacancy rates and increases in average rents create an

Table 10 – Characteristics of HIV/AIDS Population

Current HOPWA Formula Use:	
Cumulative cases of AIDS reported	6,212
Area incidence of AIDS	9%
Number of new cases prior year (3 year data)	568
Rate per population	836.7
Current HIV Surveillance Data:	
Number of Persons living with HIV (PLWH)	2,936
Area Prevalence (PLWH per population)	395.5
Number of PLWA (AIDS only)	3,276
Number of new HIV cases reported last year	1,172

[7] 2014, A Prince George's County Health Department Data Snapshot of Domestic Violence

[8] Internal report, 2014 Domestic Related Calls for Service, Prince George's County Police Department

[9] Maryland HIV/AIDS Quarterly Update Third Quarter 2014. Center for HIV Surveillance, Epidemiology and Evaluation Infectious Disease Bureau Prevention and Health Promotion Administration Maryland Department of Health and Mental Hygiene

affordability barrier for residents. Individuals who do not receive rent subsidy have difficulty finding appropriate places to live. Apartments are generally too expensive for many low-income residents. Renters in this region often incur housing cost burdens.

It is projected that the need for services will continue to increase as the life span of persons living with HIV/AIDS continues to improve. Every effort must be made to stabilize adequate living conditions to prevent homelessness and premature placement of dependent children into foster care. Through the HOPWA Program, tenant-based rental assistance and housing related short-term assistance are offered to individuals and families living in shelters or who are in imminent danger of becoming homeless. HOPWA provides ongoing housing assistance to households with family members affected by the virus. It also provides emergency assistance on a case-by-case basis for HIV/AIDS-affected households.

As stated, the HAHSTA is currently serving as the administrative agent for Suburban Maryland. This region includes Prince George's County, Calvert County, and Charles County. In FY 2018, DHCD plans to enter into an Intergovernmental Agreement with HAHSTA to administer and allocate HOPWA funds for Suburban Maryland by contracting with Greater Washington Urban League, Inc. and the Suburban Maryland Tri-County Community Action Committee to operate HOPWA programs. Suburban Maryland jurisdictions operate HOPWA programs in collaboration with nonprofit organizations that help clients meet their daily needs for housing, mental health, substance abuse treatment, and other supportive services. Each HOPWA agency assists participants toward self-sufficiency by providing referrals to job training and rehabilitation programs. All HOPWA agencies in Suburban Maryland participate in their respective County's *Continuum of Care (CoC) Plan*. The priorities and allocations of the Suburban Maryland region correlate with those of the Washington, D.C. Eligible Metropolitan Statistical Area.

All rental units in Suburban Maryland are available to individuals with HIV/AIDS as long as the rents are reasonable as defined by the HUD Fair Market Rents (FMRs) and as required by federal HOPWA regulations. The most common type of housing units available for rent in Suburban Maryland are in apartment buildings, single-family homes, and townhomes.

Unmet Need/Gap

Table 11 – HIV/AIDS Housing Needs

	Prior Estimates	Source
TBRA	103	HOPWA PY 24 Annual Performance Report (APR)
PH in facilities	N/A	
STRMU	37	HOPWA PY 24 Annual Performance Report (APR)
ST or TH facilities	N/A	
PH Placements	N/A	

It is anticipated that each fiscal year with the use of available HOPWA funds, 140 individuals and families will receive housing assistance. Approximately 103 individuals and families will receive tenant-based rental assistance and 37 individuals and families will receive housing related short-term assistance (short-term rent, mortgage, and utility assistance). This determination was based on the HOPWA PY 23 Annual Performance Report. Currently, Suburban Maryland does not use HOPWA funds for supportive services due to funding availability. However, Suburban Maryland provides a link to supportive services.

Currently, there are 212 clients on the waiting list for housing. The housing gaps are emergency housing, transitional housing, long-term housing facilities, and supportive services. The County considers this need a "high priority". Therefore the five-year goal is to provide housing opportunities

for 212 additional persons with HIV/AIDS and their families and to provide supportive services for existing and new clients.

2.8 Barriers to Affordable Housing

Negative Effects of Public Policies on Affordable Housing and Residential Investment

Prince George's County affirmatively furthers Fair Housing as required by the Housing and Community Development Act of 1974, as amended. The County's *Analysis of Impediments (AI) to Fair Housing Choice* as adopted under County Council Resolution (CR-116-2013) is a review of impediments to fair housing choice in the public and private sector. Impediments to fair housing choice consist of any actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status or national origin. Policies, practices or procedures that appear neutral on their face but which operate to deny or adversely affect the provision of housing to persons of a particular race, color, religion, sex, disability, familial status, and national origin may constitute such impediments.[10]

The AI identified barriers to affordable housing. The public policies of Prince George's County affect the cost of housing by:

- Discouraging high density, affordable or workforce oriented housing in mixed-use development. Historically, Prince George's County promoted high cost, low density residential development as a tax revenue enhancement strategy. As such, a policy that encouraged high cost, low density and high value development stimulated the Developing and Rural Tiers, and disfavored high density, affordable and mixed-use development, which affected the Developed Tier[11].

Prince George's County has lost approximately 47,000 affordable rental units (priced under $750 monthly) through price increase, demolition, conversion, etc. The lack of affordable housing options disproportionately affects disabled individuals and minimum wage earners. Additionally, Black and Hispanic households have had greater difficulty becoming homeowners due to wage stagnation and underperforming job sectors. Contributing to this phenomenon was the increase in high cost home values just after the housing market crash of 2008 with a corresponding 5.2% *decrease* in income level.

The public policies of Prince George's County that affect the incentives to develop, maintain, or improve affordable housing are as follows:

- TRIM: Tax Cap Ordinance. Tax Reform Initiative by Marylanders (TRIM) is an ordinance that caps property tax increases, and as a result decreases the ability of government to manage periods of strained revenue growth. This ultimately prevents the County from generating sufficient revenue to improve the school system.

- Lack of Development of Affordable Housing Options.

- Underdevelopment of Affordable Housing Near Public Transit.

[10] Prince George's County 2012 Analysis of Impediments to Fair Housing Choice.

- Within the private sector, mortgage loan denials and high-cost lending disproportionately affect minority applicants in Prince George's County. Foreclosure events, totaling 4,265 occurring during 2012 represented 25 percent of the state's total. Of the 40 zip codes in the County, 29 were categorized as severe or very high foreclosure hot spots during the same year, depressing housing demand, destabilizing communities and straining County resources. Proactively mitigating the foreclosure crisis will need to remain a County priority.

- Prince George's County Council approved CB-21-2012, which established a Housing Investment Trust Fund, specifying the purposes and use of the Fund. A dedicated source of revenue or one-time funding is needed for this fund in order to expand the number of affordable housing options in the county for low- and moderate-income households, seniors, and persons with disabilities.

- Development barriers in some communities, including permit processing times, height restrictions, and community opposition Not in My Back Yard (NIMBY).

- The Prince George's County Human Relations Commission (HRC) is the County's civil rights education and enforcement agency. The thirteen member commission has the authority to investigate and adjudicate complaints of discrimination in housing. Although the County's local ordinance is not substantially equivalent with the Federal Fair Housing laws, it is still offers protections without substantially equivalent statutes.

  The HRC plans to seek approval by the County Council to revise its housing discrimination enforcement provisions to enable the Commission to become certified by HUD under its Fair Housing Assistance Program (FHAP), which in turn would enable the Commission to receive funding for investigating and adjudicating housing discrimination complaints under contract with HUD.

- Section 504 of the Rehabilitation Act fails to Include two percent (2%) Set Aside of Individuals with Sensory Disabilities.

- Finally, the County has experienced difficulty in attracting business tax revenue, which could potentially provide funding to remove historic barriers to affordable housing.

2.9 Other Actions

Actions Planned to Address Obstacles to Meeting Underserved Needs

Households with extremely low-income (0-30) percent of their median family income) and who spend more than half of their income on housing, are considered under-served and have the "worst-case needs." The majority of these households are renters.

Funding remains the largest obstacle to meeting these under-served needs. To address this issue, the Housing Authority leverages limited resources by encouraging and forming partnerships with many

[11] The Developed Tier comprises an 86 square mile area located between the County's boundary with Washington, D.C. and the Capital Beltway. The area is comprised of mostly medium- and high-density developments (including ¾ of the County's multi-family developments) and greater access to public transportation.

nonprofit and for-profit organizations, applying to HUD for grants, and by accessing the State of Maryland funding sources for economic development projects, homeownership, housing rehabilitation, public services and homeless services. In FY 2018 projects will include:

Housing Choice Voucher Program (HCV)
The Housing Authority of Prince George's County, (HAPGC) Rental Assistance Division (RAD) administers the HUD-funded Housing Choice Voucher (HCV) Program. Eligible participants are issued vouchers to secure affordable housing for their families.

Family Unification Program (FUP)
The Family Unification Program (FUP) provides Housing Choice Voucher rental assistance to reunite families when children are placed in foster care or when parents are in imminent danger of separation from their children due to a lack of adequate housing. Clients are accepted on a referral basis from the Department of Social Services.

Family Unification Program Foster Care Program (FUPFC)
The FUP Foster Care Program is a HUD Housing Choice Voucher Program. This Program provides housing for youth who are leaving foster care and are between the ages of 18 to 24 years old. The Program provides 36 months of rental assistance as they transition to living independently. Clients are accepted on a referral basis from the Department of Social Services.

Family Self-Sufficiency Program (FSS)
Family Self-Sufficiency (FSS) is a voluntary Program for eligible Housing Choice Voucher families to achieve economic independence and self-reliance. The FSS Coordinator assists families in planning goals and objectives during a five (5) year period. Resources and supportive services are made available to help the families achieve self-sufficiency. As participants reach their established goals and their earned income increases, escrow accounts are established and dispersed to families who successfully complete the Program. These funds are often used for homeownership, continuing education, and business start-up expenses.

Housing Choice Voucher Homeownership Program
The HAPGC administers a Housing Choice Voucher Homeownership Program pursuant to Section 8(y) of the United States Housing Act of 1937, as implemented in 24 C.F.R. § 982. Housing Choice Voucher assistance is used toward the monthly homeownership expenses of eligible families participating in this Program.

The target populations for the Homeownership Program are the Family Self-Sufficiency (FSS), and Housing Choice Voucher participants. The minimum gross earned income for eligibility is $30,000. There is no minimum income requirement for elderly (62+) and/or disabled.

The Program is designed to assist Housing Choice Voucher participants who meet certain income and work history requirements with transition from rental to homeownership. Additionally, every participant must be a first time homebuyer.

The Housing Authority will continue to work cooperatively with other agencies to provide short and long-term homeownership counseling, which includes home maintenance, budgeting, credit counseling and credit repair, required of participants.

The Rental Allowance Program (RAP)
The Rental Allowance Program (RAP) is funded by the State of Maryland and administered through the Maryland Department of Housing and Community Development, Community Development Administration (CDA). Prince George's County has been awarded grants since 1990 and the Housing Authority of Prince George's County (HAPGC) administers the local program. The following describes various programs funded under RAP:

- The Department of Social Services (DSS): Operates a Transitional Housing Program with partial funding provided through a HUD Supportive Housing Program grant. The Program offers up to 24 months of housing assistance with supportive services, job skills and life skills training, parenting education, mental health services, substance abuse treatment and transportation assistance.

- Laurel Advocacy and Referral Services (LARS): Contract with DSS to operate a Transitional Housing Program in the northeast corner of the County. The Program offers up to 24-months of housing assistance with supportive services, job skills and life skills training, parenting education, mental health services, substance abuse treatment and transportation assistance.

- United Communities Against Poverty (UCAP): Developed the Progressive Path Program, also with the use of a HUD Supportive Housing Program grant, to provide transitional housing for disabled residents or families with a disabled household member. The Program provides comprehensive supportive services that include resident advocacy, case management, GED classes, computer training, mental health counseling, and substance abuse counseling.

- St. Ann's Center, a registered 501(c)(3) non-profit organization, is committed to lifting vulnerable children, mothers and families out of poverty and homelessness. Their innovative housing and support programs build upon a family's inherent strengths by providing the tools for life-lone independence and self-sufficiency.

Housing Choice Voucher Portability
Portability refers to the transfer of a household from one jurisdiction to another using the Housing Choice Voucher. The decision to move is made by the Housing Choice Voucher participant.

Veteran Housing Assistance Program (VET)
This Program provides permanent supportive housing to eligible military veterans who are issued Housing Choice Vouchers to rent units in the private market. The goals of the VET Program are to help veterans: (a) obtain and remain in permanent housing, (b) increase their skills and/or income, and (c) achieve greater self-determination. This Program is coordinated with the U.S. Department of Veterans Affairs and Prince George's County Department of Social Services.

Veterans Affairs Supportive Housing Program (VASH)
The VASH Program is a tenant based federal rental assistance for military veterans. This Program is administered by local public housing agencies (PHAs) that have partnered with local Veterans Affairs Medical Center (VAMC). The VAMC screens all families for eligibility and makes a written referral to the HAPGC.

Violence Against Women Act (VAWA)
The VAWA Program provides federal rental assistance for victims of domestic violence who are faced with imminent homelessness and for whom rental assistance will help place them in a safe environment. Clients are accepted on a referral basis from the Department of Family Services, the Department of Social Services and the Family Crisis Center.

Mental Illness and Disabilities Program (MIAD)
The Rental Assistance Division's Mental Illness and Disability Program (MIAD) provides federal rental assistance to mentally ill and disabled residents of Prince George's County who are at risk of becoming homeless due to insufficient income. Mentally ill and disabled residents regularly cycle in and out of homelessness, reflecting the basic instability of their housing situation due to a lack of adequate wages, affordable housing and poor health. Families undergo a comprehensive screening and are referred to the HAPGC by the Department of Family Services for housing assistance.

Actions Planned to Foster and Maintain Affordable Housing

As stated, the County is committed to executing actions to affirmatively further fair housing. The list below identifies programs and policies to address the barriers to affordable housing in Prince George's County:

- Provision of homeownership programs;
- Passage of Ban the Box Legislation (County Council Bill – 078 – 2014);
- Increasing the minimum wage;
- Formation of the Department of Permitting, Inspections, and Enforcement (DPIE) as a new agency;
- Encouraging mixed-use development zones[12];
- Encouraging mixed-use development around public transportation;
- Conducting investigation of municipalities prior to receipt of entitlement funds;
- Granting authority to the Prince George's County Human Relations Commission to apply for status as a Fair Housing Assistance Program Agency with the U.S. Department of Housing and Urban Development (HUD);
- Providing tax credits, financial assistance, zoning, and other tools to promote the development of higher-density housing in transit-oriented, mixed-use communities;
- Promoting and supporting public-private partnerships, nonprofit housing providers, expanding existing housing programs, and pursuing state and federal funding to rehabilitate and maintain the existing affordable housing stock; and
- Attracting high value commercial development of properties like MGM Casino at the National Harbor, and the Westphalia and Konterra mixed-use development projects currently under construction.
- Implementing the Right of First Refusal Law (County Council Bill – 027-2013) to target the conversion of rental housing when appropriate to stabilize, preserve, and promote housing opportunities for low and moderate-income households, seniors, and persons with disabilities.

Prince George's County has made significant strides in its policies towards promoting homeownership. The County has assisted nearly 1,300 homebuyers purchase homes in the County. In 2014, the County

[12] Prince George's County General Plan 2035

provided 267 loans to first-time homebuyers, through the Homebuyer's Program which generated over $2,133,300 in property, recordation and transfer taxes. Additionally, the County entered into a unique partnership with the Maryland Department of Housing and Community Development and the Maryland Attorney General's Office to assist families purchase a home in the County by offering the Maryland Mortgage Program[13] (MMP Triple Play Initiative), a $100 million initiative which could help an estimated 500 families own a home. Through the initiative, all eligible Maryland Mortgage Program borrowers purchasing in Prince George's County receive a .25 percent discount on the existing low rates of the regular Maryland Mortgage Program and $10,000 down payment assistance in the form of an interest-free, deferred loan, good for the life of the loan. The State will waive its fee on the Maryland Home Credit, allowing homebuyers to claim a federal income tax credit of up to $2,000 for as long as the Maryland Mortgage Program loan is outstanding.[14]

In 2014, the County passed CB-078-2014 (known as Ban the Box), which makes it illegal for employers to inquire into an applicants' criminal background or arrest records until after a conditional offer of employment has been extended. The ordinance seeks to expand job opportunities for the unusually high number of County residents with negative criminal histories, most of which are minor offenses. Also, in an effort to promote affordable housing, the County passed legislation to require employers to incrementally increase the minimum wage from $7.25 per hour to $11.50 per hour by October 1, 2017. The current minimum wage is $10.75.

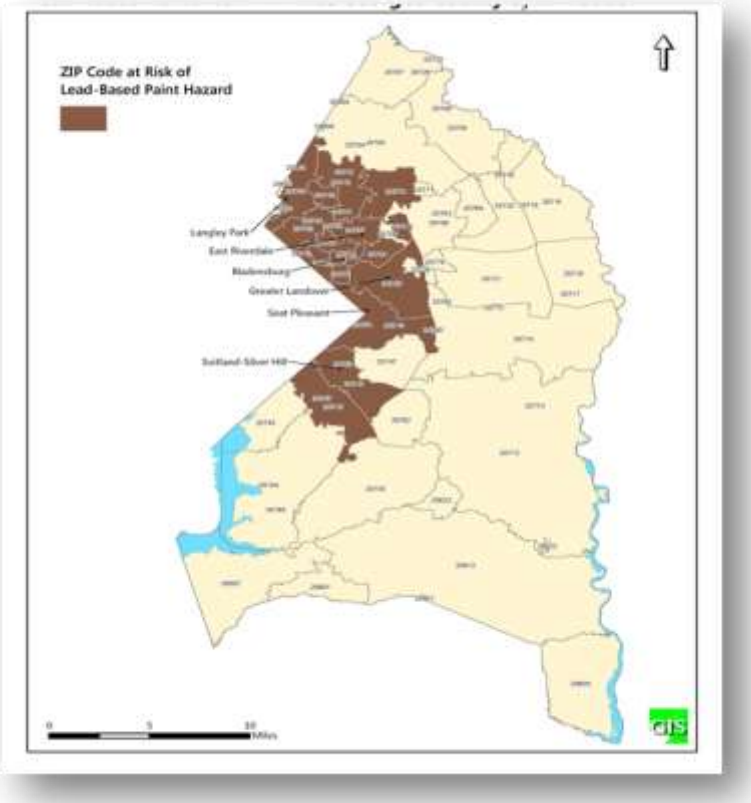
To consolidate and reduce the time and cost associated with the permitting and inspection process for developers, the County formed DPIE (the Department of Permitting, Inspections and Enforcement). Currently, County leaders are encouraging mixed-use and mixed income development, incentivizing developers to build quality high density housing in commercial projects. Plans are underway to negotiate with the Washington Metropolitan Area Transit Authority and other landowners for development to occur around public transportation nodes and subway sections. Housing in walkable, mixed-use communities near public transportation is one method to make housing more affordable for families; it reduces transportation costs and provides access to amenities and retail.

[13] As of May 5, 2015,the MMP has utilized all funds. Currently, DHCD is collaborating with the State of Maryland to identify a new source of funds for this program.

[14] Prince George's County Department of Housing and Community Development
http://www.princegeorgescountymd.gov/sites/dhcd/Pages/default.aspx

The Human Relations Commission (HRC) is seeking status as a Fair Housing Assistance Program (FHAP) Agency with the Department of Housing and Urban Development (HUD). This designation enables HRC to assist individuals with housing discrimination in their efforts to seek federal protection. The County has its own housing discrimination code enforced by HRC; however, it includes lower damage awards than if HRC was an FHAP agency.

Figure 3 - Lead-Based Paint Risk by Zip Code



The County has also sought to increase its business tax base by attracting large-scale commercial and mixed-use project development for the National Harbor, like the building of the MGM Casino at the National Harbor. It is anticipated that the project will generate over 2,700[15] stable, well-paying jobs, $11,119,577.00 annually in property tax revenue[16] and millions annually for education[17] and County infrastructure improvements, among other benefits.

Actions Planned to Reduce Lead-Based Paint Hazards

Currently, the State of Maryland has no statewide requirement for universal blood lead testing of children. However, in accordance with Maryland's "Targeting Plan for Areas At-Risk for Childhood Lead Poisoning," children are required to have a blood lead test at one and two years of age subject to any of the following criteria: (1) Live in an identified "at-risk" zip code, (2) Participate in Maryland's "MEDICAID" Early and Periodic Screening, Diagnostic and Treatment (EPSDT) Program, and (3) Have a positive response to the "Risk Assessment Questionnaire" conducted at regular medical checkups on children up to six years of age.

Additionally, the County's Health Department participates with Maryland's State Elimination Plan, which calls for zero new cases of blood lead levels of $\geq$ 10 ug/dL[18]. The Plan focuses on secondary and tertiary prevention efforts in the State.

[15] According to "The Prince George's County, Maryland Fiscal Impact Analysis of Proposed Gaming Projects", Appendix 1-MGM National Harbor Overall Analysis Assumptions (December 18, 2013), the estimated operating jobs will be 2,726, of the available 5,729 Prince George's County residents.
[16] Id. at Appendix 2-MGM National Harbor Estimated Real Estate and Personal Property Tax Revenue.
[17] Id. at 13. There is an education fund, financed by the gaming tax which will generate approximately $217,756,710.00 in the first year of the project for the State of Maryland. It is anticipated that Prince George's County will generate approximately $29,893,041.00 in gaming tax funds. A percentage or portion of funds from these revenues will go towards education in Prince George's County, but the numbers have yet to be quantified.
[18] The U.S. Centers for Disease Control and Prevention (CDC) defines a blood lead of 10 micrograms (ug) per deciliter of blood (dL) as a level of concern. The threshold of 10 ug/dL was established because scientists studying large populations observed adverse health effects, including problems with learning and behavior, in groups of

Primary prevention requires owners of pre-1950 rental dwelling units (Affected Properties) to reduce the potential for child exposure to lead paint hazards by performing specific lead risk reduction treatments prior to each change in tenancy. As a result, there is a continued reduction in children identified with blood lead levels in compliant "Affected Properties" that have met the required risk reduction standards required at the change of tenancy.

The second element of the State Elimination Plan is to identify children who may be at risk of lead exposure. The State of Maryland requires testing children at the ages of one and two.

The last element, tertiary prevention, involves well-established case management guidelines and environmental investigation follow up protocols for children with elevated blood lead levels.

How are the actions listed above related to the extent of lead poisoning and hazards?

Children living in "at-risk" areas, or areas with a high proportion of pre-1950 housing units, are more likely to be exposed to lead than children living in other areas. The State of Maryland has a targeted plan that identifies "At-Risk" areas; in Prince George's County, the targeted zip codes identified in the map are shaded in brown.

How are the actions listed above integrated into housing policies and procedures?

In 2012, the Maryland General Assembly passed House Bill 644. This Bill requires owners of rental properties built before 1978, when the use of lead paint was prohibited, to register their properties and take steps toward reducing the risk of lead poisoning beginning January 2015. The legislation also allows the Maryland Department of the Environment (MDE) to seek delegation to administer a U.S. Environmental Protection Agency rule that regulates training of contractors, renovations, repairs, and painting in rental and occupied homes built before 1978. The regulations also apply to pre-1978 facilities with young children.

As an entitlement jurisdiction, the County must enforce 24 C.F.R. Part 35 and Section 401(b) of the Lead-Based Paint Poisoning Prevention Act for all federally funded acquisition, rehabilitation, maintenance and construction activities. Landlords in Prince George's County must comply with Maryland's Reduction of Lead Risk in Housing law, which requires owners of rental properties built before 1950 to register the units with the Maryland Department of the Environment (MDE), distribute specific educational materials, and meet specific lead paint risk reduction standards at certain triggering events.

Applicants for federal funding assistance, tenants and prospective purchasers of property built before 1978 are notified of the following, before rehabilitation, purchase or rental of federally-assisted housing:

- That the property may contain lead-based paint;
- The hazards of lead-based paint;
- The symptoms and treatment of lead-based paint poisoning;

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children with blood lead elevations at or above this level. For children with persistent blood lead levels above 10 ug/dL, CDC recommends further testing along with steps to reduce ongoing lead exposure.

- The precautions to be taken to avoid lead-based paint poisoning (including maintenance and removal techniques for removing such hazards);
- The advisability and availability of blood lead level screening for children under six-years old; and
- In the event lead-based paint is found on the property, appropriate abatement measures must be undertaken and are an eligible use of federal funds.

Programs and Services to Address Lead-Based Paint Hazards

- The County operates a Housing Rehabilitation Assistance Program (HRAP) administered by a third party entity to provide funding to repair health and safety hazards in the homes of low- and moderate-income homeowners. The HRAP offers deferred loans of up to $60,000 to qualified homebuyers.

- CDBG funds may be used to support code enforcement activities (both residential and commercial), as implemented by a sub-recipient. These activities seek to monitor and maintain properties in deteriorated areas, including TNI communities and other low-to-moderate income neighborhoods.

- The Prince George's County Health Department provides several services to residents as part of the Lead and Healthy Homes Program, including:

    - Nursing case management for children with high lead levels in their blood and testing for uninsured children;
    - Environmental assessments of residences for the presence of lead, in response to confirmed medical reports of elevated blood levels in children and adults;
    - Referrals to the Maryland Occupational Safety and Health (MOSH) Program, as necessary, when adult lead exposure is suspected in the workplace;
    - Educational programs concerning potential lead exposure and safe lead paint abatement techniques;
    - Telephone consultations on asthma triggers, mold and other indoor air contaminants; and
    - Telephone consultations regarding lead in drinking water.

Actions Planned to Reduce the Number of Poverty-Level Families

The Office of Management and Budget (OMB) Statistical Policy Directive 14 and the Census Bureau uses a set of money-income thresholds based on family size and composition to determine poverty. If a family's total income is less than the family's threshold, that family and every individual in it is considered in poverty. The official poverty thresholds do not vary geographically; they are updated for inflation using the Consumer Price Index (CPI-U). The official poverty definition uses money-income before taxes and does not include capital gains or non-cash benefits (such as public housing, Medicaid, and food stamps).

Approximately nine percent (9.6%) of Prince George's County's population have incomes below the poverty level, which affects almost 84,018 people. With the exception of the District of Columbia where more than 110,365 of the population (18.0 %) have incomes below poverty, the incidents of poverty is

severe in the County compared to our other neighbors.[19] To address poverty and help families and individuals move toward self-sufficiency, the County works with local service providers to pursue resources and innovative partnerships to support the development of affordable housing, homelessness prevention and emergency food and shelter. The County administers programs that aim to mitigate poverty and its associated problems. Among others, these programs include public housing for seniors, a Section 8 Housing Voucher Program, and rental assistance through Community Development Block Grant (CDBG) and Emergency Solutions Grants (ESG) funding.

The intergovernmental resources include the Prince George's County Department of Housing and Community Development (DHCD) that serves as the grantee of federal funds (CDBG, ESG, and HOME), where funds are awarded to eligible activities that meet the needs of LMI persons and households and areas. DHCD partners with organizations that provide services to the neediest children and families, the homeless, ex-offenders, low-income seniors, at-risk youth, individuals with disabilities, and other disadvantaged and underserved populations.

Prince George's County Council adopted legislation, CB-112-2012, to amend the provisions of the County's Five-Year Consolidated Housing and Community Development and Annual Action Plans by adding requirements pertaining to Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3.) **(Please see Appendix D - CB-112-2012, and Appendix E – CB-17-2011)**. As a result, the Five-Year Consolidated Housing and Community Development Plan and Annual Action Plan includes a Section 3 Action Plan that addresses policies and procedures for all HUD covered activities such as: 1) programs that may include multiple contracts, contracts with parts of HUD funding of public or residential construction projects; 2) services and professional service activities generated by construction, such as roads, sewers, sidewalks, community centers, etc.; and 3) all public housing authority covered activities such as maintenance, development, modernization, and operations.

The purpose of this document, the County's Section 3 Action Plan, is to ensure that local low- and very low-income residents and local businesses, to the "greatest extent feasible," are beneficiaries of Section 3 covered projects administered by the County, specifically the Department of Housing and Community Development, the Housing Authority of Prince George's County and the Redevelopment Authority of Prince George's County.

The County may demonstrate compliance with the "greatest extent feasible" requirement of Section 3 by meeting the following HUD numerical goals:

1. Employ qualified Section 3 residents, as thirty percent (30%) of aggregate number of new hires resulting from contracts and subcontracts on a covered activity;
2. Award to Section 3 business concerns at least ten percent (10%) of the total dollar amount of all Section 3 covered contracts for building trades work; and
3. Award to Section 3 business concerns at least three percent (3%) of the total dollar amount of all Section 3 covered contracts for non-construction work.

19 http://www.princegeorgescountymd.gov/sites/SocialServices/Services/CommunityServices/EmergencyShelter/Pages/default.aspx

This document examines federal regulations, County legislation and policies and procedures as administered by various County departments, impacting its Section 3 compliance and performance measures.

Specifically, Subtitles 10A and 15A of the Prince George's County Code are intimately related to this Section 3 Action Plan. Subtitle 15A of the Prince George's County Code requires the Department to develop a Section 3 Action Plan within its 2016-2020 Consolidated Plan for Housing and Community Development.[20] Subtitle 10A of the Prince George's County Code, within the broad context of economic development and local employment establishes a First Source Hiring Program requiring "best efforts" for meeting a certain local hiring percentage goal for positions on certain procurement projects funded by the County.[21]

The Section 3 Action Plan outlines the Department's policies and procedures, ensuring that both low- and very low-income citizens and local businesses benefit from this resource. The enactment of a Section 3 Action Plan is not a requirement of Section 3 of the Housing and Urban Development Act of 1968, as amended; instead it is a tool to assist the Department with facilitating its implementation.

The County's Section 3 Action Plan is now available on the County's website at: http://www.princegeorgescountymd.gov/1039/Plans-Reports. Pending the final adoption of HUD's Section 3 proposed rule change (24 C.F.R. § 135)[22], the County will incorporate new rules into its Section 3 Action Plan, as appropriate.

In addition to the DHCD, the Prince George's County Department of Social Services (DSS) has direct contact with LMI persons and households seeking assistance and provides temporary cash assistance, food supplement programs, medical assistance and emergency assistance (shelter, rental and utilities assistance), which is funded in part through state, local, and CDBG and ESG funds. DSS ensures a coordinated Continuum of Care system and a 24-hour Homeless Hotline which is toll free in the State of Maryland. DSS has also sought to reduce the poverty level by promoting workshops, such as the Prince George's County Veterans Stand Down & Homelessness Resource Day, to inform local veterans of available resources. Ultimately, this program is part of DSS's mission to provide opportunities for residents of the County to become independent, responsible and stable members of the community, which is accomplished by identifying the barriers to independence and then providing resources for individuals affected by them.[23]

The Prince George's County Department of Family Services (DFS) provides programs to strengthen families and individuals, to enhance their quality of life. The DFS is comprised of three administrations that serve the aging, mentally-ill, disabled, children, youth, families, and veterans in need of support and resources. DFS's focus on reducing the poverty-level of families include programs such as the

[20] December 6, 2012, Prince George's County Maryland Code, Chapter No. 94, Subtitle 15A. Consolidated Housing and Community Development Plan

[21] November 15, 2011, Prince George's County Maryland Code, Chapter No. 37, Subtitle 10A. Purchasing, Sections 10A-157

[22] March 27, 2015, HUD's Section 3 Proposed Rule 24 C.F.R. § 135 - https://www.federalregister.gov/articles/2015/03/27/2015-06544/creating-economic-opportunities-for-low--and-very-low-income-persons-and-eligible-businesses-through

[23] http://www.princegeorgescountymd.gov/sites/SocialServices/Services/CommunityServices/EmergencyShelter/Pages/default.aspx

Healthy Families Prince George's Program, a voluntary program that provides support to first-time mothers under the age of 25, and to the children's fathers. Services include prenatal support, and intensive home visiting and mentoring services. The Healthy Families Prince George's Program is designed to improve birth outcomes, promote healthy child development and enhance family functioning through the provision of supportive services that synchronize existing prenatal, pediatric and mental health service delivery and assist the child and parents to realize their potential. Healthy Families Prince George's works with parents until the child reaches the age of five. In support of the Healthy Families Prince George's Program, Adam's House provides medical assessment, treatment, job training, parenting classes and other support to fathers. This Program helps strengthen the family structure and provide a better long term prognosis for the success of these families traditionally affected most by poverty.[24]

The Prince George' County Health Department – Health Improvement Plan 2011 to 2014 and *Beyond A Blueprint For a Healthier County* reaches into year 2020 by listing priorities to build a comprehensive, integrated community-oriented health care system that meets the needs of all County residents. The County Health Improvement Plan includes policies and strategies which provide a planning framework for improving the health status of County residents and promotes a high level of communication among a diverse constituency involved in health-related activities. In order to gain greater access to care, the Health Department partnered with Greater Baden Medical Services (GBMS), a federally qualified health center (FQHC) with its headquarters in the County, to provide comprehensive primary care medical services in locations of LMI areas. To date, GBMS has provided care to approximately 5,200 uninsured patients. This program is particularly useful towards eradicating poverty-level families because a number of County residents are forced into poverty due to an inability to pay medical bills or an inability to work due to medical disability of a family member. The County seeks to provide more resources to families like this by removing the barrier of lack of access to health care and promote independence and economic opportunity. The Health Improvement Plan also lists County-specific health priorities: (1) by 2015 enhance the health information technology infrastructure of Prince George's County in order to increase reimbursements for care; (2) improve patient care; and (3) address disparities; by 2020, build a comprehensive integrated community-oriented health care system that meets the needs of all County residents. [25] The Prince George's County Health Department is currently updating their Health Improvement Plan. DHCD will amend its Annual Action Plan when the Health Improvement Plan 2016-2020 is finalized to reflect any new data.

The Prince George's County Human Relations Commission (HRC), through education and affirmatively furthering fair housing, engages and educates the public through outreach efforts. The HRC's work includes: hosting and participating in housing fairs and fair housing seminars for mortgage and foreclosure counselors, attending community sponsored events and collaborating with organizations like CASA de Maryland (CASA), a non-profit organization whose mission is to improve the quality of life and legal justice for Latinos and low-income families through education, training and advocacy services. The HRC's goal, through effective, quick investigation and adjudication of discrimination complaints, is to eliminate discrimination, particularly in employment, housing, and education, which are the area's that, if left unimpacted, actually exacerbate and spur poverty among vulnerable populations and ethnic minority groups, seeking to raise their income. Individuals protected under the County's civil rights

[24] http://www.princegeorgescountymd.gov/sites/family/Pages/default.aspx

[25] http://www.princegeorgescountymd.gov/sites/Health/About/Pages/Our%20Vision,%20Mission%20and%20Strategic%20Plan.aspx

ordinance are aided in addressing some of the issues of poverty prior to them taking root with the families and in neighborhoods within Prince George's County.[26]

United Communities Against Poverty, Inc. (UCAP) is the U.S. Department of Health and Humans Services approved community action agency in Prince George's County whose primary mission is to address poverty. The County continues to support and provide federal funds to UCAP for programs designed to address the needs of low-to-moderate income persons.

The combined efforts of all the above listed programs work to eliminate poverty through increasing the affordability of housing, increasing the wherewithal of residents to afford more house in relation to their income, stemming neighborhood decline and blight, thus helping residents grow value in their owned or rented real estate assets, and by protecting vulnerable populations and minority communities from predatory financial lending practices and discrimination. These programs meet the various needs of individuals and families as they progress toward financial self-sufficiency.

Actions Planned to Develop Institutional Structure

The Prince George's Department of Housing and Community Development (DHCD) is the administrator of the entitlement funds allocated to the jurisdiction. The DHCD established a competitive process for the award of CDBG and HOME entitlement funds based on a Notice of Funding Availability (NOFA). A NOFA is issued annually for the CDBG Program. The DHCD accepts HOME Program applications on a rolling basis. Upon the receipt of CDBG applications, a Proposal Advisory Group (PAG) evaluates each application to determine eligibility. Under the CDBG Program, applicants must provide a detailed project description, project budget, and implementation schedule. Recommendations for project funding are forwarded to the County Executive and County Council for approval. All Prince George's County projects are described in the Annual Action Plan, and reported in the Consolidated Annual Performance Evaluation Report (CAPER).[27]

The DHCD is the administering agency of the Emergency Solutions Grants (ESG) program however, DHCD subcontracts with the Prince George's County Department of Social Services (DSS) to implement the ESG program. The DSS oversees the Continuum of Care (CoC) for the homeless and coordinates the County's Homeless Services Partnership Program (HSP).

Table 13, below, reflects the entities, government offices and non-profit organizations, which comprise the institutional delivery system for the County's CDBG Program.

[26] http://www.princegeorgescountymd.gov/sites/humanrelations/Pages/default.aspx
http://www.princegeorgescountymd.gov/sites/DHCD/Resources/PlansAndReports/Pages/default.aspx

[27] Prince George's County Department of Housing and Community Development Policies and Procedures Manual – Community and Planning Development Programs.

Table 13 – Institutional Delivery

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Prince George's County Department of Community and Housing Development	Government	Affordable Housing Economic Development Homelessness Non-Homeless Special Needs Planning Public Facilities Public Services	Countywide
Prince George's County Department of Social Services Homeless Services Partnership (HSP)	Government Sub-recipient	Homelessness	Countywide
Housing Authority of Prince George's County	Government	Affordable Housing	Countywide
Housing Initiative Partnership	Sub-recipient	Affordable Housing Public Services	Countywide
Independence Now, Inc.	Sub-recipient	Affordable Housing	Countywide
Prince George's County Redevelopment Authority	Sub-recipient	Affordable Housing	Countywide
United Communities Against Poverty, Inc.	Sub-recipient	Affordable Housing Public Services	Countywide
Casa de Maryland, Inc.	Sub-recipient	Public Services Economic Development	Langley Park
City of District Heights	Municipality	Infrastructure	District Heights
Gateway Community Development Corporation	Sub-recipient	Economic Development	Brentwood
Hyattsville Community Development Corporation	Sub-recipient	Economic Development	Hyattsville
City of New Carrolton	Municipality	Infrastructure	New Carrolton
The Training Source, Inc.	Sub-recipient	Economic Development	Countywide
University of Maryland - Branch Ave in Bloom	Sub-recipient	Economic Development	Countywide
Human Services Coalition of Prince George's County	Sub-recipient	Planning	Countywide
Neighborhood Design Center	Sub-recipient	Planning	Countywide
Addiction Recovery, Inc.	Sub-recipient	Public Facilities	Countywide
Town of Bladensburg	Municipality	Infrastructure	Bladensburg
Town of Capitol Heights	Municipality	Infrastructure	Capitol Heights
City of Greenbelt	Municipality	Public Facilities	Greenbelt
City of Seat Pleasant	Municipality	Infrastructure	Seat Pleasant
The Tabernacle of Laurel, MD, Inc.	Sub-recipient	Public Facilities	Laurel
Greater Baden Medical Services	Sub-recipient	Public Facilities	Countywide
The Arc of PGC	Sub-recipient	Public Facilities	Countywide
Vesta, Inc.	Sub-recipient	Public Facilities	Countywide
Baltimore Neighborhoods, Inc.	Sub-recipient	Public Services	Countywide
Capital Scholars, Inc.	Sub-recipient	Public Services	Countywide
Court Appointed Special Advocates	Sub-recipient	Public Services	Countywide
Community Builders, Inc.	Sub-recipient	Public Services	Countywide
Community Crisis Center	Sub-recipient	Public Services	Countywide

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Community Crisis Services, Inc.	Sub-recipient	Public Services	Countywide
First Generation College Bound, Inc.	Sub-recipient	Public Services	Countywide
Greater Washington Urban League	Sub-recipient	Public Services	Countywide
Housing Options & Planning Enterprises, Inc.	Sub-recipient	Public Services	Countywide
LARS, Inc.	Sub-recipient	Public Services	Countywide
Prince George's Child Resource Center, Inc.	Sub-recipient	Public Services	Countywide
Prince George's County Department of Social Services	Government	Public Services	Countywide
Sowing Empowerment and Economic Development, Inc.	Sub-recipient	Public Services	Countywide
St. Ann's Center for Children, Youth and Families	Sub-recipient	Public Services	Countywide
Take Charge Juvenile Diversion Program, Inc.	Sub-recipient	Public Services	Countywide
Top Banana Home Delivered Groceries, Inc.	Sub-recipient	Public Services	Countywide

Assessment of Strengths and Gaps in the Institutional Delivery System

The institutional structure for this Annual Action Plan is predicated upon compliance with the County's citizen participation process, requiring public input and notification. Local approval of the Plan is subject to the County Executive's Office review and submission to the County Council for final approval. As a participating jurisdiction under HUD's entitlement programs, the County has a history of coordinating with government offices, municipalities, agencies and non-profit organizations, comprising its institutional delivery system. The DHCD believes the institutional system does not have major gaps in service delivery; instead, it continues to seek opportunities to enhance and strengthen existing partnerships.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Table 14 – Homeless Prevention Services Summary

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	x	x	x
Legal Assistance	x	x	
Mortgage Assistance	x		x
Rental Assistance	x	x	x
Utilities Assistance	x		x
Street Outreach Services			
Law Enforcement	x		
Mobile Clinics	x	x	x
Other Street Outreach Services	x	x	x
Supportive Services			
Alcohol & Drug Abuse	x	x	
Child Care	x		
Education	x		
Employment and Employment Training	x	x	x
Healthcare	x	x	x
HIV/AIDS	x	x	x
Life Skills	x	x	
Mental Health Counseling	x	x	
Transportation	x		
Other			
Youth Services	X	x	x

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The District of Columbia, Department of Health, HIV/AIDS Administration, Hepatitis, STD and TB Administration (HAHSTA) is the Regional Grantee on behalf of the Washington, D.C. Eligible Metropolitan Area (EMA). The Washington, D.C. EMA comprises the District of Columbia and neighboring counties, suburban and rural Maryland, Northern Virginia, and rural West Virginia.

HAHSTA is currently serving as the administrative agent for Suburban Maryland. This region includes Prince George's County, Calvert County, and Charles County. In FY 2018, the Department of Housing and Community Development plans to enter into an Intergovernmental Agreement with HAHSTA to administer and allocate HOPWA funds for Suburban Maryland.

HOPWA provides funding to community-based organizations and support a continuum of dedicated housing units designed to assist people with HIV/AIDS access housing.

The Prince George's County Continuum of Care (CoC) for homeless persons is coordinated through the County's Homeless Services Partnership (HSP). A detailed narrative pertaining to the program and service delivery system for homeless persons (particularly chronically homeless individuals and families,

families with children, veterans and their families, and unaccompanied youth can be found under Section 5.6 Homeless Facilities and Services in the 2016-2020 Consolidated Plan.[28]

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

The County has a network of hypothermic, emergency, transitional, and permanent supportive housing facilities designed to provide a coordinated and systemic response to homeless persons. A centralized intake and assessment system has been established, ensuring prioritization of the most vulnerable among this group. However, this system, as stated, is insufficient to meet the demands of persons in crisis. Additionally, the County established a broader network of non-traditional partnerships to expand its capacity to service this population.

Based on the Needs Assessment Focus Groups and Community Forums, the following is a list of service delivery gaps for this population:

- Need for additional homeless shelters;
- Insufficient affordable housing and rental subsidies;
- Lack of assistance to locate and find accessible affordable housing;
- Inadequate housing options for families and persons with special needs; and
- Transportation for youth services.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The DHCD seeks to collaborate with government agencies, non-profit housing developers, private social welfare organizations, and municipalities. The DHCD will encourage consistent and timely communications, information sharing, and execute required program monitoring, ensuring that the resources committed to programs achieve maximum outcomes. Further, the County's strategic Ten Year Plan to Prevent and End Homelessness, derived from national best practices, is based on a comprehensive system to reduce homelessness. As stated, the system includes six key strategic components: coordinated entry; prevention assistance; shelter diversion; rapid re-housing; permanent housing; and improved data collection and performance measures. Complimenting these strategies, accommodations have been designed for six (6) subpopulations that have distinct needs requiring separate exploration, including: homeless or at-risk unaccompanied youth; Veterans; chronically homeless persons; mentally ill persons; substance abusing or dually diagnosed persons and/or disabled individuals; domestic violence survivors; and returning residents.

These strategies are designed to reduce the incidents of homelessness. They collectively form a plan, aligning the County's services with federal goals, representing a fundamental shift from "shelter" to "housing", prioritize programming for special populations, enhance system accountability, build on current success, and provide new flexibility and opportunity. This effectiveness of the system is evaluated consistently to address and make adjustments in service delivery, as appropriate.

[28] http://www.princegeorgescountymd.gov/sites/DHCD/Resources/PlansAndReports/Pages/default.aspx

2.10 Program Specific Requirements

Community Development Block Grant (CDBG) – Program Year (PY) 43

The DHCD administers the CDBG program. The federal CDBG program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for LMI persons.

Categories of Funding and Budget Overview

Prince George's County qualifies as an urban County eligible to receive $4,550,612 in CDBG funds. In Fiscal Year (FY) 2018, the County anticipates a total of $2,431,180.13 CDBG program income and a total of $1,119,467.73 in CDBG Prior PY 34 – PY 43 Year funds. Table 15 describes the categories of funding, budget overview and projects planned by category with the use of CDBG funds expected to be available during FY 2018. The projects are identified in Appendix C: HUD Table 3Cs.

Table 15 - Uses of CDBG Funds by Category and Budget

Categories	PY 43 Funds	Percent of Total
Affordable Housing*	$4,752,139.86	59%
Economic Development	$230,000.00	4%
Planning & Administration	$908,544.00	14%
Public Facilities & Infrastructure	$1,527,988.00	22%
Public Services	$682,588.00	11%
Total:	**$8,101,259.86**	**100.0%**
Anticipated CDBG Funds PY 43		
CDBG Entitlement	$4,550,612.00	
*CDBG Program Income: Multi-family Commercial Loan and Lead Identification Field Testing (LIFT) included	$303,954.37	
*CDBG Reprogrammed Entitlement CDBG Activities PY 34 - PY 43 included	$1,119,467.73	
*Neighborhood Stabilization Program (NSP) 1 Program Income converted to CDBG Program Income included	$553,243.56	
*CDBG Program Income: Single Family Rehabilitation (SFR) Revolving Loan	$1,573,982.20	
Total:	**$8,101,259.86**	

Note: All percentages are based on the total of Entitlement Funds plus Program Income.

CDBG Program Year (PY) 43 Activities

The CDBG activities proposed for Program Year 43 address the County's annual goals and objectives, which are consistent with the FY 2016 - 2020 Consolidated Plan. For a description of proposed activities, refer to Appendix C: HUD Table 3Cs.

Affordable Housing Activities for FY 18
Affordable housing activities for FY 18 may include: acquisition of real property; disposition of real property acquired with CDBG funds; residential rehabilitation; clearance and demolition; removal of architectural barriers and handicapped accessibility.

Economic Development Activities for FY 18
Economic development activities for FY 18 may include: job creation and job retention; where at least fifty-one percent (51%) of the jobs computed on a full-time basis; involve the employment of low and moderate-income persons; assistance to for-profit businesses; assistance to a micro-enterprise businesses; and construction or rehabilitation of commercial or industrial property.

Public Facilities and Infrastructure Activities for FY 18
Public facilities and infrastructure activities for FY 18 may include: storm water improvements; reconstruction of streets, sidewalks and parking areas, and improvements in street lighting as a crime deterrent; rehabilitation of community centers and other buildings used to provide services to the public; accessibility improvements that remove architectural barriers to public facilities such as streets, playgrounds and public buildings.

Public Services Activities for FY 18
Public services activities for FY 18 may include: health; transportation; crime awareness; substance abuse prevention; employment training; youth services; literacy training; housing counseling; services for immigrants; elderly and frail elderly; persons with disabilities; homeless families and at-risk children and youth; victims of domestic violence; and substance abuse.

CDBG Administration for FY 18
The County uses up to twenty percent (20%) of CDBG funds for planning and administrative costs.

The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed.

The County anticipates it will earn $2,431,180.13 in CDBG Program Income, which must be disbursed before any new entitlement funds are used. Up to twenty percent (20%) of the program income received may be, as allowed under the regulations, deposited into DHCD's account(s) for administrative related costs.

The County anticipates program income will be generated from the following sources in FY 2018:

- Neighborhood Stabilization Program (NSP) 1: The County anticipates $553,243.56 in program income will be generated from the NSP 1 Program and converted to CDBG Program Income;
- Multi-family and Commercial Loans and Lead Identification Field Testing (LIFT): The County anticipates $303,954.37 in program income will be generated from CDBG commercial loans. The program income will be used for eligible affordable housing, economic development, public facilities and infrastructure, planning and administration and public services activities.
- CDBG Single Family Rehabilitation (SFR) Revolving Loan Program: The County anticipates $1,573,982.20 in program income will be generated from the SFR Program. The program income generated from the SFR Revolving Loan Program, by Council Resolution, is committed to the SFR Revolving Loan fund and for the administration of the program.

The amount of proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.

The DHCD is currently exploring the application of the Section 108 Program which is the loan guarantee component of the Community Development Block Grant (CDBG) Program. Section 108 provides communities with a source of financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects. Local governments borrowing funds guaranteed by HUD through the Section 108 program must pledge current and future CDBG allocations as security for the loan.

DHCD may consider two potential Section 108 Loan activities that, as required, meet CDBG national objectives and may be used to support projects located in the Transforming Neighborhoods Initiative (TNI) communities. They include: 1) establishment of a commercial business loan fund; and 2) the preservation of affordable housing and new construction of mixed-income and mixed-use housing development.

The Section 108 Loan Guarantee Program requires the County to meet all program regulations as outlined under 24 C.F.R. §570.700 through 24 C.F.R. §570.711.

The amount of surplus funds from urban renewal settlements.

The County does not have surplus funds from urban renewal settlements.

The amount of any grant funds returned to the line of credit for which the planned use has not be included in a prior statement or plan.

The County does not have any CDBG funds returned to a line of credit for which the planned use has not be included in a prior statement or plan.

The amount of income from float-funded activities.

The County does not have any float-funded activities.

Other CDBG Requirements

The amount of urgent need activities.

The County will not use CDBG funds in PY 43 for activities that are considered an "Urgent Need."

Affordable Rent Policy

The purpose of an Affordable Rent Policy is to define how the affordability of rents will be maintained for rental units funded with CDBG funds. This Affordable Rent Policy is required under the CDBG regulation, 24 C.F.R. § 208(a)(3).

The policy will apply to tenants of rental units funded with CDBG funds with gross household income, adjusted for family size, that is eighty percent (80%) or below the area median income, or low- to moderate-income persons (LMI).

Maximum Allowable Rent – CDBG Funded Rental Units

Existing Occupied Units
It is DHCD's practice to review the rent structure of projects requesting funding for housing-related activities at the beginning of the application process. For existing units that are occupied by LMI tenants, the maximum allowable rent will be equal to the ***lesser*** of the rent and utility amount being paid by the tenant at the time an application for funding is submitted, or a rent amount that does not exceed thirty percent (30%) of the adjusted income of a family whose annual income equals to sixty-five percent (65%) of the median income for the area, as determined by HUD, with adjustments for the number of bedrooms in the unit.

If the rehabilitation involves conversion of utility type or transfer of utility payment from owner to tenant, an adjustment will be made based on the schedule listed in Section 8 Existing Housing Allowances for Tenant-Furnished Utilities and Other Services (in effect when the rent is calculated). This maximum allowable rent shall remain in effect for a period of one year after the final inspection of CDBG funded units is completed by Community Planning and Development staff.

Thereafter and for a period of four (4) additional years, the maximum allowable rent including utilities, shall be the ***lesser*** of the Fair Market Rent or a rent amount that does not exceed thirty percent (30%) of the adjusted income of a family whose annual income equals to sixty-five percent (65%) of the median income for the area, as determined by HUD, with adjustments for the number of bedrooms in the unit.

Vacant Units occupied between funding application and Project Completion
Units vacant and occupied between the period the funding application is submitted and project completion, must be filled by LMI households. The maximum allowable rent including utilities for these units shall not exceed the Fair Market Rent (in effect when the rent is calculated) with an adjustment for utility allowance based on the Section 8 Existing Housing Allowances for Tenant-Furnished Utilities and Other Services (in effect when the rent is calculated). The Fair Market Rent will be maintained for a period of one year after the final inspection for project completion by Community Planning and Development staff.

Thereafter and for a period of four (4) years, the maximum allowable rents including utilities will be the ***lesser*** of the Fair Market Rent or a rent amount that does not exceed thirty percent (30%) of the adjusted income of a family whose annual income equals to sixty-five percent (65%) of the median income for the area, as determined by HUD, with adjustments for the number of bedrooms in the unit.

Vacant Units occupied after Project Completion
For a period of five (5) years after project completion, vacant CDBG funded units shall be occupied by LMI tenants. The maximum allowable rents including utilities will be an amount that is the ***lesser*** of the Fair Market Rent or a rent that does not exceed thirty percent (30%) of the adjusted income of a family whose annual income equals sixty-five percent (65%) of the median income for the area, as determined by HUD, with adjustments for the number of bedrooms in the unit.

HOME Investment Partnerships (HOME) – Program Year (PY) 26

Financial assistance is provided to eligible projects and beneficiaries in several forms: interest bearing loans or advances; deferred loans (forgivable and repayable); grants; interest subsidies; equity investments; loan guarantees and loan guarantee accounts. The form of financial assistance is determined by the type of activity and underwriting criteria applicable to the project and in accordance with the HOME Subsidy Limits.

To ensure that HOME investments yield affordable housing over the long term, the County requires that the minimum or greater affordability period for each type of eligible activity be incorporated into each project. The County requires each HOME-funded project to be in compliance with Federal lead-based paint regulations of the Housing and Community Development Act of 1992.

Categories of Funding and Budget Overview

Prince George's County qualifies as an urban county eligible to receive entitlement funds for the HOME Program in the amount of $1,546,986 for PY 26. However, the County has reached an agreement with HUD to a Voluntary Grant Reduction Plan (VGR), resulting in the reduction of HOME funds by 33% ($522,919.00) for each of the next five years. The VGR resulted from findings sited in the HUD Office of the Inspector General (OIG) HOME Audit Report: 2012-PH-1011. The County has a balance of $1,420,686 accumulated HOME Program Income, which has the same 24-month commitment deadline that is applicable to the HOME allocation the County, receives for FY 2018.[29] The HOME Program Income will be used for the new reconstruction or rehabilitation of affordable and/or workforce housing opportunities.

Table 16 - Uses of HOME Funds by Category and Budget

Categories	PY 26 Funds	Percent of Total
HOME Program Income Activities	$1,420,686.00	58%
Homebuyer Activities	$358,424.00	15%
Multi-Family Rental Housing Construction and Rehabilitation Program	$358,424.00	15%
CHDO Set-Aside Activities	$153,610.00	6%
CHDO Operating Assistance	$51,203.00	2%
HOME Administration	$102,406.00	4%
Total:	**$2,444,753.00**	**100.0%**
Anticipated HOME Funds PY 26		
HOME Entitlement	$1,546,986.00	
HOME Voluntary Grant Reduction Plan	($522,919)	
HOME Program Income:	$1,420,686.00	
Total:	**$2,444,753.00**	

Note: All percentages are based on the total of Entitlement Funds plus Program Income.

[29] January 3, 2017, HOME Grant-Based Accounting Interim Rule 24 C.F.R. § 92.2

Activities to be Undertaken in PY 26

The HOME activities proposed for PY 26 address the County's annual goals and objectives, which are consistent with the FY 2016 - 2020 Consolidated Plan.

Homebuyer Activities – FY 18

The DHCD administers one homebuyer program, the Pathway to Purchase Program (formerly known as My HOME Program.) The Pathway to Purchase Program will assist income-eligible first-time homebuyers to purchase eligible residential properties by providing homeownership assistance. The Pathway to Purchase Program homeownership assistance will be zero percent (0%) interest, deferred payment of up to the maximum of $10,000 as needed, for mortgage principle reduction, and/or down payment and/or closing costs. Applicants must comply with monthly housing costs burden and total debt ratio requirements set administratively by the Department of Housing and Community Development. All properties must pass a Housing Quality Standards (HQS) Inspection.

The property assisted with HOME funds must remain affordable for a minimum period, depending on the amount of HOME funds provided. Prince George's County requires the following minimum affordability terms for each project:

Table 17 – Homebuyer Affordability Period

HOME Funds Provided	Affordability Period
Less than $15,000	5 years
$15,000 - $40,000	10 years
More than $40,000	15 years

The required minimum affordability period for HOME assisted housing, is ensured through a regulatory agreement or covenant recorded in the land records of Prince George's County. The County may require a minimum period up to forty (40) years.

Multi-Family Rental Housing Construction and Rehabilitation Program FY 18

HOME funds are generally used as gap financing to enhance the financial feasibility of multi-family projects funded with local or State issued tax-exempt bond financing, federal low income housing tax credits, and private financing. Major project selection criteria includes, but is not limited to:

- Consistency with Consolidated Plan and Annual Action Plan Goals;
- Leveraging of other private and public funds;
- The number of affordable units produced;
- The readiness of the project;
- Developer's capacity and fiscal soundness;
- Council member and Community support;
- The project's impact on the surrounding community;
- Market demand;
- Established project budget and schedule; and

- Financial commitments from other lenders.

HOME funds cannot be used to refinance multi-family loans made or insured by any other Federal program, including CDBG.

The County requires the minimum affordability terms for each multi-family project, as stated in Table 18. The County may require a minimum period up to forty (40) years.

Table 18 – Multi-Family Affordability Period

Activity	Average Per-Unit HOME Funds	Minimum Affordability Period
Rehabilitation or Acquisition of Existing Housing	Less than $15,000 $15,000 - $40,000 More than 40,000	5 years 10 years 15 years
Refinance of Rehabilitation Project	Any Amount	15 years
New Construction or Acquisition of New Housing	Any Amount	20 years

Community Housing & Development Organization (CHDO) Set-Aside Activities FY 18

The County sets aside a minimum of 15 percent (15%) of the HOME allocation for housing development activities in which qualified CHDOs are the owners, developers and/or sponsors of the housing. Eligible activities include technical assistance, acquisition, rehabilitation and new construction of rental housing, acquisition, rehabilitation and new construction of homebuyer properties; and direct financial assistance to purchasers of HOME-assisted housing sponsored or developed by a CHDO. Funding allocation decisions are based on the CHDO's project development capacity, the need to increase the development capacity of existing CHDOs, project readiness, and consistency of a proposed project with Consolidated Plan and Annual Action Plan goals and objectives.

Eligible applicants for this program must be certified CHDOs. For FY 18, certified CHDO's or those who are in the process of re-certifying include:

- Housing Initiative Partnership, Inc.

In FY 2018, the Department of Housing and Community Development seeks to identify other organizations that are capable of carrying out eligible housing development activities in accordance with HOME Rule 24 C.F.R. § 92.300.

CHDO Operating Assistance FY 18

Up to five percent (5%) of the HOME allocation can provide general operating assistance to CHDOs receiving set-aside funds. The activity must be ready, under a dated written agreement, to receive set-aside funds within twenty-four (24) months. Assistance for operating expenses in each fiscal year will not exceed the greater of $50,000, or fifty percent (50%) of the CHDO's total annual operating expenses for that year. CHDO Operating Assistance can only be used for reasonable and necessary costs for the operation of the CHDO.

CHDOs are permitted to retain any proceeds generated from the CHDO development activity, under the condition that they be used only for HOME-eligible activities.

HOME Administration FY 18

The County will use ten percent (10%) of the HOME allocation for reasonable administrative and planning costs. Also, according to the HOME Rule 24 C.F.R. § 92.207, ten percent (10%) of all program income is allowed to be deposited in the HOME account during the program year for administrative and planning costs. The DHCD, Housing Development Division administers the HOME Program.

Tenant-Based Rental Assistance (TBRA) Program FY 18

The Tenant-Based Rental Assistance (TBRA) program is designed to assist residents in finding a rental unit that they can afford, so that they are not in imminent danger of becoming homeless.

In FY 2018, the County will not use PY 26 HOME funds to operate a TBRA Program.

A description of other forms of investment being used beyond those identified in 24 C.F.R. § 92.205 is as follows:

Prince George's County does not use HOME funds in any other manner than those described in 24 C.F.R. § 92.205.

A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 24 C.F.R. § 92.254, is as follows:

When using HOME funds in any County program involving homebuyer activities, the County will incorporate the following provisions as appropriate:

Recapture Provision

For all programs providing a direct HOME subsidy to enable the homebuyer to buy a housing unit, the recapture provision will be enforced. Direct HOME subsidy includes down payment, closing costs, interest subsidies, or other HOME assistance provided directly to the homebuyer. In addition, direct subsidy includes any assistance that reduces the purchase price from fair market value to an affordable price.

If the HOME recipient decides to sell the house within the affordability period, based upon the direct HOME subsidy provided to the homebuyer which enabled the homebuyer to purchase the unit, the County will recapture all or a portion of the direct HOME subsidy. However the amount recaptured by the County cannot exceed what is available from net proceeds. Net proceeds are defined as the sales price minus superior loan repayments (other than HOME funds) and any closing costs. Under no circumstances will the County recapture more than is available from the net proceeds of the sale.

The County enforces the recapture provision with a HOME Regulatory Agreement, Declaration of Covenants and Deed of Trust to be recorded in the County's land records. For all homebuyer assistance programs providing a direct HOME subsidy, the County will execute and record similar legal documents to enforce the recapture provision.

NOTE: Exception: Development subsidies (i.e., the difference between the cost of producing the unit and the fair market value of the unit) are not subject to recapture as the homebuyer does not realize a direct benefit from these funds. For properties that receive development subsidies only, and there is no direct financial assistance to the homebuyer, the resale requirements below will apply.

Resale Provision

Subject to underwriting, certain County programs, specifically those involving newly constructed or substantially rehabilitated HOME-assisted units must remain affordable over the entire affordability term, and therefore those units will be designated as "affordable units." If a unit is so designated, and is sold during the affordability period, the sale must meet the following criteria:

- The new purchaser must be low-income, defined as a family at seventy to eighty percent (70% to 80%) of area medium income paying no more than thirty percent (30%) of income for principal, interest, property taxes and insurance.
- The new purchaser must use the property as the family's principal residence and agree to assume the remainder of the original affordability period.
- The sales prices will be controlled by the County so as to be "affordable" to the new purchaser.
- The original homebuyer, now the home seller, must receive a "fair return" on their investment, as defined by the County.
    - Fair return will be measured by the percentage change in the Consumer Price Index (CPI) over the period of ownership.
    - The basis for calculating fair return will include a return on: 1) the HOME-assisted buyer's original investment, plus 2) capital improvements made by the original buyer based on the actual costs of the improvements as documented by the homeowner's receipts.
    - These improvements will include: window and roof replacements; electrical and plumbing systems upgrades; infrastructure improvements; kitchen and bathroom remodels; finishing of basement and energy efficient upgrades.
- In some instances, it may be necessary for the County to provide HOME assistance to the subsequent purchaser to ensure that the original buyer receives a fair return and the unit is affordable to the low-income population, as defined.
- The County will use deed restrictions and land covenants to enforce the resale restrictions.

A description of the guidelines for resale or recapture that ensures affordability of units acquired with HOME funds? See 24 C.F.R. § 92.254(a) are as follows:

The County will enforce the recapture/resale guidelines during the applicable affordability with a deed restrictions and land covenants to be recorded in the County's land records.

Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 C.F.R. § 92.206(b), are as follows:

Prince George's County does not use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

Other HOME Requirements

Matching and Leveraging of HOME Funds

A premise of the National Affordable Housing Act, which authorized the HOME Program, is that providing affordable housing to low-income persons is the responsibility of all levels of government. Therefore, matching contributions are required by the States and local governments in the HOME Program. The match is the local, non-Federal, permanent contribution to affordable housing, and is not counted toward the leveraging requirements.

The HOME Program requires the County to provide a match of not less than twenty-five percent (25%) of the HOME funds drawn down for project costs. Eligible sources of match include:

- Cash or cash equivalents from a non-Federal source.
- Value of waived taxes, fees or charges associated with HOME projects.
- Value of donated land or real property.
- Cost of infrastructure improvements associated with HOME projects.
- A percentage of the proceeds of single or multi-family housing bonds issued by the State, a state instrumentality or local government.
- Value of donated materials, equipment, labor and professional services.
- Sweat equity.
- Direct costs of supportive services to residents of HOME projects.
- Direct costs of homebuyer counseling to families purchasing homes with HOME assistance.

Affirmative Marketing Policy and Procedures

The County follows prescribed affirmative marketing policies and procedures for HOME projects. The projects include: distributing fair housing flyers to local libraries and government offices; using fair housing language symbols in advertisements; fair housing mailings to potential property owners; and including language on fair housing laws in all financial and construction documents.

The County requires property owners, developers and non-profits to include fair housing symbols in their advertising and publications; post fair housing signs; provide verbal and written instructions to employees; and inform applicants on DHCD's waiting list of available properties and vacancies.

Special outreach methods are established to solicit applications from persons in the housing market area who are not likely to apply for units. Religious groups, employment centers, housing counseling and referral agencies, social service agencies and organizations serving persons with disabilities are among the groups contacted.

In addition, all contracts and agreements pertaining to the development and construction of housing contain an affirmative marketing requirement and the necessary forms are also included.

Minority Business Enterprise (MBE) Outreach

The County's Office of Central Services, Supplier Development and Diversity Division (OCS-SDDD) is the agency charged under the County's Laws to serve the interests of the Minority Business Enterprises.

The County's Office of Central Services, SDDD has an extensive annual training program designed to provide educational and industry training focusing on the overall development of MBEs. For example, some seminars and workshops have included proposal writing, bonding and insurance, and financing. These seminars and workshops are offered free to the participant and instructors are consultants and subject experts. The seminars and workshops are held monthly with the exception of August and December.

In addition, all agencies are required to make a good – faith and documented effort to utilize minority and local businesses. These agencies are required to report on their efforts and monitored as to their compliance with such Federal MBE and Local Business requirements.

Ensuring Long-term Compliance with Housing Codes

HOME-assisted housing must meet all applicable local and State codes, rehabilitation standards, and housing quality standards in 24 C.F.R. § 982.401.

The County inspects and monitors all HOME units during construction and upon completion and also inspects all HOME assisted units.

Prince George's County, Maryland Income Limits

The Department of Housing and Urban Development (HUD) is required by law to set income limits that determine the eligibility of applicants for HUD's assisted housing programs. HUD's standard that is typically used to judge income types in the County is based on a percentage of area median income (AMI) established by HUD using the base 2016 median family income (MFI) for Prince George's County.

The income limits are as follows:

Table 19 - Prince George's County, Maryland Income Limits

Household Size	EXTREMELY LOW INCOME (30% AMI)	VERY LOW INCOME (50% AMI)	60% AMI	LOW INCOME (80% AMI)	2016 Uncapped Income Limits
1	$22,850	$38,050	$45,660	$49,150	$60,850
2	$26,100	$43,450	$52,140	$56,150	$69,550
3	$29,350	$48,900	$58,680	$63,150	$78,250
4	$32,600	$54,300	$65,160	$70,150	$86,900
5	$35,250	$58,650	$70,380	$75,800	$93,900
6	$37,850	$63,000	$75,600	$81,400	$100,850
7	$40,450	$67,350	$80,820	$87,000	$107,800
8	$43,050	$71,700	$86,040	$92,600	$114,750

Source: U.S. Department of Housing and Urban Development (http://www.huduser.org)

Prince George's County uses the "uncapped" income limits to determine applicant eligibility to participate in the County's homeowner rehabilitation and homebuyer assistance programs administered with CDBG and/or HOME funds.

Emergency Solutions Grants (ESG) – Program Year (PY) 30

The DHCD is the administering agency of the Emergency Solutions Grants (ESG) program. The DHCD subcontracts with the Prince George's County Department of Social Services (DSS) to implement the ESG program.

Categories of Funding and Budget Overview

The County is entitled to receive $908,453 in ESG funds, and HUD requires a match at 100 percent (100%).

Table 20 – Use of ESG Funds by Category and Budget

ESG Activities	Budget Amount	*Match Summary*	*Source Summary*
Match County		***$908,453.00***	
Match State		***$0.00***	
Match Federal		***$0.00***	
Total Match		***$908,453.00***	
FY 2018 Detailed Budget Table		*REQUIRED MATCH*	*Source of Match*
Grant Amount	$908,453.00		
Total Administration	$43,858.00		
Eligible Activities	**Activity Amount**	*Activity Amount*	
Emergency Shelter (Operations & Essential)	**$216,595.00**	***$600,000.00***	*County Funds*
Street Outreach - Essential Services	**$33,000.00**	***$35,000.00***	
HMIS	**$50,000.00**	***$43,453.00***	*County Funds*
Rapid Re-housing	**$247,500.00**	***$115,000.00***	*County Funds*
Homelessness Prevention	**$317,500.00**	***$100,000.00***	*County Funds*
Administration	**$43,858.00**	***$15,000.00***	
Emergency Solutions Grant Total	**$908,453.00**	***$908,453.00***	

Activities to be undertaken in PY 30

In PY 30, ESG funds, federal homeless assistance program funds, State funds, and other resources will be used to provide the following shelter and supportive services.

Emergency Shelter – Operation & Essential Services – FY 18

The County operates a 24-hour hotline for calls related to homelessness and five (5) emergency shelter projects serving individuals and families that are literally homeless. Each resident is provided with basic shelter amenities as well as employment, case management, health care, and housing placement assistance. Approximately 5,000 unique callers will be triaged through the hotline and 1,000 will benefit from the programs. In addition, the County plans to launch a day center to provide crisis intervention and basic needs services to unsheltered homeless and persons at imminent risk (within 14 days) of becoming unsheltered.

Street Outreach – FY 18
The County is developing a formal street outreach system to consistently and frequently engage with the street homeless in an effort to develop the relationships and trust that are critical to getting these individuals to accept shelter and permanently end their pattern of homelessness. This team is responsible for creation and maintenance of the County's registry of all chronically homeless persons and utilizes a Vulnerability Index that prioritizes them for permanent housing and other needed services. Approximately one-hundred (100) individuals will benefit from this program.

Homeless Management Information System (HMIS) – FY 18
The Prince George's County Department of Social Services is the County's HMIS Lead Agency and is responsible for: hosting and maintaining all HMIS data; ensuring data quality; reporting; training; technical user support; custom report design; and other HMIS data activities.

Rapid Re-housing – Housing Relocation and Stabilization Services & Tenant-Based Rental Assistance – FY 18
The Prince George's County Department of Social Services provides supportive services and financial assistance to homeless individuals and families to help them obtain and maintain housing, including but not limited to payment of security deposits, first month's rent, outreach and engagement, case management, housing search and placement, and follow-up. Approximately twenty-five (25) households will be assisted.

Homelessness – Housing Relocation and Stabilization Services & Tenant-Based Rental Assistance – FY 18
The Prince George's County Department of Social Services (DSS) provides services to persons at imminent risk of homelessness to preserve and maintain stable housing, including but not limited to payment of rental arrearages and ongoing support, outreach and engagement, case management, and follow-up. Approximately 25 households will be assisted.

ESG Administration FY 18

Up to seven and a half percent (7.5%) of the ESG funding is used for administrative costs. The DSS administers the ESG program.

Include written standards for providing ESG assistance.

Written standards to be used in administering ESG activities have been developed in partnership with DHCD, DSS, and the CoC (HSP) and ensure:

- Consistent evaluation of individual and family eligibility for assistance in accordance with the definitions of homeless and at risk of homelessness (24 C.F.R. §576.2) as well as with recordkeeping requirements;
- Coordinated and integrated service delivery among all impacted providers;
- Clear and distinct eligibility requirements in place for homelessness prevention versus rapid re-housing assistance;
- Single mechanism for prioritizing applicants who are eligible for assistance;
- Matrix that identifies what percentage and/or amount (or range thereof) each participant must pay, if any, while receiving assistance, how long a single participant may receive assistance

(including maximum number of months or times a participant may receive assistance), and adjustments in percentage and/or amount (or range thereof) the participant must pay (including the maximum amount of assistance a participant may receive), if any; and

- Compliance with all ESG rules and regulations.

If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Prince George's County *Continuum of Care (CoC)* for homeless persons is coordinated through the County's Homeless Services Partnership (HSP) which includes over one-hundred (100) public and private agencies, faith-based organizations, service providers, mainstream programs, consumers and concerned citizens which meet monthly and work collaboratively to establish strategic priorities, assess progress, ensure compliance with HUD and other funder requirements and oversees full implementation of the County's Ten Year Plan to Prevent and End Homelessness.

The CoC is fully compliant with HUD's requirements for centralized intake and assessment. The CoC operates a 24-hour hotline for calls related to housing instability and homelessness. Entrance to all County emergency shelters, as well as diversion and prevention measures, are accessed through this hotline. The central point of entry allows homeless persons to gain services and shelter without having to navigate several different systems and application procedures. Residents are screened, assessed and linked to a prevention/diversion program or an appropriate emergency shelter based on gender, family composition, need, and bed availability. This centralized process includes system wide coordinated entry protocols for prioritizing and customizing homeless services based on the identified needs of the individual. These protocols create a prioritization code for all those currently in or entering the system which is used to help determine which response – RRH, Emergency Shelter, Transitional Shelter, or PSH is best suited to the household and will help reduce the time spent in homelessness as well as reducing the cost per successful placement. As part of this approach, the CoC also maintains a registry of all known chronically homeless persons and uses a vulnerability index to prioritize those most in need of long-term subsidies and support. The centralized assessment team meets weekly to review all cases.

Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Through direct operations, as well as publicly procured contracts with private non-profit agencies in the County, DSS currently uses ESG funds to provide emergency shelter, street outreach, HMIS, and homeless prevention and rapid re-housing services. Services are provided through the HSP provider network and all financial assistance funds are issued by DSS. Funding priorities for services are determined using several factors: (1) priority areas identified in the County Ten Year Plan to prevent and end homelessness, (2) alignment with HEARTH and ESG regulations, (3) level of need documented in HMIS (annual CAPER report), and (4) funds currently available for similarly situated activities.

If the jurisdiction is unable to meet the homeless participation requirement in 24 C.F.R. § 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The County meets the homeless participation requirement. Several members of the HSP are individuals who were homeless or formerly homeless.

Describe performance standards for evaluating ESG.

Written standards to be used in administering ESG activities have been developed in partnership with DHCD, DSS, and the CoC (HSP) and ensure:

1. Consistent evaluation of individual and family eligibility for assistance in accordance with the definitions of homeless and at risk of homelessness as well as with recordkeeping requirements;
2. Coordinated and integrated service delivery among all impacted providers;
3. Clear and distinct eligibility requirements in place for homelessness prevention versus rapid re-housing assistance;
4. Single mechanism for prioritizing applicants who are eligible for assistance;
5. Matrix that identifies what percentage and/or amount (or range thereof) each participant must pay, if any, while receiving assistance, how long a single participant may receive assistance (including maximum of months or times a participant may receive assistance), and adjustments in percentage and/or amount (or range thereof) the participant must pay (including the maximum amount of assistance a participant may receive), if any; and
6. Compliance with all ESG rules and regulations.

The Department of Housing and Community Development (DHCD) also uses monitoring standards governing activities set forth in HUD's monitoring guidebook for the ESG program for making judgments about the program effectiveness and management efficiency; which includes performance expectations (i.e., number of persons in overnight shelter, number of beds created, etc.) DHCD's monitoring policies and procedures can be located in the Annual Action Plan under Section 2.10 Program Specific Requirements - Monitoring.

Housing Opportunities for Persons with AIDS (HOPWA) – Program Year (PY) 24

The District of Columbia, Department of Health, HIV/AIDS Administration, Hepatitis, STD and TB Administration (HAHSTA) is the Regional Grantee on behalf of the Washington, D.C. Eligible Metropolitan Area (EMA). The Washington, D.C. EMA comprises the District of Columbia and neighboring counties: Suburban and Rural Maryland, Northern Virginia, and Rural West Virginia.

HAHSTA is currently serving as the administrative agent for Suburban Maryland. This region includes Prince George's County, Calvert County, and Charles County. In FY 2018, the Department of Housing and Community Development plans to enter into an Intergovernmental Agreement with HAHSTA to administer and allocate HOPWA funds for Suburban Maryland.

Suburban Maryland jurisdictions operate HOPWA programs in collaboration with nonprofit organizations that help clients meet their daily needs for housing, mental health, substance abuse, and other supportive services. Each HOPWA agency assists participants towards self-sufficiency by providing referrals to job training and rehabilitation programs. All HOPWA agencies in Suburban Maryland participate in their respective County's *Continuum of Care (CoC) Plan*. The priorities and allocations of the Suburban Maryland region correlate with those of the Washington, D.C. Eligible Metropolitan Area.

All rental units in Suburban Maryland are available to individuals with HIV/AIDS as long as the rents are reasonable as defined by the HUD Fair Market Rents (FMRs) and as required by federal HOPWA regulations. The most common type of housing units available for rent in Suburban Maryland are in apartment buildings, single family homes, and townhomes.

Categories of Funding and Budget Overview

In FY 2018, the County will receive approximately $2,101,848 in HOPWA funds to serve persons and their families living with HIV/AIDS. Up to ten percent (10%) of the total amount of HOPWA funds received shall be used for administrative costs. A budgetary chart is featured on the following page.

Table 21 - Uses of HOPWA Funds by Category and Budget

CATAGORIES	HOPWA Funds	Percent of Total
Rental Assistance and Short-term/Emergency Housing Payment Programs	$1,954,719.00	93%
Total Projects	$1,954,719.00	93%
HOPWA Administration	$147,129.00	7%
Total HOPWA Budget	**$2,101,848.00**	**100%**

Activities to be Undertaken

The Suburban Maryland jurisdictions administer tenant-based rental and emergency assistance programs.

Rental Assistance and Short-term/Emergency Housing Programs FY 24

The Rental Assistance Program provides tenant-based rental assistance for approximately one hundred three (103) persons living with HIV/AIDS.

The Short-term/Emergency Housing Program provides housing related short-term assistance for approximately thirty-seven (37) persons living with HIV/AIDS.

HOPWA Administration FY 24

Up to ten percent (10%) of the HOPWA funds are used for administrative costs. The Department of Housing and Community Development plans to administer the HOPWA program for Suburban Maryland (Prince George's County, Calvert County, and Charles County).

Institutional Structure and Coordination

The HOPWA program is coordinated and promoted through each local Continuum of Care network, which serves homeless people. The Department of Housing and Community Development of each jurisdiction refers clients who already receive rental subsidy but may need services from their HOPWA operating agency. Local agencies administering the Temporary Assistance for Needy Families (TANF) and the local child welfare agencies responsible for the care of minors facing out-of-home placements also provide referrals to HOPWA agencies.

The Health Department in each Suburban Maryland jurisdiction promotes the prevention of HIV/AIDS through strategies like: increasing awareness and providing effective instruction about HIV/AIDS.

A network of government and private, nonprofit agencies in Suburban Maryland provide services to individuals with HIV/AIDS. Each HOPWA agency collaborates with these entities creating a continuum of care for clients. Funding is also available to persons served by HOPWA under the Ryan White Care Act, Titles I and II. These services allow clients to live independently in their own homes. Service providers offer family and individual counseling, transportation assistance, food donations, and housekeeping support to eligible clients. A growing number of nursing homes are increasingly providing skilled care for persons living with HIV/AIDS. Hospice and home-based hospice care are other essential links in the institutional system.

Community based organizations like the Family Services Foundation, Prince George's County Department of Health, Prince George's County Department of Social Services, Prince George's County Department of Corrections, the Regional Veterans Services, and other local providers receive information on the HOPWA program goals and achievements.

Through the distribution of the Suburban Maryland HOPWA "Program Summary," these community organizations are invited to consult on current and future program operations. This process of citizen participation and consultation established the priorities for the HOPWA program.

Overview of Barriers

The primary obstacle facing HOPWA participants in Suburban Maryland is the scarcity of affordable housing. The supply of affordable rental units is very limited. Declines in vacancy rates and increases in average rents create an affordability barrier for residents. Individuals who do not receive rent subsidy have difficulty finding appropriate places to live. Apartments in the Suburban Maryland region are too expensive for many low-income residents. Renters in this region often incur housing cost burdens. Currently, two hundred twelve (212) applicants are on the waiting list for HOPWA funds.

Improvements Needed to Overcome Barriers

Because of the program's high degree of confidentiality, barriers and obstacles facing persons with HIV/AIDS are generally not due to HIV/AIDS but to other social issues. Common factors are discrimination based on race, bad credit history, family size and the number of children in the household.

The Department of Housing and Community Development's objectives are to ensure that clients:

- Maintain housing stability;
- Avoid homelessness; and
- Experience increased access to health care and HIV-related treatment.

The Department will require its project sponsors to create housing plans and assessments for individuals and families with HIV/AIDS to protect them from being evicted from their homes and from having their utilities disconnected. The initial housing stability plan established with the client, case manager/housing case managers is considered a "living document," and should be updated, amended, or replaced when necessary or beneficial to assisting the client meet the objectives of the program. Housing plans will be unique to each client and should be structured to address the individual client's strengths and barriers to meeting the goals.

The HOPWA program will continue to provide tenant-based rental assistance to persons with HIV/AIDS and their families. It is projected that the need for services will continue to increase as the life span of persons living with HIV/AIDS continues to improve. Housing providers have changed the priority from helping people at the end of their lives to assisting them to transition to living with a chronic illness. Many Suburban Maryland persons with HIV/AIDS are living in family units. Every effort must be made to stabilize currently adequate living conditions to prevent homelessness and premature placement of dependent children into foster care.

In FY 2015, HAHSTA improved the housing system accessibility by working with project sponsors identified as single point of entry and single points of payment for Short-Term Rent, Mortgage, and Utility assistance (STRMU) and Tenant-Based Rental Assistance (TBRA) in an effort to streamline the system, ensure proper documentation of eligibility and referring clients to applicable services within the housing CoC. HAHSTA conducted numerous training sessions with Ryan White medical case managers to ensure that they had current information about entry into the HOPWA program and could be more successful in assisting clients. HAHSTA also conducted outreach with consumer groups to ensure that clients and client advocates received information about the application process and available housing resources.[30]

3. Monitoring

Monitoring is an integral management control technique and a Government Accountability Office (GAO) standard. It is an ongoing process that assesses the quality of a program participant's performance over a period of time. Monitoring provides information about program participants that is critical for making informed judgments about program effectiveness and management efficiency. It also helps in identifying instances of fraud, waste, and abuse.

Prince George's County's Consolidated Plan for Housing and Community Development is implemented through County departments and agencies, municipalities, private nonprofit organizations and for-profit entities using Federal, State, County and private financing. The following describes the complex undertaking, policies and procedures for the regular monitoring of the performance of operating agencies and their compliance with the federal laws and CPD program regulations.

[30] October 2016, Government of the District of Columbia Five Year Consolidated Plan 2016-2021

Monitoring Objectives

The County's Monitoring and Compliance objectives are to ensure:

- Compliance with Federal statutory and regulatory requirements for the Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program, the Housing Opportunity Program for People with AIDS (HOPWA) and the Emergency Solutions Grants (ESG) Program

- Consolidated Plan funds are used for the purposes for which they were made available

- General administrative and financial management capabilities by providing a mixture of training, orientation and technical assistance to grantees

Monitoring Standards

Standards governing activities listed in the *Consolidated Plan* shall be those set forth in HUD's monitoring guidebooks for each covered program (CDBG, HOME, HOPWA and ESG). Basic monitoring will address the following:

- National objectives/eligibility
- Program progress
- Overall management systems
- Personal property management
- Sub-recipients and third party contractors
- Financial management/audits
- Allowable costs/cost principles
- Program income/program disbursements
- Records maintenance and activity status reporting
- Davis-Bacon Wage Rates
- Reversion of assets
- Real property inventory and reporting
- Matching, level of effort and earmarking requirements
- Anti-discrimination, affirmative action, and equal employment opportunity
- Religious and political activity
- Conflict of interest
- Procurement standards and methods
- Environmental compliance
- Lead-based paint abatement
- Confidentiality
- Terms applicable to assistance over time

Specific emphasis will be placed on assurance of compliance with certifications submitted with the *Consolidated Plan* to the U.S. Department of Housing and Urban Development. These include, but are not limited to, the following:

- Affirmatively furthering fair housing
- Acquisition, anti-displacement and relocation assistance

- Drug-free workplace
- Section 3
- Excessive force
- Anti-lobbying
- Program-specific certifications for CDBG, HOME, HOPWA and ESG

Sub-recipient Monitoring Procedures

The County's approach to Sub-recipient monitoring involves several areas of focus through a scheduling process as follows:

1. Orientation, Training, and Technical Assistance

   - Orientation: A sub-recipient orientation workshop is held prior to the commencement of each program year, and after adoption of each Annual Action Plan to provide sub-recipients with an overview of the County's expectations for their performance in carrying out activities under contract. The workshop includes a briefing on basic rules and requirements, panel presentations by sub-recipient peers on issues and solutions, and separate roundtable discussions for review of more specific programmatic requirements under CDBG, HOME, and ESG. The intent is to ensure full awareness and understanding of performance expectations, especially by new discussion and peer-interaction.

   - Training: Training of sub-recipients is conducted throughout the program year, and will address technical matters such as eligible costs and compliance with the Office of Management and Budget (OMB) circulars. Its purpose will be to enhance sub-recipient performance, encourage capacity building, and increase sub-recipient effectiveness and efficiency in delivering benefits to the community.

   - Technical Assistance: Technical assistance is offered to sub-recipients to correct a specific weakness identified through monitoring a particular funded activity, or through review of required reports.

   Further risk assessments will be conducted early in the program year to assist sub-recipients detect potential problems before they occur, and offer workable solutions. Technical assistance is also available in response to sub-recipient requests.

2. Program and Records Management

   The maintenance of the documentation on sub-recipient performance in implementing activities under contract is the cornerstone of the County's Consolidated Plan monitoring efforts. The file documentation to be maintained on site is specified in the contract provisions. The following describes the type of documentation maintained in the project files:

   - Project Files: Separate six-sided files are maintained on each funded activity per program year and program. These files include:

     - Approved applications for CDBG, HOME, HOPWA or ESG funding;

- Award notifications, grant agreements, and contracts executed between the County and its sub-recipients, and between sub-recipients and their contractors;

- Correspondence between the County and its sub-recipients concerning questions they have about eligible costs, substantial changes in the uses of CDBG, HOME, HOPWA or ESG funds. Such correspondence may address amendments, eligible costs, and qualifying basis;

- Financial and audit reports;

- Reports requested from sub-recipients concerning activities undertaken with CDBG, HOME, HOPWA and ESG funds;

- Copies of requests for payment or reimbursement submitted by sub-recipients or their contractors; and

- Any records pertaining to monitoring reviews and follow-up.

- Program Management: A tracking system, using a data base compatible with HUD's IDIS software will be used to record the current status of each funded activity as it moves through the contract development and approval process, as well as all financial transactions up to project close out. The tracking system will also permit retrieval of beneficiary characteristics including numbers of persons served, race and ethnicity, socio-economic data, and others as appropriate and required by HUD for reporting purposes.

3. On-Site Comprehensive Monitoring

An on-site monitoring schedule is developed annually upon HUD's formal release of the County's entitlement funds associated with each program (CDBG, HOME, HOPWA and ESG). In addition, a risk assessment will be conducted at the outset to identify sub-recipients for onsite monitoring which are most likely to encounter problems in complying with program requirements. A risk assessment is a methodology used to identify and analyze the relative risk that program participants pose to the Department.

Priority in selections will be afforded as follows:

- Sub-recipients new to the covered Federal programs, who may not be familiar with their compliance and performance requirements;

- Sub-recipients experiencing turnover in key staff positions performing functions relating to funded activities;

- Sub-recipients with previous compliance or performance problems, where follow-up monitoring is expected;

- Sub-recipients with high-risk activities, such as economic development projects requiring extensive reporting and file management; and

- Sub-recipients presenting evidence that funds allocated are not being obligated or expended in a timely or appropriate fashion consistent with Federal performance guidelines.

4. Compliance and Monitoring Procedures for DHCD Programs

The Monitoring and Compliance Unit monitors the all of the programs for Prince George's County. The purpose of the onsite monitoring visit is to ensure program activities are carried out in compliance with applicable federal laws and DHCD program regulations. Areas reviewed include meeting national objectives, financial management systems, and general program administration. The monitoring unit also reviews compliance with Fair Housing and Equal Employment Opportunity, Section 504 of the Rehabilitation Act/ADA Labor standards, and Section 3 of the Housing and Urban Development Act of 1968, as amended.

Program monitoring involves reviewing the scope of services and onsite records to ensure compliance with eligible activities meeting a national objective and program beneficiaries are low- and moderate-income. The monitoring team reviews the level of accomplishment, remaining balance of funds and monthly activity reports to ensure the activity is progressing timely. The team reviews onsite project records and interviews staff to determine if the activity is progressing as described in the operating agreement.

Financial monitoring consists of reviewing accounting policies and procedures, systems for internal control and reimbursement requests for allowable costs. Financial monitoring also involves maintaining complete and accurate files on each activity. DHCD staff reviews the recordkeeping systems to determine if each activity is eligible, the program beneficiaries are low and moderate-income and project files support the data provided in the monthly activity reports. When problems are identified in a monitoring report an action plan is requested to cure the concerns/ and or findings.

The following is the proposed on-site monitoring schedule for FY 2018.

Table 22 – FY 2018 Proposed On-site Monitoring Schedule

Federal Program	Number of Visits	Proposed Month/Year
HOME Development Projects	29	7/1/2017 thru 6/30/2018
HOME CHDOs	1	7/1/2017 thru 6/30/2018
CDBG	30	7/1/2017 thru 6/30/2018
ESG	1	7/1/2017 thru 6/30/2018
HOPWA	2	7/1/2017 thru 6/30/2018

4. Appendices

Appendix A – Goals Methodology

UoM	new rental construction units	rental rehab units		SF rehab units		businesses assisted	jobs created	Public Facilities & Infrastructure/ persons assisted	Public services/ persons assisted	Direct financial assistance to homebuyers/ households assisted	Housing for people with HIV/AIDS added	Homeless prevention	TBRA/rapid-re-housing	
Funding Source	HOME	HOME	CDBG	CDBG	HOME	CDBG	CDBG	CDBG	CDBG	HOME	HOPWA	ESG	HOME	ESG
2011	60	0	17	56	0	171	98	38403	25346	58	225	336	50	0
2012	0	511	392	28	0	38	291	67335	10680	189	200	440	0	0
2013	0	0	30	21	2	0	1	14107	20860	92	173	43	0	15
2014	0	98	0	56	10*	298	250	27220	10775	40	142	102	0	184
average	15	152	109	40	10	127	159	36766	16915	94	185	230	12	49
Total projected FY16-20*	75	1305		250		635	795	183,830	84,575	470	925	1150	305	
source used	Charter for Change													
	CAPER													
*average x 5														
*HIP/ CHDO set aside														

Appendix B: Goals for Affordable Housing Methodology

Rental Assistance	Activity	Proposed HHs	Type of HHs
CDBG	DSS – HPRP Initiative	100	*Non-Homeless
CDBG	Community Crisis Services, Inc.	100	*Non-Homeless
CDBG	LARS	120	*Non-Homeless
ESG	TBRA	150	*Homeless
HOPWA	TBRA	140	Special Needs
Total		**610**	
Production of New Units	**Activity**	**Proposed HHs**	**Type of HHs**
HOME	Multi-Family Activity	122	Special Needs
Total		**122**	
Rehab of Existing Units	**Activity**	**Proposed HHs**	**Type of HHs**
HOME	Multi-Family Activity	53	*Non-Homeless
CDBG	HRAP	3	*Non-Homeless
CDBG	Habitat for Humanity	2	*Non-Homeless
CDBG	HAPGC	10	*Non-Homeless
CDBG	UCAP - Weatherization	30	*Non-Homeless
Total		**98**	

Acquisition of Existing	Activity	Proposed HHs	Type of HHs
CDBG	HIP – Single Family Acquisition	3	*Non-Homeless
HOME	Pathways to Purchase Program	35	*Non-Homeless
Total		**38**	

***Note: at least 25% for disabled persons**

Appendix C: HUD Table 3C– FY 2018 Annual Action Plan Projects

The HUD Table 3C used in the FY 2018 Annual Action Plan is from a former HUD Consolidated Plan requirement. However, the Department of Housing and Community Development will upload each project into the HUD Integrated Disbursement and Information System (IDIS) consistent with the new HUD IDIS format.

APPENDIX C

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Dept. of Housing and Community Development

Priority Need
Owner Occupied Housing

Project Title
Housing Rehabilitation Assistance Program

Description
The Department of Housing and Community Development will use CDBG Program Income to provide approximately forty-seven (47) income-qualified households with an affordable rehabilitation loan for the purpose of upgrading the quality of deteriorated dwellings to contemporary minimum property standards, including the elimination of all housing code violations. The majority of the applicants are households with special needs (seniors, disabled, etc.), on a fixed-income, who cannot afford the upkeep of their property. The rehabilitation entails in most cases, roofing, plumbing, electrical, carpentry, window replacements, interior and exterior painting, doors, etc.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area
Agency: 9200 Basil Ct, Suite 306 Largo, MD 20774 / Target Area: Community-wide

Objective Number 5	Project ID
HUD Matrix Code 14A	CDBG Citation 570.202
Type of Recipient Local Government Agency	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/22
Performance Indicator No. of housing units rehabilitated	Annual Units 47 - Households
Local ID AH-1-5-43	Units Upon Completion 47 - Households

Funding Sources:	
CDBG	
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	1,119,467.73
Assisted Housing	
PHA	
Other Funding: CDBG RL, NSP1 PI converted to CDBG PI and CDBG PI	2,431,180.13
Total	3,550,647.86

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Dept. of Housing and Community Development

Priority Need
Owner Occupied Housing

Project Title
Housing Rehabilitation Assistance Program Administration

Description
The Department of Housing and Community Development will use CDBG funds to provide administrative oversight of a third party entity administering the Housing Rehabilitation Assistance Program. This Program provides income-qualified residents with an affordable rehabilitation loan for the purpose of upgrading the quality of deteriorated dwellings to contemporary minimum property standards, including the elimination of all housing code violations, and to physically revitalize declining neighborhoods and communities. The Program anticipates rehabilitating forty-seven (47) housing units which will be funded with CDBG Program Income in FY 2018.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area
Agency: 9200 Basil Ct, Suite 306 Largo, MD 20774 / Target Area: Community-wide

Objective Number 5	Project ID
HUD Matrix Code 14H	CDBG Citation 570.202
Type of Recipient Local Government Agency	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. of housing units rehabilitated	Annual Units 47 - households
Local ID AH-2-5-43	Units Upon Completion 47 - households

Funding Sources:

CDBG	478,492
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	478,492

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Habitat for Humanity Metro MD, Inc.

Priority Need
Owners

Project Title
Rehab of Vacant, Distressed Properties in the Inner-Beltway

Description
The Habitat for Humanity Metro Maryland, Inc. (HFHMM) will use CDBG funds to acquire two (2) vacant, distressed properties in the Inner-Beltway of Prince George's County. Homes will be rehabilitated and sold to low-income families who are unable to qualify for conventional mortgages.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 8380 Colesville Rd, Silver Spring, MD 20910 / Target Area: County-wide

Objective Number 6	Project ID
HUD Matrix Code 14G	CDBG Citation 570.202
Type of Recipient Non-Profit Organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. of housing units acquired & rehabilitated	Annual Units 2 - households
Local ID AH-3-6-43	Units Upon Completion 2 - households

Funding Sources:

CDBG	200,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding:	
Total	200,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Housing Authority of Prince George's County

Priority Need
Renters

Project Title
Public Housing Unit Renovation at Cottage City - 10 Units

Description
The Housing Authority of Prince George's County will use CDBG funds to renovate ten (10) public housing units located at the Cottage City development to comply with the HUD Office of Fair Housing and Equal Opportunity UFAS Accessibility Standards.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 9201 Basil Ct., Suite 208, Largo, MD 20774 / Target Area: Cottage City

Objective Number 2	Project ID
HUD Matrix Code 14C	CDBG Citation 570.202
Type of Recipient Local Government Agency	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. of housing units acquired & rehabilitated	Annual Units 10 - households
Local ID AH-4-2-43	Units Upon Completion 10 - households

Funding Sources:

CDBG	263,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding:	
Total	263,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☒ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Housing Initiative Partnership, Inc.

Priority Need
Owners

Project Title
Single Family Acquisition

Description
The Housing Initiative Partnership, Inc. (HIP) will use CDBG funds to acquire three (3) vacant residential properties. HIP will substantially renovate each home and then sell them to first-time homebuyers earning 80% or less of the area median income.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 6525 Belcrest Rd, Ste 555, Hyattsville, MD 20782 / Target Area: County-wide

Objective Number 6	Project ID
HUD Matrix Code 14G	CDBG Citation 570.202
Type of Recipient Non-Profit Organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. of housing units acquired & rehabilitated	Annual Units 3 - households
Local ID AH-5-6-43	Units Upon Completion 3 - households

Funding Sources:

CDBG	200,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding:	
Total	200,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - United Communities Against Poverty, Inc.

Priority Need
Owner Occupied Housing

Project Title
Weatherization Program

Description
United Communities Against Poverty, Inc. (UCAP) will use CDBG funds to provide energy saving services to thirty (30) low-to-moderate income residents.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 1400 Doewood Ln, Capitol Heights, MD 20743/ Target Area: County-wide

Objective Number 5	Project ID
HUD Matrix Code 14F	CDBG Citation 570.202
Type of Recipient Non-Profit Organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. of housing units rehabilitated	Annual Units 30 - households
Local ID AH-9-5-43	Units Upon Completion 30 - households

Funding Sources:

CDBG	60,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	60,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, Maryland - Hyattsville Community Development Corp.

Priority Need
Economic Development

Project Title
Hyattsville CDC Economic Development/Organizational Capacity Building Program

Description
The Hyattsville Community Development Corporation (HCDC) will use CDBG funds to provide one-on-one and group assistance to local businesses. HCDC delivers job retention/creation locally through development initiatives, information-sharing, resource development, and project management. Approximately, thirty (30) businesses will be assisted and forty-five (45) jobs will be created and/or retained.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☒ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 4312 Hamilton St., Hyattsville, MD 20781 / Target Area: Hyattsville

Objective Number 4	Project ID
HUD Matrix Code 18B	CDBG Citation 570.203(c)
Type of Recipient Non-Profit Organization	CDBG National Objective LMJ
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. of businesses assisted and no of jobs created/retained	Annual Units 45 Jobs
Local ID ED-3-4-43	Units Upon Completion 45 Jobs

Funding Sources:	
CDBG	100,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	100,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, Maryland - The Training Source, Inc.

Priority Need
Economic Development

Project Title
Technical Assistance for Employers (Workshops, Marketing and Referrals)

Description
The Training Source, Inc. will use CDBG funds to provide technical assistance, management, and employee development training to assist businesses with low-to-moderate income jobs to effectively recruit, orient, train, develop, evaluate, and promote staff, resulting in the creation and/or retention of seventy (70) jobs.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☒ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 59 Yost Place, Seat Pleasant, MD 20743/ Target Area: County-wide

Objective Number 4	Project ID
HUD Matrix Code 18B	CDBG Citation 570.203(c)
Type of Recipient Non-Profit Organization	CDBG National Objective LMJ
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. of businesses assisted and no. of jobs created and/or retained	Annual Units 70 Jobs
Local ID ED-7-4-43	Units Upon Completion 70 Jobs

Funding Sources:	
CDBG	130,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	130,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Dept. of Housing and Community Development

Priority Need
Planning and Administration

Project Title
CDBG Administration

Description
The Department of Housing and Community Development, Community Planning and Development Division (CPD) administers the CDBG program (including oversight, monitoring, compliance and technical assistance). The Department coordinates and prepares the County's 5-year Consolidated Plans, Annual Action Plans, and Consolidated Annual Performance and Evaluation Reports as required by U. S. Department of Housing and Urban (HUD) to receive federal funds. The CDBG funds are used for reasonable administrative and planning costs.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency Location: 9200 Basil Ct, Suite 306, Largo, MD 20774/Target Area: County-wide

Objective Number N/A	Project ID
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient Local Government	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date(mm/dd/yyyy 06/30/18
Performance Indicator N/A	Annual Units N/A
Local ID PA-CDBG-1-43	Units Upon Completion N/A

Funding Sources:

CDBG	727,914
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	727,914

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Nonprofit Prince George's County

Priority Need
Planning

Project Title
Nonprofit Capacity Building Initiative

Description
The Nonprofit Prince George's County (Nonprofit PGC) will use CDBG funds to provide information and training, advocacy, and networking and collaboration opportunities to one hundred twenty-five (125) or more County nonprofits that serve low-income households.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency Location: 10201 MLK Jr. Hwy, Suite 270, Bowie, MD 20720/Target Area: County-wide

Objective Number N/A	Project ID
HUD Matrix Code 21C	CDBG Citation 570.206
Type of Recipient Non-Profit Organization	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy 06/30/18
Performance Indicator No. of Organizations Assisted	Annual Units 125 - Organizations
Local ID PA-NA-2-43	Units Upon Completion 125 - Organizations

Funding Sources:	
CDBG	75,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding:	
Total	75,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - The Neighborhood Design Center, Inc.

Priority Need
Planning

Project Title
Community Design and Planning Services

Description
The Neighborhood Design Center (NDC), Inc. will use CDBG funds to help strengthen community revitalization efforts by providing planning and design assistance to thirty (30) projects serving low to moderate income residents of the County by providing pro-bono planning and design services that would otherwise be unaffordable for CDBG-eligible groups.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency Location: 4318 Gallatin St, Hyattsville, MD 20781/Target Area: County-wide

Objective Number N/A	Project ID
HUD Matrix Code 20	CDBG Citation 570.206
Type of Recipient Non-Profit Organization	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy 06/30/18
Performance Indicator No. of Organizations Assisted	Annual Units 30 - Organizations
Local ID PA-NA-3-43	Units Upon Completion 30 - Organizations

Funding Sources:	
CDBG	105,630
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding:	
Total	105,630

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Town of Bladensburg

Priority Need
Public Facilities and Infrastructure

Project Title
PY 43: Sidewalk Improvements

Description
The Town of Bladensburg will use CDBG funds for the installation of sidewalks, including driveway aprons and handicap ramps. Approximately 4,055 individuals will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 4229 Edmonston Rd, Bladensburg, MD 20710 / Target Area: CT: 8040.02 BG: 1, 2

Objective Number 7	Project ID
HUD Matrix Code 03L	CDBG Citation 570.201(c)
Type of Recipient Municipality	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 4,055 People
Local ID PF-1-7-43	Units Upon Completion 4,055 People

Funding Sources:	
CDBG	100,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	100,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Town of Brentwood

Priority Need
Public Facilities and Infrastructure

Project Title
Town of Brentwood Sidewalk Installation Project

Description
The Town of Brentwood will use CDBG funds to install sidewalks. Approximately 1,915 individuals will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 4300 39th Pl, Brentwood, MD 20722 / Target Area: CT: 8046.00 BG: 1

Objective Number 7	Project ID
HUD Matrix Code 03L	CDBG Citation 570.201(c)
Type of Recipient Municipality	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 1,915 People
Local ID PF-2-7-43	Units Upon Completion 1,915 People

Funding Sources:	
CDBG	179,007
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	179,007

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Town of Capitol Heights

Priority Need
Public Facilities and Infrastructure

Project Title
Capitol Heights PY 43 Street Repair and Improvement Project

Description
The Town of Capitol Heights will use CDBG funds to continue with street repairs and improvements including curb, gutters, and resurfacing of roadways in various locations. Approximately 2,740 individuals will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: One Capitol Heights Blvd, Capitol Heights, MD 20743 / Target Area: CT: 8027.00 BG: 3 / CT: 8028.03 BG: 2

Objective Number 7	Project ID
HUD Matrix Code 03K	CDBG Citation 570.201(c)
Type of Recipient Municipality	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 2,740 People
Local ID PF-3-7-43	Units Upon Completion 2,740 People

Funding Sources:	
CDBG	194,007
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	194,007

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - CASA de Maryland, Inc.

Priority Need
Public Facilities and Infrastructure

Project Title
Public Facilities Infrastructure Improvements to CASA's Multicultural Center

Description
CASA de Maryland, Inc. will use CDBG funds to support capital improvements to its Multicultural Center and its grounds. Approximately 16,000 individuals will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 8151 15th Ave, Langley Park, MD 20783/ Target Area: Langley Park

Objective Number 7	Project ID
HUD Matrix Code 03	CDBG Citation 570.201(c)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/ New Access No. w/Improved Access	Annual Units 16,000 People
Local ID PF-4-7-43	Units Upon Completion 16,000 People

Funding Sources:	
CDBG	43,095
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	43,095

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - City of College Park

Priority Need
Public Facilities and Infrastructure

Project Title
Old Town Sidewalk

Description
The City of College Park will use CDBG funds to construct a sidewalk (an ADA-compliant sidewalk) around the City's Old Parish House, which is a frequently used public meeting space. Approximately 1,120 individuals will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 4500 Knox Rd, College Park, MD 20740 / Target Area: CT: 8072.00 BG: 1

Objective Number 7	Project ID
HUD Matrix Code 03L	CDBG Citation 570.201(c)
Type of Recipient Municipality	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 1,120 People
Local ID PF-5-7-43	Units Upon Completion 1,120 People

Funding Sources:	
CDBG	20,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	20,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Town of Colmar Manor

Priority Need
Public Facilities and Infrastructure

Project Title
Colmar Manor Street Improvements 2017

Description
The Town of Colmar Manor will use CDBG funds for street improvements throughout the Town, which include paving, curbs, gutters, sidewalks, driveway aprons and landscaping. Approximately 1,385 people will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 3701 Lawrence St, Colmar Manor, MD 20722/ Target Area: CT: 8044.00 BG: 1

Objective Number 7	Project ID
HUD Matrix Code 03K	CDBG Citation 570.201(c)
Type of Recipient Municipality	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/ New Access No. w/Improved Access	Annual Units 1,385 People
Local ID PF-6-7-43	Units Upon Completion 1,385 People

Funding Sources:	
CDBG	144,563
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	144,563

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Compass, Inc.

Priority Need
Public Facilities and Infrastructure

Project Title
Affordable Housing Accessibility and Code Improvements for People with Developmental Disabilities

Description
Compass, Inc. will use CDBG funds improve the driveway surfaces of three (3) multitenant homes, eliminating dangerous level changes and uneven surfaces and restoring a smooth, passable surface that improves access for the residents of the homes. Approximately thirteen (13) people will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 12400 Kiln Ct, Beltsville, MD 20705 / Target Area: County-wide

Objective Number 7	Project ID
HUD Matrix Code 03	CDBG Citation 570.201(c)
Type of Recipient Non-profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 13 People
Local ID PF-7-7-43	Units Upon Completion 13 People

Funding Sources:	
CDBG	15,750
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	15,750

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☒ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name; Prince George's County, MD - City of District Heights

Priority Need
Public Facilities and Infrastructure

Project Title
Streetscape and Street Light Improvements

Description
The City of District Heights will use CDBG funds for streetscape and street light improvements throughout the community. Approximately 4,565 people will benefit from the project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 2000 Marbury Dr, District Heights, MD 20747/ Target Area: CT: 8024.04 BG: 1,2,3

Objective Number 7	Project ID
HUD Matrix Code 03K	CDBG Citation 570.201(c)
Type of Recipient Municipality	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/ New Access No. w/Improved Access	Annual Units 4,565 People
Local ID PF-8-7-43	Units Upon Completion 4,565 People

Funding Sources:	
CDBG	156,295
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	156,295

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name; Prince George's County, MD - Town of Edmonston

Priority Need
Public Facilities and Infrastructure

Project Title
Crittenden Greet Street Improvements

Description
The Town of Edmonston will use CDBG funds for removal of four (4) blocks of paving and repaving Crittenden St with asphalt overlay. Approximately 880 people will benefit from the project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 5005 52nd Ave, Edmonston, MD 20781/ Target Area: CT: 8063.00 BG: 2

Objective Number 7	Project ID
HUD Matrix Code 03K	CDBG Citation 570.201(c)
Type of Recipient Municipality	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/ New Access No. w/Improved Access	Annual Units 880 People
Local ID PF-9-7-43	Units Upon Completion 880 People

Funding Sources:	
CDBG	79,235
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	79,235

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name; Prince George's County, MD - Town of Landover Hills

Priority Need
Public Facilities and Infrastructure

Project Title
Landover Hills Road Re-surfacing and Sidewalk Construction

Description
The Town of Landover Hills will use CDBG funds for repair and/or replacement of sidewalks and driveway aprons to help channel water away from properties and into the storm drain system. Approximately 2,380 people will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 6904 Taylor St, Landover Hills, MD 20784/ Target Area: CT: 8037.00 BG: 1,2

Objective Number 7	Project ID
HUD Matrix Code 03K	CDBG Citation 570.201(c)
Type of Recipient Municipality	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/ New Access No. w/Improved Access	Annual Units 2,380 People
Local ID PF-11-7-43	Units Upon Completion 2,380 People

Funding Sources:	
CDBG	116,165
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	116,165

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name; Prince George's County, MD - Town of North Brentwood

Priority Need
Public Facilities and Infrastructure

Project Title
Storm Drain Improvement at 41st Avenue

Description
The Town of North Brentwood will use CDBG funds to improve the storm drainage at 41st Avenue, including re-grading the terminus, and design and installation of a rain garden and interpretive signage. Approximately 1,035 individuals will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 4009 Wallace Rd, North Brentwood, MD 20722/ Target Area: CT: 8046.00 BG: 2

Objective Number 7	Project ID
HUD Matrix Code 03K	CDBG Citation 570.201(c)
Type of Recipient Municipality	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/ New Access No. w/Improved Access	Annual Units 1,035 People
Local ID PF-14-7-43	Units Upon Completion 1,035 People

Funding Sources:	
CDBG	23,506
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	23,506

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name; Prince George's County, MD - City of Seat Pleasant

Priority Need
Public Facilities and Infrastructure

Project Title
The City of Seat Pleasant Street Improvement and Revitalization Project

Description
The City of Seat Pleasant will use CDBG funds for street resurfacing and improvements in the City of Seat Pleasant. Approximately 4,045 people will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 6301 Addison Rd, Seat Pleasant, MD 20743/ Target Area: CT: 8029.01 BG: 1,2,3

Objective Number 7	Project ID
HUD Matrix Code 03K	CDBG Citation 570.201(c)
Type of Recipient Municipality	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/ New Access No. w/Improved Access	Annual Units 4,045 People
Local ID PF-15-7-43	Units Upon Completion 4,045 People

Funding Sources:	
CDBG	96,608
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	96,608

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - The Arc of Prince George's County, Inc.

Priority Need
Public Facilities and Infrastructure

Project Title
Residential Facility Modifications and Rehabilitations for Health, Safety, Code Compliance and Improved Accessibility with Special Needs

Description
The Arc of Prince George's County, Inc. will use CDBG funds to rehabilitate ten (10) residential homes located in Laurel, University Park, Beltsville, College Park, and Clinton to become adequate living environments for thirty-six (36) individuals with disabilities.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 1401 McCormick Dr, Largo, MD 20774/ Target Area: County-wide

Objective Number 7	Project ID
HUD Matrix Code 03	CDBG Citation 570.201(c)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/ New Access No. w/Improved Access	Annual Units 10 - Facilities/ 36 People
Local ID PF-16-7-43	Units Upon Completion 10 - Facilities/ 36 People

Funding Sources:

CDBG	151,251
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	151,251

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☒ Persons with Disabilities ☐ Public Housing Needs

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Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - The Ivy Community Charities of Prince George's County, Inc.

Priority Need
Public Facilities and Infrastructure

Project Title
The Ivy Youth and Family Center Renovation and Improvement Project - Phase V

Description
The Ivy Community Charities of Prince George's County, Inc. (The "Charities") will use CDBG funds to continue renovation and improvement efforts at the Ivy Youth and Family Center to provide a safe environment for approximately 150 youth and their families. The Charities provides educational, cultural, health and other resources to at-risk students.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 6118 Walton Ave., Suitland, MD 20746 / Target Area: Suitland

Objective Number 7	Project ID
HUD Matrix Code 03	CDBG Citation 570.201(c)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 12/31/18
Performance Indicator No. w/ New Access No. w/Improved Access	Annual Units 150 People
Local ID PF-17-7-43	Units Upon Completion 150 People

Funding Sources:	
CDBG	208,506
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	208,506

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Baltimore Neighborhoods, Inc.

Priority Need
Public Services

Project Title
Tenant-Landlord Program

Description
Baltimore Neighborhood, Inc. (BNI) will use CDBG funds to support its Tenant-Landlord Program which improves relationships between tenants and landlords, informing them of their rights and obligations under the law. This Program also documents Fair Housing inquiries and complaints. Approximately 2,632 low- and moderate-income individuals will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 2530 N. Charles St, Ste 200, Baltimore, MD 21218/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05K	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 2,632 Individuals
Local ID PS-1-3-43	Units Upon Completion 2,632 Individuals

Funding Sources:	
CDBG	30,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	30,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - CASA de Maryland, Inc.

Priority Need
Public Services

Project Title
Prince George's Welcome Center

Description
CASA de Maryland, Inc. will use CDBG funds to support its Prince George's Welcome Center . The Welcome Center is a one-stop location which allows low-income immigrant residents to easily access a range of employment-supporting services, including: job placement, vocational training, workplace safety and health training, job readiness counseling, English for Speakers of Other Languages (ESOL) classes, financial education and assistance, and legal and social services. Approximately 500 low-income people will benefit from this program.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 8151 15th Ave, Hyattsville, MD 20783/ Target Area: Langley Park

Objective Number 3	Project ID
HUD Matrix Code 05H	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 500 Individuals
Local ID PS-2-3-43	Units Upon Completion 500 Individuals

Funding Sources:

CDBG	20,956
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	20,956

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - CASA de Maryland, Inc.

Priority Need
Public Services

Project Title
SOMOS Langley Park

Description
CASA de Maryland, Inc. will use CDBG funds to support SOMOS Langley Park. This Program provides tenant outreach and education, coalition building, and equity-focused monitoring of development opportunities for low and moderate-income households. Approximately 300 individuals will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 8151 15th Ave, Langley Park, MD 20783/ Target Area: Langley Park

Objective Number 3	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 300 Individuals
Local ID PS-3-3-43	Units Upon Completion 300 Individuals

Funding Sources:	
CDBG	20,956
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	20,956

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - CASA de Maryland, Inc.

Priority Need
Public Services

Project Title
"Familias Unidas" Program

Description
CASA de Maryland, Inc. will use CDBG funds to support its "Familias Unidas" Program. The Program provides a two-generation model for parent engagement workshops and academic supports for English Language Learners (ELLs) at the International High Schools in the County. Approximately 200 low-income people will benefit from this program.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 8151 15th Ave, Langley, MD 20783/ Target Area: Langley Park

Objective Number 3	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 200 Individuals
Local ID PS-4-3-43	Units Upon Completion 200 Individuals

Funding Sources:	
CDBG	15,956
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	15,956

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Catholic Charities of the Archdiocese of Washington, Inc.

Priority Need
Public Services

Project Title
Primary and Preventive Health Care for Low-Income Adults and Children

Description
Catholic Charities of the Archdiocese of Washington, Inc. will use CDBG funds to improve and expand public health services to approximately 990 low-income residents of Prince George's County. Services include: primary care, sub-acute ambulatory care, health education, and chronic disease management. The project will assure low-income, uninsured Latinos access essential, comprehensive primary care and public health services.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 1618 Monroe St., NW, Washington DC, 20010/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05M	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 990 Individuals
Local ID PS-5-3-43	Units Upon Completion 990 Individuals

Funding Sources:

CDBG	30,950
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	30,950

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Centro De Apoyo Familiar (CAF)

Priority Need
Public Services

Project Title
Asset Building Initiative

Description
Centro De Apoyo Familiar (CAF) will use CDBG funds to assist 1,600 low-moderate income households with building assets through housing counseling, financial coaching, and credit building educational programs particularly for Hispanic families of Prince George's County.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 6901 Kenilworth Ave, Ste 201, Riverdale, MD 20737/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05U	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 1,600 Individuals
Local ID PS-6-3-43	Units Upon Completion 1,600 Individuals

Funding Sources:

CDBG	15,956
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	15,956

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Community Builders LTD

Priority Need
Public Services

Project Title
After School Outreach for At-Risk Youth

Description
Community Builders LTD will use CDBG funds to conduct intervention with 80 middle school youth identified by area schools in Hillcrest Heights/Marlow Heights and Glassmanor/Oxon Hill Transforming Neighborhoods Initiative (TNI) communities.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 1220 Swan Harbour Circle, Ft. Washington, MD 20744/ Target Area: Hillcrest Heights/Marlow Heights and Glassmanor/Oxon Hill

Objective Number 3	Project ID
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 80 Individuals
Local ID PS-8-3-43	Units Upon Completion 80 Individuals

Funding Sources:	
CDBG	20,956
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	20,956

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Community Builders LTD

Priority Need
Public Services

Project Title
Summer Learning Enrichment Program

Description
Community Builders LTD will use CDBG funds to provide a free summer educational enrichment program to approximately 70 low- and moderate-income youth ages 7-12 in Hillcrest Heights/Marlow Heights and Glassmanor/Oxon Hill Transforming Neighborhoods Initiative (TNI) areas.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 1220 Swan Harbour Circle, Ft. Washington, MD 20744/ Target Area: Hillcrest Heights/Marlow Heights and Glassmanor/Oxon Hill

Objective Number 3	Project ID
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 70 Individuals
Local ID PS-9-3-43	Units Upon Completion 70 Individuals

Funding Sources:	
CDBG	20,956
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	20,956

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Community Crisis Services, Inc.

Priority Need
Public Services

Project Title
Second Chance Housing

Description
Community Crisis Services, Inc. will use CDBG funds to support its Second Change Housing Program. The program provides case management, financial assistance, budgeting and follow up to approximately 100 individuals struggling to find, secure and stable housing.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 4316 Farragut St, Hyattsville, MD 20781/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05Q	CDBG Citation 570.207(b)(4)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 100 Individuals
Local ID PS-10-3-43	Units Upon Completion 100 Individuals

Funding Sources:	
CDBG	25,956
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	25,956

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Court Appointed Special Advocate (CASA)/Prince George's County, Inc.

Priority Need
Public Services

Project Title
Improving Outcomes for Transitioning Youth

Description
The Court Appointed Special Advocate (CASA)/Prince George's County, Inc. will use CDBG funds to assist 100 Prince George's County foster care youth who are at risk of becoming homeless when they emancipate, by providing specialized services and by ensuring they have employment or education leading to employment and can obtain affordable housing. CASA will provide volunteer advocates with specialized case support and training.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 6811 Kenilworth Ave, Suite 402, Riverdale, MD 20737/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05N	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date mm/dd/yyyy 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 100 Youth
Local ID PS-16-3-43	Units Upon Completion 100 Youth

Funding Sources:

CDBG	21,499
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	21,499

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Town of Edmonston

Priority Need
Public Services

Project Title
Creating a Stronger Foundation for Our Future Community Leaders

Description
The Town of Edmonston will use CDBG funds to offer a free camp for 30 low to moderate income children which includes environmental theme of activities and field trips. Breakfast and lunch will be provided by the Prince George's County Summer Meals Program.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 5005 52nd Ave, Edmonston, MD 20781/ Target Area: Edmonston

Objective Number 3	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Municipality	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date mm/dd/yyyy 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 30 Youth
Local ID PS-18-3-43	Units Upon Completion 30 Youth

Funding Sources:

CDBG	6,425
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	6,425

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - First Generation College Bound, Inc.

Priority Need
Public Services

Project Title
Homework Club and College Access

Description
The First Generation College Bound, Inc. Program will use CDBG funds to provide free Homework Clubs and a College Access program for students living in a low-income residential housing community in Prince George's County. Approximately 180 students will benefit from this program.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 8101 Sandy Spring Rd, Suite 230, Laurel, MD 20707/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 180 People
Local ID PS-19-3-43	Units Upon Completion 180 People

Funding Sources:

CDBG	50,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	50,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Greater Washington Urban League

Priority Need
Public Services

Project Title
Housing Counseling

Description
Greater Washington Urban League will use CDBG funds to provide housing counseling services to approximately 250 residents of Prince George's County. Services include Pre-Purchase Counseling, Resolving or Preventing Mortgage Delinquency or Default, Credit and Budget Counseling and Financial Management.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 1401 Mercantile Lane, Ste 251, Largo, MD 20774/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05U	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 250 People
Local ID PS-22-3-43	Units Upon Completion 250 People

Funding Sources:	
CDBG	30,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	30,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Housing Initiative Partnership, Inc. (HIP)

Priority Need
Public Services

Project Title
Bilingual Housing Counseling Program

Description
HIP Services, Inc. will use CDBG funds to provide housing counseling to approximately 480 Prince George's County homeowners, renters and first-time homebuyers to achieve housing security.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 6525 Belcrest Rd, Ste 555, Hyattsville, MD 20782/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05U	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 480 People
Local ID PS-23-3-43	Units Upon Completion 480 People

Funding Sources:	
CDBG	49,764
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	49,764

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Korean Community Service Center of Greater Washington

Priority Need
Public Services

Project Title
Asian Minority Outreach and Service (AMOS)

Description
Korean Community Service Center of Greater Washington will use CDBG funds to promote the self-sufficiency and overall well-being of the Asian American community through outreach, health care services, elderly living assistance, and language interpretation access services to 350 low to moderate-income individuals of Prince George's County.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 6410 Kenilworth Ave, Riverdale, MD 20737/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 350 People
Local ID PS-24-3-43	Units Upon Completion 350 People

Funding Sources:	
CDBG	17,478
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	17,478

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Latin American Youth Center

Priority Need
Public Services

Project Title
Maryland Multicultural Youth Center Workforce Readiness Program

Description
Latin American Youth Center will use CDBG funds to support its workforce development program which includes job readiness training, case management, certification and interships, and GED education. Approximately 70 out-of-school youth, ages 18-24 will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 7411 Riggs Rd, Ste 418, Hyattsville, MD 20783/ Target Area: Langley Park

Objective Number 3	Project ID
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 70 People
Local ID PS-25-3-43	Units Upon Completion 70 People

Funding Sources:

CDBG	15,956
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	15,956

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Laurel Advocacy and Referral Services, Inc.

Priority Need
Public Services

Project Title
LARS-Eviction Prevention and Community Support

Description
Laurel Advocacy and Referral Services, Inc. (LARS) will use CDBG funds to assit approximately 120 individuals and families from Prince George's County who are facing eviction or are in need of first month's rent and security deposit to maintain or secure permanent housing.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 311 Laurel Ave, Laurel, MD 20707/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05Q	CDBG Citation 570.207(b)(4)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 120 People
Local ID PS-27-3-43	Units Upon Completion 120 People

Funding Sources:

CDBG	50,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	50,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Legal Aid Bureau, Inc.

Priority Need
Public Services

Project Title
Alternative Legal Defense to Foreclosure in Prince George's County

Description
The Legal Aid Bureau, Inc. will use CDBG funds to provide legal services to approximately 150 eligible residents to address ongoing foreclosure crisis.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 8401 Corporate Dr, Ste 200, Landover, MD 20785/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05C	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 150 People
Local ID PS-28-3-43	Units Upon Completion 150 People

Funding Sources:

CDBG	50,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	50,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Mission of Love Charities, Inc.

Priority Need
Public Services

Project Title
MOLC Workforce Development and Life Skills Training

Description
Mission of Love Charities, Inc. will use CDBG funds to provide a four-week program that provides work readiness and life skills training to approximately 60 homeless, unemployed and/or hard place individuals.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 6180 Old Central Ave, Capitol Heights, MD 20743/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05H	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 60 People
Local ID PS-29-3-43	Units Upon Completion 60 People

Funding Sources:

CDBG	40,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	40,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Prince George's Child Resource Center, Inc.

Priority Need
Public Services

Project Title
Family Literacy Program

Description
Prince George's Child Resource Center, Inc. will use CDBG funds for continuation of the Family Support Centers' Family Literacy Program. This program serves 220 individuals annually by helping parents obtain higher education levels, acquire better-paying jobs, and to actively participate in their children's education.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 9475 Lottsford Rd, Ste 202, Largo, MD 20774/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 220 People
Local ID PS-30-3-43	Units Upon Completion 220 People

Funding Sources:

CDBG	20,956
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	20,956

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Dept. of Social Services - Adult Resources Bureau

Priority Need
Public Services

Project Title
Elder and Vulnerable Abuse - Respite Care and Emergency Placement Services

Description
The Department of Social Services, Adult Resources Bureau will use CDBG funds to provide short-term comprehensive services to Prince George's County residents who are sixty-two (62) years or older, have a physical and/or mental disability which is permanent or chronic, and are determined to be at-risk of abuse, neglect, or exploitation. Approximately 240 individuals will benefit from this project.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 805 Brightseat Rd, Landover, MD 20785/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05A	CDBG Citation 570.201(e)
Type of Recipient Local Government Agency	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date mm/dd/yyyy 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 240 People
Local ID PS-31-3-43	Units Upon Completion 240 People

Funding Sources:

CDBG	15,956
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	15,956

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Dept. of Social Services - Community Services

Priority Need
Public Services

Project Title
Homeless Prevention and Rapid Re-Housing Initiative

Description
The Department of Social Services, Community Services will use CDBG funds to provide assistance to persons who are homeless or at risk of homelessness. Funds will be used for security deposits, First-month's rent, rent/mortgage, limited utilities and moving/storage for families at fifty percent (50%) of AMI or below. Approximately one-hundred (100) households will benefit.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 805 Brightseat Rd, Landover, MD 20785/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05Q	CDBG Citation 570.207(b)(4)
Type of Recipient Local Government Agency	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date mm/dd/yyyy 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 100 People
Local ID PS-32-3-43	Units Upon Completion 100 People

Funding Sources:

CDBG	30,956
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	30,956

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - United Communities Against Poverty, Inc.

Priority Need
Public Services

Project Title
Housing Counseling

Description
United Communities Against Poverty, Inc. (UCAP) will use CDBG funds to provide 235 individuals with housing counseling education, foreclosure mediation services, and/or basic and intermediate financial literacy education.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 1400 Doewood Lane Capitol Heights, MD 20743/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05U	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 385 People
Local ID PS-37-3-43	Units Upon Completion 385 People

Funding Sources:	
CDBG	45,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	45,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - United Communities Against Poverty, Inc.

Priority Need
Public Services

Project Title
Emergency Food Pantry

Description
United Communities Against Poverty, Inc. (UCAP) will use CDBG funds to provide emergency food assistance to 800 extremely low to moderate-income families and senior citizens of Prince George's County.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 1400 Doewood Lane Capitol Heights, MD 20743/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05W	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 800 People
Local ID PS-38-3-43	Units Upon Completion 800 People

Funding Sources:

CDBG	20,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	20,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Unity Economic Development Corporation

Priority Need
Public Services

Project Title
Housing Counseling

Description
Unity Economic Development Corporation will use CDBG funds to provide housing counseling services to 100 of it Volunteer Income Tax Assistance (VITA) clients who qualify to receive Earned Income Tax Credit (EITC).

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 5801 Allentown Rd, Suite 309, Suitland, MD 20748/ Target Area: County-wide

Objective Number 3	Project ID
HUD Matrix Code 05U	CDBG Citation 570.201(e)
Type of Recipient Non-Profit Organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator No. w/New Access No. w/Improved Access	Annual Units 100 People
Local ID PS-39-3-43	Units Upon Completion 100 People

Funding Sources:

CDBG	15,956
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	15,956

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Dept. of Housing and Community Development

Priority Need
Other

Project Title
HOME Program Income

Description
The Department of Housing and Community Development (DHCD) will use HOME Program Income for new construction or rehabilitation of affordable and/or workforce housing opportunities. Up to ten percent (10%) of program income received into its local account will be used for administrative purposes.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area
Agency: 9200 Basil Court, Ste 306, Largo, MD 20774/Target Area: County-wide

Objective Number 1, 2, 5, 6	Project ID
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient Local Government Agency	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator N/A	Annual Units N/A
Local ID AH-1-PI-26	Units Upon Completion N/A

Funding Sources:	
CDBG	
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding: HOME Program Income	547,951
Total	547,951

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Dept. of Housing and Community Development

Priority Need
Other

Project Title
Homebuyer Activities

Description
The Department of Housing and Community Development (DHCD) administers the Pathway to Purchase Program. In County FY 2018, the Department plans to use HOME funds for approximately fifteen (15) low-income households through the Program.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area
Agency: 9200 Basil Court, Ste 306, Largo, MD 20774/Target Area: County-wide

Objective Number 6	Project ID
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient Local Government Agency	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/21
Performance Indicator Number of Homebuyers Assisted	Annual Units 35 - Households
Local ID AH-2-6-26	Units Upon Completion 35 - Households

Funding Sources:	
CDBG	
ESG	
HOME	358,424
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	358,424

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Dept. of Housing and Community Development

Priority Need
Rental Housing

Project Title
Multi-Family Rental Housing Construction and Rehabilitation Program

Description
HOME funds will be used as gap financing to enhance the financial feasibility of multi-family projects funded with local or state issued tax-exempt bond financing, federal low income housing tax credits, and private financing. Applications are accepted on a "rolling basis."

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area
Agency: 9200 Basil Court, Ste 306, Largo, MD 20774/Target Area: County-wide

Objective Number 1,2	Project ID
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient Local Governmental Agency	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/21
Performance Indicator Number of Rental Units Constructed or Rehabilitated	Annual Units 11 - Units
Local ID AH-3-1-2-26	Units Upon Completion 11 - Units

Funding Sources:	
CDBG	
ESG	
HOME	358,424
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	358,424

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Dept. of Housing and Community Development

Priority Need
Other

Project Title
Community Housing Development Organization (CHDO) Set-Aside Activities

Description

The County sets aside a minimum of 15 percent (15%) of the HOME allocation for housing development activities in which qualified CHDOs are the owners, developers and/or sponsors of the housing. Eligible activities, include: technical assistance; the acquisition, rehabilitation, and new construction of rental housing: acquisition, rehabilitation, and new construction of homeowner properties; and direct financial assistance to purchasers of HOME-assisted housing sponsored or developed by CHDO.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area
Agency: 9200 Basil Court, Ste 306, Largo, MD 20774/Target Area: County-wide

Objective Number 1,2,5,6	Project ID
HUD Matrix Code N/A	CDBG Citation N/A
Type of Recipient CHDO Organization	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/21
Performance Indicator Rental Units Constructed or Rehabilitated, Homeowner Housing Rehabilitated, Homebuyers Assisted	Annual Units 2 - Units
Local ID AH-4-1-2-5-6-26	Units Upon Completion 2 - Units

CDBG	
ESG	
HOME	153,610
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	153,610

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Dept. of Housing and Community Development

Priority Need
Other

Project Title
Community Housing Development Organization (CHDO) Operating Assistance

Description
Five percent (5%) of the HOME allocation provides general operating assistance to CHDOs receiving set-aside funds.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area
Agency: 9200 Basil Court, Ste 306, Largo, MD 20774/Target Area: County-wide

Objective Number N/A	Project ID
HUD Matrix Code 21I	CDBG Citation N/A
Type of Recipient CHDO Organization	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/21
Performance Indicator N/A	Annual Units N/A
Local ID AH-5-1-2-5-6-26	Units Upon Completion N/A

Funding Sources:	
CDBG	
ESG	
HOME	51,203
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	51,203

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Dept. of Housing and Community Development

Priority Need
Administration

Project Title
HOME Administration

Description
The Department of Housing and Community Planning, Housing Development Division (HDD) uses ten percent (10%) of the HOME allocation for reasonable administrative and planning costs. In addition, ten percent (10%) of all program income is deposited into the HOME account during the program year and is used for administrative and planning costs.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability
Location/Target Area
Agency: 9200 Court, Ste 306, Largo, MD 20774/Target Area: County-wide

Objective Number N/A	Project ID
HUD Matrix Code 21H	CDBG Citation N/A
Type of Recipient Local Government Agency	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/21
Performance Indicator N/A	Annual Units N/A
Local ID PA-HOME-6-26	Units Upon Completion N/A

Funding Sources:	
CDBG	
ESG	
HOME	102,406
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding:	
Total	102,406

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Department of Social Services (DSS)

Priority Need
Emergency Shelter

Project Title
Shelters Operation and Essential Services

Description
The Department of Social Services (DSS) will use HESG funds to operate a 24-hour hotline for calls related to homelessness and five (5) emergency shelter projects serving individuals and families that are literally homeless: 1) 100 bed shelter for single women and women with children (boys age 11 & under); 2) 24 bed shelter for single men; 3) 38 bed shelter for parents with children that include boys over age 11, childless couples, and intact families; 4) 10 beds for unaccompanied homeless youth and young adults; and 5) 50 bed hypothermia shelter for individuals and families. Each resident is provided with basic shelter amenities as well as employment, case management, health care, and housing placement assistance. Approximately 5,000 unique callers will be triaged through the hotline and 1,000 will benefit from the shelter programs.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 805 Brightseat Rd, Landover, MD 20785 / Target Area: County-wide

Objective Number 8	Project ID
HUD Matrix Code 03T	CDBG Citation N/A
Type of Recipient Local Government Agency	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/19
Performance Indicator No. of Persons in Overnight Shelter No. of Beds Created	Annual Units 1,000 individuals
Local ID HP-1-8-30	Units Upon Completion 1,000 individuals

Funding Sources:	
CDBG	
HESG	216,595
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding:	600,000
Matching	
Total	816,595

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Department of Social Services (DSS)

Priority Need
Street Outreach

Project Title
Essential Services

Description
The Department of Social Services (DSS) will use HESG funds to develop a formal street outreach system to consistently and frequently engage with the street homeless in an effort to develop the relationship and trust, which is critical to getting individuals to accept shelter and permanently end their pattern of homelessness. This team is responsible for creation and maintenance of the County's registry of all chronically homeless persons, and utilizes a Vulnerability Index that prioritizes them for permanent housing and other needed services.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area

Agency: 805 Brightseat Rd, Landover, MD 20785 / Target Area: County-wide

Objective Number 8	Project ID
HUD Matrix Code	CDBG Citation N/A
Type of Recipient Local Government Agency	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/19
Performance Indicator N/A	Annual Units N/A
Local ID HP-2-8-30	Units Upon Completion N/A

Funding Sources:	
CDBG	
HESG	33,000
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	35,000
Total	68,000

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Department of Social Services (DSS)

Priority Need
HMIS

Project Title
Homeless Management Information System (HMIS)

Description
The Department of Social Services (DSS) will use HESG funds to manage the County's Homeless Management Information System (HMIS). DSS is the Lead Agency responsible for hosting and maintaining all HMIS data, ensuring data quality, reporting, training, technical user support, custom report design, and other HMIS data activities.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area

Agency: 805 Brightseat Rd, Landover, MD 20785 / Target Area: County-wide

Objective Number 8	Project ID
HUD Matrix Code	CDBG Citation N/A
Type of Recipient Local Government Agency	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/16	Completion Date (mm/dd/yyyy) 06/30/18
Performance Indicator N/A	Annual Units N/A
Local ID HP-3-8-30	Units Upon Completion N/A

Funding Sources:	
CDBG	
HESG	50,000
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	43,453
Total	93,453

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Department of Social Services (DSS)

Priority Need
Rapid Re-Housing

Project Title
RRH - Housing Relocation and Stabilization Services and Tenant-Based Rental Assistance

Description
The Department of Social Services (DSS) will use HESG funds to provide supportive services and financial assistance to homeless individuals and families to help them obtain and maintain housing, including but not limited to payment of security deposits, first month's rent, outreach and engagement, case management, housing search and placement, and follow-up. Approximately 25 households will be assisted.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 805 Brightseat Rd, Landover, MD 20785 / Target Area: County-wide

Objective Number 8	Project ID
HUD Matrix Code	CDBG Citation N/A
Type of Recipient Local Government Agency	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/19
Performance Indicator No. of Persons in Overnight Shelter and No. of Beds Created	Annual Units 75
Local ID HP-4-8-30	Units Upon Completion 75

Funding Sources:	
CDBG	
HESG	247,500
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	115,000
Total	362,500

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Department of Social Services (DSS)

Priority Need
Homelessness Prevention

Project Title
HP - Housing Relocation and Stabilization Services and Tenant-Based Rental Assistance

Description
The Prince George's County Department of Social Services (DSS) will use HESG funds to provide services to persons at imminent risk of homelessness to preserve and maintain stable housing, including but not limited to payment of rental arrearages and ongoing support, outreach and engagement, case management, and follow-up. Approximately 25 households will be assisted.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 805 Brightseat Rd, Landover, MD 20785 / Target Area: County-wide

Objective Number 8	Project ID
HUD Matrix Code	CDBG Citation N/A
Type of Recipient Local Government Agency	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/01/17	Completion Date (mm/dd/yyyy) 06/30/19
Performance Indicator No. of Persons in Overnight Shelter and No. of Beds Created	Annual Units 75
Local ID HP-5-8-30	Units Upon Completion 75

Funding Sources:	
CDBG	
HESG	317,500
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	100,000
Total	417,500

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: Prince George's County, MD - Department of Social Services (DSS)

Priority Need
Administration

Project Title
HESG Administration

Description
The Department of Social Services (DSS) uses up to 7.5% of the HESG funds for administrative costs.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area
Agency: 805 Brightseat Rd, Landover, MD 20785 / Target Area: County-wide

Objective Number N/A	Project ID
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient Local Government Agency	CDBG National Objective N/A
Start Date mm/dd/yyyy 07/01/17	Completion Date (mm/dd/yyyy) 06/30/19
Performance Indicator N/A	Annual Units N/A
Local ID PA-HESG-6-30	Units Upon Completion N/A

Funding Sources:	
CDBG	
HESG	43,858
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	15,000
Total	58,858

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND

2012 Legislative Session

Bill No. CB-112-2012

Chapter No. 94

Proposed and Presented by Council Member Franklin

Introduced by Council Member Franklin

Co-Sponsors

Date of Introduction October 23, 2012

BILL

AN ACT concerning

Five-Year Consolidated Housing and Community Development Plan

For the purpose of amending the provisions of the County's Five-Year Consolidated Housing and Community Development and Annual Action Plans by adding requirements under Section 3 of the Housing and Urban Development Act of 1968, as amended; and generally relating to housing and community development in the County.

BY repealing and reenacting:

SUBTITLE 15A. CONSOLIDATED HOUSING
AND COMMUNITY DEVELOPMENT PLAN.
Sections 15A-103, 15A-104, 15A-105 and 15A-106
The Prince George's County Code
(2007 Edition, 2010 Supplement).

SECTION 1. BE IT ENACTED by the County Council of Prince George's County, Maryland, that Section 15A-103, 15A-104, 15A-105 and 15A-106 of the Prince George's County Code be and the same is hereby repealed and reenacted:

SUBTITLE 15A. CONSOLIDATED HOUSING
AND COMMUNITY DEVELOPMENT PLAN.

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Sec. 15A-103. Five-Year Consolidated Housing and Community Development Plan, [and] Annual Action Plan and Section 3 Action Plan.

(a) Pursuant to applicable Federal regulations the County Executive shall prepare on behalf of Prince George's County and submit to the County Council for approval:

(1) A Five-Year Consolidated Housing and Community Development Plan, commencing in July 1995 and each fifth year thereafter; and

(2) An annual Action Plan and Statement of Community Development Objectives and Projected Use of Funds, which shall constitute the County's Housing and Community Development Program and activities to address the needs of the homeless, and applications for securing federal funds under the terms of the Housing and Community Development Act of 1974, as amended, the Cranston-Gonzalez National Affordable Housing Act of 1990, and the Stewart B. McKinney Homeless Assistance Act of 1988.

(3) A Section 3 Action Plan, to implement Section 3 of the Housing and Urban Development Act of 1968 as amended, (12 U.S.C. 1701u and implementing regulations at 24 CFR 135), which shall establish the strategies and goals to be followed to ensure that the objectives of Section 3 are met in the use of applicable federal funds in the County, including the objectives of promoting local economic development, neighborhood economic development, local hiring and employment, local procurement opportunities and individual self-sufficiency. The purpose of Section 3 is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible , and consistent with existing Federal, State and local laws and regulations, be directed to very low, low and moderate income persons living in Prince George's County, particularly those who are (1) recipient of government assistance for housing, and (2) to business concerns which provide economic opportunities to very low and low income persons. The mission of Section 3 is to utilize existing federal programs to maximize economic for very low, low and moderate income persons. A Section 3 Action Plan when properly crafted at the grantee level can help address unemployment, underemployment, and economic poverty. Section 3 as national policy addresses issues such as housing affordability, employment status, and individual earnings. Section 3 requirements apply to HUD grantees and applies to all contractors and subcontractors performing work in connection with projects and activities funded by federal community development assistance covered by Section 3. The enactment of a Section 3 Action Plan is not a requirement

of Section 3 of the Housing and Urban Development Act of 1968, but is a tool to assist jurisdictions in facilitating its implementation.

Sec. 15A-104. Consolidated Housing and Community Development Plan -- content.

(a) The Five-Year Consolidated Housing and Community Development Plan shall include, but is not limited to, the following:

(1) A comprehensive assessment of housing and community development needs within appropriate subareas of the County (such as neighborhoods, census tracts, or other convenient statistical areas), including consideration of such factors as the distribution of residents with limited incomes (as defined by Federal regulations), over-crowded housing conditions, and substandard housing units, as well as areas of racial and ethnic concentration; and

(2) A comprehensive strategy for meeting the neighborhood revitalization, housing, and economic development needs including:

(A) A housing and homeless needs assessment that addresses the needs of households that are of low and moderate income, and homeless households and individuals with special needs;

(B) A housing market analysis that describes the number and type of housing units available to persons of limited income, as well as the homeless and special needs populations;

(C) Strategic plans for adequate housing, homeless households, persons with special needs, persons living in public housing;

(D) Strategic plans for community development including criteria for establishing priority needs and rationale for selecting priority projects in the areas of public facilities improvements, economic development, and public service activities; and

(E) The priorities for the use of federal entitlement funds under such programs as Community Development Block Grant, HOME Investment Partnerships, Emergency Solutions Grant, Housing Opportunities for Persons with Aids, Neighborhood Stabilization Grant Program, and HUD Section 108 Loan Guarantee Program.

(3) An identification, by name and geographical boundaries, of the areas recommended for concentrated improvement efforts, together with statements of justification for each of the areas recommended for improvement;

(4) Legible maps that shall show such information as:

(A) The distribution of low and moderate income households;

(B) Extent and location of households experiencing housing cost burdens;

(C) The location of all [proposed block grant funded] federal community development assistance projects and other federally-funded projects which show a coordinated use of federal funds;

(D) Geographic targeting of federal funds in neighborhood strategy areas.

(b) Beginning in 2015 the Five-Year Consolidated Housing and Community Development Plan shall include a Section 3 Action Plan that addresses policies and procedures for all HUD covered activities such as: (1) programs that may include multiple contracts, contacts with parts of HUD funding of public or residential construction projects; (2) services and professional services activities generated by construction, such as roads, sewers, sidewalks, community centers, etc; and (3) all public housing authority covered activities such as maintenance, development, modernization, and operations.

Sec. 15A-105. Annual Housing and Community Development Action Plan -- content.

(a) The annual Housing and Community Development Action Plan shall be generally consistent with the Strategic Plans contained in the Five-Year Consolidated Housing and Community Development Plan and the Annual Statement of Community Development Objectives and shall include:

(1) A detailed description of recommended housing and community development activities proposed for implementation during the succeeding program year;

(2) The estimated cost of each project proposed in the subject program year, and the total cost to bring the project to completion if it is a multiyear project, together with an identification of the sources of such funds;

(3) The geographical boundaries, locations, and targeting where applicable;

(4) Identification of the agency or combination of agencies responsible for administering and/or implementing the recommended activities;

(5) Identification of priority housing activities and federal resources to address the needs of low and moderate income households, as well as special needs populations;

(6) Identification of priority activities in areas that address underserved housing needs which include, but are not limited to: maintaining adequate housing; removing barriers to

adequate housing; evaluating and reducing lead-based paint hazards; reducing the number of poverty level families; developing institutional structures; enhancing coordination between public and private housing, and social services agencies; and fostering public housing improvements and resident initiatives; and

(7) Submission of a combined application for use of federal entitlement funds for programs such as Community Development Block Grant, HOME Investment Partnerships, and Emergency Shelter Grant, Neighborhood Stabilization Grant Program, and HUD Section 108 Loan Guarantee Program.

Sec. 15A-106. Review and approval of the Five-Year Consolidated Housing and Community Development Plan and Annual Action Plan.

(a) The County Executive shall forward each proposed Five-Year Consolidated Housing and Community Development Objectives Plan, the Section 3 Action Plan, and each Annual Action Plan and Statement of Community Development Objectives to the County Council on or before March 15. Upon receipt, the County Council shall cause to be published, in the county newspapers of record, notice of one or more public hearings to be held on the proposed Consolidated Housing and Community Development Plan and each Annual Action and Section 3 Action Plan. After the public hearing(s), the County Council may amend any part of the Consolidated Housing and Community Development Plan or Annual Action Plan and the Section 3 Action Plan and shall act by resolution on each Consolidated Housing and Community Development Plan, each Annual Action Plan and the Section 3 Action Plan not later than sixty (60) calendar days after receipt thereof. Following approval, the County Council shall forward each approved Consolidated Housing and Community Development Plan and each approved Annual Action Plan and the Section 3 Action Plan to the County Executive who shall furnish copies thereof to all agencies of government having responsibility for administering and/or implementing activities identified therein. In submitting the annual expense budget, capital budget, and capital program to the County Council for the succeeding fiscal year following the date of approval of each Annual Action Plan, the County Executive shall state to what extent said documents implement each approved annual plan and shall identify related budgetary and capital program items.

(b) Upon approval of each five-year plan, each Annual Action Plan and the Section 3 Action Plan, the County Executive shall transmit them to the designated federal and state agencies for review and approval together with other necessary documentation and certifications.

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SECTION 3. BE IT FURTHER ENACTED that the provisions of this Act are hereby declared to be severable; and, in the event that any section, subsection, paragraph, subparagraph, sentence, clause, phrase, or word of this Act is declared invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the remaining words, phrases, clauses, sentences, subparagraphs, paragraphs, subsections, or sections of this Act, since the same would have been enacted without the incorporation in this Act of any such invalid or unconstitutional word, phrase, clause, sentence, subparagraph, subsection, or section.

SECTION 4. BE IT FURTHER ENACTED that this Act shall take effect forty-five (45) calendar days after it becomes law.

Adopted this 20th day of November, 2012.

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND

BY: Andrea C. Harrison

Andrea C. Harrison
Chair

ATTEST:

Redis C. Floyd

Redis C. Floyd
Clerk of the Council

APPROVED:

DATE: 12-6-2012

BY:

Rushern L. Baker, III
County Executive

KEY:
Underscoring indicates language added to existing law.
[Brackets] indicate language deleted from existing law.
Asterisks *** indicate intervening existing Code provisions that remain unchanged

Prince George's County Council
Agenda Item Summary

Meeting Date:	11/20/2012
Reference No.:	CB-112-2012
Draft No.:	2
Proposer(s):	Franklin
Sponsor(s):	Franklin
Item Title:	An Act concerning the Five-Year Consolidated Housing and Community Development Plan for the purpose of amending the provisions of the County's Five-Year Consolidated Housing and Community Development and Annual Action Plans by adding requirements under Section 3 of the Housing and Urban Development Act of 1968, as amended; and generally relating to housing and community development in the County.
Drafter:	Todd M. Turner, Legislative Officer
Resource Personnel:	Brendon Laster,Legislative Aide District 9

LEGISLATIVE HISTORY:

Date Presented:		**Executive Action:**	12/6/2012 S
Committee Referral:	10/23/2012 - THE	**Effective Date:**	1/22/2013
Committee Action:	11/8/2012 - NR		
Date Introduced:	10/23/2012		
Public Hearing:	11/20/2012 - 10:00 AM		
Council Action (1)	11/20/2012 - ENACTED		
Council Votes:	WC:A, DLD:A, MRF:A, AH:A, ML:A, EO:A, OP:A, IT:A, KT:A		
Pass/Fail:	P		
Remarks:			

AFFECTED CODE SECTIONS:
15A-103, 15A-104, 15A-105, 15A-106

COMMITTEE REPORTS:

THE Committee Report **Date 11/8/2012**
November 8, 2012

Committee Vote: No Recommendation, 5-0 (Council Members Olson, Toles, Davis, Lehman and Patterson)

The Legislative Officer provided a summary of the bill and referral comments that were received. CB-112-2012 concerns the Five-Year Consolidated Housing and Community Development Plan ("Five-Year Con Plan") for the purpose of amending the provisions of the County's Five-Year Consolidated Housing and Community Development and Annual Action Plans by adding requirements under Section 3 of the Housing and Urban Development Act of 1968, as amended; and generally relating to housing and community development in the County.

The Legislative Officer review of CB-112-2012, which would amend Article 15A of the County Code to require a Section 3 Plan as part of the Five-Year Con Plan and each Annual Action Plan goals and strategies for compliance

with the requirement of Federal Law for low and very-low income persons for employment and businesses in the County that receive federal funding. The Legislative Officer and staff provided additional information to the Committee and in response to questions by members.

Council Member Franklin, bill sponsor, provided the rationale for the legislation and reviewed a Proposed Draft 2 with amendments discussed with the County Executive and the Department of Housing and Community Development (DHCD). The Legislative Officer advised that the Committee could not vote on any proposed amendments prior to the scheduled public hearing and any non-substantive amendments could be considered prior to enactment.

DHCD Director Eric Brown and Deputy Director Estella Alexander provided comments and answered questions by the members of the Committee regarding the bill. With several amendments discussed and proposed by the bill sponsor, they were supportive of the bill.

The Office of Law determined that CB-112-2012 was in proper legislative form but provided additional information and clarification on the legislative intent of the bill to be effective upon the adoption of the next Five-Year Con Plan expected in FY 2015.

The Office of Audits and Investigation indicated there should be a minimal negative fiscal impact on the County as a result of adopting CB-112-2012 because of the administrative and operational requirements for compliance.

BACKGROUND INFORMATION/FISCAL IMPACT:
(Includes reason for proposal, as well as any unique statutory requirements)
This legislation seeks to amend provisions of the County's Five-Year Consolidated Housing and Community Development and Annual Action Plans by adding requirements under Section 3 of the Housing and Urban Development Act of 1968, as amended.

11/20/2012: CB-112-2012 was amended on the floor; CB-112-2012 (DR-2) was enacted.

CODE INDEX TOPICS:

INCLUSION FILES:

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND

2011 Legislative Session

Bill No. CB-17-2011

Chapter No. 37

Proposed and Presented by Council Members Franklin and Harrison

Introduced by Council Members Franklin, Harrison, Turner, Patterson, Olson and Lehman

Co-Sponsors

Date of Introduction October 18, 2011

BILL

AN ACT concerning

Economic Development and Local Employment

For the purpose of enhancing the County's economic development by creating bidding preferences and participation requirements for County-based businesses and County-based small businesses on certain procurement contracts for goods and services with the County; establishing a First Source Hiring Program; requiring "best efforts" for meeting a certain local hiring percentage goal for positions on certain procurement projects funded by the County, requiring submission of quarterly audit reports, maintaining a first source registry, providing for penalties and exemptions to the program; authorizing the use of Community Benefit Agreements on County assisted developments that receive a public benefit of a value greater than $3,000,000 with certain exceptions; authorizing Labor Peace Agreements for developments receiving a public benefit of a value greater than $1,000,000 with certain exceptions; giving priority to County-based Minority Business Enterprises in all Minority Business Enterprise goals for minority contracting and purchasing; requiring subcontracting plans for certain contracts and generally relating to economic development in the County.

BY repealing and reenacting with amendments:

SUBTITLE 10A. PURCHASING.

Sections 10A-101, 10A-136,

The Prince George's County Code

(2007 Edition, 2010 Supplement).

BY adding:

SUBTITLE 10. FINANCE AND TAXATION.
Sections 10-283, 10-284, 10-285, 10-286,
The Prince George's County Code
(2007 Edition, 2010 Supplement).

BY adding:

SUBTITLE 10A. PURCHASING.
Sections 10A-157, 10A-158, 10A-159, 10A-160, 10A-161, 10A-162, 10A-163, 10A-164, 10A-165, 10A-166, 10A-167, 10A-168, 10A-169, and 10A-170
The Prince George's County Code
(2007 Edition, 2010 Supplement).

SECTION 1. BE IT ENACTED by the County Council of Prince George's County, Maryland, that Sections 10A-101 and 10A-136 of the Prince George's County Code be and the same are hereby repealed and reenacted with the following amendments:

SUBTITLE 10A. PURCHASING.

DIVISION 1. ADMINISTRATIVE PROCEDURES.

Sec. 10A-101. Definitions.

(a) The words defined in this Section shall have the meanings set forth below whenever they appear in this Subtitle unless the context in which they are used clearly requires a different meaning or a different definition is prescribed for a particular provision.

* * * * * * * * *

(4.1) **Certified County-based business participation** means the percentage of the total contract dollars paid to businesses certified as County-based businesses.

(4.2) **Certified County-based small business participation** means the percentage of total contract dollars paid to businesses certified as County-based small businesses.

(4.3) **Certified sheltered workshop** means an agency that is:

(A) Organized under the laws of the United States or the State of Maryland;

(B) Certified as a sheltered workshop by the Wage and Hour Division of the United States Department of Labor;

(C) Accredited by the Division of Vocational Rehabilitation of the Maryland Department of Education;

(D) Operated in the interest of individuals who have a mental or physical disability, including blindness, that constitutes a substantial handicap to employment and prevents the individual from engaging in normal competitive employment; and

(E) The net income of which does not inure wholly or partially to the benefit of any shareholder or other non-disabled individual.

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(13) **County-based business** means a business whose principal place of operation is located within Prince George's County, that meets the requirements of Section 10A-161(a), and whose application for certification as a County-based business is approved by the Purchasing Agent. Principal place of operation shall be determined by factors as set forth in the regulations.

(13.1) **County-based business preference** means a business preference given to a bid or proposal pursuant to Section 10A-158.

(13.2) **County-based small business** means a business that meets the requirements of Section 10A-161(b) and whose application for certification as a County-based small business is approved by the Purchasing Agent.

(13.3) **County** or **The County** means Prince George's County, Maryland.

(13.4) **County agency** means any department, office, division, administrative unit, or agency of the Prince George's County government or any other entity created or authorized to be created, whether expressed or implied, by the Charter or the Code, including any council, board, bureau, commission, institution, tribunal, government corporation, public authority, or other instrumentality thereof or thereunder.

* * * * * * * * *

(14.1) **County resident** means a person whose domicile is located in Prince George's County, Maryland, as determined by standards set forth by the Purchasing Agent, and who either:

(A) Filed a Maryland state income tax return that establishes a Prince George's County domicile for the most recent full calendar year;

(B) Is claimed as a dependent on a Maryland state income tax return that establishes

a Prince George's County domicile for the most recent full calendar year filed by the person's parent, legal guardian, or spouse; or

(C) Was not required to file a federal or Maryland state income tax return for the most recent calendar year because the person was not legally liable for income tax pursuant to Section 10-809, Tax-General Article, Annotated Code of Maryland, but was legally domiciled in Prince George's County for the most recent full calendar year, and signs an attestation under oath to this effect on a form provided by the Purchasing Agent.

The County Executive, the County Executive's designee, and the Purchasing Agent are authorized to verify a person's County residency status pursuant to this definition in relation to Division 7 of this Subtitle.

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(16.2) **Domicile** means the place of a person's true, fixed, permanent home, without any present intention of completely abandoning that home, and to which the person has the intention of returning whenever absent. **Domicile** does not include a temporary dwelling unless there is a present intention to abandon permanently or indefinitely the former domicile.

* * * * * * * * *

(30) **Procure** means to buy, rent, lease, lease-purchase, or otherwise obtain any supplies, services, or construction. **Procurement** (or a **procurement**) is the noun form of this term. It includes all functions that pertain to the obtaining of any public procurement, including description of requirements, selection and solicitation of sources, and preparation, [and] award and execution of contract. The term does not include the making of any grant or donation.

* * * * * * * * *

(32.1) **Public benefit** means contracts, grants, conditional loans, tax abatements, land transfers for public redevelopment, or tax increment financing from a County agency or the County government. This definition also includes grants or conditional loans from a third party that receives more than 50% of its annual budget in the most recent fiscal year from funds received from or administered by a County agency or the County government and indirect grants or conditional loans from a County agency or the County government that are facilitated by a third party. This definition does not include funds from the Community Development Block Grant ("CDBG") program or tax credits awarded under Subtitle 10 of the Code. The application of this definition is subject to the restrictions of federal and state law.

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(35) **Purchasing Agent** means the Director of Central Services or the Director of Central Services' designee.

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DIVISION 6. SPECIAL PROVISIONS.

Subdivision 1. Minority Business Opportunities Program.

Sec. 10A-136. Assistance to minority business enterprises; certification and decertification.

(a) The Purchasing Agent shall structure the procurement procedures and activities of the County to facilitate and encourage the award of at least thirty percent (30%) of the total dollar value of all County contracts awarded, directly or indirectly, to County-based minority business enterprises or minority business enterprises. The value of subcontracts with County-based minority business enterprises or minority business enterprises shall be included in the computation of the above total dollar value.

(b) In all bids for the construction of public works, if the work is to be subcontracted by the bidder, every bidder, in order to be considered a responsive bidder, shall be required to subcontract with County-based minority business enterprises or minority business enterprises for at least twenty percent (20%) of the total dollar volume of the contract price unless such bidder is itself a minority business enterprise or County-based minority business enterprise.

(c) In determining the lowest responsible and responsive bidder, for contracts valued at One Million Dollars ($1,000,000) or less, the Purchasing Agent shall adjust the bid price(s) submitted by a County-based Minority Business Enterprise or a minority business enterprise, for the purposes of evaluation and award only, by reducing the bid price(s) of such firm by the application of bonus factors according to the following schedule:

BID OF LOWEST RESPONSIVE BIDDER	MINORITY BUSINESS ENTERPRISE	PRINCE GEORGE'S BASED MINORITY BUSINESS ENTERPRISE BONUS FACTOR
Factored by:	.05	[.10] .15

(d) For contracts valued greater than One Million Dollars ($1,000,000), the Purchasing Agent shall adjust the bid price submitted by a County-based Minority Business Enterprise or a Minority Business Enterprise for the purpose of evaluation and award only by reducing the bid price(s) of such firm by the application of an Evaluation Bonus according to the following schedule:

	MINORITY BUSINESS ENTERPRISE	PRINCE GEORGE'S BASED MINORITY BUSINESS ENTERPRISE BONUS FACTOR
Bid Price Subtracted by:	$50,000.00	[$100,000.00] $150,000.00

(e) Bids or proposals are entitled to receive the greater of the preference points or percentages allowed under either this Section or Section 10A-158, as applicable. The preferences allowed under this Section and Section 10A-158 shall not be applied cumulatively.

(f) [(e)] The Purchasing Agent shall, for all contracts, consult with the Minority Business Development Division in order to determine whether subcontracting is appropriate. If subcontracting is determined to be appropriate, the Purchasing Agent [may] shall include a mandatory minority business enterprise and County-based minority business enterprise subcontract clause that requires up to twenty percent (20%) of the contract's total value be performed by one or more minority business enterprises[.] or County-based minority business enterprises. A contract with a total value of $500,000 or greater that includes a mandatory minority business enterprise and County-based minority business enterprise subcontract clause shall also include compliance with a mandatory subcontracting plan as a condition of the contract, the requirements of which shall be determined by the Purchasing Agent, and which applies for the full term of the contract. The Purchasing Agent shall require that the mandatory subcontracting plan, at a minimum, provides verification of the percentage of the contract's total value that is subcontracted to County-based minority business enterprises or minority business enterprises throughout the full term of the contract. Any change to the mandatory subcontracting plan must be approved by the Purchasing Agent and notice of such a change shall be given by the Purchasing Agent to the MBE Compliance Officer of the County Council within seven (7) calendar days after the date the change is approved. The Purchasing Agent may include a mandatory minority business enterprise and County-based minority business enterprise subcontracting goal that is less than (20%) of the contract's total value only:

(1) After consultation with the Minority Business Development Division;

(2) Upon a determination that a twenty percent (20%) mandatory minority business enterprise and County-based minority business enterprise subcontracting goal is not able to be obtained at a reasonable price; and

(3) Upon a determination that the public interest is served.

(g)[(f)] In making the determinations that the public interest is served, under Subsection [(e)] (f), the Purchasing agent shall obtain the concurrence of the Executive Director and may consider engineering estimates, the general market availability of minority business enterprises to provide the services requested, other bids and offers, the cost of the contract, and any other relevant factor.

(h)[(g)] If, for any reason, a bidder is unable to achieve a subcontract goal for Minority Business Enterprise and County-based Minority Business Enterprise participation as required by the Purchasing Agent, the bidder may request, in writing, a waiver of the goal with justification to include the following:

(1) A detailed statement of the efforts made to select portions of the work proposed to be performed by minority business enterprises and County-based minority business enterprises in order to increase the likelihood of achieving the stated goal;

(2) A detailed statement of the efforts made to contact and negotiate with minority business enterprises and County-based minority business enterprises including:

(A) The names, addresses, and telephone numbers of minority business enterprises and County-based minority business enterprises and the dates such minority businesses and County-based minority business enterprises were contacted, and

(B) A description of the information provided to minority business enterprises and County-based minority business enterprises regarding the plans, specifications, and anticipated time schedule for portions of the work to be performed;

(3) As to each Minority Business Enterprise or County-based Minority Business Enterprise that placed a subcontract quotation or offer which the bidder considered not to be acceptable, a detailed statement of the reasons for this conclusion; and

(4) A list of Minority Business Enterprise and County-based Minority Business Enterprise subcontractors found to be unavailable to perform under the contract.

The Purchasing Agent may grant the waiver only upon a reasonable demonstration by the bidder that the Minority Business Enterprise or County-based Minority Business Enterprise participation goal is unable to be obtained at a reasonable price and if the Purchasing Agent determines that the public interest will be served.

(i)[(h)] Whenever the County procures goods or services in accordance with Section 10A-113 of this Code and weighted evaluation points are used, up to 15% of the total scored evaluation points shall be [awarded] given for Minority Business Enterprise[s] or County-based Minority Business Enterprise participation unless the Purchasing Agent elects to restrict the procurement pursuant to Subsection (i) of this Section. [below.]

(j)[(i)] The Purchasing Agent may, after consultation with the Minority Business Development Division, require that the competitive bidding of contracts be restricted to minority business enterprises or County-based minority business enterprises owned by minority individuals as defined in Section 10A-101(a), provided there are at least three (3) minority business enterprises or County-based minority business enterprises that are providers in the trade of goods or services for which the contract is advertised. No contract shall be awarded pursuant to this provision if the resultant low bid exceeds by fifteen percent (15%) the most recent unit price for the same or most recently comparable goods or services, unless the Minority Business Development Division determines that prices in the relevant market have increased for all vendors without regard to minority status beyond fifteen percent (15%) since the last time similar goods or services were procured.

(k)[(j)] The Purchasing agent shall consider the following criteria in determining whether to utilize a procurement method authorized by either Subsections (c), (d), (h)[(g)], (i)[(h)], and (j)[(i)] of this Section or Section 10A-113:

(1) Whether the procedure selected is likely to increase the number of minority business enterprises or County-based minority business enterprises responding to the County's procurement requirements;

(2) Whether the procedure selected is likely to increase the dollar value of procurement awards to minority business enterprises or County-based minority business enterprises;

(3) Whether the procedure selected is likely to further the County's goals under this Division 6 of the Code without unnecessarily interfering with the efficient operation of the County government; and

(4) Whether the procedure selected is the most effective alternative available which will further the goals stated in this Section.

(l) The Purchasing Agent shall require that a bidder uses its "best efforts" to first use County-based minority business enterprises to fulfill any of the minority business enterprise goals and requirements of this Section. If not enough County-based minority business enterprises are demonstrated to be available after "best efforts" are exercised in the judgment of the Purchasing Agent, the Purchasing Agent may then allow the bidder to meet any of the minority business enterprise goals and requirements of this Section with minority business enterprises, if available. In this Section, the term "best efforts" means efforts to the maximum extent practicable have been made to meet the goal or requirement.

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SECTION 2. BE IT ENACTED by the County Council of Prince George's County, Maryland, that Sections 10-283, 10-284, 10-285, and 10-286 of the Prince George's County Code be and the same are hereby added:

SUBTITLE 10. FINANCE AND TAXATION.

DIVISION 16. COMMUNITY BENEFIT REQUIREMENTS.

Sec. 10-283. Definitions.

(a) The words defined in this Section shall have the meanings set forth below whenever they appear in this Division unless the context in which they are used clearly requires a different meaning or a different definition is prescribed for a particular provision.

(1) **Community Benefit Agreement** means a project-specific, negotiated agreement between one or more developers and a community coalition selected pursuant to Section 10-284 that outlines the project's "community benefits" or commitments to the community.

(2) **Community Coalition** means a group of stakeholder representatives selected by eligible community stakeholders pursuant to Section 10-284.

(3) **County assisted development** means a development or project that is awarded a public benefit of a value greater than One Million Dollars ($1,000,000) in any twelve (12) month period.

(4) **Eligible community stakeholder** means

(a) a homeowners or civic organization registered with the Maryland-National Capital Park and Planning Commission;

(b) a tax-exempt entity under Section 501(c) of the United States Internal

Revenue Code;

(c) a parent teacher organization ("PTO"), parent-teacher association ("PTA"), or parent-teacher-student association ("PTSA") affiliated with the Prince George's County Public Schools ("PGCPS"); or

(d) an incorporated municipal government.

An eligible community stakeholder under 4(a) or 4(b) of this Section must be incorporated at an address or represent homeowners or tenants living at an address that is within a three (3) mile distance of the County assisted development (as measured from the outer boundary of the development site in any direction) for at least twelve (12) consecutive months immediately prior to the County Council's selection of the eligible stakeholders by resolution under Section 10-284. An eligible community stakeholder under 4(c) of this Section must be affiliated at a school that is within a three (3) mile distance of the County assisted development (as measured from the outer boundary of the development site in any direction).

(5) **Labor Peace Agreement** means an agreement as defined by Section 10-285(c)(1).

(6) **Public benefit** means contracts, grants, conditional loans, tax abatements, land transfers for public redevelopment, or tax increment financing from a County agency or the County government. This definition also includes grants or conditional loans from a third party that receives more than 50% of its annual budget in the most recent fiscal year from funds received from or administered by a County agency or the County government and indirect grants or conditional loans from a County agency or the County government that are facilitated by a third party. This definition does not include funds from the Community Development Block Grant ("CDBG") program or tax credits awarded under Subtitle 10 of the Code. The application of this definition is subject to the restrictions of federal and state law.

(7) **Stakeholder representative** means a person selected by an eligible community stakeholder to represent the stakeholder in the community coalition.

Sec. 10-284. Community Benefit Agreements authorized.

(a) On a case by case basis, as a condition of a public benefit, the County Executive may require the developer(s) of a County assisted development that is awarded a total public benefit of a value greater than Three Million Dollars ($3,000,000) to enter into a Community Benefit Agreement with the County.

(b) A community coalition, comprised of stakeholder representatives of eligible

community stakeholders selected by a resolution proposed by the County Executive to the County Council, shall negotiate a recommendation to the County Council for a Community Benefit Agreement with the developer(s) of a County assisted development. A recommended Community Benefit Agreement may be amended and must be approved by resolution of the County Council, signed by the County Executive, and signed by the developer(s) of a County assisted development in order to become a legally binding Community Benefit Agreement between the County and the developer(s).

(1) An eligible community stakeholder selected by County Council resolution under this Subsection is entitled to select only one (1) individual to be a stakeholder representative and member of the community coalition on its behalf. The eligible community stakeholder may replace or remove this stakeholder representative from the community coalition at any time.

(2) A stakeholder representative shall only have one vote on any decision or action made by a community coalition.

(3) Any vote or other action taken by a community coalition must be made at a public meeting of the community coalition, which shall not occur unless public notice of the meeting has been posted for at least five (5) calendar days.

(4) An agreement between the developer(s) of the County assisted development and a majority of the community coalition shall be required in order to make a recommendation for a Community Benefit Agreement to the County Council.

(5) A community coalition is a public body under the applicable laws of Prince George's County, Maryland.

(6) Other procedures for the operation and function of a community coalition, including the selection and authority of officers of the community coalition, may be set forth in regulations as authorized in Section 10-286.

(c) A community coalition and the developer(s) with whom the coalition is negotiating under this Section shall recommend a Community Benefit Agreement within ninety (90) days of the effective date of the County Council resolution establishing the coalition's community stakeholders pursuant to Subsection (b) of this Section. In the event a community coalition and the developer(s) of a County assisted development subject to this Section do not recommend a Community Benefit Agreement to the County Council within this ninety (90) day period, the County Council may adopt a resolution establishing and approving the terms of the Community

Benefit Agreement. Such an agreement must be signed by the County Executive and signed by the developer(s) of the County assisted development subject to this Section in order to become a legally binding Community Benefit Agreement between the County and the developer(s).

(d) The aggregate monetary value of the community benefits required to be proffered in a Community Benefit Agreement by the developer(s) of a County assisted development subject to this Section shall be no greater than ten percent (10%) of the total value of the public benefit awarded to the developer(s) for the County assisted development, as valued by the County's Office of Management and Budget.

(e) A violation of a Community Benefit Agreement by the developer(s) of a County assisted development subject to this Section may result in a fine of up to five percent (5%) of the monetary value of the received public benefit for each violation or, for repeated violations, a complete refund of the value of the received public benefit and cancellation of the remaining public benefit award, as determined by the County Executive or the County Executive's designee. Compliance with this Section shall be included as a condition of the Community Benefit Agreement or the agreement shall be void.

(f) Nothing in this Section shall be interpreted to preclude the inclusion of a Community Benefit Agreement for a development or project not covered by the requirements of this Division.

(g) Any County Council resolution enacted to establish a Community Benefit Agreement under this Section shall be proposed and adopted on the public record at a public hearing in compliance with Section 15-807 of the State Government Article of the Annotated Code of Maryland.

Sec. 10-285. Labor Peace Agreements authorized.

(a) Legislative findings and policy.

(1) In the course of managing real property that it owns or in otherwise carrying out its functions in the public interest, the County may participate in real property developments as a property owner, lessor, proprietor, lender, or guarantor, facing similar risks and liabilities as other business entities participating in such ventures. As a result, the County has an ongoing proprietary interest in these developments and a direct interest in their financial performance.

(2) The County must make prudent management decisions, similar to any private business entity, to ensure efficient management of its business concerns and to maximize

benefits and minimize risks. One risk is the possibility of labor-management conflict.

(3) A major potential outcome of labor-management conflict is economic action by labor unions against employers. Experience of municipal and other investors demonstrates, for example, that organizing drives pursuant to the formal and adversarial union certification process often deteriorate into protracted and acrimonious labor-management conflict. Labor-management conflict can result in construction delays, work stoppages, picketing, strikes, consumer boycotts, and other forms of adverse economic pressure. Such conflict may adversely affect the County's financial or other proprietary business interests by causing delay in the completion of a project, reducing the revenues or increasing the costs of the project, and by generating negative publicity.

(4) One method of reducing the risk to the County's proprietary interests is to require, when reasonable and prudent, as a condition of the County's investment or other economic participation in a development project, that employers taking part in the development project seek agreements with labor organizations in which the labor organizations agree to forbear from adverse economic action against the employers' operations.

(b) Determination of need for labor peace agreement.

(1) For each development project, the County Executive shall determine whether Prince George's County has a proprietary interest in the development project and whether a Labor Peace Agreement would be appropriate. The factors to be taken into account when determining the existence of a proprietary interest will include:

(A) Through a lease of real property that is owned by Prince George's County and used for the development project, receives ongoing revenue, excluding government fees, tax revenue, or assessment revenue, or similar fees and revenues, except for tax revenue under the circumstances specified in Subparagraphs (B) and (C) of this Paragraph;

(B) Receives ongoing revenue from the project to repay loans provided by the County to assist in the development of the project, including incremental tax revenues generated by the project;

(C) Receives ongoing revenue from the project to pay debt service on bonds provided by the County to assist in the development of the project, including incremental tax revenues generated by the project;

(D) Has significant assets at risk because it has agreed to underwrite or guarantee

the development of the project or loans related to the project; or

(E) Has a significant ongoing economic and nonregulatory interest at risk in the financial success of a project which is likely to be adversely affected by labor-management conflict, except that no interest shall be considered economic and nonregulatory if it arises from the exercise of regulatory or police powers such as taxation (except as set forth in Subparagraphs (B) and (C) of this Paragraph), zoning, or the issuance of permits or licenses.

(2) (A) If the County Executive determines that the County has a proprietary interest at risk in a development, the County Executive shall require that the developer(s) of the project, including the developer(s)' tenants, subtenants, contractors, or subcontractors, demonstrate that they have entered into a labor peace agreement with the labor organization(s) which seek to represent, or might seek to represent, workers on the project, prior to, and as a condition precedent of, the County's award of a public benefit to the development project.

(B) For the purposes of this Section:

(i) **Contract** means a written agreement, including a management agreement, service agreement, loan, bond, guarantee, or other similar agreement, to which the County is a party and in which the County has a proprietary interest;

(ii) **Employer** means any person, corporation, company, association, limited or general partnership, joint venture, contractor, subcontractor, or other entity that employs individuals at the site of a development project; provided, that the term "employer" shall not include the United States, Prince George's County, a wholly owned government corporation, a Federal Reserve Bank, or a state or other political subdivision;

(iii) **Labor organization** shall have the same meaning as under 29 U.S.C. §152(5).

(iv) **Labor peace agreement** means a written agreement between an Employer and a Labor Organization, enforceable under Section 301 of the Labor Management Relations Act, 29 U.S.C. § 185, that contains, at a minimum, (1) a provision prohibiting the Labor Organization and its members from engaging in any picketing, work stoppage, boycott, or other economic interference with the employer's operations in which the County has a proprietary interest, for the duration of the interest; and (2) provides that any services to be performed by employees of the employer's tenants, subtenants, contractors, or subcontractors will also be done under agreements containing the same labor peace assurance.

(v) **Services** means construction, janitorial, security (but not national security), building and grounds maintenance, warehousing and distribution, mechanics and truck services, hotel (and any restaurant connected thereto), and grocery sales.

(c) Exceptions.

The requirements to enter into a labor peace agreement shall not apply to:

(1) An employer at the development project that meets the definition of a "small business" pursuant to the Code of Maryland Regulations ("COMAR") 21.01.02.01(80);

(2) A development project that is not awarded a total public benefit of a value greater than One Million Dollars ($1,000,000);

(3) A residential development project;

(4) A development project that receives only conduit bond financing from the County, in which the County does not retain a proprietary interest; or

(5) A development project involving a historically designated building.

(e) Limitations.

(1) Nothing in this Section requires an employer to recognize a particular labor organization.

(2) Nothing in this Section requires an employer to enter into a collective bargaining agreement establishing the substantive terms and conditions of employment.

(3) This Section is not intended to, and shall not be interpreted to, enact or express any generally applicable policy regarding labor-management relations or to regulate those relations in any way.

(4) This Section is not intended to favor any particular outcome in the determination of employee preference regarding union representation.

(5) Nothing in this Section permits or requires the County or any employer to enter into any agreement in violation of the National Labor Relations Act of 1935, approved July 5, 1935 (49 Stat. 449; 29 U.S.C.S. § 151 et seq.).

(f) Requirement of County notice.

A request for proposals or invitation to bid or similar document regarding a development project subject to this Section shall include a summary description of and reference to the requirements of this Section. Failure to include a description or reference to this Section in the document shall not exempt an employer otherwise subject to the requirements of this Section.

Sec. 10-286. Regulations authorized.

The County Executive may promulgate regulations to govern the implementation of this Division, provided that such regulations are consistent with the provisions of this Division. Any such regulations must be approved by the County Council.

SECTION 3. BE IT ENACTED by the County Council of Prince George's County, Maryland, that Sections 10A-157, 10A-158, 10A-159, 10A-160, 10A-161, 10A-162, 10A-163, 10A-164, 10A-165, 10A-166, 10A-167, 10A-168, 10A-169, and 10A-170 of the Prince George's County Code be and the same are hereby added:

SUBTITLE 10A. PURCHASING.

DIVISION 7. ECONOMIC DEVELOPMENT.

Sec. 10A-157. Legislative findings and policy.

(a) The County government finds that the public interest will be served by encouraging businesses to locate and remain in Prince George's County through the provision of local bid and proposal preferences and participation requirements for County-based businesses and County-based small businesses in the award of contracts in direct government procurement.

(b) The County government finds that the local bid and proposal preferences and local participation requirements in direct government procurement prescribed in Subdivision 1 of this Division will serve the public interest because the resulting growth and development of County-based businesses and County-based small businesses will have a significant, positive impact on the economic health of the County by, among other things, increasing the County's commercial tax revenue and improving access to good paying careers for local residents. This will help achieve the public interest objective of diversifying and enlarging the County's tax base that funds vital public services, which is currently overly reliant on residential property taxes.

(c) The County government finds that the local bid and proposal preferences and local participation requirements in direct government procurement prescribed in Subdivision 1 of this Division will serve the public interest objective of rewarding those businesses which contribute the most to the County's economy, especially County-based small businesses, which are the most likely businesses to create jobs for County residents.

(d) The County government finds that because of the lack of local career opportunities for County residents, only forty percent (40%) of the jobs in the County are held by County residents (sixty percent (60%) are held by non-County residents) and approximately sixty percent

(60%) of the County's resident workforce works outside of the County on a daily basis, the highest percentage of out-migration of a local workforce of any jurisdiction in the Washington DC Metropolitan Statistical Area (MSA), which:

(1) Leads to insufficient and inconsistent daytime consumer spending in local businesses, including retail and professional services, which hurts the County's commercial tax base; and

(2) Causes longer commute times for local residents and contributes to worsening traffic congestion, which is among the worst in the nation; expensive road repair and maintenance costs to county taxpayers; and reduced time for parental supervision of county school-aged children by working parents.

(e) The County government finds that the lack of local career opportunities for County residents contributes to the County having the highest poverty and unemployment rates among suburban jurisdictions in the Washington DC MSA and having the highest foreclosure and uninsured rates of any jurisdiction in the State of Maryland. The lack of nearby career opportunities limits access to employment for low-to-moderate income County residents who have more limited transportation options.

(f) The County government finds that too few of the existing career and business opportunities related to government funded projects benefit County residents, which contributes in part to the overall lack of employment and business opportunities in the County for County residents, particularly low-to-moderate income residents, County-based businesses, and County-based small businesses. Further, the County government finds that from 2000 to 2011, there was little to no new net job creation in the County, despite nearly an 8% increase in the County's population.

(g) The County government finds a substantial reason and basis for the County resident hiring goals prescribed in Subdivision 2 of this Division, including the goal that at least fifty-one percent (51%) of the work hours on direct government procurement, be worked by County residents, because the County resident hiring goals will serve the County's public and proprietary interest by:

(1) Reducing the out-migration of the local workforce, which will increase local consumer spending in county businesses and increase the County's commercial tax base;

(2) Helping reduce the County's worsening traffic congestion, road repair costs, and

commute times for working parents; and

(3) Increasing access to nearby career opportunities for County residents with jobs paying a prevailing wage and likely to include health and other benefits, which will reduce the County's unemployment, uninsured, foreclosure, and poverty rates and assist County residents in affording the high cost of living in the Washington DC MSA.

(h) The County government finds that the County resident hiring goals prescribed in Subdivision 2 of this Division, including the goal that at least fifty-one percent (51%) of the work hours on direct government procurements be worked by County residents, will not unduly burden or unreasonably restrict access to employment in the County for out of state residents. Because Subdivision 2 of this Division only requires a demonstration of "best efforts" to meet the local hiring goals (rather than requiring employers to meet the local hiring percentages themselves), in addition to including the appropriate exceptions, the provisions of Subdivision 2 of this Division are not unnecessarily broad and are sufficiently flexible and tailored to achieve the public interest objectives outlined in this Section.

Subdivision 1. County-Based Business Assistance.

Sec. 10A-158. County-based business preferences.

(a) On any procurement for which a County agency or the County government secures competitive bids or proposals, including, but not limited to, competitive bids secured pursuant to Section 10A-112 or competitive proposals pursuant to Section 10A-113, the Purchasing Agent shall:

(1) Apply a bid or proposal preference of ten percent (10%) to any County-based business that submits an approved certification as set forth in Section 10A-161(a) and fifteen (15%) percent to any County-based small business that submits an approved certification as set forth in Section 10A-161(b).

(2) For bids or proposals that are not made entirely by County-based businesses, apply a bid or proposal preference at an increasing rate of one percent (1%) for every ten percent (10%) increment of certified County-based business participation. Bids or proposals with one hundred percent (100%) certified County-based business participation shall receive the maximum ten percent (10%) bid preference.

(3) For bids or proposals that are not made entirely by County-based small businesses, apply a bid or proposal preference at an increasing rate of one and a half percent

(1.5%) for every ten percent (10%) increment of certified County-based small business participation. Bids or proposals with one hundred percent (100%) certified County-based small business participation shall receive the maximum fifteen percent (15%) bid preference.

(4) Bids or proposals are entitled to receive the greater of the preference points or percentages allowed under either this Section or Section 10A-136, as applicable. The preferences allowed under this Section and Section 10A-136 shall not be applied cumulatively.

(b) The Purchasing Agent may determine not to apply a bid or proposal preference under this Section if the Purchasing Agent certifies that such a preference would result in the loss of federal or state funds, subject to the approval of the County Executive. The Purchasing Agent shall transmit a copy of any such determination to the County Council no later than thirty (30) calendar days following the date of the procurement award.

(c) The requirements of this Section shall apply to the procurement of vendors retained by a County agency or the County government to assist in the financing and sale of County government debt. The requirements of this Section shall also apply to the procurement of brokerage firms, investment banking firms, investment management firms, consultants, and other vendors retained to manage or invest funds controlled or administered by a County agency or the County government. The application of this Subsection is subject to the requirements and restrictions of federal and state law.

(d) A business may opt to not receive a County-based preference under this Section.

(e) For the purposes of this Division, the term "competitive bids or proposals" means any bids or proposals for procurement funded or administered by a County agency or the County government except for procurement awards made pursuant to Section 10A-114.

Sec. 10A-159. County-based business participation requirements.

(a) For any procurement that is greater than One Hundred Thousand Dollars ($100,000) in total value for which a County agency or the County government secures competitive bids or proposals, including, but not limited to, competitive bids secured pursuant to Section 10A-112 or competitive proposals pursuant to Section 10A-113, the Purchasing Agent shall require the following:

(1) At least forty percent (40%) certified County-based business participation; provided, that the costs of materials, goods, and supplies shall not be counted towards the 40% participation requirement, unless such materials, goods, and supplies are purchased from County-

based businesses; and

(2) A bid or proposal responding to a solicitation shall be deemed nonresponsive and shall be rejected by the Purchasing Agent if it fails to meet the forty percent (40%) minimum certified County-based business participation requirement in Paragraph (1) of this Subsection, unless the participation requirement is waived and adjusted pursuant to Subsection (b) of this Section.

(3) Any existing procurement contract or agreement for which a County agency or the County government secured competitive bids or proposals, including, but not limited to, any procurement contract that was awarded pursuant to Section 10A-112 or Section 10A-113, and including any existing multiyear contract or extended contract, which does not include at least forty percent (40%) certified County-based business participation as prescribed in this Subsection at the time of any contemplated exercise of an option, extension, or renewal, including automatic extensions or renewals (e. g. "evergreen" contracts or agreements), shall not be renewed or extended.

(b) If the Purchasing Agent determines that there are insufficient responsible County-based businesses to completely fulfill the requirement of Paragraph (1) of Subsection (a) for a particular procurement or if the requirement would result in the loss of federal or state funds or grants, the Purchasing Agent may waive the requirement and adjust the minimum participation percentage, subject to the approval of the County Executive. For procurement contracts or agreements subject to approval by legislative act under Section 819 of the Charter, a waiver and/or percentage adjustment authorized by this Subsection must also be approved by the County Council. For procurement contracts or agreements not subject to approval by legislative act under Section 819 of the Charter, notice of a waiver and/or percentage adjustment authorized by this Subsection must be sent to the County Council by the Purchasing Agent by no less than fourteen (14) calendar days prior to the decision being made to waive the requirement and adjust the minimum participation percentage in Paragraph (1) of Subsection (a).

(c) Failure to apply the applicable provisions of Section 10A-158 and this Section to a procurement award, subject to the waivers and adjustments authorized by this Division, shall render the procurement award and/or contract or agreement void.

(d) On a case by case basis, for any procurement subject to the requirements of Subsection (a) of this Section, the Purchasing Agent may require more than forty percent (40%)

certified County-based business participation if the Purchasing Agent determines that there is a sufficient number of County-based businesses to justify a higher certified County-based business participation requirement.

Sec. 10A-160. County agency local procurement goals

(a) Each County agency, including, but not limited to, each County agency that procures in whole or in part through the Office of Central Services, shall use its "best efforts" to exercise its procurement authority so as to meet, on an annual basis, the goal of procuring at least fifty percent (50%) of the dollar volume of its goods and services, including, but not limited to, construction goods and services, to County-based businesses and at least thirty percent (30%) to County-based small businesses; and

(b) The dollar volume referenced in Subsection (a) of this Section shall be based on the expendable budget of the County agency.

(c) For any procurement with a total value equal to or less than One Hundred Thousand Dollars ($100,000) for which a County agency secures competitive bids or proposals, including, but not limited to, competitive bids pursuant to Section 10A-112 or competitive proposals pursuant to Section 10A-113, each County agency shall set-aside the procurement only for bids or proposals from County-based small businesses, subject to Paragraphs (1) – (4) of this Subsection.

(1) A County agency shall not be required to set aside a procurement for County-based small businesses under this Subsection if there are not at least two (2) County-based small businesses that can sufficiently provide the services or goods which are the subject of the procurement. A County agency may also refuse to set aside a procurement for County-based small businesses under this Subsection if the agency determines, after applying any applicable preferences, that the lowest County-based small business bid or proposal price is believed to be twelve percent (12%) or more above the likely price on the open market. An agency shall not make such a determination unless the County-based small business with the lowest bid or proposal price has been given the opportunity to win the procurement by offering a bid or proposal price less than twelve percent (12%) higher than the likely price on the open market identified by the agency. If the County agency makes a determination under this Paragraph not to set aside a procurement for County-based small businesses, then the County agency must adhere to the requirements of Paragraph (2) of this Subsection.

(2) If there are not at least two (2) County-based small businesses that can sufficiently provide the services or goods which are the subject of a procurement under Paragraph (1) of this Subsection, the County agency shall set-aside the procurement only for bids or proposals from County-based businesses, unless there are not at least two (2) County-based businesses that can sufficiently provide the services or goods which are the subject of the procurement. A County agency may also refuse to set aside a procurement for County-based businesses under this Paragraph if the agency determines, after applying any applicable preferences, that the lowest County-based business bid or proposal price is believed to be twelve percent (12%) or more above the likely price on the open market. A County agency shall not make such a determination unless the County-based business with the lowest bid or proposal price has been given the opportunity to win the procurement by offering a bid or proposal price less than twelve percent (12%) higher than the likely price on the open market identified by the agency.

(3) Only if a County agency satisfies the requirements of both Paragraphs (1) and (2) of this Subsection and receives approval from the Purchasing Agent may the County agency thereafter issue the procurement in the open market, subject to all of the other applicable preferences and participation requirements prescribed in this Subdivision. If a County agency, after receiving approval of the Purchasing Agent, makes a determination not to set aside a procurement under either Paragraphs (1) and (2) of this Subsection and opts to issue the procurement in the open market, the County agency must transmit in writing its determination and the reasons for the determination to the County Executive and County Council no later than fourteen (14) calendar days after the date of the determination's approval by the Purchasing Agent.

(4) Any existing contract or agreement, including any existing multiyear contract or extended contract, for a procurement funded by a County agency or the County government with a total value equal to or less than One Hundred Thousand Dollars ($100,000) that was not set-aside for County-based small businesses or County-based businesses pursuant to the requirements of this Section, and for which a County agency or the County government secured competitive bids or proposals, including, but not limited to, any procurement contract that was awarded pursuant to Section 10A-112 or Section 10A-113, at the time of any contemplated exercise of an option, extension, or renewal, including automatic extensions or renewals (e. g.

"evergreen" contracts or agreements), shall not be renewed or extended. This Paragraph shall not apply to a contract or agreement for a procurement with fifty percent (50%) or greater certified County-based business participation.

(d) The Purchasing Agent may waive the requirements of Subsection (c) of this Section for a procurement if the Purchasing Agent certifies that such a requirement would result in the loss of federal or state funds, subject to the approval of the County Executive. The Purchasing Agent shall transmit a copy of any such determination to the County Council no later than seven (7) calendar days following the date of the procurement award.

(e) Each County agency shall submit a written report to the Purchasing Agent and to the County Auditor within thirty (30) calendar days after the end of each quarter after the beginning of the fiscal year that provides:

(1) The percentage and U.S. dollar value of certified County-based business participation and certified County-based small business participation in the most recent three (3) month period from the County agency's procurements, including reporting the percentage and U.S. dollar value of certified County-based business participation and certified County-based small business participation for the period from the beginning of the fiscal year to the reporting date;

(2) The name and principal place of operation of each business receiving payment under a procurement from the County agency in the most recent three (3) month period, including the U.S. dollar value and percentage of the total procurement dollars paid in the most recent three (3) month period to each business; and

(3) For the 4th Quarter of the fiscal year only, the expected percentage and U.S. dollar value of certified County-based business participation and certified County-based small business participation in the next twelve (12) month period.

(f) If a County agency fails to meet any of the goals set forth in Subsection (a) of this Section, the County Executive, or the County Council by resolution, may require that a portion of the agency's procurements be made part of a set-aside program for County-based businesses and/or County-based small businesses.

(g) As a condition of receiving funding from the County government, a non-County agency or entity that receives more than fifty percent (50%) of its annual budget in the most recent fiscal year from funds received from or administered by a County agency or the County

government shall comply with the same goals and requirements as a County agency under Subsections (a), (b), (e), and (f) of this Section, unless the non-County agency or entity certifies in writing to the County Council and the County Executive that such compliance would violate federal or state law.

Sec. 10A-161. County-based business certification requirements.

(a) A business that seeks to be certified as a County-based business shall make application to the Purchasing Agent on a form provided by the Purchasing Agent. Such an application shall not be approved by the Purchasing Agent unless the business:

(1) Requires that its chief executive officer and the highest level managerial employees of the business maintain their offices and perform their managerial functions in the County;

(2) Files a written certificate that the business is not delinquent in the payment of any County taxes, charges, fees, rents or claims;

(3) Files a tax return filed with the State of Maryland establishing that the business has operated within the County within the preceding twelve (12) months;

(4) Files documentation showing that during the preceding twelve (12) months the business has continuously maintained a valid business license or permit;

(5) Files documentation showing that during the preceding twelve (12) months the business has continuously occupied an office within the County, as its principal place of operation; and

(6) Files documentation showing that:

(i) More than fifty percent (50%) of the business' full-time employees are County residents; or

(ii) The owners of more than fifty percent (50%) of the business are County residents; or

(iii) More than (fifty percent) 50% of the assets of the business, excluding bank accounts, are located in the County; or

(iv) More than (fifty percent) 50% of the total sales or other revenues of the business are derived from transactions of the business in the County.

(b) A business that seeks to be certified as a County-based small business shall make an application to the Purchasing Agent on a form provided by the Purchasing Agent. Such an

application shall not be approved by the Purchasing Agent unless:

(1) The business meets the requirements of Section 10A-161(a); and

(2) The business meets the definition of "small business" pursuant to the Code of Maryland Regulations ("COMAR") 21.01.02.01(80); or

(3) For a business classified as being in the construction industry by Sector 23 of the current edition of the NAICS, the business meets the federal definition of "small business concern" in Part 121 of Title 13 of the Code of Federal Regulations.

(c) Once an application for certification is approved under this Section by the Purchasing Agent, a copy of the approved application shall be expeditiously transmitted to the County Auditor.

(d) A business whose application is approved for certification as a County-based small business is automatically certified as a County-based business.

(e) Nonprofit entities that satisfy the applicable requirements of this Section are eligible to be certified as County-based businesses and County-based small businesses.

(f) A business that is certified as a County-based business or County-based small business shall meet the requirements of certification under this Section continuously after the date the business's application for certification is approved by the Purchasing Agent or the business's certification shall be void. In such instances, the business must re-apply pursuant to the requirements of this Section to be certified as a County-based business or a County-based small business.

Sec. 10A-162. Enforcement of County-based business assistance.

(a) For the entire duration of the procurement contract or agreement, any vendor given a County-based business preference under Section 10A-158 or subject to the County-based business participation requirements under Section 10A-159 shall maintain no less than the percentage of certified County-based business participation or certified County-based small business participation stated in the winning bid or proposal. At the discretion of the Purchasing Agent, failure to comply with this Section may subject any vendor given a business preference under Section 10A-158 or subject to the County-based business participation requirements under Section 10A-159 to a penalty, to include monetary fines of up to five percent (5%) of the value of the contract for each violation, or a cancellation of the contract or agreement.

(1) A vendor may request a waiver of the requirements of this Subsection by the

Purchasing Agent. On a case by case basis, such a waiver request may be granted by the Purchasing Agent with the approval of the County Executive, if "best efforts" by the vendor to comply have been demonstrated as prescribed in Subsection (e) of this Section.

(2) For procurement contracts or agreements subject to approval by legislative act under Section 819 of the Charter, a waiver and/or percentage adjustment authorized by this Subsection must be approved by the County Council. For procurement contracts or agreements not subject to approval by legislative act under Section 819 of the Charter, notice of such a waiver and/ or percentage adjustment, including the information provided to the Purchasing Agent pursuant to Paragraphs (1) – (4) of Subsection (e) of this Section, must be sent to the County Council by the Purchasing Agent by no less than fourteen (14) calendar days prior to the date of the County Executive's approval of the Purchasing Agent's decision.

(b) Any vendor given a County-based business preference under Section 10A-158 or subject to the County-based business participation requirements of Section 10A-159 shall submit a quarterly report within thirty (30) calendar days after the end of each quarter to the Purchasing Agent, the County Auditor, and a compliance manager designated by the County Council that provides:

(1) The percentage and U.S. dollar value of certified County-based business participation and certified County-based small business participation in the most recent 3 month period, including reporting the percentage and U.S. dollar value of certified County-based business participation and certified County-based small business participation for the period from the beginning of the calendar year to the reporting date;

(2) The name and principal place of operation of each business receiving payment under the procurement in the most recent 3 month period, including the U.S. dollar value and percentage of the total contract dollars paid in the most recent 3 month period to each business; and

(3) The expected percentage and U.S. dollar value of certified County-based business participation and certified County-based small business participation in the next 12 month period.

(c) At the discretion of the Purchasing Agent or the County Auditor, any vendor given a County-based business preference under Section 10A-158 or subject to the County-based business participation requirements of Section 10A-159 shall be subject to an audit of documents

or other information deemed necessary by the Purchasing Agent or the County Auditor to verify compliance with this Section upon thirty (30) calendar days written notice, including, but not limited to, copies of any contracts with subcontractors or other vendors.

(d) The Purchasing Agent shall make compliance with this Subdivision a condition of any contract or agreement for a procurement funded by a County agency or the County government or any such contract or agreement shall be void. This requirement does not apply to procurements awarded pursuant to Section 10A-114.

(e) In this Subdivision, the term "best efforts" means efforts to the maximum extent practicable have been made to meet the requirement. A vendor given a County-based business preference under Section 10A-158 or subject to the County-based business participation requirements under Section 10A-159 shall not be deemed to have demonstrated "best efforts" under Subsection (a) of this Section where there is a sufficient number of County-based businesses or County-based small businesses to enable the vendor to meet the requirements of Subsection (a) of this Section. The Purchasing Agent shall not grant a waiver authorized by Paragraph (1) of Subsection (a) of this Section unless the vendor seeking the waiver:

(1) Provides a detailed written statement of the reasons the vendor is unable to maintain its percentages of County-based business or County-based small business participation;

(2) Provides a detailed written statement of its efforts to maintain its percentages of County-based business or County-based small business participation, including its efforts to contact and negotiate with County-based businesses or County-based small businesses including:

(A) The names, addresses, and telephone numbers of the County-based businesses or County-based small businesses that were contacted and the dates such County-based businesses were contacted, and

(B) A description of the information provided to County-based businesses or County-based small businesses regarding the descriptions of services or goods sought for the procurement, including plans, specifications and anticipated time schedule for any portions of the work to be performed, where applicable;

(3) As to each County-based business or County-based small businesses that placed a subcontract or other quotation or offer which the vendor considered not to be acceptable, a detailed written statement that includes sufficient reasons for this conclusion; and

(4) A written list of County-based businesses or County-based small businesses found to be unavailable to perform under the procurement.

Based on an analysis of the information provided by the vendor seeking a waiver authorized by Paragraph (1) of Subsection (a) of this Section and an analysis by the Purchasing Agent of the availability of County-based businesses or County-based small businesses that provide services or goods that are the subject of the procurement, the Purchasing Agent shall determine whether "best efforts" to comply have been demonstrated by the vendor and whether to grant the vendor's request for a waiver authorized by Paragraph (1) of Subsection (a) of this Section, subject to the approvals and notice required by this Section. If the Purchasing Agent does grant a waiver authorized by Paragraph (1) of Subsection (a) of this Section, the Purchasing Agent shall select a new minimum percentage requirement for County-based business participation or County-based small business participation for the vendor's procurement based on the availability of County-based businesses or County-based small businesses that provide services or goods that are the subject of the procurement, subject to the approvals and notice required by this Section.

Sec. 10A-163 Unbundling required.

The County Executive or the County Executive's designee shall establish procedures to ensure that solicitations are subdivided and unbundled and that smaller procurements are created to the extent feasible and fiscally prudent.

Sec. 10A-164 Compliance of Existing Contracts at Renewal or Extension

At the time of any contemplated exercise of an option, extension, or renewal, including automatic extensions or renewals (e. g. "evergreen" contracts or agreements), the Purchasing Agent shall require that any existing contract or agreement for a procurement funded by a County agency or the County government, including any existing multiyear contract or extended contract, be amended to comply with the requirements of this Subdivision or the contract or agreement shall not be renewed or extended by the County government or County agency. This requirement does not apply to procurements awarded pursuant to Section 10A-114.

Sec. 10A-165. Regulations authorized.

The County Executive may promulgate regulations to govern the implementation of this Subdivision, provided that such regulations are consistent with the provisions of this Subdivision. Any such regulations must be approved by the County Council.

Subdivision 2. First Source Hiring Program and Local Hiring Requirements.

Sec. 10A-166. First Source Registry created.

(a) The Prince George's County Economic Development Corporation's Workforce Services Division shall maintain a First Source Registry. The First Source Registry shall consist of the names of veterans, unemployed, low-to-moderate income (defined as being within three hundred percent (300%) of federal poverty guidelines), and general job-seeking individuals who are County residents. The Registry shall be the first source for hiring all new hire positions on procurement projects funded by a County agency or the County government. The Prince George's County Economic Development Corporation's Workforce Services Division may require from residents seeking to be listed in the First Source Registry such documentation that it deems necessary to verify unemployment, income, veteran-status, and residency information (pursuant to the requirements set forth in Section 10A-101(14.1)) for the purposes of this Subdivision. The Prince George's County Economic Development Corporation's Workforce Services Division shall give the Purchasing Agent constant access to the information in the First Source Registry and access upon request to any information provided by residents pursuant to this Subsection.

(b) In compiling and maintaining the First Source Registry, the Prince George's County Economic Development Corporation's Workforce Services Division shall contact community organizations, organized labor locals, civic and citizens associations, and nonprofit institutions for names and other relevant contact information of unemployed, low-to-moderate income, and general job seeking County residents. Only County residents are eligible to be listed or included in the First Source Registry.

Sec. 10A-167. First Source and Local Hiring Agreements required; local hiring requirement.

(a) The Purchasing Agent shall include for every government-assisted project, including as a condition of any contracts or agreements for procurements funded by a County agency or the County government, at the time of initial contract execution or, effective as of January 1, 2014, at the time of any exercise of contract renewal, option, or extension (including automatic renewal or extension), a requirement that the business enter into a First Source and Local Hiring Agreement with the County which states that:

(1) The first source for finding employees to fill all jobs created by the government-

assisted project shall be the First Source Registry;

(2) The first source for finding employees to fill any vacancy occurring in all jobs covered by a First Source and Local Hiring Agreement will be the First Source Registry; and

(3) Compliance with this Section is a condition of the First Source and Local Hiring Agreement.

(b) In selecting qualified County residents from the First Source Registry for interviews or other consideration for employment for all jobs covered by each First Source and Local Hiring Agreement, the Prince George's County Economic Development Corporation's Workforce Services Division shall give first priority to referring veterans who are County residents, second priority to referring unemployed County residents, third priority to referring County residents within three hundred percent (300%) of federal poverty guidelines, and then fourth priority to referring other job-seeking County residents.

(c) Each business that is a signatory to a First Source and Local Hiring Agreement under a procurement contract shall submit to the Prince George's County Economic Development Corporation's Workforce Services Division and the Purchasing Agent, by the fifth business day of every month following the execution of the First Source and Local Hiring Agreement, an agreement compliance report for the project that includes the:

(1) Number of employees needed;

(2) Number of current employees transferred;

(3) Number of new job openings created;

(4) Number of jobs openings listed with the Prince George's County Economic Development Corporation's Workforce Services Division;

(5) (A) For the reporting period (during the previous calendar month), the total number of County residents employed, including new County resident hires, and total hours worked by County residents, and

(B) For the calendar year, the cumulative total number of County residents employed, including cumulative new County resident hires, and cumulative work hours by County residents; and

(6) (A) For the reporting period (during the previous calendar month), the total number of employees employed, including new hires, and total employee hours worked, and

(B) For the calendar year, the cumulative total number of employees hired,

including cumulative new hires, and cumulative employee hours worked, including, for each employee:

(A) Name;

(B) Job title;

(C) Hire date;

(D) Residence; and

(E) Referral source for all new hires.

(d) At least ten (10) calendar days prior to announcing an employment position, a business that is a signatory to a First Source and Local Hiring Agreement under a procurement contract shall notify the Prince George's County Economic Development Corporation's Workforce Services Division of the available positions. If the County resident interviewed or otherwise considered for the position is not hired, the business shall provide reasons why the referred County resident was not hired. A good faith effort is required to hire the referred County resident, if sufficiently qualified for the available position.

(e) The requirements of Section 10A-166 and Subsections (a) through (d) of this Section, except for the reporting requirements of Paragraphs (5) and (6) of Subsection (c) of this Section on a form provided by the Purchasing Agent, shall not apply to procurement contracts in the construction industry, as defined by Sector 23 of the current edition of the North American Industry Classification System ("NAICS"), for procurements funded by a County agency or the County government if the procurement contract or agreement is governed by a project labor agreement. The remaining requirements of this Subdivision shall apply to such procurement contracts, agreements, or awards.

(f) The Purchasing Agent shall require "best efforts" to reach a minimum goal that at least fifty-one percent (51%) of the annual man/woman hours (work hours), on both a total work hour and trade by trade basis, be worked by County residents as a condition of any contract or agreement for a procurement funded by a County agency, including requiring "best efforts" to reach a minimum goal that at least fifty-one percent (51%) of the annual apprenticeship work hours on such contracts or agreements be worked by apprentices who are County residents. The requirements of this Subsection extend to hiring by contractors and subcontractors on procurements funded by a County agency under the supervision or control of the contractors and subcontractors.

(1) In procurements funded by a County agency or the County government, competitive bids or proposals responding to a bid or proposal solicitation, including, but not limited to, competitive bids pursuant to Section 10A-112 or competitive proposals pursuant to Section 10A-113, may be deemed nonresponsive and rejected by the Purchasing Agent if the bid or proposal fails to demonstrate adequate capacity to meet the annual County resident hiring goals of this Subsection in the judgment of the Purchasing Agent.

(2) If a procurement subject to this Subsection fails to reach the minimum goal that at least fifty-one percent (51%) of the annual man/woman hours (work hours) or fifty-one percent (51%) of the annual apprenticeship work hours be worked by County residents, a waiver must be granted pursuant to Subsection (h) of this Section or the procurement is subject to the penalties of Subsection (i) of this Section.

(3) In order to meet the "best efforts" requirements of this Subsection, an employer required to comply with the annual County resident hiring goals of this Subsection shall require any worker it employs that it deems to be a County resident for the purposes of meeting the annual County resident hiring goals to submit documentation by the end of the calendar year to the employer necessary to establish the worker's County residency pursuant to the requirements set forth in Section 10A-101(14.1), including a copy of a filed Maryland state income tax return as prescribed in Section 10A-101(14.1)(A) – (B) or an attestation as prescribed in Section 10A-101(14.1)(C) establishing a Prince George's County domicile for the worker for the most recent full calendar year, unless the worker has already submitted such documentation during the calendar year to the Prince George's County Workforce Services Division pursuant to Section 10A-166(a). The employer shall transmit the documentation required by this Paragraph submitted by its workers during the calendar year to the Prince George's County Workforce Services Division and the Purchasing Agent by the tenth (10^{th}) business day of the subsequent calendar year or the employer shall be in noncompliance with the "best efforts" requirements of this Subsection and subject to the penalties of Subsection (i) of this Section.

(g) For procurements funded by a County agency or the County government, including, but not limited to, procurements awarded pursuant to Section 10A-112 or Section 10A-113, the Purchasing Agent shall require compliance with this Subdivision as a condition of the procurement contract or agreement or any such contract or agreement shall be void.

(h) On a case by case basis, at the request of an employer required to comply with

Subsection (f) of this Section, the Purchasing Agent may waive the annual County resident hiring goals of Subsection (f) of this Section if the Purchasing Agent finds that "best efforts" to comply with the annual County resident hiring goals by the employer requesting the waiver have been demonstrated as prescribed in Paragraph (2) of this Subsection. An employer is only allowed to request and the Purchasing Agent is only allowed to grant a waiver authorized by this Subsection after the end of the calendar year for which the employer seeks the waiver and the waiver, if granted, shall only apply for that calendar year.

(1) For procurement contracts or agreements subject to approval by legislative act under Section 819 of the Charter, a waiver authorized by this Subsection must be approved by the County Council. For procurement contracts or agreements not subject to approval by legislative act under Section 819 of the Charter, notice of such a waiver, including the information provided to the Purchasing Agent pursuant to Subparagraphs (A) – (D) of Paragraph (2) of this Subsection, shall be sent to the County Council by the Purchasing Agent by no less than fourteen (14) calendar days prior to the date of the County Executive's approval of the Purchasing Agent's decision to waive the provisions of Subsection (f) of this Section.

(2) The term "best efforts" in this Subdivision means efforts to the maximum extent practicable have been made to meet the requirement. "Best efforts" by an employer required to comply with Subsection (f) of this Section shall not be found and a waiver authorized by this Subsection shall not be granted unless the employer provides written documentation to the Purchasing Agent demonstrating that:

(A) Whenever employment opportunities became available during the calendar year, the employer made good faith efforts to hire each County resident who applied or was referred for employment;

(B) The employer sent written notifications during the calendar year to the Prince George's County Workforce Services Division and community, labor, and workforce-related organizations and institutions identified by the County Executive or the County Executive's designee whenever employment opportunities became available;

(C) For each County resident who applied or was referred for employment during the calendar year, but was not hired, the employer maintained written documentation that includes a sufficient explanation of the reason(s) the County resident was not hired; and

(D) The employer met other requirements during the calendar year determined

by the Purchasing Agent.

Based on an analysis of the information provided by the employer seeking a waiver authorized by this Subsection and an analysis by the Purchasing Agent of the sufficiency of the County's labor market, the Purchasing Agent shall determine whether "best efforts" to comply have been demonstrated by the employer and whether to grant the employer's request for a waiver authorized by this Subsection, subject to the approvals and notice required by this Subsection. An employer must be in compliance with Paragraph (3) of Subsection (f) of this Section in order to receive a waiver authorized by this Subsection. A waiver decision by the Purchasing Agent authorized by this Subsection must be approved by the County Executive.

(i) Failure to comply with this Section, for a procurement funded by a County agency or the County government, may subject a signatory to a First Source and Local Hiring Agreement or any other entity required to comply with this Subdivision to a penalty, to include monetary fines of up to twenty percent (20%) of the value of the direct and indirect labor costs of the contract, as determined by the Purchasing Agent. For repeated violations of this Section, a signatory to a First Source and Local Hiring Agreement or any other entity required to comply with this Subdivision may be subject to a cancellation of the procurement contract or agreement, as determined by the Purchasing Agent.

(j) At the discretion of the Purchasing Agent or the County Auditor, any business that is a signatory to a First Source and Local Hiring Agreement or any other entity required to comply with this Subdivision shall be subject to an audit of documents or other information deemed necessary by the Purchasing Agent or the County Auditor to verify compliance with this Section upon thirty (30) calendar days written notice.

(k) Immediately upon execution, the Purchasing Agent shall expeditiously transmit a paper or electronic copy of any signed First Source and Local Hiring Agreement to the Prince George's County Economic Development Corporation's Workforce Services Division.

Sec. 10A-168. Compliance of existing contracts at renewal or extension.

For any existing contract or agreement for a procurement funded by a County agency or the County government, including any existing multiyear contract or extended contract, the Purchasing Agent shall require the inclusion of a condition in the contract or agreement requiring best efforts to meet the annual County resident hiring goals of Subsection (f) of Section 10A-167 and requiring compliance with the other applicable provisions of this Subdivision, at the time of

any contemplated exercise of an option, extension, or renewal, including automatic extensions or renewals (e. g. "evergreen" contracts or agreements), or the contract or agreement shall not be renewed or extended by the County government or County agency.

Sec. 10A-169. Reports.

The Prince George's County Economic Development Corporation's Workforce Services Division shall submit quarterly reports to the County Auditor, the Purchasing Agent, and a compliance manager designated by the County Council verifying the requirements in Section 10A-167. The reports shall also detail the number of government-assisted projects for which First Source and Local Hiring Agreements were executed, the number of jobs that result from the First Source and Local Hiring Agreements, the number of County residents actually employed in government-assisted projects, and the number of unemployed County residents on the First Source Registry. The format of the reporting under this Section shall be determined by the County Executive or the County Executive's designee.

Sec. 10A-170. Regulations authorized.

The County Executive may promulgate regulations to govern the implementation of this Subdivision, provided that such regulations are consistent with the provisions of this Subdivision. Any such regulations must be approved by the County Council.

SECTION 4. BE IT FURTHER ENACTED that the provisions of this Act are hereby declared to be severable; and, in the event that any section, subsection, paragraph, subparagraph, sentence, clause, phrase, or word of this Act is declared invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the remaining words, phrases, clauses, sentences, subparagraphs, paragraphs, subsections, or sections of this Act, since the same would have been enacted without the incorporation in this Act of any such invalid or unconstitutional word, phrase, clause, sentence, subparagraph, subsection, or section.

SECTION 5. BE IT FURTHER ENACTED that Sections 10-283, 10-284, 10-285, 10-286, 10A-101, and 10A-161 of this Act shall take effect on January 1, 2013, with the remainder of this Act taking effect on July 1, 2013, except for Sections 10A-159(a)(3), 10A-160(a) and (b), 10A-160(c)(4), 10A-164, and 10A-168, which shall take effect on January 1, 2014.

Adopted this 15th day of November, 2011.

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND

BY: Ingrid M. Turner
Ingrid M. Turner
Chair

ATTEST:

Redis C. Floyd
Clerk of the Council

APPROVED:

DATE: December 7, 2011 BY:
Rushern L. Baker, III
County Executive

KEY:
Underscoring indicates language added to existing law.
[Brackets] indicate language deleted from existing law.
Asterisks *** indicate intervening existing Code provisions that remain unchanged.

Prince George's County Council
Agenda Item Summary

Meeting Date:	11/15/2011
Reference No.:	CB-017-2011
Draft No.:	4
Proposer(s):	Franklin, Harrison
Sponsor(s):	Franklin, Harrison, Turner, Patterson, Olson, Lehman
Item Title:	An Act concerning Economic Development and Local Employment enhancing the County's economic development by creating bidding preferences and participation requirements for County-based businesses and County-based small businesses on certain procurement contracts for goods and services with the County; establishing a First Source Hiring Program; requiring "best efforts" for meeting a certain local hiring percentage goal for positions on certain procurement projects funded by the County, requiring submission of quarterly audit reports, maintaining a first source registry, providing for penalties and exemptions to the program; authorizing the use of Community Benefit Agreements on County assisted developments that receive a public benefit of a value greater than $3,000,000 with certain exceptions; authorizing Labor Peace Agreements for developments receiving a public benefit of a value greater than $1,000,000 with certain exceptions; giving priority to County-based Minority Business Enterprises in all Minority Business Enterprise goals for minority contracting and purchasing; requiring subcontracting plans for certain contracts and generally relating to economic development in the County.

Drafter:	Colette R. Gresham, Legislative Officer
Resource Personnel:	Brendon Laster,Legislative Aide District 9

LEGISLATIVE HISTORY:

Date Presented:	5/17/2011	**Executive Action:**	12/7/2011 S
Committee Referral:	5/17/2011 - PSFM	**Effective Date:**	1/1/2013
Committee Action:	10/12/2011 - FAV(A)		
Date Introduced:	10/18/2011		
Public Hearing:	11/15/2011 - 10:00 AM		
Council Action (1)	11/15/2011 - ENACTED		
Council Votes:	WC:A, DLD:A, MRF:A, AH:A, LJ:-, ML:A, EO:A, OP:A, IT:A, KT:A		
Pass/Fail:	P		
Remarks:	Secs. 10-283, 284, 185, 286, 10A-101, 161 effective 1/1/2013 Secs. 10A-136, 157, 158, 160(c)(1)(2)(3)(d)(e)(f), 162, 163, 165, 166, 167, 169, 170 effective 7/1/2013 Secs. 10A-159 (a)(3), 160(a)(b), 160(c)(4), 164 effective 1/1/2014		

AFFECTED CODE SECTIONS:

10-283, 10-284, 10-285, 10-286, 10A-101, 10A-136, 10A-157, 10A-158, 10A-159, 10A-160, 10A-161, 10A-162, 10A-163, 10A-164, 10A-165, 10A-166, 10A-167, 10A-168, 10A-169, 10A-170, 10A-171, 10A-172, 10A-173, 16-102, 16-150.01, 16-150.02

COMMITTEE REPORTS:

Public Safety and Fiscal Management **Date 10/12/2011**

Committee Vote: Favorable as amended 3-0 (In Favor: Council Members Campos, Franklin, and Patterson)

This bill will create new County-based procurement assistance by establishing a 10% preference for County-based businesses and a 15% preference for County-based small businesses; an escalating 1% preference (10% maximum) for bids or proposals for each additional 10% increment of County-based business participation; and an 1.5% preference (15% maximum) for bids or proposals for each additional 10% increment of County-based small business participation. The legislation increases County-based business participation by requiring a 40% minimum for bids or proposals on procurements above $100,000 and a 50% minimum goal for each County Agency for annual procurement awards. The bill would also increase County-based small business participation by creating a Local Small Business Reserve Program; require new County resident hiring goals for County funded projects; establish a First Source Hiring Program; require a community benefit agreement between developers and community stakeholders as a condition of any development receiving $1 million or more in County assistance; require labor peace agreements to prohibit work stoppages; and strengthen the County Minority Business Enterprise (MBE) Program by utilizing County-based MBEs with goals increased from 30% to 35% and per contract goal from 20% to 25%.

The Committee met on July 6th and was given a brief overview of the legislation. During the worksession the sponsor of the bill noted that there would be amendments forthcoming and requested the bill be held. The Committee met again on October 5th and October 12th to discuss possible amendments to the bill based on public input and conversations with the County Executive's Office. The amendments discussed consisted of the following: the meaning of and process for determining "best efforts" to meet local hiring and procurement goals; strengthening the definition of "County resident"; ensuring that requirements apply at the time of any renewal or extension; incorporating a "Significant Economic Opportunities" clause that allows, on a case by case basis, the County Executive, with Council approval, to waive or adjust requirements; removal of County assisted development; more attention to how the Community Benefit Agreement process works and incorporating municipalities; and revising bill effective dates for certain Sections. During the worksession there was testimony in support of the bill including representatives from the United Food Workers and the Human Services Coalition. A representative from Associated Builders and Contractors spoke in opposition. Brad Frome from the County Executive's Office stated the Administration supports the bill as amended.

The Office of Law has reviewed this legislation and finds it to be in proper legislative form with no legal impediments to its enactment.

There should be an overall positive fiscal impact on the County as a result of enacting CB-17-2011 by providing opportunities for County business expansion and employment for County residents. County commercial base revenues and personal income tax revenues should increase with these opportunities. The overall positive fiscal impact cannot be determined at this time due to unknown factors regarding business expansion, the number of residents gaining employment and the level of any penalties imposed from non-compliance.

BACKGROUND INFORMATION/FISCAL IMPACT:

(Includes reason for proposal, as well as any unique statutory requirements)

The proposed legislation will enhance job creation in the County and put in place incentives over the long-term that would utilize County tax dollars as an economic engine for wealth creation. The legislation would create a local hiring preference, a first source hiring program, an apprenticeship program, require community benefit agreements, require County agency local hiring goals, and require County-based MBE goals for minority contracting and purchasing.

11/15/2011: CB-17-2011 (DR-3) was amended on the floor as follows:
1. On page 4, line 30 and page 10, line 22, after "credits" delete "or benefits".
2. On page 19, line 21, after "funded" insert "or administered"
3. On page 29, line 27, delete "July 1, 2013" and insert "January 1, 2014"
4.On page 35, delete lines 25 through 28 and insert "SECTION 5. BE IT FURTHER ENACTED that Sections 10-283, 10-284, 10-285, 10-286, 10A-101, and 10A-161 of this Act shall take effect on January 1, 2013, with the remainder of this Act taking effect on July 1, 2013, except for Sections 10A-159(a)(3), 10A-160(a) and (b), 10A-160(c)(4), 10A-164, and 10A-168, which shall take effect on January 1, 2014."
CB-17-2011 (DR-4) was subsequently enacted.

CODE INDEX TOPICS:

INCLUSION FILES:

Appendix F: FY 2018 Annual Action Plan (AAP) Citizen Comments Summary

To encourage citizen participation in the annual planning process, the County holds at least two (2) public meetings (informal and formal) each year. The public meetings provide an opportunity for residents, non-profit organizations, and other community stakeholders to communicate their views and needs to the County. The draft FY 2018 Annual Action Plan is also made available for a period of 30 days for public comment during the planning process. The following is a summary of comments expressed at the public meetings and during the 30-day public comment period.

Community Forum: December 6, 2016 at 6:00 p.m.
Department of Housing and Community Development (DHCD)
9200 Basil Court, 4th Floor Conference Room, Suite 410
Largo, Maryland 20774

The purpose of the Community Forum held on December 6, 2016 was to give citizens an opportunity to address housing and community development needs, the development process for the annual action plan, program performances, and the selection process for proposed federally-funded activities. Representatives of six (6) community groups and six (6) Department of Housing and Community Development (DHCD) staff were in attendance. Ms. Estella Alexander, Deputy Director, DHCD and Ms. Katherine Carter, Portfolio Manager, DHCD provided welcoming remarks and an overview of the annual action plan development process. The following is a summary of comments present at the Community Forum.

1. **Question/Comment:** How many households in the County is low-to-moderate income?
   DHCD Response: Of the total number of households (140,343), approximately 102,719 are considered low-to-moderate income. This information can be found in County's 2016-2020 Consolidated Plan for Housing and Community Development.

2. **Question/Comment:** The number of units produced by CHDOs seems very low, is there a plan to scale this up?
   DHCD Response: The County currently only has one CHDO and therefore only three percent of the HOME funds are allocated to CHDO activities however funds are allocated across a variety of uses and housing types. In FY 2018, DHCD plans to seek other organizations that are capable of carrying out eligible housing development activities.

3. **Question/Comment:** Are the reported jobs permanent?
   DHCD Response: Economic development activities may include: job creation and job retention; where at least fifty-one percent (51%) of the jobs computed on a full time basis.

4. **Question/Comment:** How much funding was set aside for MY HOME Down Payment Assistance? Was it roughly $10,000 – 20,000 per house, and did you run out of funds very quickly?
   DHCD Response: The HOME funds are based on an entitlement formula. The County receives approximately $1.5 million in HOME funds each fiscal year. Of this total allocation, approximately twenty-three percent (23%) is set aside for the Pathway to Purchase Program (formerly known as the My HOME Program.) In FY 2018, the County proposes to use the HOME funds for approximately thirty-five (35) low-income households through the Program, which averages up to $10,000 per household.

5. **Question/Comment:** I would recommend dedicating more funds to down payment assistance, since homeownership is a critical wealth builder for county residents.
   DHCD Response: Comment noted.

6. **Question/Comment:** How much were the programs you're describing impacted by state funding cuts?
   DHCD Response: They were not; these are Federal funds.

7. **Question/Comment:** What type of input are you trying to get from participants tonight?
   DHCD Response: We are seeking comments about where you would like to see resources dedicated and what priorities should be focused on.

8. **Question/Comment:** The scale of these projects seems very small given the extreme importance of homeownership in creating wealth and community stability.
   DHCD Response: Comment noted.

9. **Question/Comment:** The County is often presented as an example of a high-income African American community, but there is still a very high level of poverty. There should be a more progressive attitude toward housing development and assistance in the County.
   DHCD Response: Comment noted.

10. **Question/Comment:** How is the information collected that determines where these funds can or should be used? I am concerned about the aging housing stock of the Capitol Heights area. It seems like the TNI areas are those with a higher Latino population.
    DHCD Response: Oxon Hill and Suitland are also TNIs and demonstrate the variety of areas that are TNIs. The census is used as the primary source of demographic information.

11. **Question/Comment:** There are different groups such as homeless or those with AIDS that have been mentioned, what resources are available to help returning citizens that have recently been released from incarceration?
    DHCD Response: According to the Department of Social Services (DSS), approximately 4,000 inmates are released from the Department of Corrections each year and without a structured re-entry plan. The County's Ten Year Plan to Prevent and End Homelessness calls for a collaboration of criminal justice agencies, community organizations and service providers to promote successful re-integration of returning citizens confronting homelessness. The DHCD subcontracts with DSS to carry out its Emergency Solutions Grants (ESG) Program. The ESG Program offers to non-shelter strategies (Rapid Re-Housing and Permanent Housing) assistance for persons at risk of homelessness and for persons experiencing homelessness.

12. **Question/Comment:** Is this an issue with HUD guidelines that the previously-incarcerated are disqualified from receiving HUD funds? The first resource needed to help this population get back on their feet is housing. One can't get a job if they don't first have housing.
    DHCD Response: The DHCD subcontracts with DSS to carry out its Emergency Solutions Grants (ESG) Program. The ESG Program offers to non-shelter strategies (Rapid Re-Housing and Permanent Housing) assistance for persons at risk of homelessness and for persons experiencing homelessness.

13. **Question/Comment:** The land on which I propose to build housing for the recently released residents is just outside of the Beltway, not within it, would this property qualify for the use of Entitlement funds?
    DHCD Response: Yes, provided your project meets Federal and local requirements.

14. **Question/Comment:** You mentioned that there is only one CHDO, are they serving the whole County?
    DHCD Response: Yes.

15. **Question/Comment:** Are there other organizations that are doing housing assistance County-wide but not officially CHDOs?
    DHCD Response: Yes, for example, Habitat for Humanity, United Communities Against Poverty, Redevelopment Authority of Prince George's County.

16. **Question/Comment:** With the recent political developments in Washington, where it has been proposed that only DC residents can use DC shelters, is anything being done to increase shelter capacity in the County?
    DHCD Response: The Prince George's County Continuum of Care (CoC) for homeless persons is coordinated through the County's Homeless Services Partnership (HSP) and is responsible for needs assessments, gap analysis, service coordination, resource development, drafting and adoption of policy, and system performance evaluation of all homeless services. The homeless performance system is continuously reviewed and evaluated against its' Plan goals. Funds are limited however should additional funds become available to address any gaps in services.

17. **Question/Comment:** Are there any rapid re-housing funding sources other than ESG?
    DHCD Response: Yes, DHCD also uses CDBG funds to support activities that provide this service.

18. **Question/Comment:** A lot of funds are dedicated for shelter, but if the end goal is permanent housing more money should be dedicated to that purpose.
    DHCD Response: Comment noted.

19. **Question/Comment:** You have a budget of $9.3 million; what portion of the funding is truly fungible and can be used for anything?
    DHCD Response: The Budget includes the CDBG, HOME and ESG Programs. HOME and ESG are specifically targeted for housing assistance. The CDBG Program can be used for affordable housing, economic development, public facilities and infrastructure and public services activities.

20. **Question/Comment:** So most of the funds are already dedicated to certain types of projects?
    DHCD Response: DHCD is currently in the development stage of the AAP, which includes the selection process for funding recommendations. Once the final recommendations have been determined, the proposed projects will then be incorporated into the AAP for adoption and approval by the County Council and County Executive.

21. **Question/Comment**: How much influence does DHCD have on the operations of HOPWA? The waiting list is closed but a large amount of the funds sit unused. This is a nationwide issue even though one could make reasonable estimates about the number of program spots that will open up in a given year.

DHCD Response: The District of Columbia, Department of Health, HIV/AIDS Administration, Hepatitis, STD and TB Administration (HAHSTA) is the Regional Grantee on behalf of the Washington, D.C. Eligible Metropolitan Area (EMA.) HAHSTA is currently serving as the administrative agency of Suburban Maryland. This region includes Prince George's County, Calvert County, and Charles County. In FY 2018, DHCD plans to enter into an Intergovernmental Agreement with HAHSTA to administer and allocate HOPWA funds for Suburban Maryland.

22. **Question/Comment:** What evaluation process is used to determine what grantees will receive funding? What data are you using? How do you evaluate capacity and applications?
    DHCD Response: There is a Proposal Advisory Group (PAG) made of representatives of a number of County agencies that evaluates applications and makes recommendations to the County Council. The PAG uses a point system to evaluate organizations and applications. Every year there are many more applications than can be funded - some because the applicant lacks capacity and some because of lack of funding.

23. **Question/Comment:** In recent years, has the County been able to use all of its funding allocation from HUD?
    DHCD Response: For CDBG, HUD has very specific Timeliness Test requirements. Because of this, project readiness is an important consideration of the PAG.

24. **Question/Comment:** Do you do workshops to market to possible applicants; I think there are a lot of worthy groups that may not be aware of these programs?
    DHCD Response: DHCD solicits for applications through email notifications, legal notices and the County's internet.

25. **Question/Comment:** I recommend participation in events like the Lake Arbor Community Day that would get word out.
    DHCD Response: In preparation for the annual NOFA, DHCD advertises in newspapers. DHCD also encourages all residents and interested parties to subscribe to MYPGC for email notifications.

26. **Question/Comment:** How much of your resources are dedicated to building the capacity of non-profits?
    DHCD Response: We provide grants to a number of CDCs and similar institutions that do workshops and training to build the capacity of non-profits.

27. **Question/Comment:** Why would you continue funding a subrecipient if they are not creating scale?
    DHCD Response: We have a monitoring process; we are monitored by HUD to make sure that funds are being used in a timely way.

28. **Question/Comment:** Is there any movement to reallocate funds based on HUDs mandate to reallocate?
    DHCD Response: Awards are regularly reprogrammed because projects have fallen through or a subrecipient is failing to perform as expected.

29. **Question/Comment:** Is DHCD the Grantee from HUD and non-profits subgrantees?
    DHCD Response: Yes.

30. **Question/Comment:** What is the strategy for the targeted TNI areas?
    DHCD Response: We encourage non-profits and local governments to apply for grants. Proposals in TNI areas are given bonus points when applications are evaluated.

31. **Question/Comment:** Are mental health services funded by these programs?
    DHCD Response: Case management for this population would be an eligible public service under the CDBG program.

32. **Question/Comment:** Does Prince George's County have a Department of Supportive Housing?
    DHCD Response: In Prince George's County, these services are provided by DSS.

30-**Day Public Comment Period: March 16, 2017**
Department of Housing and Community Development (DHCD)
9200 Basil Court, 4th Floor Conference Room, Suite 410
Largo, Maryland 20774

On March 16, 2017, the Draft Federal FY 2017 (County FY 2018) Annual Action Plan for Housing and Community Development was made available for a period of thirty (30) days. The public notice provided a summary of the Annual Action Plan and the anticipated Federal funding allocations for the Community Development Block Grant (CDBG), the HOME Investment Partnerships (HOME), and the Emergency Solutions Grants (ESG) Programs.

The draft plan was made available on the County's website or mailed upon request by contacting DHCD via email or telephone. The public notice was published in three (3) local newspapers as well. During the 30-day public comment period no comments were received.

Public Hearing: April 18, 2017 at 7:00 p.m.
County Administration Building
14741 Governor Oden Bowie Drive
Upper Marlboro, Maryland 20772

The purpose of the Public Hearing held on April 18, 2017 was to give citizens an opportunity to comment on County Resolution (CR-015-2017) a Resolution concerning the County's FY 2018 Annual Action Plan for Housing and Community Development.

The Annual Action Plan (AAP) is a comprehensive strategy that describes actions, activities, and programs that will take place during the County's FY 2018 to address priority needs and specific objectives identified in the FY 2016-2020 Consolidated Plan. The AAP also serves as an application for Federal funds: CDBG, HOME, and ESG. Approximately thirty (30) representatives from various groups (i.e., non-profit organizations, municipalities, local government agencies, DHCD staff, etc.) were in attendance. The following is a summary of comments presented at the Public Hearing.

The Honorable Derrick Leon Davis, Chairman
Representing: Prince George's County Council

1. **Question/Comment:** Chairman Davis provided an overview of CR-015-2017, introduced the Councilmembers and requested for the Ms. Estella Alexander, Deputy Director, DHCD to provide remarks regarding the status of challenges (potential elimination) relating to the Federal FY 2017 (County FY 2018) Entitlement Programs.
   DHCD Response (Provided by Ms. Alexander): The County typically receives about $4.4 million in CDBG, approximately $1.5 million in HOME, and approximately $387,000 in ESG funds. In addition, HOPWA funds are available for persons of the County in need of that benefit. Mr. Eric C. Brown, Director, DHCD is working through the Office of the County Executive to address this matter through the State Delegation.

Richard Cole
Representing: Laurel Advocacy and Referral Services (LARS)

2. **Question/Comment:** LARS has been granted CDBG funds for the past couple of years. Thank you for committing $50,000 in CDBG funding for this organization. LARS uses the funds to help with individuals and families facing eviction.
   DHCD Response: Comment noted.

Antwone Hunt
Representing: Laurel Advocacy and Referral Services (LARS)

3. **Question/Comment:** Mr. Hunt was in need of rental assistance and was facing homelessness. LARS provided financial assistance. Mr. Hunt supports the CDBG funding recommendation for LARS.
   DHCD Response: Comment noted.

Theresa Dortch
Representing: Laurel Advocacy and Referral Services (LARS)

4. **Question/Comment:** Ms. Dortch was in need of rental assistance and was facing homelessness. LARS provided financial assistance. Ms. Dortch supports the CDBG funding recommendation for LARS.
   DHCD Response: Comment noted.

Elias Marroquin
Representing: GapBusters

5. **Question/Comment:** Mr. Marroquin participated in an IT class held by GapBusters and asked for CDBG funds to be continued to other people like himself.
   DHCD Response: Comment noted.

Erick Martinez
Representing: GapBusters

6. **Question/Comment:** Mr. Martinez participated in an IT class held by GapBusters and is also able to obtain his GED.
   DHCD Response: Comment noted.

Raymond Harrod
Representing: First Generation College Bound

7. **Question/Comment:** Mr. Harrod spoke on behalf of the Executive Director Joseph Fisher. He thanked the County Council and the County Executive for their continued support of First Generation College Bound. The organization has provided college access services to students in the County for nearly twenty-seven (27) years. With the assistance of CDBG funds they have assisted over 2,000 students.
   DHCD Response: Comment noted.

Malik Myrick
Representing: First Generation College Bound

8. **Question/Comment:** Mr. Myrick attends Central High School. First Generation College Bound assisted him with applying for college.
   DHCD Response: Comment noted.

Leslie Alston
Representing: First Generation College Bound

9. **Question/Comment:** Mr. Alston is a student at Laurel High School. First Generation College Bound assisted him with applying for college.
   DHCD Response: Comment noted.

Baisie Arthur
Representing: First Generation College Bound

10. **Question/Comment:** Ms. Arthur is a student at Parkdale High School. First Generation College Bound assisted her with applying for college without paying for anything.
    DHCD Response: Comment noted.

Felix Bassey
Representing: First Generation College Bound

11. **Question/Comment**: Mr. Bassey is attending Bowie State University and was a former participant of First Generation College Bound. He also expressed how he would have not been able to attend college without the assistance of First Generation College Bound.
    DHCD Response: Comment noted.

Mary Umoh
Representing: First Generation College Bound

12. **Question/Comment:** Ms. Umoh is the grandmother of Felix Bassey (a former participant of First Generation College Bound.) Ms. Umoh expressed the importance of children graduating from high school and how much she appreciated First Generation College Bound and asked for them to continue receiving CDBG funds.
    DHCD Response: Comment noted.

Cheryl Owens
Representing: The Ivy Community Charities of Prince George's County

13. **Question/Comment:** Ms. Owens spoke on behalf of the President Serena Baker and the Executive Director Cheryl Garnett. The Ivy Community Charities of Prince George's County is celebrating thirty-one (31) years of providing comprehensive programs and services for residents of the County. The organization is in support of the Annual Action Plan which includes funding to support their Phase 5 renovation improvements project.
    DHCD Response: Comment noted.

Rashita Jamison
Representing: United Communities Against Poverty, Inc. (UCAP)

14. **Question/Comment:** UCAP has been in existence for fifty-four (54) years and in FY 2016 served over 3,000 extremely low to moderate-income residents of Prince George's County. UCAP supports the recommended funding for Program Year (PY) 43.
    DHCD Response: Comment noted.

David A. Prater, Attorney
Representing: Disability Rights Maryland

15. **Questions/Comments**: Disability Rights Maryland (DRM) is Maryland's designated protection and advocacy organization, mandated to advance the civil rights of persons with disabilities. Their housing work focuses on expanding access to safe, decent, affordable, and accessible housing for their clients. The following are highlights summarizing DRM comments.

    - The DHCD and the County Council need to address the fair housing impediments faced by persons with disabilities in Prince George's County. That need was affirmed by the Analysis of Impediments adopted by the County Council and reaffirmed by the Draft FY 2018 Annual Action Plan.

    - The County can address the lack of accessibility in its existing rental housing stock by creating a modification fund similar to that in Baltimore County and Baltimore City that provides home modifications for persons with disabilities who use vouchers and need rental homes with accessibility features. The County has demonstrated the ability to create modification funds, but needs to operate a modification more efficiently so that persons with disabilities in the County are able to benefit from this fund.

- The County can encourage developers who would not typically participate in affordable housing programs but who have accessible units to participate in already existing affordable housing programs through cash incentives as used in other mobility programs, like the Thompson Program in Baltimore City.

- The DRM supports the rehabilitation of public housing units to comply with Uniform Federal Accessibility Standards (UFAS.) However, the Housing Authority of Prince George's County must ensure that twenty (20) of its units comply with UFAS standards.

- The DRM supports that the Housing Authority of Prince George's county should revise its plan to create ten (10) UFAS units in Cottage City Towers to disperse them more equally throughout the public housing portfolio, including properties at Marlborough Towne Apartments and that the UFAS units should be certified by a third party with expertise in the field of UFAS design and construction.

DHCD Response: Comment noted.

Substantial Amendment to the FY 2018 Annual Action Plan (AAP) Citizen Comments Summary

30-Day Public Comment Period: March 1, 2018
Department of Housing and Community Development (DHCD)
9200 Basil Court, 4th Floor Conference Room, Suite 410
Largo, Maryland 20774

On March 1, 2018, the Draft Substantial Amendment to the FY 2018 Annual Action Plan for Housing and Community Development was made available for a period of thirty (30) days. The purpose of the Substantial Amendment to the FY 2018 Annual Action Plan was to reprogram $1,573,982.20 in Community Development Block Grant (CDBG) funds from the County's Single Family Rehabilitation Revolving Loan Program and to reprogram $1,976,665.66 in CDBG funds from prior years to an existing CDBG activity: Housing Rehabilitation Assistance Program (HRAP).

The draft plan was made available on the County's website or mailed upon request by contacting DHCD via email or telephone. The public notice was published in three (3) local newspapers as well. During the 30-day public comment period no comments were received.

Public Hearing: April 10, 2018 at 1:30 p.m.
County Administration Building
14741 Governor Oden Bowie Drive
Upper Marlboro, Maryland 20772

The purpose of the Public Hearing held on April 10, 2018 was to give citizens an opportunity to comment on Draft Substantial Amendment to the FY 2018 Annual Action Plan for Housing and Community Development. The following is a summary of comments presented at the Public Hearing.

The Honorable Dannielle M. Glaros, Council Chair
Representing: Prince George's County Council

1. **Question/Comment:** Ivy Community Charities expressed concerns with the reprogramming of funding in the amount of $59,000. The organization further explained that they were not informed that the funds were being reprogrammed.

   DHCD Response: DHCD met with the organization to further explain the reprogramming and reallocation process and that the organization's funds were not adversely affected.
   .

Appendix G-1

PROJECT INFORMATION SHEET

Housing Rehabilitation Assistance Program
Prince George's County, Maryland

PROJECT DESCRIPTION:	The County's Housing Rehabilitation Assistance Program provides financial assistance in the form of an amortized loan, deferred payment loan or a grant to qualified homeowners in an amount not to exceed $60,000. The amount of assistance approved must be sufficient to upgrade the dwelling to contemporary minimal living standards which includes the elimination of County housing, health and fire code violations existing on the premises posing a direct and immediate threat to the health and safety of occupants. The County desires to enter into a contract with the Redevelopment Authority of Prince George's County and Housing Initiative Partnership, Inc. to administer this Program.
PROPOSED RECIPIENT:	Redevelopment Authority of Prince George's County 9200 Basil Court, 5th Floor Largo, Maryland 20774 Housing Initiative Partnership, Inc. 6525 Belcrest Road, Suite 555 Hyattsville, Maryland 20782
CONTACT:	Pamela A. Wilson, Housing Development Program Manager, DHCD 301-883-5551 pawilson@co.pg.md.us
NEIGHBORHOOD/LOCALITY:	County-wide
PROPOSED ASSISTANCE:	Approximately 26 Loans Average Loan per unit is $45,000 Maximum Loan per unit is $60,000

Appendix G-2

PROJECT INFORMATION SHEET

Housing Rehabilitation Assistance Program
Prince George's County, Maryland

PROJECT DESCRIPTION:

The Redevelopment Authority of Prince George's County and Housing Initiative Partnership, Inc., will administer the operations of the County's Housing Rehabilitation Assistance Program ("Program") in accordance with the County's Operating Procedures as adopted by CR-25-2013 and under the provisions of a Lump Sum Drawdown Agreement governed by 24 CFR 570.513. The Program provides financial assistance in the form of an amortized loan, deferred payment loan or a grant to qualified homeowners in an amount not to exceed $60,000. The amount of assistance approved must be sufficient to upgrade the dwelling to contemporary minimal living standards, which includes the elimination of County housing, health and fire code violations existing on the premises posing a direct and immediate threat to the health and safety of occupants. Secondary to the aforementioned priorities, general property improvements of modest means, to enhance comfort, convenience and appearance are eligible activities. To be eligible, an applicant's income must not exceed eighty percent (80%) of the area median income for areas with "unusually high income," as determined by the United States Department of Housing and Urban Development, with adjustments for family size. These income limits are also referred to as "uncapped limits." The homeowner will be required to sign a Deed of Trust that requires them to maintain the property as their primary place of residency otherwise the applicable loan balance must be paid in full.

All payments of principal and interest under the Program shall be treated as program income, pursuant to County Resolution (CR-25-2013), the Administrative Regulations for the Prince George's County Housing Rehabilitation Assistance Program. Such program income shall be paid into a revolving Housing Rehabilitation Fund "(Fund") established and maintained by the County Executive or his designee in accordance with applicable Federal, State and Local laws. The proceeds from the Fund shall be used in accordance with the operating procedures of the Program and will be distributed as such: (1) 90 percent of the program income will be used to fund future assistance under the Program; and (2) 10 percent will be used to supplement the administrative costs associated with the implementation of the Program.

Appendix G-3

PROJECT FINANCING ESTIMATE

Housing Rehabilitation Assistance Program
Prince George's County, Maryland

Source of Funds: Entitlement Funds Available for Reprogramming

CDBG Entitlement Funds Only		Available Amount
Reprogrammed CDBG Activities PY34 - PY43		1,119,467.73
Entitlement Funds (Released with Program Income)		857,197.93
Total Entitlement Amount for Reprogramming to HRAP *		**1,976,665.66**

*Note: Legislation - CR-11-2018, Attachment B (Financial Summary)

Uses of Funds: Approximate Number of Home Owner Units Assisted under Housing Rehabilitation Assistance Program

Total Entitlement Amount for Reprogramming to HRAP		1,976,665.66
Maximum Amount Allowed for Service Delivery Cost at 20%		(395,333.13)
Amount Available for Rehabilitation of Single Family Homes		1,581,332.53
Number of Homes Rehabbed at an Average Cost of $60,000 per Home		**26**

Appendix H-1

PROJECT INFORMATION SHEET

Housing Rehabilitation Assistance Program
Prince George's County, Maryland

PROJECT DESCRIPTION:	The County's Housing Rehabilitation Assistance Program provides financial assistance in the form of an amortized loan, deferred payment loan or a grant to qualified homeowners in an amount not to exceed $60,000. The amount of assistance approved must be sufficient to upgrade the dwelling to contemporary minimal living standards which includes the elimination of County housing, health and fire code violations existing on the premises posing a direct and immediate threat to the health and safety of occupants. The County desires to enter into a contract with the Redevelopment Authority of Prince George's County and Housing Initiative Partnership, Inc. to administer this Program.
PROPOSED RECIPIENT:	Redevelopment Authority of Prince George's County 9200 Basil Court, 5th Floor Largo, Maryland 20774 Housing Initiative Partnership, Inc. 6525 Belcrest Road, Suite 555 Hyattsville, Maryland 20782
CONTACT:	Pamela A. Wilson, Housing Development Program Manager, DHCD 301-883-5551 pawilson@co.pg.md.us
NEIGHBORHOOD/LOCALITY:	County-wide
PROPOSED ASSISTANCE:	Approximately 21 Loans Average Loan per unit is $45,000 Maximum Loan per unit is $60,000

Appendix H-2

PROJECT INFORMATION SHEET

Housing Rehabilitation Assistance Program
Prince George's County, Maryland

PROJECT DESCRIPTION:

The Redevelopment Authority of Prince George's County and Housing Initiative Partnership, Inc., will administer the operations of the County's Housing Rehabilitation Assistance Program ("Program") in accordance with the County's Operating Procedures as adopted by CR-25-2013 and an executed operating agreement between the parties defining the scope of services and terms and conditions of performance. The Program provides financial assistance in the form of an amortized loan, deferred payment loan or a grant to qualified homeowners in an amount not to exceed $60,000. The amount of assistance approved must be sufficient to upgrade the dwelling to contemporary minimal living standards, which includes the elimination of County housing, health and fire code violations existing on the premises posing a direct and immediate threat to the health and safety of occupants. Secondary to the aforementioned priorities, general property improvements of modest means, to enhance comfort, convenience and appearance are eligible activities. To be eligible, an applicant's income must not exceed eighty percent (80%) of the area median income for areas with "unusually high income," as determined by the United States Department of Housing and Urban Development, with adjustments for family size. These income limits are also referred to as "uncapped limits." The homeowner will be required to sign a Deed of Trust that requires them to maintain the property as their primary place of residency otherwise the applicable loan balance must be paid in full.

All payments of principal and interest under the Program shall be treated as program income, pursuant to County Resolution (CR-25-2013), the Administrative Regulations for the Prince George's County Housing Rehabilitation Assistance Program. Such program income shall be paid into a revolving Housing Rehabilitation Fund "(Fund") established and maintained by the County Executive or his designee in accordance with applicable Federal, State and Local laws. The proceeds from the Fund shall be used in accordance with the operating procedures of the Program and will be distributed as such: (1) 90 percent of the program income will be used to fund future assistance under the Program; and (2) 10 percent will be used to supplement the administrative costs associated with the implementation of the Program.

Appendix H-3

PROJECT FINANCING ESTIMATE

Housing Rehabilitation Assistance Program
Prince George's County, Maryland

Source of Funds: Revolving Loan Funds Available for Reallocation

Revolving Loan (RL) as of June 2017		Available Amount
Single-Family Rehab (SFR) Revolving Loan		1,573,982.20
Total RL		**1,573,982.20**

Uses of Funds: Approximate Number of Home Owner Units Assisted under Housing Rehabilitation Assistance Program

Total Single Family Rehab (SFR) Revolving Loan		1,573,982.20
Maximum Amount Allowed for Service Delivery Cost at 20%		(314,796.44)
Amount Available for Rehabilitation of Single Family Homes		1,259,185.76
Number of Homes Rehabbed at an Average Cost of $60,000 per Home		**21**

FOR MORE INFORMATION

Copies of the FY 2018 Annual Action Plan for Housing and Community Development, as amended are available on the County's website at www.princegeorgescountymd.gov/sites/dhcd/resources/plansandreports. To obtain a copy of the Plan, contact the Community Planning and Development Division at: 301-883-5570 or 301-883-5540.

Prepared by:
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Community Planning and Development Division

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