



Angela D. Alsobrooks  
County Executive



Terry Bellamy  
Director

## Department of Public Works and Transportation (DPW&T)

9400 Peppercorn Place, Suite 300

Largo, Maryland 20774

Phone: (301) 883-5600 or Fax: (301) 883-5709

### Community Meeting Speaker Request Form

Community Name: \_\_\_\_\_ Date Requested: \_\_\_\_\_

HOA President/Representative: \_\_\_\_\_ Date of Event: \_\_\_\_\_ Time: \_\_\_\_\_

Location/Address of Event: \_\_\_\_\_

Description of Event: \_\_\_\_\_

Specific service request issues to be addressed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*Please note: Meeting requests should be submitted at least two weeks in advance for staff to determine availability and to allow the appropriate staff to prepare for the meeting. Please return completed form to Paulette Jones, Public Information Officer for DPW&T, at [PLJones@co.pg.md.us](mailto:PLJones@co.pg.md.us) or Courtney Ward, Community Liaison for DPW&T, at [CNWard@co.pg.md.us](mailto:CNWard@co.pg.md.us). Or you may mail the request to either Ms. Jones or Ms. Ward at 9400 Peppercorn Place, Suite 300, Largo, Maryland 20774.**

**DPW&T Section:**

Staff Assigned: \_\_\_\_\_

\_\_\_\_\_

Follow up/Service Request Numbers: \_\_\_\_\_

Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_