



**PRINCE GEORGE'S COUNTY
LOCAL DEVELOPMENT COUNCIL**

FY 2019 Local Impact Grant Program

FREQUENTLY ASKED QUESTIONS

1) What is the purpose of the Local Development Council (LDC)?

The Prince George's County LDC was mandated by law in counties where video lottery terminal facilities (casino) are located. The LDC's primary purpose is to advise the County Executive on the needs and priorities of the communities surrounding the MGM National Harbor facility so local impact grants address the community's needs.

2) Where does the funding to support the Local Impact Grants come from?

The funds for the local impact grants come from a percentage of the annual revenue generated by the gaming licensee's video lottery terminals. Pursuant to CB-88-2015, each year, the County Executive and LDC develop a multiyear spending plan, which is then submitted to the County Council for review and comment.

3) Are there any changes to the LDC Local Impact Grant Program this year?

Yes. In this round of funding, organizations may request up to **\$50,000**.

4) Who can apply?

Non-profits with the **IRS 501 (c) (3) designation** located within the defined three-mile radius surrounding the MGM National Harbor gaming facility or seeking to provide services within the three-mile radius surrounding the MGM National Harbor gaming facility are eligible to apply.

5) What does it mean to be in 'Good Standing'?

To be in 'Good Standing' with your State means all documents and fees required by law to be submitted to the appropriate State department have been received, and no other government agency has notified the department/office that your entity is delinquent in tax payments. Each state issues its own version of a 'Certificate of Status,' otherwise known as 'Good Standing.' All applicants must remain in 'Good Standing' at the time of application and remain in 'Good Standing' throughout the performance period of the award if selected.

6) Does my Letter of Support need to be on official organizational letterhead?

Yes. Applicants are required to submit one (1) letter of support with original signatures from a community group, PTA/PTO, or faith-based organization located within the three-mile radius of the MGM National Harbor gaming facility, as a demonstration of community service and evidence of community need.

7) How do you define "community group?"

A "community group" is defined as a type of group or organization created and intended to provide a specific service in a community for the public benefit of the members of the community.

8) When are applications due?

Applications are due on Friday, February 15, 2019. Hand-delivered applications must be submitted no later than 5:00 PM on Friday, February 15, 2019. Email submissions must be time stamped by 5:00 PM on February 15, 2019. Mailed applications and supporting documents must be postmarked by February 15, 2019.

9) What are the submission requirements?

There is a two-step submission process which requires an electronic and hard copy submission. Both steps must be followed for full consideration.

- A) Provide one (1) electronic copy of the application and supporting documents via email to PGCLDCGrants@co.pg.md.us using the subject line as follows: "FY2019 PGCLDC Local Impact Grant)- Insert the Full Legal Name of the Organization Applying)" or you may use a flash drive, **AND**
- B) Submit (1) one original and four (4) hard copies to the address below:
PGCLDC Local Impact Grants
Attention: Renee Adams
Wayne K. Curry Administration Building, 4th Floor
1301 McCormick Drive, Suite 4000
Largo, MD 20774

NOTE: All hand-delivered submissions must be submitted no later than 5:00 PM on Friday, February 15, 2019. E-mail submissions must be time stamped by 5:00 PM on February 15, 2019. Mailed applications and supporting documents must be postmarked by February 15, 2019.

10) What can I expect now that I have submitted my application and supporting documents?

All supporting documents will be reviewed for compliance with the application guidelines. All organizations will receive written correspondence advising them their submission was deemed either "complete" or "incomplete." "Complete" is an indication that all criteria are met, and your application will go to the LDC for review. "Incomplete" indicates one or more supporting documents did not meet the specified criteria, and your application will not be reviewed by the LDC.

11) Are all decisions final or is there an appeal process?

All decisions are final. The PGCLDC reserves the right to reject applications considered non-responsive to the PGCLDC application and supporting documentation requirements and the PGCLDC impact area needs. Any applicant not approved for funding can request feedback from the PGCLDC on their submitted proposal.

12) How will my organization be notified if we are selected for an award?

All applicants selected to receive an award will receive written correspondence from the Local Development Council (LDC).

13) Are there reporting requirements and if so, what are they?

As a condition of award, grant awardees will be required to provide their program's progress within six (6) months of receiving the Local Impact Grant award. Additionally, a final closeout report must be submitted once all funds are expended. The PGCLDC will provide further guidance at the time of award.

14) What is the criteria for evaluating submitted proposals?

All proposals must completely satisfy the application criteria and meet a community need. Specifically, all PGCLDC grant awardees are selected based on the overall cumulative ranking of the following criteria:

- Statement of Problem (15 points)
- Program/Project Design and Implementation/Budget (35 points)
- Program/Project Evaluation (25 points)
- Organizational Capability (20 points)
- Post Grant Funding/Future Sustainability (5 points)
- Proposed service impact within the designated local impact zone (20 points)